

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING

April 9, 2025

The April 9, 2025 regular meeting of the Kingsville Township Trustees was called to order by Chairman Michael Cliff, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the March 26, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: Mike D. reported that all bills are paid and current. Transferred \$100,000. from Star Ohio investment to the checking account. Received 1st Half 2024 Tax Settlement in the amount of \$313,725.54 from the Ashtabula County Auditor. Jim made a motion to pay the bills. Motion seconded by Karl. Motion passed.

CORRESPONDENCE: 1) Karl received an email from Gary Posum about the closing of the S. Ridge Rd. bridge over Conneaut Creek. 2) Jim received an email from NOPEC advertising natural gas and electric rates starting in May 2025. Rates for natural gas are \$5.25 per MCF for 12 months and \$5.75 per MCF for 24 months. Rates for electric are 8.5 cents per KW for 12 months and 9.0 cents per KW for 24 months. 3) Kent & Katie Wheeler at 3146 E. Main St. asked the trustees for permission to place a roll off dumpster on the east side of the fire station lot next to their house while remodeling their house. 4) Tim Moio from Dibble Rd. sent an email regarding an increase in his homeowner insurance premium. His insurance company advised him the rate increase on his homeowner premium was due to a change in the ISO rating to 10 for Kingsville Township Fire Department.

PUBLIC COMMENTS/CONCERNS: 1) Tom McCumber from N. Wright St. asked the trustees to research getting a “stop here to activate signal” sign on West Main St. at Rt. 193. 2) Denny Page from S. Wright St. asked the trustees how many night calls are being missed by the fire department as well as how many open shifts there are on the fire department schedule. Fire Chief West advised that information is in his fire department report. A copy of Chief West’s report was furnished to Denny Page.

DEPARTMENT REPORTS:

Road Dept: Report received.

Fire Dept: Report received. Total runs to date: 278, EMS runs 229, Mutual Aid runs 59.

Zoning: Report received.

KIRC: No Report

Jim made a motion to attach department reports as addendums. Motion seconded by Karl. Motion passed.

OLD BUSINESS: 1) FD Renovations – Received roof quote from Divine Roofing. The plumber (Newhart Plumbing) has started the plumbing rough in. The electrician has hooked up the float alarm for the septic. Lencl Masonry will be out to evaluate east wall to add courses of block. 2) Dibble Rd. Paving Bids – Bids were submitted to the Ashtabula County Engineer for review. Bids were returned from the Ashtabula County Engineer. Road Superintendent Bradek gave the trustees an overview of the bids.

NEW BUSINESS: 1) Jim went to the Ashtabula County Health Department meeting and advised the health department has changed minimum lot size requirements for a septic system. 2) Mike made a motion to hire Divine Roofing for roof repair/replacement at the fire station for a cost not to exceed \$11,385. Motion seconded by Jim. Motion passed. 3) Mike made a motion to accept the Dibble Rd. Paving Bid from Ronyak Paving for a cost not to exceed \$263,324. Motion seconded by Karl. Discussion on Koski Construction bid which was the lowest bid. Road Superintendent Bradek advised the Koski Construction bid had inconsistencies which was the reason for recommending the Ronyak Paving bid

which was the next lowest bid. Motion passed. 4) Karl made a motion to purchase three (3) MARCS radios for the fire department at a cost not to exceed \$7,900. Motion seconded by Jim. Motion passed. 5) Karl made a motion to commit to purchase 80 tons of road salt by resolution from the 2025-2026 ODOT Salt Contract. Motion seconded by Jim. Resolution 2025-007 read in its entirety.

On a Call of Roll:

Mike Cliff – Yes

Karl Brunell – Yes

Jim Branch – Yes

Resolution 2025-007 passed. Motion passed.

6) Jim made a motion to allow Kent & Katie Wheeler at 3146 E. Main St. to place a roll off dumpster on the east side of the fire department lot while remodeling their house. Motion seconded by Karl. Discussion on approval with the condition the yard is cleaned up or repaired after the dumpster is removed if needed. Motioned passed.

7) Mike made a motion to replace roll spreader drum for a cost not to exceed \$1,300. Motion seconded by Jim. Motion passed. 8) Mike D. advised the seasonal employee has completed all paperwork and background check and is ready to start work on April 14, 2025.

PUBLIC COMMENTS/CONCERNS: 1) Denny Page from S. Wright St. asked about the sewer project easements. Jim provided an update on the easements.

Mike made a motion to adjourn the April 9, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Karl. All in favor. Motion passed.

Michael Cliff, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

04/09/2025

Departmental Updates:

- Runs to date (04/08/2025): +28 = 278
EMS - +26=229
 - Mutual Aid Provided-
 - Conneaut- = 12
 - North Kingsville-+3=34(cancelled twice)
 - Monroe - =6
 - Sheffield - +1=6
 - Plymouth - =1
 - Pierpont - =0
 - Ashtabula Township - =0
 - Ashtabula city - =0
 - Total Mutual aid provided:= +4 =59
- Fire Station-
 - Update on Fire Station renovations.
- Fire Inspections-
 - First Due Inspection module finished, ready to start formal inspections list again
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - - April schedule is out with five shifts open, working on getting filled currently.
 - May sign ups put out too staff.



- Recall / All Call - Unremarkable
 - Overnight Shifts
 - See dept update
 - After hours / AUX / Second out calls:
 - 7 total calls : x4 handled by mutual aid
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 4
 - 2nd out calls: 1
 - 2nd out calls HBOA:1
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Working with NEC to schedule our radios to be upgraded.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - continuing to move forward with implementation.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(First out)
 - Power load serviced and repaired by EMSAR
- Engine 621
 - Unremarkable.
- Engine 611
 - Unremarkable.



- Squad 609(Reserve)
 - Power cot issue fixed.
- Brush Truck 604
 - Pre season start up performed in prep for brush fire season.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - 8 H tanks ordered - all O2 tanks delivered.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 04/08 - EMS CE provided to employees from 1800-2000
- ★ Departmental update-
 - First Due
 - Scheduled the next discovery call for data migration
 - AC Hammon applied for a Norfolk Southern grant for fire gear
 - Followed up with First Due to get the FD access form to submit data to OFIRS and transmit data from LP15's
 - Spoke with Northeastern Communications to get mobile radios ordered
 - Both power loads, power cots and stair chairs were given PM. Next will be the cardiac monitors coming up.
 - Fire drill at KELM on 04/11
 - Forwarded grant info to Road Superintendent
 - Sent an email to inquire about Matrix from the prosecutors office.
 - Set up Verizon Google Meet for service questions.
 - Filed a Matrix inquiry for stipend staffing / per hour staffing.
 - Received and assigned
 - Not awarded the 2025 SFM equipment grant.



ACTION NEEDED-

- Motion to approve the ordering of three mobile radios to stay in compliance with MARCS
 - \$7,824.54

report ending 4/5/25 Inbox

◆ Summarize this email



Chris Bradek <chris.bradek@kingsvilletwp.org>

Mon,

to Mike, Karl, me, Fiscal

Good morning,

For the last 2 weeks, I had 2 hrs of OT, for the Trustee's meeting and bid opening. My comp balance is 120.64 hrs.

Jim Branch and I attended a presentation about digitizing cemetery records and management at Lulu. We are having another meeting to see their proposal on May 9.

Dale Miller is getting his pre-employment testing done and will be ready to start on the 14th.

Jim has started working in Lulu. There are no spring footer orders.

It's time to put in for our 2025/26 salt contract. We have about 110 tons in the building. My estimate is that we used about 180 tons this winter. That was up from the last couple of tons (+/- 15%) for the next season. We also need to be thinking about whether we want to rehab or replace the salt shed. I realize part of the building is fairly new, but the lumber that most of the poles are rotting right at the ground level. The older part needs some new bracing and the walls replaced. If we can end next spring with the building fairly empty, we can start the summer of 26.

Paving bids for Dibble Rd were opened. I created a bid tabulation chart. It was sent to all interested parties. The apparent winner was Koski Construction. After review by the County, we determined that there are problems with Koski's bid. First, although they signed the acknowledgement of the addendums, their official bid did not adhere to the specs of the job. Second, they were not prequalified to bid, or provide the materials for the job. I recommend that we strike Koski's bid and accept the lowest and best bid from Ronyak Paving.

I picked up cold patch from Suit-Kote in Meadville. I filled the holes at Fox and 84. I also filled some by the nursing home and on Priest St.

I notified Suit-Kote that they were approved for chip seal. I ordered the slag for that job. Suit-Kote expects to be here in early June.

I met with the County and North Kingsville regarding a beaver dam that was flooding the area east of Reed Rd, south of Rt 20, and north of the RxC. The County came in and removed the beavers.

Jim and I took the roll spreader apart. The main drum got bent. I took it to Capp Steel for an opinion on straightening it out. They suggested buying/ building a new one. A new drum would cost about \$900-1100. My other idea is to cut the bend out and weld a new section back in. The problem will be to true it up.

We've been in communication with Trac-vac. The new chute for the Kubota is a very poor fit. If we can't get some kind of result soon, we are going to do some fab work to make it fit.

Jim filled the holes in the front lot with stone.

I purchased an air hammer with bits, aluminum step stool, and metric impact socket set, at no cost to the Township, using a gift card from a previous purchase.

All of the backflow devices were tested ahead of the annual renewal required by Aqua.

At the Fire Department:

- 1) The electrician still has to hook up the tank float alarm.
- 2) The plumbing permit still needs to be picked up.
- 3) The building permit has expired. It seems they are going to let us renew anyway. We need to re-register as General Contractors for 2025. We need a copy of our 2025 Certificate of Insurance.
- 4) I met with the plumber to review the final plan. He should be able to start this week. We plan to put the pipe in going to the new septic tank, this week.
- 5) Divine re-quoted the roof at \$11,385, with half down before April 30, balance upon completion.
- 6) Lencil is going to give us an opinion on what, if anything, we can do to strengthen the east wall. He's going to let us know what it will cost to add the course of block to the east wall that he needed to finish from last year will get done.
- 7) This fall, we'll need to patch the concrete behind the Station.

Yard waste was emptied 6 times.

I'll probably be at the meeting.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377