

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING

May 14, 2025

The May 14, 2025 regular meeting of the Kingsville Township Trustees was called to order by Vice-Chairman Karl Brunell in the absence of Chairman Michael Cliff, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the April 23, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: 1) Mike D. reported that all bills are paid and current. 2) Karl made a motion to pay the bills. Motion seconded by Jim. Motion passed.

CORRESPONDENCE: 1) Jim received a request from the Daughter's of the American Revolution to use the park on Flag Day June 14, 2025. 2) Jim received a request from the First Baptist Church to use the park on the 2nd & 4th Sunday of June, July, August of 2025. 3) Mike D. received notification from Ohio Bureau of Workers' Compensation of open enrollment for Managed Care Organizations (MCOs) until May 23, 2025.

PUBLIC COMMENTS/CONCERNS: 1) Debbie McCumber from N. Wright St. asked about Kingsville Township's ISO Rating. Fire Chief West explained the ISO rating system and advised Kingsville Township is currently working to get a reevaluation.

DEPARTMENT REPORTS:

Road Dept: Report received.

Fire Dept: Report received. Total runs to date: 365, EMS runs 298, Mutual Aid runs 96.

Zoning: Report received. Two (2) zoning permits issued.

KIRC: No Report

Karl made a motion to attach department reports as addendums. Motion seconded by Jim. Motion passed.

Gazebo Committee: Jim advised the Gazebo Committee will have a booth at the Library Lawn Sale selling memorial bricks for \$100 each. The committee is currently looking at some different fund raisers with hopes of building new gazebo next year.

OLD BUSINESS: 1) FD Renovation – Waiting on better weather to tear off and replace roof. 2) Jim advised the NOPEC Sponsorship Grant has been submitted. 3) Karl has everyone scheduled for the Memorial Day Ceremony at LuLu Falls Cemetery.

NEW BUSINESS: 1) Karl advised most of the Hometown Heroes are up with a few left to hang. 2) Jim made a motion to allow the First Baptist Church to use the park on the 2nd & 4th Sunday of June, July, and August. Motion seconded by Karl. Motion passed. 3) Jim made a motion to allow the Daughter's of the American Revolution to use the park on Flag Day June 14, 2025. Motion seconded by Karl. Motion passed. 4) Jim and Chris met with a company about mapping the cemetery. Jim discussed the pricing and options available.

PUBLIC COMMENTS/CONCERNS: 1) Debbie McCumber from N. Wright St. asked if the squad calls at the Ashtabula County Nursing Home take precedence over the squad calls for the residents. Fire Chief West explained the process of receiving and responding to emergency calls.

Karl made a motion to adjourn the May 14, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Jim. All in favor. Motion passed.

Karl Brunell, Vice-Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

05/14/2025

Departmental Updates:

- Runs to date (05/13/2025): +56 = 365
 - EMS - +43=298
 - Mutual Aid Provided-
 - Conneaut- +2 = 18
 - North Kingsville-+7=47
 - Monroe - +1=7
 - Sheffield - +9=22
 - Plymouth - =1
 - Pierpont - =0
 - Ashtabula Township - +1 =1
 - Ashtabula city - =0
 - Total Mutual aid provided:= +19 =96
- Fire Station-
 - Chief's office - working on completely getting cleared out.
 - With the incident on Monday I did not get everything moved yet.
- Fire Inspections-
 - Completed an inspection at the Kids Only Day care.
 - Started inspection at the TA travel center complex.
- Employee Matters-
 - Held CISM in the meeting room of the RD for fire service personnel after the fatal fire.
 - Issued written warning to C.Bobbitt for attendance.
- Schedule (Current)



- - May schedule - 32 hours available in 8 hour increments that we are working on getting filled.
 - Recall / All Call - Unremarkable
 - Overnight Shifts
 - Unremarkable
 - After hours / AUX / Second out calls:
 - 11 total calls : x5 handled by mutual aid
 - Provided M/A : 3
 - Needed M/A(only one responder from KFD or HBOA) : 5
 - 2nd out calls: 4
 - 2nd out calls HBOA:3
 - 3rd out calls - 1 handled by other agency
 - Calls in Sheffield not handled by KFD - 3 handled by JERD after hours and one second out call handled by 560(lift assist) , we were on a priority call in NK.
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - All portable radios have been reprogrammed.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - continuing to move forward with implementation.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(Reserve)



- All service completed and is available in quarters.
- Engine 621
 - Unremarkable.
- Engine 611
 - Unremarkable.
- Squad 609(First Out)
 - Exhaust issue distal to the converter.
 - Will be sent to Fire-Fly once they have availability in the shop.
- Brush Truck 604
 - Discovered the starter went back and wouldn't start for a call.
 - Will be sent to local shop for repair.
- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.
- Monthly Trainings-
 - 05/12 - Joint training - rope rescue operations
 - 05/20 - UH EMS training
- ★ Departmental update-
 - First Due
 - Training module operational
 - Continuing to expand knowledge base for all modules
 - Waiting on Medicount to complete the billing side for the EPCR module.
 - Verizon wireless - Station line is ported over to the cell phone now.
 - Still in the demo process of the 5G internet at the RD.
 - UH Paramedic refresher - working on completing online training requirements.



- Collaboratively we have formed a joint training leadership team with the local departments including Plymouth, NK and Sheffield. Our goal is to develop ways to maximize attendance and participation for fire and EMS training.
- Critical Incident Stress Debriefing held at the road department for all members of departments involved and on scene of the fatal fire. All KFD members' attendance was mandatory.
- I checked the matrix account for an update on the staffing inquiry and will reach out again to the office.
- Coordinated efforts with the Red Cross to have the family's pets remains be cremated.
- Currently gathering data on the last 24 months of incidents to send to the ISO rep for review.
- Followed up with Medicount billing for stats and for them to follow up with getting the First Due set up to receive charts.
- Created press release for fire on Wright St
- Followed up with the Coroners Office and the SFM Office to get them copies of our fire incident report.
- June schedule is available for members to put in availability for shifts.
- Fatal fire response - three from KFD on the initial engine in and a total of 9 that assisted throughout the day.

ACTION NEEDED-

- **Unremarkable.**

report ending 5/10/25 Inbox

◆ Summarize this email



Chris Bradek

to Mike, Karl, me, Fiscal

Mon, May 12, 11:4

Good morning,

For the last 3 weeks, I have used 80 hrs of vacation. My comp balance is 120.64 hrs.

While I was away, I had a call about yard tile on 193. I referred the guy to ODOT. I had a question about cleanup day. Shepp Electric called about servicing the generator at the Fi

I helped Mike DeFazio set up and take down the voting booths.

James Batanian is in the process of getting a Class B CDL. He inquired about the possibility of being added, part time, to the Road Department this winter. We can revisit the idea

There were 3 trees down in Lulu (2 of them were uprooted) and one behind the Garage following the storms on 5/2. We got them cleaned up on Monday morning. There was no d; got 2 flats of flowers to plant in the beds. I worked on fixing the driveway on the back hill where it washed over the winter/ spring.

Jim Branch and I had an online meeting with All Funeral Service. They had approached us about digitizing and mapping Lulu. We listened to the presentation and asked some que several of their packages. More discussion to follow.

Jim and Dale have been almost exclusively mowing and weedeating.

I attended the BWC meeting.

Everything should be in order for paving Dibble Rd. I got the contract returned to Ronyak, by USPS. It's up to them as to when they want to start. The project deadline is July 31.

I replaced the fender on #16.

Zeigler came and did the preseason AC service.

At the Fire Department:

- 1) Newhart, the plumber, has the bathroom rough-in done and inspected.
- 2) There is a dumpster on site for the roof replacement.
- 3) Lencil gave me an opinion on strengthening the east wall. We agreed that whatever we do may cause more harm than help. He added the course of block to the east wall and w jobs he needed to finish from last year.
- 4) Newhart is going to get the stub through the bay wall this week. Then I can clean up and grade the yard, before the grass gets out of hand.
- 5) We had planned to do the roof this week. Early last week there was no rain forecast until the 18th. Now, there's a chance of rain most of the next 2 weeks.

Yard waste was emptied 10+ times.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report April 22, 2025 - May 12, 2025

Permits Issued:

#855 Issued to Kingsville Towing (Dave Horton) at 2974 W. Main St. for an addition on the South Side of the existing house.

#856 Issued to Mark & Janet Falke at 5841 St. Route 193 for an accessory use (shed).

Warnings / Violations/Inquiries: None

Variance / Conditional Use: None