

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING**

### **March 26, 2025**

The March 26, 2025 regular meeting of the Kingsville Township Trustees was called to order by Chairman Michael Cliff, followed by the Pledge of Allegiance. Mike made a motion to waive the reading of the March 12, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

**FINANCIALS:** Mike D. reported that all bills are paid and current. Permanent Appropriations for 2025 are ready to approve. Mike D. requesting a motion to approve Resolution 2025-006 to approve Permanent Appropriations for 2025. Jim Branch made a motion to approve Resolution 2025-006 Permanent Appropriations for 2025. Motion seconded by Michael Cliff. Mike D. read Resolution 2025-006. On a Call of Roll: Michael Cliff – Yes, Karl Brunell – Yes, Jim Branch – Yes. Motion passed. Mike made a motion to pay the bills. Motion seconded by Karl. Motion passed.

**CORRESPONDENCE:** 1) Judy Sims from Kinder Morgan requesting a copy of the stone bids for 2025. 2) Received an email from the health insurance agent advising the initial rate increase of 6.9% for 2025 health insurance renewal will actually be less than the expected at 5.17% increase. 3) Jim received an email from the Ashtabula County Township Association regarding Sunshine Laws and rules for Executive Sessions. 4) Stone Bids. One (1) bid received from Simak Trucking. Mike Cliff opened Simak Trucking bid and read bid for the record. Bid is attached as an addendum to the minutes.

**PUBLIC COMMENTS/CONCERNS:** None.

**DEPARTMENT REPORTS: Road Dept:** Report received. The Road Superintendent interviewed and recommended Dale Miller for a seasonal worker with a Class B CDL.

**Fire Dept:** Report received. Total runs to date: 250, EMS runs 203, Mutual Aid runs 55.

**Zoning:** Report received.

**KIRC:** Jim received an email from Doug Starkey at Ashtabula County Environmental Services advising permit to install has been sent to the EPA.

Mike made a motion to attach department reports as addendums. Motion seconded by Karl. Motion passed.

**OLD BUSINESS:** 1) FD Renovations – Lencl Masonry looked at east wall of Fire Station to estimate repairs needed to block wall. Newhart Plumbing can start plumbing in the next couple of weeks. Divine Roofing will be out to requote the roof project. Boczar Excavating has installed the new water holding tank. 2) Dibble Rd. Paving Bid deadline has been extended until March 31, 2025 due to addendums being added by the Ashtabula County Engineer.

**NEW BUSINESS:** 1) Karl made a motion to approve the stone bid from Simak Trucking. Motion seconded by Mike. Stone Bid tabulation attached as an addendum to the minutes. Motion passed. 2) Karl made a motion to approve Fire Station plumbing quote from Newhart Plumbing for a cost of \$12,500. Motion seconded by Jim. Motion passed. 3) Jim made a motion to approve \$2,000 for J. Rokosky Fire Fighter 1 class. Motion seconded by Mike. Motion passed. 4) Karl made a motion to have a special meeting on March 31, 2025 to open Dibble Rd. Paving Bids. Motion seconded by Jim. Motion passed. 5) Mike made a motion to hire Dale Miller as a seasonal worker with a Class B CDL at a rate of pay of \$18.72 per hour and a start date of April 14, 2025. Motion seconded by Karl. Motion passed. 6) Jim made a motion to hold cleanup day to include electronics recycling program on June 7, 2025 from 8:00 am to 12:00pm. Motion seconded by Karl. Motion passed. 7) Karl will research a banding tool for the Hometown Hero Banners. 8) Karl made a motion to chip seal Fox Rd. & Kingsbury Rd. West using slag instead of limestone for a cost of \$44,000. Motion seconded by Jim.

Motion passed. 9) Fire Chief West provided an update on covering Sheffield Township. Currently waiting on dispatch to update radio and tones. There are ten (10) confirmed cases of measles in Ashtabula County.

**PUBLIC COMMENTS/CONCERNS:** None

Karl made a motion to adjourn the March 26, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Jim. All in favor. Motion passed.

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Michael Cliff, Chairman

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Michael DeFazio, Fiscal Officer



## **Kingsville Township Fire Department Meeting Report**

03/26/2025

### Departmental Updates:

- Runs to date (03/26/2025): +44 = 250  
EMS - +36=203
  - Mutual Aid Provided-
    - Conneaut- +2= 12
    - North Kingsville-+4 =31
    - Monroe - =6
    - Sheffield - +1=5
    - Plymouth - =1
    - Pierpont - =0
    - Ashtabula Township - =0
    - Ashtabula city - =0
  - Total Mutual aid provided:= +7 =55
- Fire Station-
  - Update from Road Dept on new progress report
- Fire Inspections-
  - Getting the First Due Inspections module finalized.
- Employee Matters-
  - Issued B.Martin write up for time card issue.
  - Issued S.Applebee verbal for missing night call(he was signed up for the overnight shift)
- Schedule (Current)
  - - The March schedule is full for the remainder of the month.



- April schedule has been sent out and the availability is able to be applied for in First Due now.
- Recall / All Call - Unremarkable
- Overnight Shifts
  - See dept update
- After hours / AUX / Second out calls:
  - 6 total calls : x4 handled by mutual aid
  - Provided M/A : 1
  - Needed M/A(only one responder from KFD or HBOA) : 4
  - 2nd out calls: 1
  - 2nd out calls HBOA:0
- Budget - 2025
  - Total EMS revenue: see attached(2025 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Working with NEC to schedule our radios to be upgraded.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - First Due - continuing to move forward with implementation.
- Turnout Gear / Gear / apparel
  - Unremarkable.
- Squad 619(First out)
  - Had to order a new power cot battery, like the one on 609 that we just did.
    - EMSAR will be here in April for all PM / Servicing.
- Engine 621
  - Unremarkable.



- Engine 611
  - Unremarkable.
- Squad 609(Reserve)
  - Power cot issue fixed.
- Brush Truck 604
  - Going over in prep for brush fire season.
  
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - 8 H tanks ordered
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - 03/25 - Provided EMS CE on medications and EMT ALS assist topics
- ★ Departmental update-
  - First Due
    - Working on completing the EPCR implementation
  - Applied for three EMS grants from the Ohio EMS / Dept of Commerce.
  - We did not receive the 2025 SFM Equipment grant unfortunately
    - Will have to discuss possible collaboration with SVFD for gear purchase.
  - Follow up with the Prosecutors Office - reached out to J.Branch for guidance
  - Submitted to UH payment for our pharmacy license renewal
  - Forwarded Measles EMS info to our employees.
  - Forwarded County Fire Chefs Assoc dues to the Fiscal Officer
  - Followed up with two law firms requesting incident reports for MVCs - completed
  - Completed the Gov Deals needed action to release payment.
  - Followed up with Fire-Fly to see when the rails and other parts will be in for the 2015 ambulance.



**ACTION NEEDED-**

- Motion to pay for Joey Rokosky's Fire 1 class via Atech not to exceed \$2,000.00.
  - Actual price - \$1957.00
  - I can apply for reimbursement from the State Fire Marshals Office in Dec 25 - Jan 26.

report ending 3/22/25 Inbox

◆ Summarize this  
email



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

Mon, 1

to Mike, Karl, me, Fiscal

Good afternoon,

For the last 2 weeks, I had 2 hrs of OT, for the Trustee's meeting. My comp balance is 120.64 hrs.

I attended the BWC meeting.

We received the balance of our contracted salt.

The tree was removed from Lulu and the stump was ground.

We received 2 resumes for the summer seasonal position. Dale Miller is retired from the City of Ashtabula, Dept of Public Works. He certainly has the knowledge and experience n trying to fill. He has a Class B CDL. I have not interviewed him, yet. I did speak with 3 of his former co-workers. They had all good things to say. I'm going to have him come in fo I'd like to try him out starting 4/14. Pay rate will be \$18.72. The other resume was from Nick Branch. I'm sure he would be capable of the work, and if Dale doesn't work out, I'd hop last year, asked about coming back. I'll let him know that we won't need him this year. I don't think we can afford 2 people.

We took delivery of the new Kubota. It has been added to the insurance policy. We had to order a chute kit to be able to attach the Trac-vac, as the new deck is different from the c

We have stone bids to open. The paving bids are postponed.

Suit-Kote provided a price for chip seal, fog seal, and bulk cold patch. Cold patch is \$111/ ton, picked up. It's 123.50/ ton delivered in a full load of 22 tons. We generally use 8-10 toward the end of next week. Crack seal is \$19.25/ gallon based on a full load of 750 gallons. I don't think we can afford any this year. Chip sealing Fox and Kingsbury West will c about \$8000 for slag. We can probably cut the stone cost by 1/3 if we use limestone. Fog seal over the chip seal will be about \$12,500, for the same roads. I'm not sure we can af us a labor price for them to do the chip seal. Suit-Kote's price is good until the end of the month. Any increase next month would be tied to the national oil index.

We have most, or all, of the sod at the intersections repaired from snow plow damage. We opened plugged drains at Sheldon/ Creek and Mill/ Main.

The backhoe, loader, #16 and 550 were washed.

The excavator threw an error code for the ECM. With Southeastern's help, I diagnosed the issue as a bad battery. Southeastern came out and replaced it at no cost.

I'm going to order the fender for #16, after we get final appropriations. The quoted price for the part is \$93+ shipping. We have a guy who, as a service to the Township, will paint it \$200. I will install it.

The backup generator at the Garage failed to operate properly when the power went out on April 16. According to the error code, it was experiencing low fuel pressure. I turned up speed. That seems to have solved the issue.

At the Fire Department:

- 1) Boczar has the new holding tank installed. The electrician has to hook up the tank float alarm. That won't be for about 2 weeks. At that point, we can, but shouldn't turn the water supposed to be floor drains only. The triple basin sink and clothes washers shouldn't be used until they are hooked to the septic system.
- 2) The plumbing permit is ready to pick up. We need a zoning permit for the renovation and a check to the Ashtabula County Health Department for \$344.00.
- 3) The building permit has expired. It seems they are going to let us renew anyway. We need to re-register as General Contractors for 2025. We need a copy of our 2025 Certifica check to the Ashtabula County Building Department for \$110.00.
- 4) I met with the plumber to review the final plan. He re-quoted the project, due to additional work. The new quote is \$12,500. He should be able to do his rough-in starting in 2-3 v
- 5) Divine is re-quoting the roof. He did tell me that material cost are going up 7% on April 1.
- 6) Lencil is going to give us an opinion on what, if anything, we can do to strengthen the east wall. He's going to let us know what it will cost to add the course of block to the east w he needed to finish from last year will get done.
- 7) This fall, we'll need to patch the concrete behind the Station.

Yard waste was emptied 8 times.

I'll probably be at the meeting.

Thank you.

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Chris Bradek  
Kingsville Township Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report March 11, 2025 - March 24, 2025**

### **Permits Issued:**

- 852 Issued to Travis Garrity at 5860 S. Wright St. for an accessory use (fence).

### **Warnings / Violations/Inquiries: None**

### **Variance / Conditional Use:**

BZA has variance hearing scheduled for April 13, 2025 at 7:00 pm at the Road Garage. The hearing is for a residential addition at 2974 West Main St. with insufficient setback from road right of way.