

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING

August 14, 2024

The August 14, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the July 24, 2024 meeting minutes and approve as presented. The motion was seconded by Mike. Motion carried.

FINANCIALS: Mike D. reported that all bills are paid and current. Mike D advised Resolution 2024-012 (Resolution to Proceed) with Fire Levy to be placed on November 2024 ballot was delivered to the Ashtabula County Board of Elections on August 1, 2024. Street lighting Assessment will expire at the end of year 2024. Karl made a motion to pay the bills. Motion seconded by Jim. Motion carried.

CORRESPONDENCE: 1) Lynn Cummings requested Log Cabin Days advertisement be placed on digital sign in park. Jim advised it conforms to rules of use for sign and would have it placed on sign. 2) Jim received inquiry about campers on Reed Rd. Campers are present but do not look occupied.

PUBLIC COMMENTS/CONCERNS: 1) Sharon Huey discussed using the money planned for the fire station renovation on a new ambulance or fire truck and allow the fire department and road department to continue to share the space at the road garage. Sharon also discussed repurposing the fire station as a community center. Jim acknowledged Sharon's proposal. Mike discussed some of the options of Sharon's proposal.

DEPARTMENT REPORTS: **Road Dept:** Report received. Brief discussion on the Lulu Falls Nature Trail. **Fire Dept:** Report received. Total runs to date: 634, EMS runs 525, Mutual Aid runs 177. **Zoning:** Report received. Three zoning permits issued. **KIRC:** No Report. Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion carried.

OLD BUSINESS: 1) Fire Department renovation – Mike presented updated plans and blueprints. Discussion on the cost of the renovation. 2) Cemetery Grant – Jim gave an update on \$2,500. Cemetery Grant. 3) Street Lighting Assessment will expire at the end of year 2024 and will need action to continue assessment.

NEW BUSINESS: 1) Jim made a motion to approve Resolution 2024-013 for Mill St. repair. Motion seconded by Karl. The estimated cost of the project would be \$150,000. The State share would be \$120,000 and Kingsville Township's share would be up to \$30,000. On a Call of Roll: Jim Branch – Yes, Karl Brunnel – Yes, Mike Cliff – Yes. Motion passed. 2) Karl made a motion to accept the resignation of Jim Batanian from the fire department. Motion seconded by Jim. Motion carried.

PUBLIC COMMENTS/CONCERNS: 1) Deb McCumber inquired about zoning regulations for solar projects and marijuana dispensaries. The current Kingsville Township Zoning Resolution does not address these issues. 2) Dennis Huey inquired about a rumor of a previous Fire Levy that was allowed to expire. The executive board of Trustees acknowledged hearing the rumor of a previous Fire Levy that was allowed to expire during the tenure of a previous executive board of Trustees.

Jim made a motion to adjourn the August 14, 2024 regular meeting of the Kingsville Township Trustees. Mike seconded the motion. All in favor. Motion carried.

Jim Branch, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

08/14/2024

Departmental Updates:

- Runs to date (08/14/2024): +55 = 634
EMS - +49=525
 - Mutual Aid Provided-
 - Conneaut- +1= 32
 - North Kingsville-+3 =28
 - Monroe - +5=73
 - Sheffield - +5=48
 - Plymouth - +1=4
 - Pierpont - =0
 - Ashtabula Township - =2
 - Ashtabula city - = 0
 - Total Mutual aid provided:=+15 =177
- Fire Station-
 - Reviewed new prints
- Fire Inspections-
 - Inspecting KELM on 08/15 at 1100 hours.
- Employee Matters-
 - J. Batanian - due to family matters has decided to resign from his part time jobs.
 - Issued written reprimand to J. Roy for protocol violation, followed up with Medical Direction.
- Schedule (Current)
 - - August schedule - only one 16 hour shifts still available with only one person scheduled on the shift
 - September shift sign ups have been sent out



- Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / AUX / Second out calls:
 - 9 total calls : x8 handled by Sheffield/Monroe or mutual aid
 - Provided M/A :
 - Needed M/A(only one responder from KFD or HBOA) : 8
 - 2nd out calls: 2
 - 2nd out calls HBOA:2
- Budget - 2024
 - Total EMS revenue: see attached(2024 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Grant submitted.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Ordered apparel for the new hires.
 - Still awaiting the rest of the ordered apparel.
- Squad 619(First out)
 - Will check with country side for availability to get in for the front end to be looked at.
 - EMSAR technician came and inspected an issue we had with the power cot and determined it to be a battery issue with the cot. I am waiting for them to send me pricing for a new battery.
- Engine 621



- Work has been completed and it has been road tested and passed. Next step is pump testing that will be completed this week in hopes it will be returned to us Monday next week.
- Engine 611
 - All graphics have been put on the truck.
- Squad 609(Reserve)
 - PM completed and will go back to first out tomorrow.
- Brush Truck 604
 - Moved back to the fire station.
- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.
- Monthly Trainings-
 - UH EMS training- 8/19 next scheduled training
- ★ Departmental update-
 - Sansio form completed for records retention.
 - Fiscal officer was sent info for B.Martin's fire school at Tri-C
 - Currently working on a follow up for the medicare ground ambulance collection data.
 - Fire gear demo on 08/21 will email employees to come if they are interested.
 - Requested info form Boosters on 501C3 status.
 - Received \$4000.00 from the West lakeville Hose Boosters from a grant I applied for
 - OTARMA grant will be an additional \$2000.00 towards fire gear for the newer hires.
 - Reviewed the new fire and EMS instructor II certification and process to obtain.

ACTION NEEDED- NA

report ending 8/10/24 Inbox



Chris Bradek

to me, Mike, Karl, Fiscal 

Good morning,

For this 3 week period, I used 13 hrs of vacation and 1.5 hrs sick time. My comp balance is 105.14 hrs.

The Library gave us a 1-ton load of topsoil they had leftover from a project.

Mowing and weed eating is being kept up. I helped Jim Branch gather data for the Cemetery grant. We had an interment of ashes on the 26th.

I spent 11 hrs, over two days, helping Sheffield change a 30" x 50' crosspipe on Benetka Rd.

I looked over the nature trail. It's going to need a fair amount of work. I did have a discussion with Metroparks about the trail. For the Metroparks to become involved with the Lulu minimum, they would require a permanent easement or a 50 year lease. With the projects they have going on now and the staff available, they probably wouldn't be able to do any apply for ODNR grants to improve the trail. An ODNR grant may be something the Township wants to look at. I don't think we want to involve Metroparks at this point.

The insurance check for Coburn's headstone came in. I've asked Haines Memorials to reorder that stone.

Arbor got more topsoil. Jim Evans spread it out. MC Lawncare volunteered to rake it. Jim and Ian put seed and straw down. We installed yard tile on Buie. I need to finish grading and seed will be the responsibility of the property owner for new installations. We did some tree trimming on Buie, then cleaned some ditch to generate dirt for the tile job we did the washed out. I asked the Fire Dept to help us out. They refused, citing liability issues. I called Ashtabula City and they sent a jet truck out the next morning. I had the camera up or

As a result of the storm on the 6th, Fox Rd was closed for about 18 hrs due to wires down. On the 7th, we closed South Ridge for the County. They were out of signs and barricade Governor declared a state of emergency for this area, due to that storm. (<https://governor.ohio.gov/media/news-and-media/governor-dewine-declares-state-of-emergency-for-eight> money to purchase signs. Due to the increased frequency of use, I'd like to have another complete set of barricades (2- 6' Road Closed Ahead, 4- 8' Road Closed.) Also, we've ne' signs.

I updated the paperwork for the emergency OPWC with the date of the meeting and put the new copies on the table. All the paperwork must be done by 8/26, to receive the funding project. We will coordinate with them for in-kind work.

We got the brake controller installed in #05, finally. We'd had an issue with the trailer brakes not working when hooked to #16, right from the start. Phil's Garage thought the problem was in the trailer cord. I fixed that, but there is still a problem in 16. I think the problem is that the brake actuator wire is shared with the ABS. Somehow, we have to isolate the act the cab to the back of the truck, cut into the factory harness, and eliminate the ABS signal. I'm hoping to get Phil to look at it again, without charging us, since he installed it, and se this week.

Kubota 992 had a blown hydraulic line and needed work on the steering system. The Cat loader had to have a new main power relay. Ian was able to install that for us. The Town:

We replaced the air hose reel in the shop. The old one had been repaired several times and was no longer functioning as it should.

I heard from the OEPA about the Fire Station. They asked about the parcel combination. I told them the County was working on it. The physical survey is done, we are waiting on to verify and see what the timeline is for having that done. They also said they had contacted Kathy to make some revisions that they requested. Kathy said most of this is just cler Depending on which document you use, it's listed as either 360' or 400'. Kathy said if they press the issue, we may need to get someone to run a camera down the vents and actua

Yard waste was emptied 10 times.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report July 23, 2024 - August 12, 2024

Permits Issued:

840 - Issued to Richard Sowry at 5288 Dibble Rd. for an addition to an existing accessory building.

841 - Issued to Ryan Stover at 6723 Reed Rd. for a swimming pool and deck.

842 - Issued to Dave Barnum at 5241 Dibble Rd. for an accessory building (detached garage).

Warnings / Violations:

Circle K Update:

- Building shell is being constructed.