

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING February 26, 2025

The February 26, 2025 regular meeting of the Kingsville Township Trustees was called to order by Vice-Chairman Karl Brunell in the absence of Chairman Michael Cliff, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the February 12, 2025 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: Mike D. reported that all bills are paid and current. Fiscal year 2024 has been closed out. Karl made a motion to pay the bills. Motion seconded by Jim. Motion carried.

CORRESPONDENCE: 1) Dave Joyce sent an email requesting input for funding community projects.

PUBLIC COMMENTS/CONCERNS: None

DEPARTMENT REPORTS: **Road Dept:** Report received. GEO Specialties came back out to Mill St. for some additional maintenance to the repairs that were previously made. **Fire Dept:** Report received. Total runs to date: 179, EMS runs 143, Mutual Aid runs 43. Jim thanked the Kingsville Township Fire Department Boosters for their commitment to donate up to \$2,000 to help pay for updates to the Fire Department's Marcs radios. **Zoning:** Report received. BZA has a variance hearing scheduled for March 13, 2025 at 7:00pm at the Road Garage **KIRC:** Jim Branch provided update on sewer project. Jim made a motion to attach department reports as addendums. Motion seconded by Karl. Motion passed.

OLD BUSINESS: 1) Karl spoke to First Energy about a street light for Kingsville Towing.

NEW BUSINESS: 1) Jim made a motion to close Academy St. with road closed signs on May 17, 2025 for the library lawn sale. Motion seconded by Karl. Motion passed. 2) Karl made a motion to get Squad 619 repaired at Fire-Fly for a cost not to exceed \$4,300. Motion seconded by Jim. Motion passed. 3) Jim made a motion to pay Emsar for a service contract for EMS monitors, cots, and power load systems for a cost of \$3,270. Motion seconded by Karl. Motion passed. 4) Karl made a motion to approve Fire/EMS contract for service with Sheffield Township. Motion seconded by Jim. Motion passed. 5) Jim made a motion to hire Fire Fighter/EMT Advanced Rob Ocasio for the Fire Department. Motion seconded by Jim. Motion passed. Jim attended the citizens committee meeting for the Fire Department. 6) Jim made a motion to go back to the original plans for the Fire Department renovation with a revision to the roof to allow for future expansion using Chris Bradek as the general contractor. Motion seconded by Karl. Motion passed. 7) Jim attended the citizens committee meeting for the Gazebo 8) Jim made a motion for Kingsville Township to match up to \$5,000 to the Gazebo committee's funds. Motion seconded by Karl. Motion passed. 9) Jim made a motion to adopt Resolution 2025-003 for mutual release from the Northeast Fire District. Motion tabled until next meeting due to not having a quorum to vote as Trustee Karl Brunell having to abstain from voting.

PUBLIC COMMENTS/CONCERNS: 1) Scott Yamamoto, the new Ashtabula County Auditor attended the meeting to introduce himself.

Karl made a motion to adjourn the February 26, 2025 regular meeting of the Kingsville Township Trustees. Motion seconded by Jim. All in favor. Motion passed.

Karl Brunell, Vice-Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

02/26/2025

Departmental Updates:

- Runs to date (02/26/2025): +48 = 179
EMS - +43=143
 - Mutual Aid Provided-
 - Conneaut- +1= 10
 - North Kingsville-+7 =23
 - Monroe - =5
 - Sheffield - +2=4
 - Plymouth - =1
 - Pierpont - =0
 - Ashtabula Township - =0
 - Ashtabula city - =0
 - Total Mutual aid provided:= +10 =43
- Fire Station-
 - New plan discussion.
- Fire Inspections-
 - First Baptist Church
- Employee Matters-
 - Interview with FF1/EMT scheduled on 02/26
 - Frank Rosier - Training shifts off to positive start
- Schedule (Current)
 - - The March schedule was sent out and getting filled out.



- Recall / All Call - Recall placed for garage fire on Arbor Dr. - received 4 additional KFD responders
 - Overnight Shifts
 - Unremarkable.
 - After hours / AUX / Second out calls:
 - 11 total calls : x4 handled by mutual aid
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 4
 - 2nd out calls: 1
 - 2nd out calls HBOA:1
- Budget - 2025
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - continuing to move forward with implementation.
- Turnout Gear / Gear / apparel
 - First two sets of helmets, boots and hoods have arrived.
 - They have been placed in service and issued
 - Received the majority of our recent order.
- Squad 619(First out)
 - Full PM completed - Cost of \$1882.24
 - Issue with liquid spring diagnosed and parts ordered.
- Engine 621



- Unremarkable.
- Engine 611
 - Unremarkable.
- Squad 609(Reserve)
 - 02/26 - Power load serviced again due to a non charging issue.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - UH EMS training - Medic refresher online starting 04/14
- ★ Departmental update-
 - First Due
 - Working on completing the EPCR implementation
 - Boosters approved payment for the new authentication keys and firmware updates/uploads for our MARCS radios - \$1700 est approved for up to \$2000.00
 - Active Alert has been terminated for use and nothing will come over that app now.
 - ISO / Insurance questions that were brought to my attention - We had gone through ISO rating as the formation of the Fire District was in effect and were put into retro grading as we agreed to the formation of the district and were in contractual obligations to it. Obviously now that we are no longer members of the district and it does not exist anymore we will have to go back through the ISO rating process requiring us to have one year of statistical data operating on our own in order for the new rating to be published. I spoke with our rep and his office to plan the next steps out. The biggest thing we are facing is that for ISO to have a rating above a 10 we have to have 4 people from our department respond, which is why the rating went up with the district due to the 4 people on shift throughout the day and the



quantity of people that responded from the four departments working as one. Now we have to provide data that we are getting a four person minimum response to all reported structure fires. Which we have gotten for the reported fire we've had for Kingsville. This does not count for Mutual Aid fires or Automatic Mutual Aid fires, although it does help us that we have good mutual aid in place for us. In the past we were a 6/10 split due to part of the Township that does not have hydrants. My hopes would be returning to the same split or better now that we are able to track and record more data now that we've switched over to First Due.

- Forwarded rejected billing info to our Medicount Representative.
- Gathering numbers to submit our Ohio EMS P1 grant.
- Ordered two sections of hose that were damaged at recent fires.

ACTION NEEDED-

- **Approval of EMSAR service contract of \$3270.00/year - includes x2 yearly maintenance and x1 service call out**
- **Motion approval for \$4251.55 for two rear liquid spring struts and wheel well beauty rings.**

report ending 2/22/25 Inbox

◆ Summarize this
email



Chris Bradek <chris.bradek@kingsvilletwp.org>

Feb 24

to Mike, Karl, me, Fiscal

Good afternoon,

For the last 2 weeks, Jim had 19 hrs of OT and I had 18.5 hrs of OT, plowing snow. I also had 1 hr meeting with OTARMA and 3 hrs for the Trustees meeting. My comp balance is

I attended the pipeline safety class and the BWC meeting on the 13th.

I got the AFLAC letter to Mark Wheeler. Once our account transfers, he would like to set up an open meeting for anyone who wants to add or cancel a policy, or make changes to it probably be in early April, as that is also our open enrollment month.

In addition to the job postings that you have made, I sent the posting to OhioMeansJobs and Ashtabula County Job & Family Services/ Workforce Development.

I delivered the PO for the new Kubota to Bortnick's. The 2 old tractors haven't been picked up yet. The buyer has been in contact with Dave West.

We plowed snow on the 9th-11th, 13th-14th, and 16-21st. We used about 25 tons of salt and 5 tons of mix.

I forwarded the bid pack for Dibble Rd to several paving contractors, in the hopes of increasing the competition.

GeoSpecialties came back to Mill St, of their own accord, and drilled some extra drain holes in the wall.

I submitted the insurance claim for the building repairs. It was approved and the check will be coming directly to the Township.

We put the spreader on 05. I got a load of ice grits and spread some on the parking lot on the 14th.

We had one very cold morning, during which the pump for the on-road diesel tank wouldn't work. I called the vendor about it. The thought is that moisture got in the switch and froze day.

I checked out the heat in the back of 609. I think I can probably figure it out and fix it, but it will take some time and disassembly of the cabin interior. There is hot water going to the guess is that either the heater core is clogged with dust/ ect., or there is a valve that is not opening. I'm leaning toward the valve, as there is plenty of air flow through the vents. I checked the electronic circuit for "rear heat valve." The other potential culprit is that the blending door is not moving for some reason. As of Friday, we had no other ambulance available, so I don't know if you want me to dig deeper into the issue, or if you are sending it out.

I attended the Fire Department Citizens Committee meeting. If you approve their plan, I can start things rolling. The County is unable to help with any revisions of the drawings or €

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

**Zoning Report
February 11, 2025 - February 24, 2025**

Permits Issued: None

Warnings / Violations/Inquiries: None

Variance / Conditional Use:

Emailed variance application and supporting documentation from David Horton for a residential addition at 2974 West Main St. with insufficient setback from road right of way to the Kingsville Township Board of Zoning Appeals. Have not received a response back from the BZA .