

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING

April 23, 2025

The April 23, 2025 regular meeting of the Kingsville Township Trustees was called to order by Chairman Michael Cliff, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the April 9, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: 1) Mike D. reported that all bills are paid and current. 2) ARPA Annual report is due 4/30/2025. 3) Received statement from Southeast Equipment showing a balance owed for what should have been warranty work on the mini excavator. 4) We do not currently have enough money in hand until 2nd half settlement from taxes to pay for Dibble Rd. paving and the chip seal project. We will need to put off scheduling one of the projects for no sooner than July. Karl made a motion to pay the bills. Motion seconded by Jim. Motion passed.

CORRESPONDENCE: 1) Jim received an email from Troop 11 asking to advertise Mother's Day Flower Sale on the digital sign. 2) Jim received an email from Mrs. Bradley regarding having a burn barrel and farm animals on her property. Jim responded back to her by email as well as copying the fire chief, zoning inspector, fiscal officer and the other trustees on the email. 3) Jim received an email from Mr. Kanicki on Green Rd. regarding the increase in his property insurance premium due to the ISO Rating change for Kingsville Township. Jim and the Fire Chief responded back to Mr. Kanicki by email. 4) Jim received a phone call from the Ashtabula County Prosecutor's Office regarding questions with the Dibble Rd. Paving Bid. 5) Mike D. attended the Ashtabula County Township Association meeting on 4/17/25 at A-Tech. The power point presentation materials from the meeting were emailed to Kingsville Township which was forwarded to the trustees. 6) Received an email from attorney Bridey Matheney with the fully executed "Mutual Release and Settlement Agreement from the Northeast Joint Fire District. 7) Received by email the signed signature page back from the Ashtabula County Prosecutor for the Dibble Rd. Paving. 8) Received by mail a cemetery footer order for Ford Davey from Belding Monuments. 9) Received quote by mail from the Ashtabula County Engineer's Office for chip seal of Fox Rd. & Kingsbury West for a cost of \$17,395.96. Quote emailed to Road Superintendent and Trustees for review. 10) Jim received notification the ODNR will be conducting Lamprey Eel eradication in Conneaut Creek on 4/24/25. 11) Fire Chief West advised he is scheduling in inspection with ISO to evaluate Kingsville Township's ISO rating.

PUBLIC COMMENTS/CONCERNS: 1) Denny Page from S. Wright St. asked for the amount spent on attorney fees for the lawsuit with the Northeast Joint Fire District. Mike D. researched UAN software for the amount which is currently \$6,429.85. Denny Page volunteered to put down wood chips on the LuLu Falls trail if the township has wood chips available. Jim advised the township does have wood chips available and would help Denny with putting wood chips on the trail.

DEPARTMENT REPORTS:

Road Dept: Report received.

Fire Dept: Report received. Total runs to date: 309, EMS runs 255, Mutual Aid runs 77.

Zoning: Report received.

KIRC: No Report

Mike made a motion to attach department reports as addendums. Motion seconded by Karl. Motion passed.

OLD BUSINESS: 1) FD Renovation – Lencl Masonry put on course of block to raise wall for roof and removed chimney down below roof level. 2) Karl met with FirstEnergy about street light for Kingsville Towing. 3) Jim advised waiting for confirmation regarding electronics recycling on Clean up Day.

NEW BUSINESS: 1) Jim made a motion to allow the Kingsville Public Library to use the park on July 25,2025. Motion seconded by Karl. Motion passed. 2) Mike made a motion to place Troop 11 flower sale for Mother’s Day on the digital sign. Motion seconded by Jim. Motion passed. 3) Fire Chief West advised the fire department received equipment from Verizon for squad MDT and cell phone to transfer landline to cell phone.

PUBLIC COMMENTS/CONCERNS: None

Mike made a motion to adjourn the April 23, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Karl. All in favor. Motion passed.

Michael Cliff, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

04/23/2025

Departmental Updates:

- Runs to date (04/23/2025): +31 = 309
EMS - +26=255
 - Mutual Aid Provided-
 - Conneaut- +4 = 16
 - North Kingsville-+6=40(cancelled once)
 - Monroe - =6
 - Sheffield - +7=13
 - Plymouth - =1
 - Pierpont - =0
 - Ashtabula Township - +1 =1
 - Ashtabula city - =0
 - Total Mutual aid provided:= +18 =77
- Fire Station-
 - Update on Fire Station renovations.
- Fire Inspections-
 - First Due Inspection module finished, ready to start formal inspections list again
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - - April schedule is completed with only one 11 hour shift available still.
 - May sign ups put out too staff.



- Recall / All Call - Unremarkable
- Overnight Shifts
 - See dept update
- After hours / AUX / Second out calls:
 - 6 total calls : x4 handled by mutual aid
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 4
 - 2nd out calls: 0
 - 2nd out calls HBOA:0
 - Calls in Sheffield not handled by KFD - 0
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Working with NEC to schedule our radios to be upgraded.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - continuing to move forward with implementation.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(OOS)
 - Currently at Fire-Fly getting the beauty rings put on and the liquid springs
- Engine 621
 - Unremarkable.
- Engine 611



- Unremarkable.
- Squad 609(First Out)
 - Exhaust issue distal to the converter.
 - Will be sent to Fire-Fly after we pick up 619.
- Brush Truck 604
 - Pre season start up performed in prep for brush fire season.
- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.
- Monthly Trainings-
 - 04/08 - EMS CE provided to employees from 1800-2000
 - 04/18 - UH CMC training
- ★ Departmental update-
 - First Due
 - Follow up teams meeting
 - 4/30 - EPCR optimization teams
 - Training module teams
 - Had a virtual meeting with the Verizon Rep to discuss telephone porting and adding an ipad.
 - Received new sim cards for the trucks due to switching to a all inclusive plan.
 - UH Paramedic refresher - cost \$75.00 billed to CC
 - Vendor access granted to First Due for OFIRS submitting.
 - Spoke with the Medicount rep about billing rates, charges and collection rate.



ACTION NEEDED-

- **Unremarkable.**

report ending 4/19/25 Inbox

◆ Summarize this email



Chris Bradek

to Mike, Karl, me, Fiscal

Wed,

Good afternoon,

This report was written and submitted on 4/16/25, due to my being out of town.

For the last 2 weeks, I had 1 hr of OT, for the Trustee's meeting. I will have used 16 hrs of sick time. My comp balance is 120.64 hrs.

Dale Miller has started. So far, so good. DJ Page will be working 1 or 2 days per week until Memorial Day. He's also planning to help on Clean-up day.

Jim Evans and Dale picked up the trash that the Boy Scouts gathered at the Lulu trail head.

I attended the BWC meeting.

Dumpsters are ordered for Clean-up day.

I submitted our salt resolution.

Everything should be in order for paving Dibble Rd. I had hoped to get the contract returned to Ronyak before I left, but did not.

Part of the 8 slag for chip seal has been delivered.

We cleaned up the broken tops of the 2 pine trees on Donna Dr. We cut out the tree that was stuck under the bridge on Creamer.

The new drum for the roll spreader is ordered.

I built and installed a trailer hitch on the Grasshopper.

At the Fire Department:

- 1) The electrician hooked up the tank float alarm.
- 2) The plumbing permit was picked up.
- 3) The building permit was picked up.
- 4) The plumber has started rough-in. We put the pipe in going to the new septic tank, last week.
- 5) Divine needs half down before April 30, balance upon completion. His quote is \$11,385.
- 6) Lencil is going to give us an opinion on what, if anything, we can do to strengthen the east wall. He's going to add the course of block to the east wall. Some of the other small jobs will get done.

Yard waste was emptied 4+ times.

Thank you.

--

Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report April 8, 2025 - April 21, 2025

Permits Issued:

#854 Issued to Kingsville Township at 3130 E. Main St. for fire station remodel.

Warnings / Violations/Inquiries: None

Variance / Conditional Use:

BZA held a hearing on April 13, 2025 at 7:00 pm at the Road Garage. Six (6) parties of interest attended the hearing. No opposition to the variance was heard during the hearing. The hearing was for a residential addition at 2974 West Main St. with insufficient setback from road right of way. The variance request was granted unanimously by the Board of Zoning Appeals.