

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING

June 25, 2025

The June 25, 2025 regular meeting of the Kingsville Township Trustees was called to order by Chairman Michael Cliff, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the June 11, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: 1) Mike D. reported that all bills are paid and current. 2) Two (2) resolutions of necessity are ready for the 1.5 mill & 4.0 mill road levies that are due to expire. 3) Jim made a motion to pay the bills. Motion seconded by Karl. Motion passed.

CORRESPONDENCE: 1) Ashtabula County Safety Council lunch coupons are available for 2026 meetings. 2) Mike D. received email reminder that the street lighting assessment renewal is due by September 2, 2025. 3) Kingsville Baptist Church requesting use of the park on July 26, 2025 from 9:00am to 7:00pm. 4) Jim received an email from Fox Rd. resident Ronald Barnard about loose stone on Fox Rd. after the completion of chip seal. 5) Mike received a phone call from Fred Dreslinski on Green Rd. regarding a neighbor dispute. Mike referred him to the Sheriff's Department. 6) Jim received a phone call from Kathy Dufour about her home insurance rates increasing due to the ISO rating of Kingsville Township. Chief West contacted her with an update on getting the rating reevaluated.

PUBLIC COMMENTS/CONCERNS: 1) Jennie Costanzo from NOPEC provided an update on electric rates. Ohio is part of a thirteen (13) state electrical grid. The use of AI (artificial intelligence) is significantly increasing electric consumption which is driving up electric rates. Kingsville needs to upload resolution by June 30, 2025 to receive NOPEC Grant of \$3,082. Jim advised he has the resolution on his computer.

DEPARTMENT REPORTS:

Road Dept: Report received.

Fire Dept: Report received. Total runs to date: 487, EMS runs 398, Mutual Aid runs 130.

Zoning: Report received.

KIRC: No Report

Jim made a motion to attach department reports as addendums. Motion seconded by Karl. Motion passed.

OLD BUSINESS: 1) Jim advised The Daughter's of the American Revolution presented a plaque to Kingsville Township during their Flag Day Ceremony. 2) Karl thanked Mike D. for going out to help hang Hometown Hero Banners.

NEW BUSINESS: 1) Jim made a motion accept the resignation of seasonal worker Dale Miller from the Road Department effective June 13, 2025. Motion seconded by Karl. Motion passed. 2) Mike made a motion to allow the Kingsville Baptist Church to use the park on July 26, 2025 from 9:00am to 7:00 pm. Motion seconded by Karl. Motion passed. 3) Jim made a motion to purchase Ashtabula County Safety Council lunch coupons for the 2026 safety meetings for a cost of \$240.00. Motion seconded by Mike. Motion passed. 4) Mike made a motion for Resolution 2025-008 (Resolution of Necessity) renewal of the existing levy of 4 mill road levy. Motion seconded by Jim. Mike D. read 2025-008 Resolution of Necessity in its entirety. On a Call of Roll: Jim Branch- Yes, Karl Brunell- Yes, Mike Cliff- Yes. Resolution 2025-008 adopted. Motion passed. 5) Mike made a motion for Resolution 2025-009 (Resolution of Necessity) renewal of the existing levy of 1.5 mill road levy. Motion seconded by Jim. Mike D. read 2025-009 Resolution of Necessity in its entirety. On a Call of Roll: Jim Branch- Yes, Karl Brunell- Yes, Mike Cliff- Yes. Resolution 2025-009 adopted. Motion passed. 6) Jim made a motion for Resolution 2025-010 (NOPEC Grant). Motion seconded

by Mike. Jim read 2025-010 Resolution in its entirety. On a Call of Roll: Jim Branch- Yes, Karl Brunell- Yes, Mike Cliff- Yes. Resolution 2025-010 adopted. Motion passed. 7) Karl made a motion to mow the high grass at 2161 S. Ridge Rd. Motion seconded by Jim. Motion passed.

PUBLIC COMMENTS/CONCERNS: 1) Denny Page from S. Wright St. advised A-Tech has moved EMT class backed to January 2026 to allow more time for more students to enroll. Denny also asked why the fire department auxiliary pay hasn't been paid out monthly. Chief West advised issues with getting the correct reports from First Due. Chief West advised the issues with generating the auxiliary pay reports has been corrected. Auxiliary pay will be paid out for the first six (6) months of 2025 and then will be paid monthly starting in July. Denny asked why Squad 609 is being used if the A/C is not working in the patient compartment. Chief West advised Squad 609 is being used due to squad 619 is out being repaired. Mike advised if the A/C is not working Chief West will get it scheduled for repair. Mike advised Chief West to borrow squad from Sheffield Township until A/C is fixed. 2) Mike made a motion to pay fire department auxiliary pay each month. Motion seconded by Karl. Motion made to clarify auxiliary pay will be paid out monthly. Motion passed.

Mike made a motion to adjourn the June 25, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Karl. All in favor. Motion passed.

Michael Cliff, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

06/25/2025

Departmental Updates:

- Runs to date (06/25/2025): +42 = 487
EMS - +35=398
 - Mutual Aid Provided-
 - Conneaut- +3 = 24
 - North Kingsville-+2=56(one cancelled en route)
 - Monroe - =8
 - Sheffield - +9=39(one cancelled en route by SVFD)
 - Plymouth - =2
 - Pierpont - =0
 - Ashtabula Township - =1
 - Ashtabula city - =0
 - Total Mutual aid provided:= +14 =130
- Fire Station-
 - Update on progress
- Fire Inspections-
 - TA - Reinspection needed
 - APL - inspected due to complaint.
- Employee Matters-
 - Doing a 15 day recruitment on [Indeed.com](https://www.indeed.com)
 - Posted for hiring at ACMC and CMC.
- Schedule (Current)
 - June schedule - All shifts filled. July sent out for availability.



- Recall / All Call - 1 - for coverage 609 tx to UH Geauga(two off duty responders manned second squad)
- Overnight Shifts
 - One filled by Kevin Rav (8hours)
- After hours / AUX / Second out calls:
 - 7 total calls : x1 handled by mutual aid
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 0
 - 2nd out calls HBOA:0
 - 3rd out calls - 0
 - Calls in Sheffield not handled by KFD - 1(Ply)
 - 2200-0600 calls in NK not responded to: 3
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Radios update- still waiting for the new mobiles to come in.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - continuing to move forward with implementation.
- Turnout Gear / Gear / apparel
 - Ordered shirts for Frank Rosier. - received
- Squad 619(Reserve)
 - Scheduling to get steer tires replaced. Total gov price - \$815.50
 - Dropped off 06/25



- Engine 621
 - Issue with rescue pump shutting down under load. Submitted a ticket to All American FF for service.
- Engine 611
 - Unremarkable.
- Squad 609(First Out)
 - Power cot trolley issue, called EMSAR to come and fix.
 - EMSAR replaced the secondary charging port.
- Brush Truck 604
 - Issue mitigated with starter but new batteries were needed.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - New Apostolic Church ordered the Knox Box.
 - Update - They received it and have been given instruction on where to install.

- Monthly Trainings-
 - 06/23 - Extrication training in the north lot of Kingsville Towing
- ★ Departmental update-
 - First Due
 - EPCR go live date on 06/01
 - Forwarded M.Cliff paper to sign to allow me admin for the LifeNet system.
 - Followed up with Medicount to make sure they were receiving the charts to bill.
 - Penn Care - Medix Type III \$217 - 225,xxx / Type I F-series 280,xxx // Remount price - TBD coming the 17th to check out the squads.
 - Update - sales person arrived and inspected 609 to get pricing on remount.
 - ISO update - I have submitted all of our response data from 2023- current for the territory manager to overview along with the dispatch info that was needed. I had to contact the LT. of the dispatch center to have the supervisor run a



more detailed report that the rep from ISO needed for specific incident numbers, times(dispatched, en route, on scene).

- Attended sync implementation teams meeting with First Due for Community connect and other modules.

ACTION NEEDED-

- **Unremarkable.**



2023 WAGES AND SALARIES

Board of Trustees,

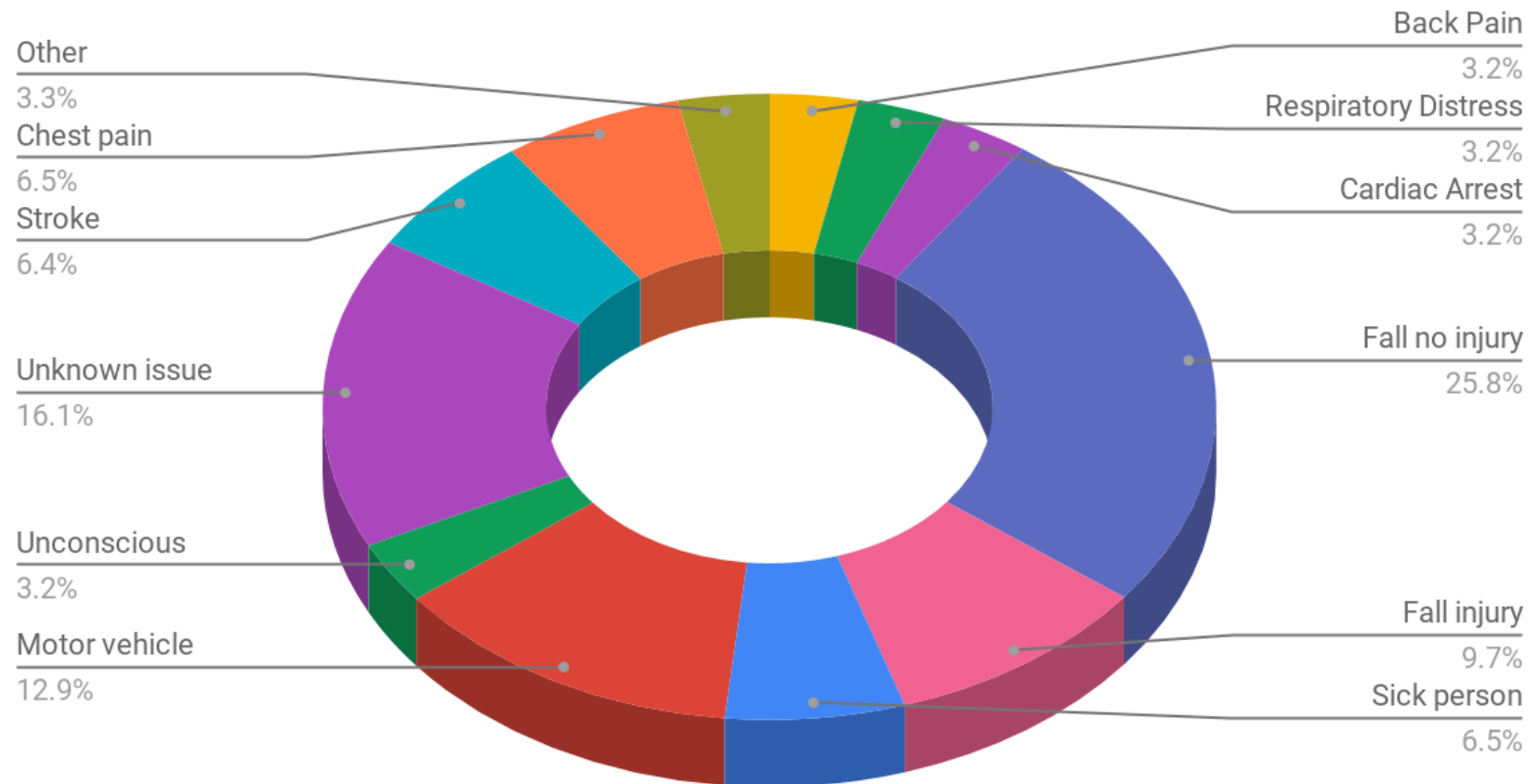
You will find below the compensation that surrounding departments allocate to their part-time staff as well as projected run numbers so that we can better analyze the statistics for the possibility of increasing the pay for 2023.

<u>Department</u>	<u>BLS</u>	<u>ALS</u>	<u>RUN VOLUME(approx)</u>
Ashtabula Township	x	\$18	1900-2000
Conneaut	\$15.75	\$18.30	2900
CCAN	\$16.42	\$19-20	-----
Geneva FD	\$19.32 as an Engineer		560 Fire only
Jefferson Rescue	\$15.30	\$18.15	1250
Plymouth	\$16	\$18	500
Monroe - Sheffield	\$16	\$18	450
Pierpont	\$16	\$18	350
Northwest AMB Dist.	\$17.50	\$21.50	3500
North Kingsville	\$15.00	\$18.00	500
Saybrook FD	\$17.75	\$19.25	1800
Current KTFD	\$15.50	\$18	1000(1059 in 2022)

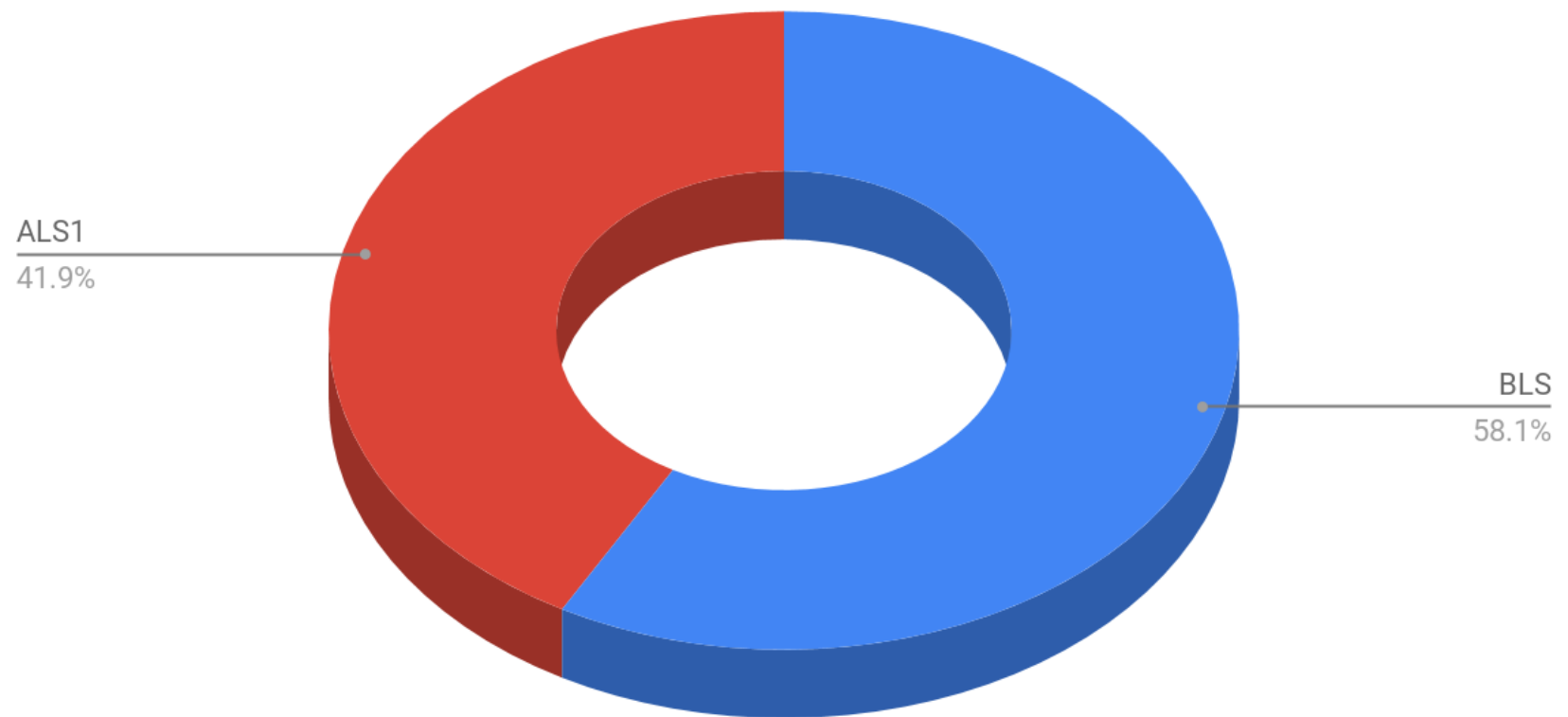
Given the above information, I would like to open the discussion for an increase in wages for our part-time employees.



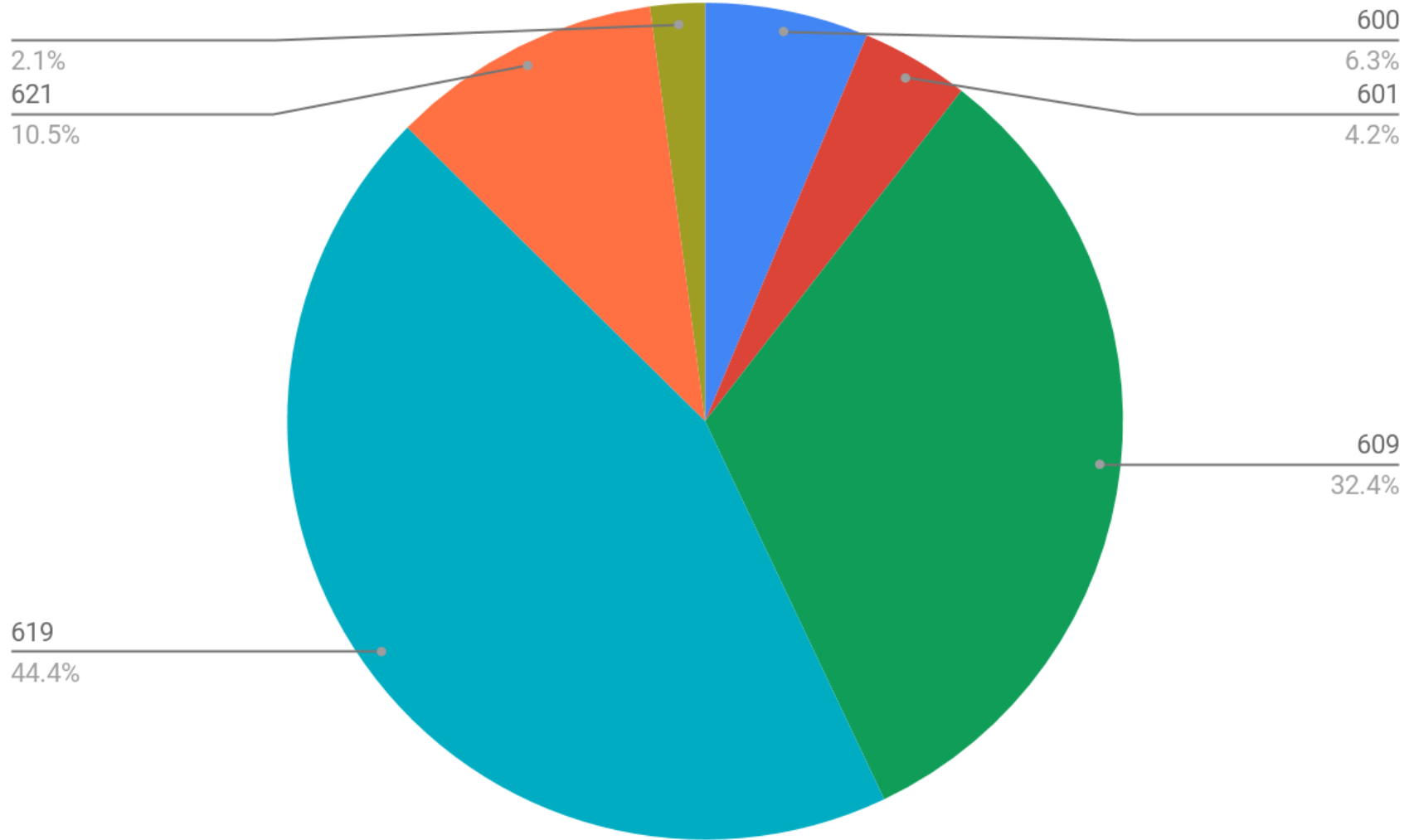
Thank you for your time and consideration.



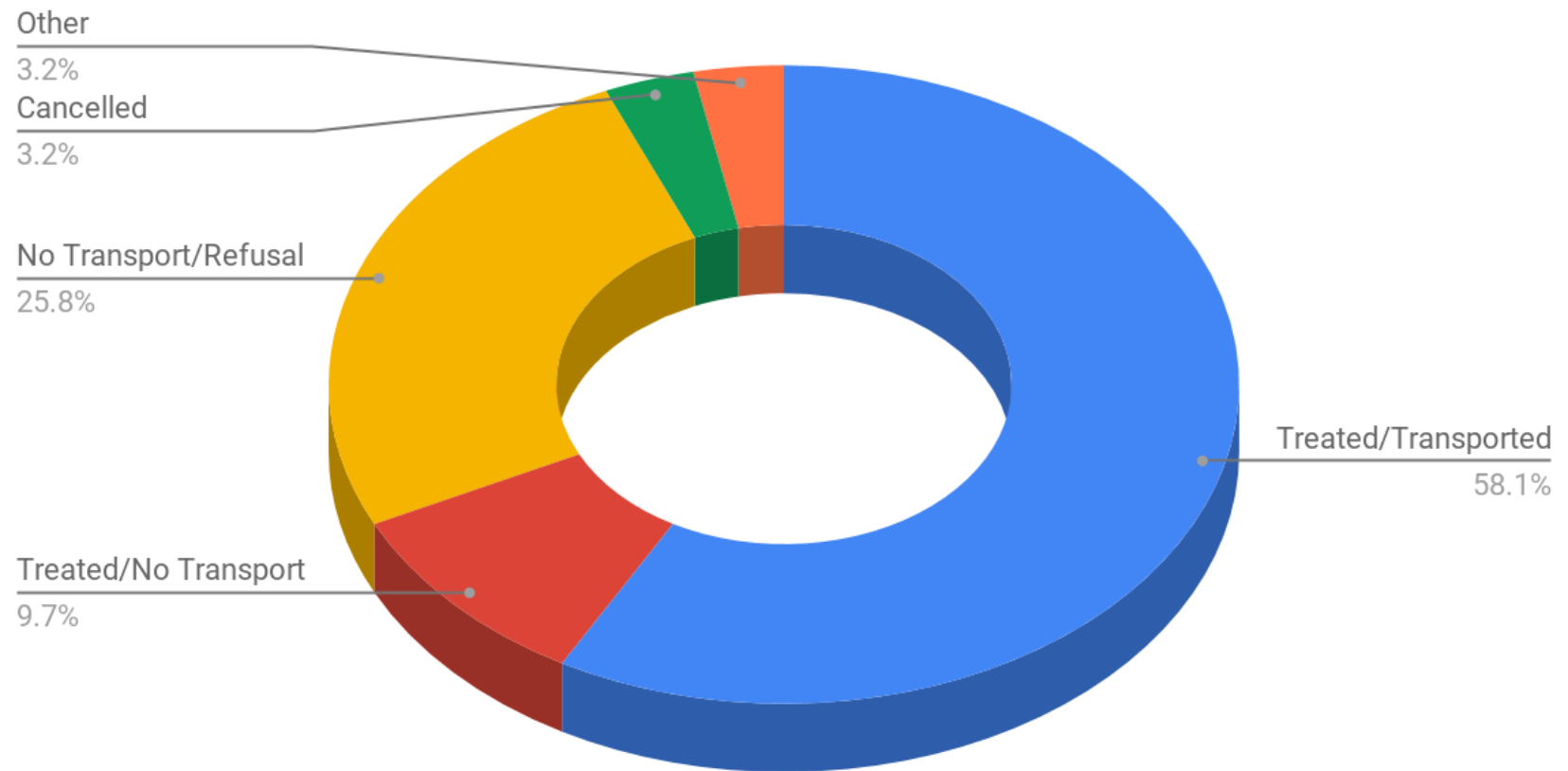
Recommended Service level (01/01/2020 - 01/20/2020):



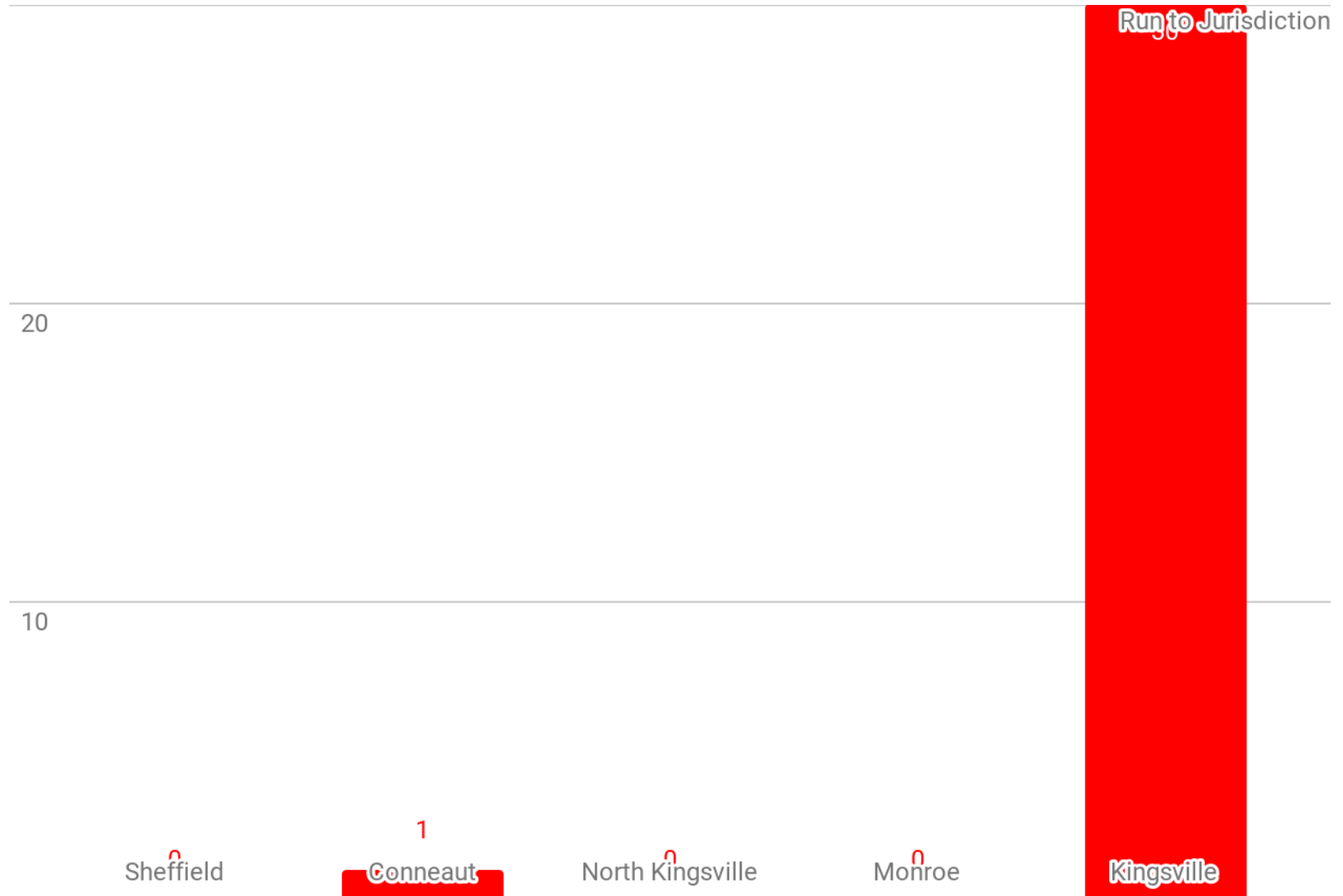
Runs by unit (01/01/2020 - 01/20/2020):



Run disposition to date (01/01/2020 - 01/20/2020):

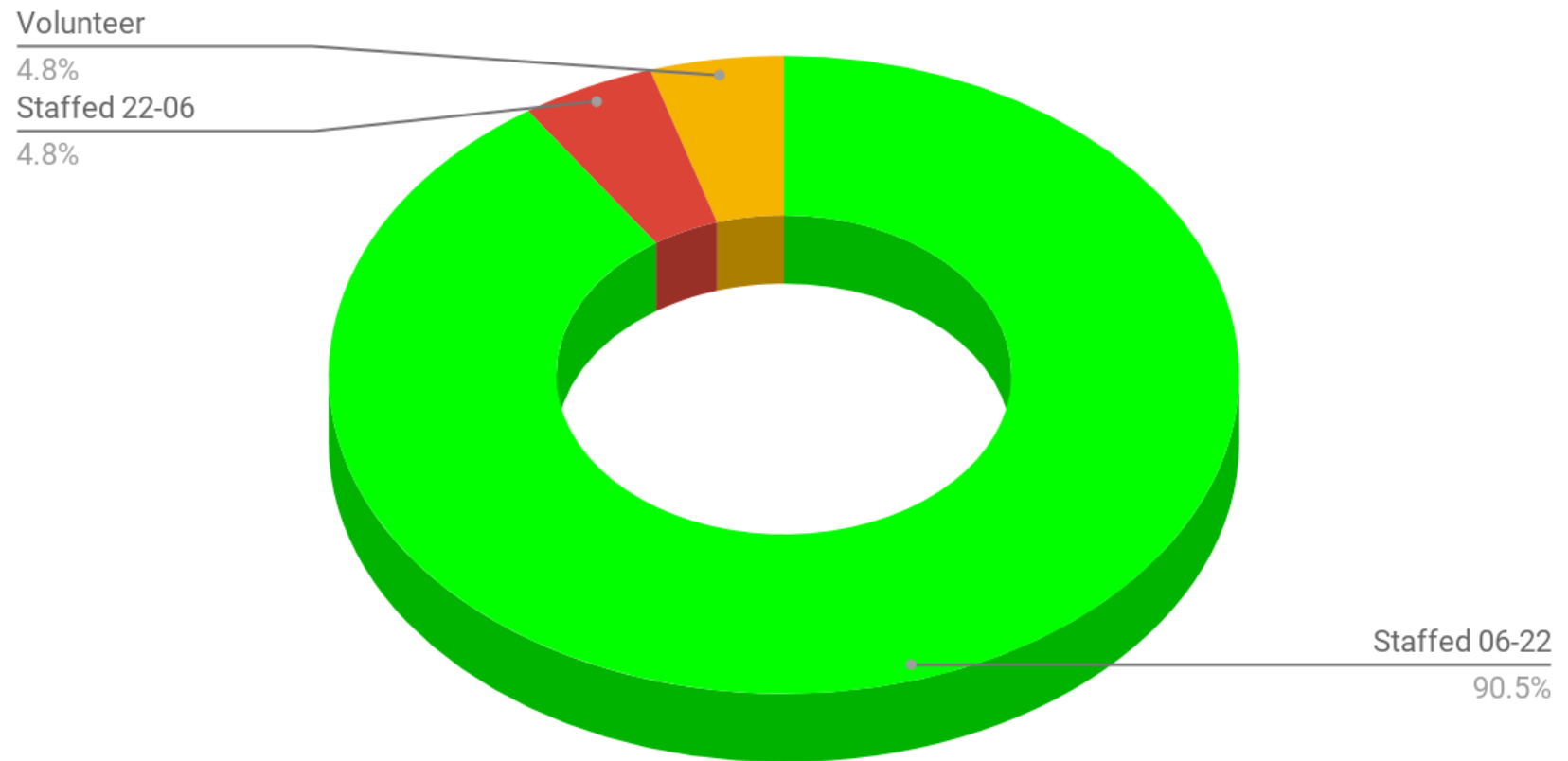


EMS runs to date by jurisdiction (01/01/2020 - 01/20/2020):





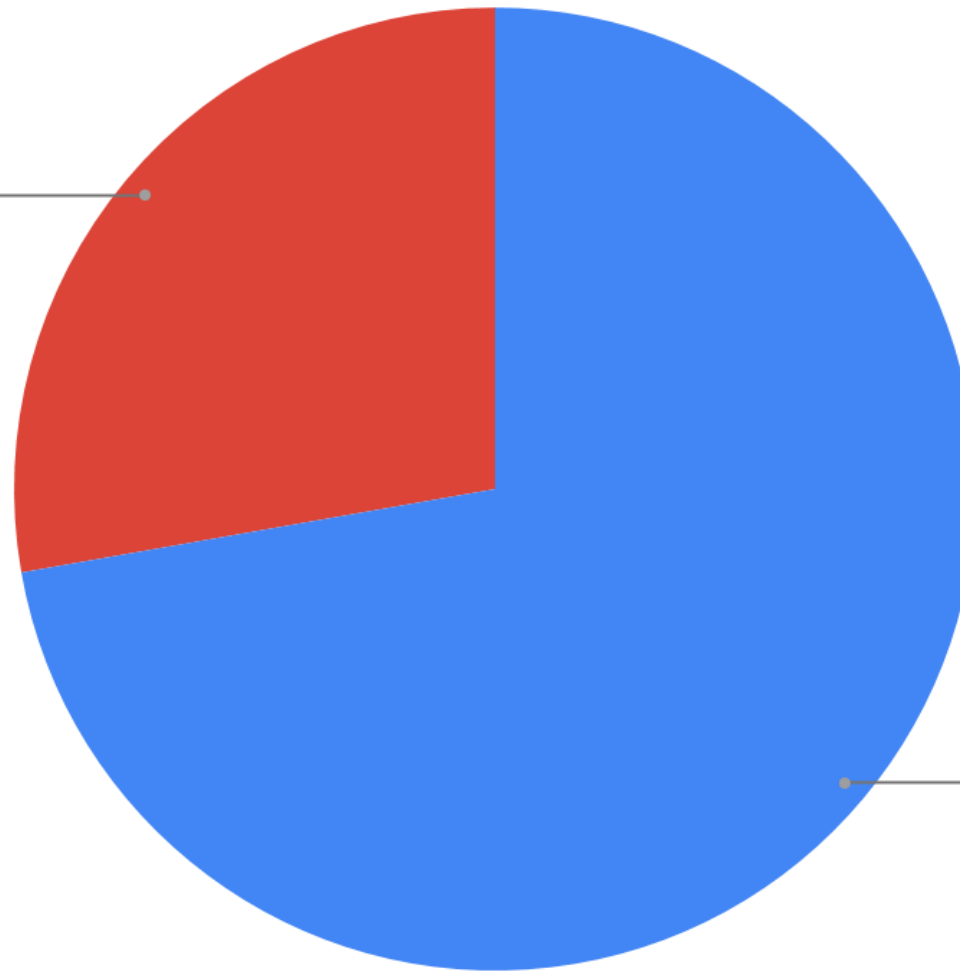
Staffed vs volunteer run volume (01/01/2020 - 01/20/2020):



Hospital Destination (01/01/2020 - 01/20/2020):



CMC
27.8%

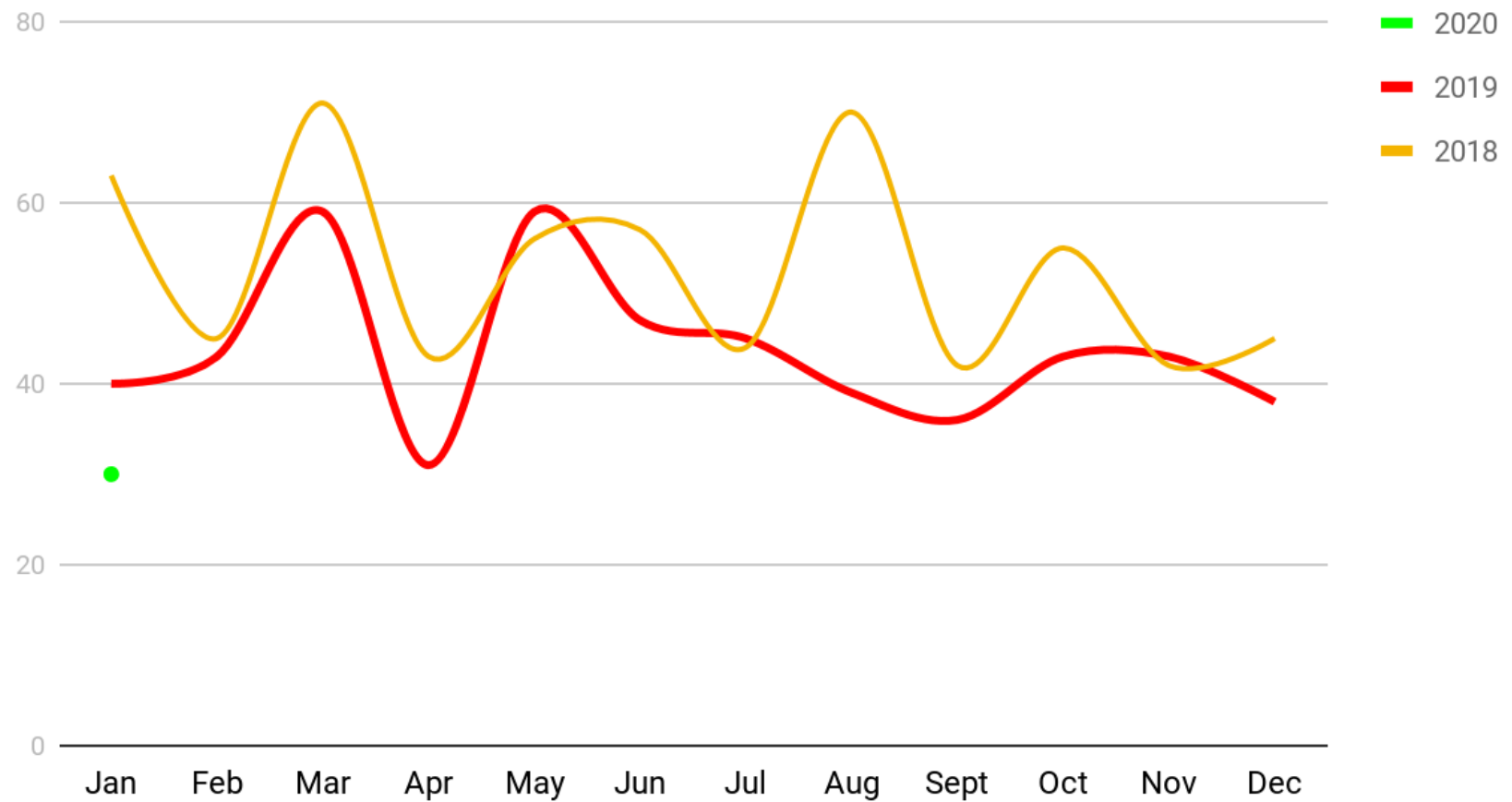


ACMC
72.2%

EMS Calls by Month (01/20/2020):



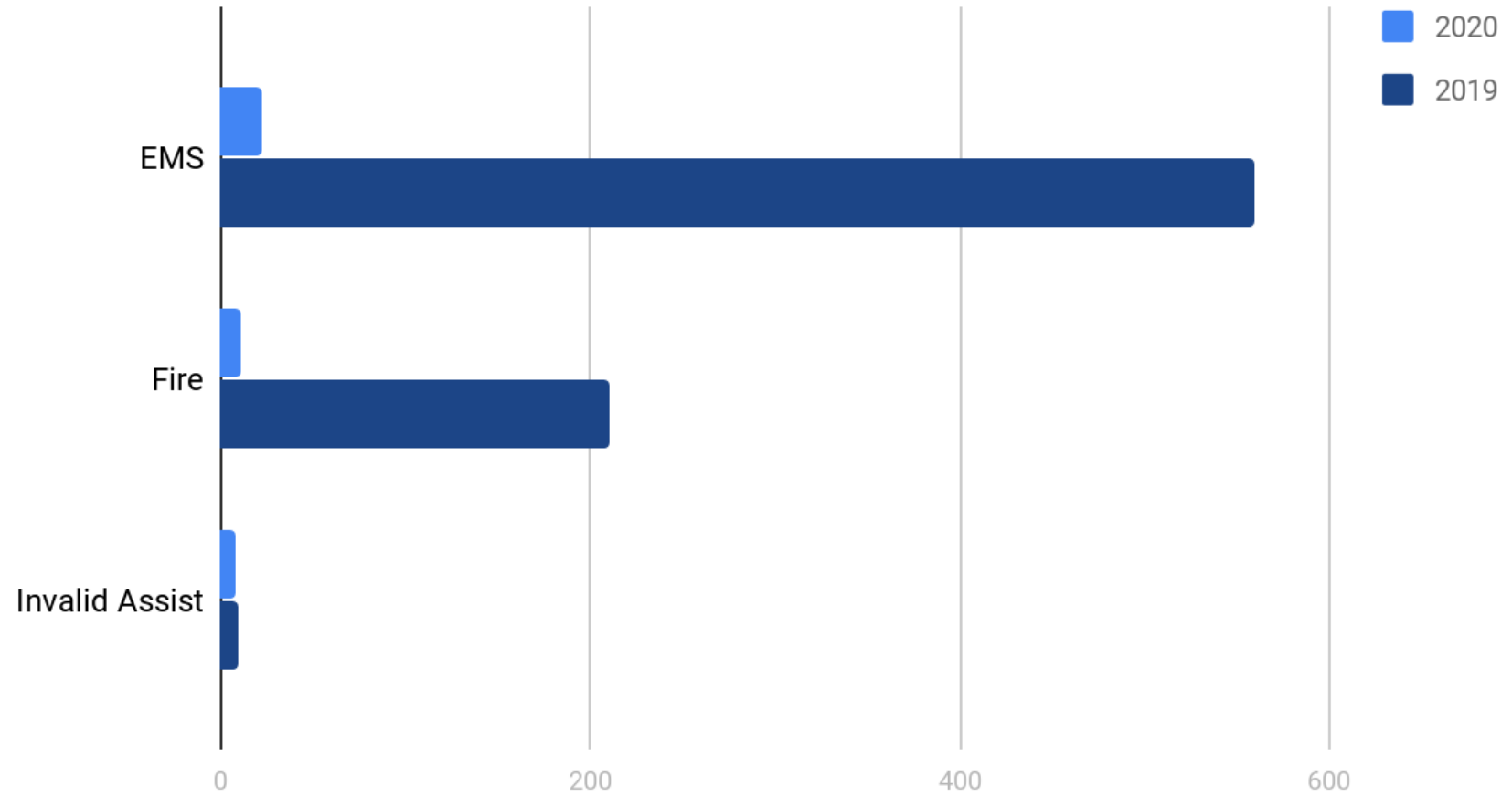
EMS Runs to Date by Month



Calls by Type (01/01/2020 - 01/20/2020):



Call Types



Chris Bradek <chris.bradek@kingsvilletwp.org>

Mon, Jun 23, 10:42 A

to Mike, me, Karl, Fiscal 

Good morning,

For the last 2 weeks, I used 16 hrs of vacation. My comp balance is 96.64 hrs. Jim and I had 8 hrs of holiday pay. I had 3 hrs of OT for the budget meeting.

Dale Miller's last day was 6/13.

I met with the OTARMA representative that came to appraise our buildings. I attended the BWC meeting.

We have an interment of ashes coming up on Saturday. Jim is back on mowing and weed eating. I mowed some as well. There were multiple complaints about flowers stolen from Lulu. We got a second footer order for fall.

Until we can find another seasonal helper, Mark Degan, Sheffield Road Dept, and I are going to work back and forth. We'll try to keep everything as even as we can. We've already traded one day back and forth.

Chip seal was completed on Fox, Kingsbury West, and Priest. We've had a complaint about the loose stone on Fox. There is some excessive stone in the curve and going up the hill. I'm checking to see who has a sweeper that we might be able to barter with. I don't want to use a broom and put all the stone into the yards.

We got another complaint about the surface condition on Brydle. I did inform them that nothing would be done until August, after we get our second half tax settlement. Then we can see what we have to spend and come up with the best plan.

Paving has started on Dibble.

I trimmed a few tree branches on Academy and Sheldon.

Karl and I helped Sheffield cut/ reshape the berm at the south end of Dibble.

At the Fire Department:

- 1) The roof replacement is done.
- 2) Shetler has the interior framing ready for the electrician and plumber.
- 3) The plumber is expected at the end of the week. No word on when the electrician will be here.
- 4) Mark Degan and I cleaned up and worked on grading the yard.
- 5) None of the plumbing inside is hooked up. The water is still off.
- 6) I asked Zeigler to give us recommendations for the HVAC. Those were sent to you on 6/12. This was not anything we planned to do, but if we are, now is the time.

Yard waste was emptied 4 times. You are going to need to come up with another plan for material from the yard waste site. What we are currently doing is not sustainable.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report
June 10, 2025 - June 23, 2025

Permits Issued: None

Warnings / Violations/Inquiries:

High grass

- 1) Daniel Partridge @ 2161 S. Ridge Rd. - notice claimed 5/31/25 (unresolved).

Variance / Conditional Use: None