

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING

August 13, 2025

The August 13, 2025 regular meeting of the Kingsville Township Trustees was called to order by Vice-Chairman Karl Brunell in the absence of Chairman Mike Cliff followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the July 23, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: 1) Mike D. reported that all bills are paid and current. 2) 2nd half tax settlement received from the Ashtabula County Auditor. 3) Karl made a motion to pay the bills. Motion seconded by Jim. Motion passed.

CORRESPONDENCE: 1) Jim received a call from Victoria LaBounty regarding the road closure on South Ridge and the condition of the roads being used for the detour. 2) Mike D. received call from the Ashtabula County Land Bank regarding funds available for the clean up of the property at 5783 S. Wright St. 3) Jim received a call from Mr. Lynch on Donna Dr. regarding the roadside mowing on State Route 84. 4) Jim received a text from Sharon Huey regarding the “corn for sale” banners hanging on the utility pole next to the Masonic Lodge. 5) Karl received a call from Rose Cummings and her son regarding city water on State Route 84 East.

PUBLIC COMMENTS/CONCERNS: None

DEPARTMENT REPORTS:

Road Dept: Report received.

Fire Dept: Report received. Total runs to date: 617, EMS runs 507, Mutual Aid runs 178.

Zoning: Report received.

KIRC: Waiting on the EPA

Karl made a motion to attach department reports as addendums. Motion seconded by Jim. Motion passed.

OLD BUSINESS: 1) Jim advised the trail camera in the right of way on Kingsbury East does not belong to The Cleveland Museum of Natural History. 2) Yard Waste – Discussion on plans for yard waste site. The road superintendent is researching options. 3) LuLu Falls Trail – Jim discussed plans to place wood chips on the trail. 4) Karl advised the new street light for Kingsville Towing is awaiting paperwork from FirstEnergy.

NEW BUSINESS: 1) Jim made a motion to allow The Kingsville Public Library to use the park on October 25, 2025 at 7:00pm for the “Ghost Race”. Motion seconded by Karl. Motion passed. 2) Jim made a motion for Resolution 2025-014 (Improvement of Intersection at Donna Dr. and State Route 84) Motion seconded by Karl. Jim read Resolution 2025-014 in its entirety. On a Call of Roll: Karl Brunell – Yes, Jim Branch – Yes, Michael Cliff – Absent. Motion passed. 3) Jim made a motion to contact the owner of the banners (corn for sale) at Creek Rd. and State Route 193 to remove banners. Motion seconded by Karl. Motion Passed. 4) Karl made a motion to designate the Kingsville Township Garage as a receiving site for Kingsville Elementary School students in the event of a school evacuation. Motion seconded by Jim. Motion passed. 5) Karl made a motion to have the F550 dump truck brakes fixed for a cost not to exceed \$2,000.00. Motion seconded by Jim. Motion passed. 6) Jim made a motion to pay for Joe Rokosky to attend fire school for a cost of \$1,500.00 with a signed contract to work for Kingsville Township for two (2) years. Motion seconded by Karl. Motion passed. 7) Jim made a motion to accept two (2) beds donated to the fire department by Sheffield Township. Motion seconded by Karl. Motion passed.

PUBLIC COMMENTS/CONCERNS: 1) Ted Robishaw from 2976 Priest St. would like to donate \$1,000.00 to the new Gazebo Fund and buy two (2) bricks.

Jim referred Mr. Robishaw to Sharon Huey on the fundraising committee. 2)
Hiram Lynch from Donna Dr. thanked the trustees for the Resolution to improve the intersection at Donna Dr. and State Route 84.

Jim made a motion to adjourn the August 13, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Karl. All in favor. Motion passed.

Karl Brunell, Vice-Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

08/13/2025

Departmental Updates:

- Runs to date (08/13/2025): +46 = 617
EMS - +38=507
 - Mutual Aid Provided-
 - Conneaut- +3 = 31
 - North Kingsville-+3 = 74
 - Monroe - +2=11
 - Sheffield - +8=55
 - Plymouth - +1=6
 - Pierpont - =0
 - Ashtabula Township - =2
 - Ashtabula city - =0
 - Total Mutual aid provided:= +17 =178
- Fire Station-
 - Cabinets ordered
 - Colors have been chosen
 - Bathroom, west wall accent wall
 - Removed shelves and working on removing desk from the office at the station.
- Fire Inspections-
 - Reinspection at TA - cleared
 - Reinspection at APL - scheduled
- Employee Matters-
 - Created an account on ZipRecruiter to post job in order to recruit more for around the clock staffing
- Schedule (Current)



- August - one 16 hour shift still avail the 31st
- September availability has been sent out.

- Recall / All Call - unremarkable.
- Overnight Shifts
 - unremarkable
- After hours / AUX / Second out calls:
 - 10 total calls : x6 handled by mutual aid
 - Provided M/A : 3
 - Needed M/A(only one responder from KFD or HBOA) : 6
 - 2nd out calls: 0
 - 2nd out calls HBOA:0
 - 3rd out calls - 0
 - Calls in Sheffield not handled by KFD - 1
 - 2200-0600 calls in NK not responded to: 1
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Radios update- still waiting for the new mobiles to come in.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - implementing all modules
- Turnout Gear / Gear / apparel
 - Placed order at Sports&Sports
 - Order received



- Squad 619(Reserve)
 - Ongoing - Trying to work with everyone's schedule to take the truck to Dalins for an alignment.
- Engine 621
 - EVT - relief valve for discharge, will order and replace.
 - Ongoing - Getting serviced next week
- Engine 611
 - Unremarkable.
- Squad 609(First Out)
 - Unremarkable.
- Brush Truck 604
 - Possible bad gas, additive put in fuel tank.

- EMS supplies -
 - Will be looking along with other members on items we would like to spend the grant on.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - New Apostolic Church ordered the Knox Box.
 - Update - Has been installed.

- Monthly Trainings-
 - EMS - Aug 19th @ UH CMC
- ★ Departmental update-
 - First Due
 - Optimizing end user experience.
 - Penn Care - Medix Type III \$217 - 225,xxx / Type I F-series 280,xxx // Remount price - TBD coming the 17th to check out the squads.
 - Update - Still do not have prices back as of today.
 - Followed up with the 911 coordinator that's submitting info for the ISO.
 - She has submitted reports to the ISO manager and I have sent in additional reports that he needed.



- Followed up with the Fire Marshals Office in reference to the fatal Wright St fire.
- Followed up with the Verizon billing with the rep.

ACTION NEEDED-

- **Unremarkable.**

Chris Bradek <chris.bradek@kingsvilletwp.org>

 Mon, Aug 11, 2:27 PM

to Mike, me, Karl, Fiscal 

Good afternoon,

For the last 3 weeks, I used 28 hrs of vacation. My comp balance is 96.64 hrs. Jim used 2.5 hrs of his free day you offered him at the beginning of July.

Jim and I have both been mowing in Lulu. I've tried to keep the yard mowed at the garage. Jim has been doing all the other mowing and weed eating. I filled some of the holes in Lulu. Two were from the trees that uprooted earlier in the year. The rest were sinking graves. Footer orders are due by the end of the month. So far, we have 3.

Mark Degan and I installed tile and a catch basin on Buie. We ditched on Hines Rd. I picked Mark up from Diaz Spring, in Erie, and took him back the following week. He had to take the black Mack for new springs. I helped him replace a couple of signs.

I took down the "Fresh Tar" & "Loose Stone" signs. I helped Karl finish the OPWC disbursement request for Dibble Rd. I helped Mike DeFazio hang 2 banners. I got a complaint about excessive traffic on Fox Rd., due to the closure of South Ridge.

The F550 was serviced. I replaced a broken light and wired in a new trailer plug. The old plug was severely corroded and causing a short between the reverse beeper and the running lights. It has just over 60,000 miles on it. The brakes need to be changed, they are original. It also has play in the right hand lower ball joint. I called 4 places for quotes. Greg Sweet is \$1820. Country Auto & Marine is \$1660. This is for a complete set of pads and rotors, and the ball joint, with labor. There may be additional charges if it is discovered we need additional parts, such as calipers, bushings, or brackets. Greg Sweet also recommends an alignment at a cost of \$140. Country Auto said we shouldn't need an alignment since it's a lower ball joint. He has an alignment rack, but said our truck is too big for it. Phil's Garage and Watson's didn't respond.

Jim changed the knives on the roadside mower. I'm looking into a price for the brush hammers for the mower.

At the Fire Department:

- 1) The foamboard got put up. We passed our insulation inspection.
- 2) The drywall is up and the first coat of mud is on.
- 3) The cabinets are ordered.
- 4) Paint and countertop choices have been selected.
- 5) Zeigler is going to rework the HVAC ducts.
- 6) None of the plumbing inside is hooked up. The water is still off.

Yard waste was emptied 6 times. I got lumber and built barricades for the yard waste site. Jim Branch provided signs. We closed the site on the morning of the 1st. There have been several people who have complained, including a guy who brought a trailer load of tree limbs from Conneaut. A few people have dumped in the Cemetery and in the back of the yard at the Garage. Jim Evans put up road closed signs behind the garage. If we continue to have an issue, I can put the camera up in the Cemetery. I've been doing some research on options for future yard waste. The attached quote is what it would cost us to have roll off boxes shipped to Brobst, like Ashtabula Township does. Also included are prices for Brobst to come here and pick up material. I haven't found anyone to do curbside pick-up. In asking around, I've discovered that pick-up is the best way to control how much, and what, we bring in. Ashtabula City offers pick-up 4 times per year. Residents must make an online reservation to get picked up. Either way, unless the Trustees, or others, are willing to volunteer, we don't have the manpower to effectively provide that service.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report July 22, 2025 - August 11, 2025

Permits Issued: None

Warnings / Violations/Inquiries:

- 1) Received a call asking if a zoning permit is required for residential roof replacement.
- 2) Received a complaint regarding the “corn for sale” banner on the utility pole at Creek Rd & Lake St.
- 3) Received an inquiry about the clean up of the fire damaged trailer at 5783 S. Wright St.

Variance / Conditional Use: None