

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING July 9, 2025

The July 9, 2025 regular meeting of the Kingsville Township Trustees was called to order by Vice-Chairman Karl Brunell, followed by the Pledge of Allegiance. Chairman Mike Cliff is in attendance online. Karl made a motion to waive the reading of the June 25, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: 1) Mike D. reported that all bills are paid and current. 2) Two (2) resolutions to proceed are ready for the 1.5 mill & 4.0 mill road levies that are due to expire. 3) Jim made a motion to pay the bills. Motion seconded by Karl. Motion passed.

CORRESPONDENCE: 1) Jim received email from Elaine Marcy inquiring about an update on the sewer project. 2) Jim received a follow up email from Ron Barnard on Fox Rd. thanking Kingsville Township for taking care of the loose stone from chip seal on Fox Rd. 3) Jim received an email reminder the Cemetery Grant paperwork is due by July 31, 2025. 4) Received an email regarding the removal of equipment no longer needed on the Big D Campground Superfund Site on Creek Rd. 5) Karl received a Hometown Hero Banner request email. 6) Mike received a complaint from Mr. Allhouse on Dibble Rd. about his driveway transition to Dibble Rd. after the recent paving of Dibble Rd.

PUBLIC COMMENTS/CONCERNS: 1) Mike Cliff from Arbor Dr. wanted to recognize the Kingsville Area Little League 10-12 Allstars Softball Team for making it to the Divisional Championship Game. The winner of the Divisional Championship Game will advance to the State Championship. 2) Tom McCumber from N. Wright St. asked if there has been any progress on the “stop here to activate signal” sign on West Main St. stop light. Jim advised no new progress to report. Tom also asked if the siren at the fire station is still operational. Chief West advised the siren is no longer operational. 3) Andy McCumber from West Main St. asked about the bell for the park. Karl advised the hope is to put the bell on the south end of the park in the flower bed.

DEPARTMENT REPORTS:

Road Dept: Report received. Jim advised the Ashtabula County Engineer has completed the survey of Kingsbury East and marked the right of way.

Fire Dept: Report received. Total runs to date: 517, EMS runs 426, Mutual Aid runs 144.

Zoning: Report received.

KIRC: No Report

Karl made a motion to attach department reports as addendums. Motion seconded by Jim. Motion passed.

OLD BUSINESS: 1) Fire Department Renovation- The plumbing and electrical rough in is complete. 2) Dibble Rd. OPWC paperwork needs to be completed for payment to be released. Karl will be completing the paperwork.

NEW BUSINESS: 1) Karl made a motion to hire Jacoby Behm for the fire department. Motion seconded by Jim. Motion passed. 2) Karl made a motion to hire Ziegler for duct work repair and replacement at the fire station for a cost not to exceed \$5,360. Motion seconded by Jim. Motion passed. 3) Karl made a motion to suspend yard waste collection for pending changes starting August 1, 2025 and resume on October 1, 2025. Motion seconded by Jim. Motion passed. 4) Jim made a motion to pay All Phase Electric \$500.00 to repair electrical damaged during construction at the fire station. Motion seconded by Karl. Motion passed. 5) Jim made a motion for Resolution 2025-011 (Resolution to Proceed) renewal of the existing levy of 4 mill road levy. Motion seconded by Karl. Mike D. read 2025-011 Resolution to Proceed in its entirety. On a Call of Roll: Jim Branch- Yes, Karl Brunell- Yes, Mike Cliff- Absent. Resolution 2025-011 adopted.

Motion passed. 6) Jim made a motion for Resolution 2025-012 (Resolution to Proceed) renewal of the existing levy of 1.5 mill road levy. Motion seconded by Karl. Mike D. read 2025-012 Resolution to Proceed in its entirety. On a Call of Roll: Jim Branch- Yes, Karl Brunell- Yes, Mike Cliff- Absent. Resolution 2025-012 adopted. Motion passed.

PUBLIC COMMENTS/CONCERNS: None

Karl made a motion to adjourn the July 9, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Jim. All in favor. Motion passed.

Karl Brunell, Vice-Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

07/09/2025

Departmental Updates:

- Runs to date (07/07/2025): +30 = 517
 - EMS - +28=426
 - Mutual Aid Provided-
 - Conneaut- +1 = 25
 - North Kingsville-+9 = 65(3 after hours not responded to)
 - Monroe - +1=9
 - Sheffield - +2=41
 - Plymouth - +1=3
 - Pierpont - =0
 - Ashtabula Township - +1=2
 - Ashtabula city - =0
 - Total Mutual aid provided:= +14 =144
- Fire Station-
 - Unremarkable
- Fire Inspections-
 - Reinspection at TA
 - Reinspection at APL
- Employee Matters-
 - Doing a 15 day recruitment on [Indeed.com](https://www.indeed.com)
 - 5 apps started but none finished or applied.
 - Chase Bobbitt - receiving medic pay now.
 - See action item.
- Schedule (Current)



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July schedule - Back half needs filled the 12th and 19th both positions. Full other than those two days.

- Recall / All Call - unremarkable.
- Overnight Shifts
 - unremarkable
- After hours / AUX / Second out calls:
 - 4 total calls : x3 handled by mutual aid
 - Provided M/A : 1
 - Needed M/A(only one responder from KFD or HBOA) : 3
 - 2nd out calls: 1
 - 2nd out calls HBOA:0
 - 3rd out calls - 0
 - Calls in Sheffield not handled by KFD - 0
 - 2200-0600 calls in NK not responded to: 2
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Radios update- still waiting for the new mobiles to come in.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - implementing all modules
- Turnout Gear / Gear / apparel
 - Placed order at Sports&Sports
- Squad 619(Reserve)



- Scheduling to get steer tires replaced. Total gov price - \$815.50
 - 619 update - tires replaced will need to go back for an alignment, which they did but there is play in the wheel.
 - Getting serviced on 07/09 at Kingsville Towing.
- Engine 621
 - Scheduled to get the rescue pump PM completed.
- Engine 611
 - Unremarkable.
- Squad 609(First Out)
 - Power load issue fixed. Power cord not connected internally, I also put in a new battery.
 - Issues with A/C fixed at Greg Sweet ford.
- Brush Truck 604
 - I put in two new batteries and the truck is back in service now.
- EMS supplies -
 - Will be looking along with other members on items we would like to spend the grant on.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - New Apostolic Church ordered the Knox Box.
 - Update - They received it and have been given instruction on where to install.
- Monthly Trainings-
 - 06/23 - Extrication training in the north lot of Kingsville Towing
 - Next week is UH EMS training
- ★ Departmental update-
 - First Due
 - EPCR go live date on 06/01
 - Getting a few more small things fixed with the reports to optimize end user results.



- Penn Care - Medix Type III \$217 - 225,xxx / Type I F-series 280,xxx // Remount price - TBD coming the 17th to check out the squads.
 - Update - reached out for an update and they are still waiting for prices. Called to speak with Lifeline rep.
- Awarded the 2025 Ohio EMS Priority one grant for approx \$3500.00
- Community Connect account error has been resolved, is fully up and running now.
- Working on Firehouse subs grant currently.
- Mitigated issue with monitors not transmitting to FirstDue.
- Will be sending out notices of inactivity for members that have not worked shifts lately.

ACTION NEEDED-

- **Motion to hire - Jacoby Behm, FF2/EMT**
 - **Has completed the medic program just needs to take registry.**

Chris Bradek <chris.bradek@kingsvilletwp.org>

Mon, Jul 7, 10:04 A

to Mike, Karl, me, Fiscal 

Good morning,

For the last 2 weeks, I used 16 hrs of vacation. My comp balance is 96.64 hrs. Jim and I had 8 hrs of holiday pay. Jim and I had 3 hrs of OT for a burial of ashes.

I ordered some new Class II orange safety shirts for myself. Jim said he didn't need any.

Jim and I have both been mowing in Lulu. With as fast as the grass has been growing, it's been difficult to keep up. Jim has been doing all the other mowing.

I ordered more cremation vaults.

Mark Degan and I did some work together as well. I helped him with some truck repair issues. He helped me with a small tile job on Buie. We trimmed trees on Mill, Reed, and Benetka.

Paving and berming was completed on Dibble. Mr. Efantis, 5611 Dibble, would like the apron paved further out into his driveway. He said it has too much of a lip and he's afraid of catching it with the snow plow. I reminded him that pushing snow into, or across, the road is illegal. I told him we would discuss it and let him know. The only solution I have would be to use cold patch. It would be such a small quantity of asphalt, we'd never be able to keep it hot enough to lay it down. The County inspector said it probably could have used a little more, but it wasn't anything he thought needed to be fixed. We need to submit the final bill to OPWC, so we can get Ronyak paid. Karl was board president at the time of the application, he'll have to do the signing.

Fox Rd got swept. So far, there have been no other issues there.

We had a tree and wires down on Creamer the morning of the 26th. We closed the road until CEI could make repairs. I cleaned up part of the tree. A resident from Arbor asked to have the firewood. I'll still need to go back and clean up what's left.

The survey work to mark Kingsbury East, from South Ridge to the river, should be done. I met with the County survey crew on the 27th. They were going to mark the centerline of the right-of-way. Whatever we want to do after that will be solely on us. We should probably put in some type of stakes or posts to make the marking more permanent.

The yard on Rt 84 was mowed by the owner.

At the Fire Department:

- 1) The electrician and plumber have both completed their rough-in work.
- 2) The existing bath exhaust fan is not operable, nor repairable, according to the electrician. I think the best option is to seal it up and put in an overhead fan vented out the south wall, above the ceiling.
- 3) I had to have the electrician back to fix/ move another circuit, at an additional cost.
- 4) The sump pump drain was re-routed out the east wall and into the yard.
- 5) None of the plumbing inside is hooked up. The water is still off.
- 6) I asked Zeigler to give us recommendations for the HVAC. Those were sent to you on 6/12. This was not anything we planned to do, but if we are, now is the time.

Yard waste was emptied 7 times. We have been getting quite a few unacceptable items. Also, I'm sure material is being brought in from outside the Township.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report June 24, 2025 - July 7, 2025

Permits Issued: None

Warnings / Violations/Inquiries:

High grass

- 1) Daniel Partridge @ 2161 S. Ridge Rd. - resolved.
- 2) Received an email inquiring about zoning regulations for solar, wind, battery, and data center installations.

Variance / Conditional Use: None