

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING

September 10, 2025

The September 10, 2025 regular meeting of the Kingsville Township Trustees was called to order by Chairman Mike Cliff followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the August 27, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: 1) Mike D. reported that all bills are paid and current. 2) Jim & Mike D. attended Budget Hearing for Kingsville Township with the Ashtabula County Budget Commission in Jefferson on September 10, 2025. The purpose of the budget hearing was to discuss plans for carryover balances for 2026 budgets. 3) Karl made a motion to pay the bills. Motion seconded by Jim. Motion passed.

CORRESPONDENCE: 1) Jim received a public information request from Denny Page for a copy of the Noise Ordinance Resolution. Jim provided Denny Page a copy of Resolution 2024-003. 2) Mike D. received a phone call from Dave Horton at 5370 State Route 193 regarding a loud high pitch noise coming from the Aqua pumping station across from Kingsville Towing. Mike D. visited the Aqua pumping station which was not making any noise at time of visit.

PUBLIC COMMENTS/CONCERNS: None

DEPARTMENT REPORTS:

Road Dept: Report received.

Fire Dept: Report received. Total runs to date: 696, EMS runs 576, Mutual Aid runs 207. Chief West provided information on new and refurbished squads available for purchase.

Zoning: Report received.

KIRC: No Report.

Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion passed.

OLD BUSINESS: 1) Jim advised the wood chips have been put down on the LuLu Falls Trail.

NEW BUSINESS: 1) Mike made a motion for repairs to squad 619 for a cost not to exceed \$2,200.00. Motion seconded by Jim. Motion passed. 2) Jim made a motion to reimburse Sharon Huey \$96.00 for six (6) mums purchased from the Kingsville Elementary School PTA fundraiser to decorate the park. Motion seconded by Mike. Motion passed. 3) Mike made a motion to approve quote of \$6,900.00 from Lenox Quality Builders for additional work to remodel front office, foyer, and basement at the fire station to be paid from the General Fund. Motion seconded by Jim. Motion passed. 4) Mike made a motion to hire All Phase Electric for additional remodeling work for the front office, foyer, and the basement at the fire station for a cost not to exceed \$5,010.00 to be paid from the General Fund. Motion seconded by Karl. Motion passed. 5) Jim made a motion for a basement egress window kit and installation at the fire station for a cost not to exceed \$5,000.00 to be paid out of the General Fund. Motion seconded by Mike. Motion passed. 6) Karl made a motion to purchase 2024 GMC squad remount for a cost of \$142,750.00. Motion seconded by Jim. Discussion on references of the company selling the squad, and financing options. Following discussion Karl tabled the original motion pending more research on available squads and financing options. Motion tabled pending more research. 7) Mike made a motion to contract with Ohio Heritage Farms for one (1) year for a cost not to exceed \$2,000.00 for yard waste disposal. Motion seconded by Jim. Kingsville Township will haul the yard waste from the Kingsville Township Garage to Ohio Heritage Farms in Saybrook. Motion passed. 8) Jim made a motion to allow The Kingsville Township Boosters to use the Fire Station during Trick or Treat on October 31, 2025. Motion seconded by Karl. Motion

passed. 9) Karl made a motion to research hiring a third full time employee for the road department. Motion seconded by Jim. Mike D. will prepare a cost estimate. Mike Cliff not in favor of the motion. Motion passed. 10) Jim advised the Gazebo Committee has been selling bricks and researching available funding options for a new Gazebo in the park.

PUBLIC COMMENTS/CONCERNS: None

Mike made a motion to adjourn the September 10, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Karl. All in favor. Motion passed.

Michael Cliff, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

09/10/2025

Departmental Updates:

- Runs to date (09/10/2025): +43 = 696
EMS - +36=576
 - Mutual Aid Provided-
 - Conneaut- +1 = 33
 - North Kingsville-+6 = 85
 - Monroe - +1=12
 - Sheffield - +9=66
 - Plymouth - =6
 - Pierpont - =0
 - Ashtabula Township - +2=5
 - Ashtabula city - =0
 - Total Mutual aid provided:= +19 =207
- Fire Station-
 - Demo of the office completed and ready for drywall
- Fire Inspections-
 - Reinspection at APL
- Employee Matters-
 - Job posted on ZipRecruiter
 - Have not had any candidates apply
- Schedule (Current)
 - September schedule - two back half positions still available



- Recall / All Call - unremarkable.
- Overnight Shifts
 - Unremarkable
- After hours / AUX / Second out calls:
 - 5 total calls : x2 handled by mutual aid
 - Provided M/A : 1
 - Needed M/A(only one responder from KFD or HBOA) : 2
 - 2nd out calls: 2
 - 2nd out calls HBOA:2
 - 3rd out calls - 1 HBOA
 - Calls in Sheffield not handled by KFD - 1
 - 2200-0600 calls in NK not responded to: 1
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Radios update- still waiting for the new mobiles to come in.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - implementing all modules
- Turnout Gear / Gear / apparel
 - Received fall order from Sports & Sports
- Squad 619(Reserve)
 - Motion to approve maintenance at Dalins
- Engine 621
 - EVT - relief valve for discharge, will order and replace.
 - Ongoing - Service tech for rescue tools will come by and replace the air filter and fuel filter.



- Ordered engine oil to top off
- Engine 611
 - Unremarkable.
- Squad 609(First Out)
 - Replaced both headlights with LED.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Will be spending grant money to purchase a new video laryngoscope.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - EMS - Sep 23rd - UH CMC
- ★ Departmental update-
 - Met with PennCare rep to discuss ambulance procurement.
 - Jan/Feb 2026 they will have a stock Medix unit available.
 - June 2026 if we order within 20 weeks and it will have a custom layout - Medix
 - Braun units available in Nov 2026 - stock units
 - He is working on getting prices together for both stock units and custom
 - Phone call with Lifeline / Pfund salesman
 - Currently 2 year lead time - no stock/demo units available until 2027
 - Recommended buying new custom victoryliner type 3 \$270,675.00 with 61k down by March 1st 2026
 - 2024 GMC remount type 3 with 2015 braun box \$142,750.000
 - Distributed info to employees about EMS Scope of practice changes.
 - Forwarded radio frequency request to NEC.



ACTION NEEDED-

- Motion to approve maintenance on the 2015 ambulance.
 - \$2200 for new upper/lower ball joints, front brake pads, alignment and adjusting the steering linkage if needed.

Chris Bradek

Mon, Sep 8, 9:05 A

to Mike, Karl, me, Fiscal 

Good morning,

For the last two weeks, I used 2 hrs of vacation. I had 2 hrs of OT for the last meeting. Jim and I had a holiday. My comp balance is still 96.64 hrs.

We had a cremation burial on 8/26.

Jim was mowing and weed eating. Last week, only the park got done.

I met with the County inspector on Dibble following the last meeting. He looked at the driveway in question and said there is a problem, but it was basically the property owner's problem. They did get stone delivered and spread, at their cost.

There was a complaint about the dirt sinking around the catch basins on the west side of Green Rd., south of the railroad. I put some dry Portland and stone around the boxes. We'll see how that holds up.

I did some trucking for Sheffield. He's been helping me with Brydle.

Jim and I put yard tile in on South Wright.

Brydle is coming along. 100 ft of road has been dug out, 18 ft wide and 2 ft deep. We will install 4" drains, some type of mesh, and refill with new base and top.

Jim is roadside mowing.

The F550 is back. We should be getting a refund on the work. They charged tax and billed us for a tire rotation they didn't do.

I ordered the brush blades. They were less than the quote.

Tire chains for one side of the Freightliner are here. The other side is coming. We got a better price on those as well. They had a better quality ice chain with cam tighteners that were old inventory.

At the Fire Department:

- 1) Painting is done.
- 2) The electrician is done. There was an overrun due to the ceiling being replaced. The original plan did not allow for replacing the light fixtures. There is also a quote, on the meeting table, for the office/ front hall/ emergency lighting.
- 3) There is a quote from Shetler for additional work on the office/ front hall, and painting the doors, on the meeting table.
- 4) We are waiting on the cabinets. Delivery has been set for the 15th. After they are installed, there is a 3-4 week wait on the countertops.
- 5) Changing the flooring in the day room was not part of the original quote. This will be an additional labor charge of \$1200, if the subfloor doesn't need to be sanded. Removal of the existing flooring from the front and back halls, office, and day room will begin shortly. There will be another additional charge for the office and hallways.
- 6) The basement egress window kit cost around \$2000. Lenc Masonry said \$2500 to cut the hole in the wall and mortar in the window. The balance of the work and material would be on us.
- 7) None of the plumbing inside is hooked up. The water is still off. The plumber will finish up in the bay ahead of the Boosters fundraiser, in October. I can't guarantee the bathroom will be fully functional, but there's a good chance the toilet will work, at least.

On yard waste, I visited the City of Conneaut compost site with Mike DeFazio. We made contact with their Public Works Department, but got no result.

Thank you.

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Chris Bradek

Kingsville Township Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

Zoning Report

August 26, 2025 - September 8, 2025

Permits Issued: #861 Issued to Jim & Corrina Steibig at 5284 S. Wright St. for an addition to the existing house.

Warnings / Violations/Inquiries:

- 1) The owners of the fire damaged trailer at 5783 S. Wright St. have signed the demolition contract. The Ashtabula County Land Bank is currently getting bids for the cleanup. The Ashtabula County Land Bank advised the cleanup should be completed by the end of October.

Variance / Conditional Use: None