

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING**

### **August 27, 2025**

The August 27, 2025 regular meeting of the Kingsville Township Trustees was called to order by Chairman Mike Cliff followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the August 13, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

**FINANCIALS:** 1) Mike D. reported that all bills are paid and current. 2) Street Lighting Assessment needs renewed. 3) Karl made a motion to pay the bills. Motion seconded by Jim. Motion passed.

**CORRESPONDENCE:** 1) Jim received message on Facebook regarding the detour signage for the S. Ridge Rd. closure. Ellen Paul also expressed concern the detour signs at St. Route 193 & E. Main St. are a tripping hazard. 2) Mike received a call for a squatter in the park gazebo. Mike contacted the Sheriff's Department. 3) Mike received a call and an email regarding the banners at Creek Rd. & St. Route 193. 4) Karl received a call from Tina Maier on Dibble Rd. regarding her driveway transition being affected by the recent paving of Dibble Rd. 5) Mike D. received an email notification of audit for the Ohio Ambulance Transportation Grant received by Kingsville Township. 6) Mike D. received an email reminder from the Ashtabula County Auditor that Kingsville Township's Street Lighting is due to expire at the end of the year. Will need to decide on renewal or changes to current assessment.

**PUBLIC COMMENTS/CONCERNS:** 1) Ted Robishaw from 2976 Priest St. asked about the money that was donated in 2008 to the Cemetery Chapel Fund. Jim advised Kingsville Township has plans to use the donated money in the Cemetery Chapel Fund toward the new gazebo project as Kingsville Township has received a letter from the donor (Evelyn Schmidt) to authorize the transfer of the funds originally donated for the Cemetery Chapel to the gazebo project. 2) Chuck & Tina Maier from 5725 Dibble Rd. have concerns about their driveway transition since the recent paving of Dibble Rd. The Road Superintendent will go out and evaluate.

#### **DEPARTMENT REPORTS:**

**Road Dept:** Report received.

**Fire Dept:** Report received. Total runs to date: 653, EMS runs 540, Mutual Aid runs 187. Chris provided an update on the Fire Dept. renovation. Chief West provided an update on the ISO Rating.

**Zoning:** Report received.

**KIRC:** No Report.

Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion passed.

**OLD BUSINESS:** 1) Jim scheduled a work day to put down wood chips on the LuLu Falls Trail for August 31, 2025 at 1:00pm. 2) Karl advised the banners at Creek Rd. & St. Route 193 are not on Kingsville Township property and the decision to remove will be left up to ODOT.

**NEW BUSINESS:** 1) Karl made a motion to hold Trick or Treat on October 31, 2025 from 6:00 pm to 8:00 pm. Motion seconded by Mike. Motion passed. 2) Karl made a motion to promote Jim Evans to full-time status. Motion seconded by Jim. After a brief discussion the decision was made to make appointment retroactive to November 1, 2018 for vacation and sick time accumulation. Motion passed. 3) Mike made a motion to get estimates for the remodel of the office, foyer, flooring, escape window, and the basement remodel for the fire station. Motion seconded by Jim. Motion passed. 4) Karl made a motion to renew the street lighting assessment at the current rate. Motion seconded by Jim. Motion passed. 5) Mike made a motion to schedule a work session to discuss replacing an ambulance. Motion seconded by Jim. Work session scheduled for August 31,

2025 at 6:00 pm. Jim will advertise work session on website, Facebook, and digital sign. Motion passed. 6) Jim made a motion to pursue a road repair project with the Ashtabula County Engineer on a section of Brydle Rd. not to exceed \$30,000. Motion seconded by Karl. Motion passed.

**PUBLIC COMMENTS/CONCERNS:** None

Mike made a motion to adjourn the August 27, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Karl. All in favor. Motion passed.

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Michael Cliff, Chairman

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Michael DeFazio, Fiscal Officer



## **Kingsville Township Fire Department Meeting Report**

08/27/2025

### Departmental Updates:

- Runs to date (08/27/2025): +36 = 653  
EMS - +33=540
  - Mutual Aid Provided-
    - Conneaut- +1 = 32
    - North Kingsville-+5 = 79
    - Monroe - =11
    - Sheffield - +2=57
    - Plymouth - =6
    - Pierpont - =0
    - Ashtabula Township - +1=3
    - Ashtabula city - =0
  - Total Mutual aid provided:= +9 =187
- Fire Station-
  - Demo of the office completed and ready for drywall
- Fire Inspections-
  - Annual completed at Kids Only
- Employee Matters-
  - Job posted on ZipRecruiter
  -
- Schedule (Current)
  - August - Remainder of month is full
  - September - Working on filling all holes in the schedule.



- Recall / All Call - unremarkable.
- Overnight Shifts
  - Ran three overnight shifts for coverage
- After hours / AUX / Second out calls:
  - 2 total calls : x2 handled by mutual aid
  - Provided M/A : 0
  - Needed M/A(only one responder from KFD or HBOA) : 2
  - 2nd out calls: 4
  - 2nd out calls HBOA:4
  - 3rd out calls - 0
  - Calls in Sheffield not handled by KFD - 0
  - 2200-0600 calls in NK not responded to: 0
- Budget - 2025
  - Total EMS revenue: see attached(2025 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Radios update- still waiting for the new mobiles to come in.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - First Due - implementing all modules
- Turnout Gear / Gear / apparel
  - Placed order at Sports&Sports
- Squad 619(Reserve)
  - Sep 2nd going to Dalins
- Engine 621
  - EVT - relief valve for discharge, will order and replace.



- Ongoing - Service tech for rescue tools will come by and replace the air filter and fuel filter.
- Engine 611
  - Unremarkable.
- Squad 609(First Out)
  - Unremarkable.
- Brush Truck 604
  - Unremarkable.
- EMS supplies -
  - Will be looking along with other members on items we would like to spend the grant on.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
- Monthly Trainings-
  - EMS - Aug 19th @ UH CMC
- ★ Departmental update-
  - First Due
    - Optimizing end user experience.
  - Penn Care - Medix Type III \$217 - 225,xxx / Type I F-series 280,xxx // Remount price
    - UPDATE - received the remount quotes, final remount price \$231,675.00
    - Attached are what was sent back with the breakdown of pricing.
  - Sent fiscal officer ambulance grant info and completed grant acceptance.
  - Utilized advertising line item for ZipRecruiter - \$271.30
  - ISO retrograde public protection class completed
  - Updated OHPays to receive grant monies.
  - Tracking hours via First Due to ensure employees are not going over the allotted hours in the 28 day cycles
  - Submitted matrix request for opinion on benefit waivers for part time employees.



**ACTION NEEDED-**

- **Unremarkable.**

Good afternoon,

For the last two weeks, I used 8 hrs of vacation. Jim used 1 hr of vacation from his free day. My comp balance is still 96.64 hrs.

I attended the BWC meeting.

I sold a grave in Lulu, by email. The check is coming in the mail.

Jim has been mowing and weed eating. I mowed the yard once.

I put some cold patch down on S. Wright and Buie.

I met with the County and Suit-Kote on Brydle. We have 2 possible solutions proposed. I hope to have prices before the meeting. A third option would be to fill the worst spots with the cold patch rest go for now.

We did quite a bit of maintenance. Jim did an oil change on the Kubota. I changed the transmission oil in the Cat loader. I changed the oil and fuel filters on the John Deere mowing tractor, and I changed the oil in the excavator. I greased the bucket truck and changed the belt tensioner.

The F550 is currently at Greg Sweet Ford, being repaired. The Service Department said there was nothing wrong with the ball joint, the issue is with the tie rod end. We hope to have that back

Brush blades for the roadside mower are \$12.93 each, in a box of 50. Our mower requires 22 blades. I have not ordered them. The brush hammers that I was originally looking for don't fit our m

I looked into tire chains for the Freightliner. If we're going to get some, I'd say get one set for #05. There are 2 types, single wheel and dual/triple. The single wheel would only fit on the outside dual/triple fits over both rear tires with a connector chain between the tires. I also priced 2 different quality chains. The prices are per set. Single import- \$165; single medium duty domestic- \$4 dual/triple medium duty domestic- \$850. Due to our application, the dual/triple is recommended. In addition to the added traction, it prevents the inside wheel from becoming packed with snow, single chain. If you'd like any of these, the vendor needs to know before Sept 12.

We got a drill bit sharpener.

At the Fire Department:

We aren't going to be done by the end of next week, like we thought. There has been no delivery date assigned to the cabinets, yet. There is a 3-4 week lead time on the countertops you chose

1) The drywall is ready for primer. Painting should be done this week.

2) Zeigler reworked the HVAC ducts.

3) Changing the flooring in the day room was not part of the original quote. This will be an additional labor charge of \$1200, if the subfloor doesn't need to be sanded. Do you have a product/ color

4) The basement egress window kit cost around \$2000. Lend Masonry said \$2500 to cut the hole in the wall and mortar in the window. The balance of the work and material would be on us. I still interested.

5) None of the plumbing inside is hooked up. The water is still off.

I have nothing new for yard waste.

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Chris Bradek

Kingsville Township Superintendent

Road, Park, and Cemetery Depts.

440-224-2377



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to Mike, me, Karl, Fiscal 

Wed, 1

UPDATE TO YARD WASTE

I got another quote for a roll off box.

Roll Off Inc., the company we use for cleanup day, will bring us one 30 yard box per week. The cost will be \$350 per week. Any material we bring in, that's more than will fit in one weeks that we don't bring in enough to fill the box. We can put grass clippings, leaves and tree trimmings, no larger than 1 inch diameter and 18 inches long, in the box. Absolutely any kind, or other trash. As far as other types of yard waste, such as flower bed cleanings, old mulch, ect., I can get further clarification if we go that route.

This compares to Brobst's cost of \$475/ box, but we can get as many as we want, when we want them. With Brobst, grass and leaves must be loaded in a separate box from brush be up to 10 inches and the length of the box. Again, NO- bags, dirt, rocks, stumps, or other trash. We can, if needed, send stumps or larger wood, in a separate box, for an addition

# **Kingsville Township Zoning Department**

## **Zoning Report August 12, 2025 - August 25, 2025**

**Permits Issued:** None

### **Warnings / Violations/Inquiries:**

- 1) Met with the owner of the “corn for sale” banners on the utility pole at Creek Rd & State Route 193. I advised the owners of the banners that the banners do not comply with zoning regulations. They advised they will not take them down and they will appeal my findings to trustee Jim Branch as they have permission from FirstEnergy to use the utility pole and a request for opinion from ODOT. The owner of the banners produced a text from ODOT advising that ODOT does not see an issue with the banners.
- 2) Have made contact with the owners of the fire damaged trailer at 5783 S. Wright St. They are currently working with the Ashtabula County Land Bank on the terms of the contract to demolish.

**Variance / Conditional Use:** None