

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING
June 11, 2025

The June 11, 2025 regular meeting of the Kingsville Township Trustees was called to order by Chairman Michael Cliff, followed by the Pledge of Allegiance. Mike made a motion to waive the reading of the May 28, 2025 meeting minutes and approve as presented. The motion was seconded by Karl. Motion carried.

FINANCIALS: 1) Mike D. reported that all bills are paid and current. 2) Will need to get figures from The Ashtabula County Auditor for the road levies that are due to expire. 3) Karl made a motion to pay the bills. Motion seconded by Jim. Motion passed.

CORRESPONDENCE: 1) Jim received an email from Jennie Costanzo of NOPEC. She would like to attend trustee meeting to discuss electric rates. 2) Karl received a call regarding the campers at 6779 Reed Rd. being used as a residence. Zoning will check into.

PUBLIC COMMENTS/CONCERNS: None

DEPARTMENT REPORTS:

Road Dept: Report received.

Fire Dept: Report received. Total runs to date: 445, EMS runs 363, Mutual Aid runs 116.

Zoning: Report received.

KIRC: No Report

Karl made a motion to attach department reports as addendums. Motion seconded by Jim. Motion passed.

OLD BUSINESS: 1) Mike D. advised Kent & Katie Wheeler @ 3146 E. Main St. no longer need letter from Kingsville Township for side yard setback restriction from Kingsville Township and will be working directly with the Ashtabula County Building Department on the details of their house remodel. 2) Mike provided a budget update as was discussed in the work session on June 10, 2025. Mike advised the Road Fund and the Fire Fund are carrying balances similar to the previous year. Mike discussed the two (2) road levies that are due to expire.

NEW BUSINESS: 1) Jim made a motion to allow the road crew to work the Juneteenth holiday and take off Friday June 20, 2025. Motion seconded by Karl. Motion passed. 2) Mike made a motion to give the Road Superintendent a 3% pay raise. The new rate will be \$29.19 per hour starting next pay. Motion seconded by Jim. Motion passed. 3) Jim advised the Daughter's of the American Revolution will meet on the June 14, 2025 for Flag Day at the Kingsville Public Library at 11:00am then travel to LuLu Falls Cemetery at 11:30am for Flag Service. 4) Mike made a motion to allow Chief West to start recruiting part time EMT'S & Fire Fighters for the Fire Department. Motion seconded by Jim. Motion passed. 5) Jim made a motion for the fiscal officer to contact The Ashtabula County Auditor for figures for the renewal of the two (2) road levies. Motion seconded by Karl. Motion passed.

PUBLIC COMMENTS/CONCERNS: 1) Denny Page from S. Wright St. advised A-Tech is currently scheduling an EMT class. There are five people signed up and five more are needed. Denny asked about putting wood chips down on the LuLu Falls Trail. Jim will let him know.

Mike made a motion to adjourn the June 11, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Karl. All in favor. Motion passed.

Michael Cliff,

Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

06/11/2025

Departmental Updates:

- Runs to date (06/11/2025): +27 = 445
EMS - +22=363
 - Mutual Aid Provided-
 - Conneaut- +1 = 21
 - North Kingsville-+3=54
 - Monroe - =8
 - Sheffield - +2=30
 - Plymouth - =2
 - Pierpont - =0
 - Ashtabula Township - =1
 - Ashtabula city - =0
 - Total Mutual aid provided:= +6 =116
- Fire Station-
 - Chief's office - Possible location for bunk room
- Fire Inspections-
 - TA - Reinspection needed
- Employee Matters-
 - Drafting recruitment campaign posters
 - Written reprimand issued to C.Lee for insubordination- negative behavior and attitude.
- Schedule (Current)
 - June schedule - All shifts filled. July sent out for availability.



- Recall / All Call - 0
 - Overnight Shifts
 - Unremarkable
 - After hours / AUX / Second out calls:
 - 5 total calls : x4 handled by mutual aid
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 4
 - 2nd out calls: 0
 - 2nd out calls HBOA:0
 - 3rd out calls - 0
 - Calls in Sheffield not handled by KFD - 0
 - 2200-0600 calls in NK not responded to: 3
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - All portable radios have been reprogrammed.
 - Awaiting mobile radios to come in.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - continuing to move forward with implementation.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(Reserve)
 - Crew thought a caliper was hung up and it was switched out to reserve. EVT diagnosed and found no issue but recommended tires need to be replaced on the front due to cupping. Price - \$TBD by Bob Summerel tire



- Engine 621
 - 1.5 gallons of coolant added.
- Engine 611
 - Unremarkable.
- Squad 609(First Out)
 - Power cot trolley issue, called EMSAR to come and fix.
- Brush Truck 604
 - Starter issue - awaiting parts.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - New Apostolic Church ordered the Knox Box.

- Monthly Trainings-
 - 06/17 - UH EMS training
 - 06/23 - Extrication training
- ★ Departmental update-
 - First Due
 - EPCR go live date on 06/01
 - Awaiting on Dan Ellenberger to issue me admin access to add First Due to account.
 - Completing AUX pay to submit
 - We are added to auto aid for Springboro VFD on their west side for fires and ALS intercepts.
 - Verizon Wireless - Jim needed to add me as an authorized user. Also updating the NASPO Value Point account.
 - Penn Care - Medix Type III \$217 - 225,xxx / Type I F-series 280,xxx // Remount price - TBD coming the 17th to check out the squads.
 - Coordinating Extrication training to incorporate UH flight team for a difficult airway simulation training.



ACTION NEEDED-

- **Unremarkable.**

Chris Bradek <chris.bradek@kingsvilletwp.org>

Mon, Jun 9, 9:09 A

to Mike, Karl, me, Fiscal 

Good morning,

For the last 2 weeks, I have used 8 hrs of vacation and 16 hrs of comp time. My comp balance is 96.64 hrs. Jim had 1.25 hrs off for a doc appt, with no pay. Jim and I had 8 hrs of holiday pay and 5.5 hrs OT for clean up day. We are going to switch our next holiday from 6/19 to 6/20, if that is acceptable.

Thanks to everyone who came to help with clean up day!

Just a reminder, my 25th anniversary is at the end of next month. I'll be getting an additional 40 hrs of vacation and my accrual rate will change to 7.7 hrs/ pay.

I've had some cemetery questions that I answered. I also worked some on getting quotes for the new gazebo.

We had a lady call us to schedule a burial of ashes on Sat., 6/28.

Dale has been doing his best to keep up with the mowing. I mowed for a couple of hours last week.

The rotten tree on Sheldon is down.

Dale and I drove sign post for the "Fresh Tar/ Loose Stone" signs. Suit-Kote is scheduled for tomorrow. Dibble is still on the schedule for 6/16-19.

The roll spreader is back together.

We had a wheel bearing go bad in the yard cart on Friday. I'll get a couple and get them replaced.

One of the lift cables on the overhead doors is starting to unravel. I had Northeast Overhead Door here to check it out. They said they didn't feel as if it would break anytime soon. They recommended that we have the door releveled to ease the tension a little bit. He said he would put us on the schedule. Cost will be \$125.

At the Fire Department:

- 1) The roof replacement is done, or nearly done.
- 2) New R38 insulation has been installed between the trusses.
- 3) The concrete on the bathroom floor has been patched.
- 4) I will work toward cleaning up and grading the yard.
- 5) None of the plumbing inside is hooked up. The water is still off.
- 6) Shetler is going to be working on interior framing, after which, the electrician and plumber can come back.

Yard waste was emptied 9 times. You are going to need to come up with another location to dispose of material from the yard waste site. What we are currently doing is not sustainable.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report May 27, 2025 - June 9, 2025

Permits Issued:

#859 Issued to John Wunsch at 4329 Fox Rd. for a home remodel (addition).

Warnings / Violations/Inquiries:

High grass

- 1) Daniel Partridge @ 2161 S. Ridge Rd. - notice claimed 5/31/25 (unresolved).
- 2) Jeffrey Simmons @ 2994 W. Main St. - notice unclaimed (resolved).
- 3) Marsha Brooks @ 2462 South Ridge Rd. - noticed claimed 5/31/25 (resolved).
- 4) Steven Narducci @ 6926 Reed Rd. - notice claimed 6/4/25 (unresolved).

Variance / Conditional Use: None