

## KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING July 24, 2024

The July 24, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Jim made a motion to waive the reading of the July 10, 2024 meeting minutes and approve as presented. The motion was seconded by Karl. Motion carried.

**FINANCIALS:** Mike D. reported that all bills are paid and current. Mike D advised the 2025 Budget was submitted to the Ashtabula County Auditor. Karl made a motion to pay the bills. Motion seconded by Mike. Motion carried.

**CORRESPONDENCE:** 1) Public records request for a copy of Kingsville Township's liability insurance policy was received from Marina Melachrinis. A copy of the policy was emailed to Marina Melachrinis. 2) Received correspondence from the Ashtabula County Prosecutor on the Matrix inquiring if there is any new information or progress between Kingsville Township and the Northeast Joint Fire District. 3) Received tax exemption form from the Ashtabula County Auditor regarding the new upstairs renovations to the Township Garage. 4) Received notification from the Ashtabula County Auditor that Kingsville Township's street lighting assessment will expire at the end of 2024. 5) OPWC grant for Dibble Rd. signatures are complete.

**PUBLIC COMMENTS/CONCERNS:** 1) Mrs. Drake expressed concerns about nails, screws, and trash being dumped on Creamer Rd. The executive board shared Mrs. Drake's concerns and advised they will continue to monitor the situation.

**DEPARTMENT REPORTS:** **Road Dept:** Report received. Brief discussion on repairing storm damage and erosion on Mill Street, Stevens Road, and Creamer Road. **Fire Dept:** Report received. Total runs to date: 579, EMS runs 489, Mutual Aid runs 162. **Zoning:** Report received. **KIRC:** No Report. Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion carried.

**OLD BUSINESS:** 1) Fire Department renovation – EPA paperwork for septic system has been submitted. Portable toilet is no longer needed and will be returned. 2) Cemetery grant – Jim advised the grant is for \$2,500. Jim will submit grant. 3) Sewers- Jim sent a list of parcels for TIF to Greg Myers at Growth Partnership for Ashtabula County.

**NEW BUSINESS:** 1) Jim made a motion to allow Kingsville Library to use the park on 10/26/2024 from 1500-0000 for the Ghost Walk. Motion seconded by Mike. Motion carried. 2) Jim made a motion to allow Boy Scout Troop 11 to use the park on 10/12/2024 and 10/13/2024. Motion seconded by Mike. Motion carried. 3) Jim made a motion to approve Resolution 2024-011, Resolution of Necessity for fire levy (2.5 mills replacement with an additional 1.5 mills) to be placed on fall 2024 election ballot. On a Call of Roll: Jim Branch – Yes, Karl Brunnel – Yes, Mike Cliff – Yes. Motion passed. Resolution 2024-011, Resolution of Necessity will be sent to Ashtabula County Auditor for certification of dollar amounts. 4) Jim made a motion to schedule a special meeting at the Township Garage on 7/31/2024 at 1900 for the purpose to present a Resolution to Proceed with levy on ballot for November 2024 election. Motion seconded by Mike. Motion carried. 5) Jim made a motion to explore repairs to Mill St. from Ashtabula County Engineer for two areas affected by storm damage. Jim referenced a dollar amount of \$50,000 of commitment from Kingsville Township. Motion seconded by Karl. Motion carried. 6) Mike made a motion to ask Ashtabula County Engineer for "NO DUMPING" signs to be posted on Creamer Rd. Motion seconded by Jim. Motion carried. 7) Mike made a motion to have Trick or Treat on 10/31/2024 from 1800-2000. Motion seconded by Karl. Motion carried.

**PUBLIC COMMENTS/CONCERNS:** None.

Karl made a motion to adjourn the July 24, 2024 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. All in favor. Motion carried.

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Jim Branch, Chairman

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Michael DeFazio, Fiscal Officer



## **Kingsville Township Fire Department Meeting Report**

07/24/2024

### Departmental Updates:

- Runs to date (07/24/2024): +47 = 579  
EMS - +49=489
  - Mutual Aid Provided-
    - Conneaut- +2= 31
    - North Kingsville-+2 =25
    - Monroe - +9=68
    - Sheffield - +5=43
    - Plymouth - =3
    - Pierpont - =0
    - Ashtabula Township - =2
    - Ashtabula city - = 0
  - Total Mutual aid provided:+=+16 =162
- Fire Station-
  - Has there been any movement on the project ?
- Fire Inspections-
  - Reinspection scheduled for - TA, BK, Kays and ashcraft.
- Employee Matters-
  - Completed the training for new hires and cleared them for shifts.
- Schedule (Current)
  - July schedule - Only one 16 hour shift on the 27th for a medic.
  - August shift sign ups have been sent out and are currently getting completed.



- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 10 total calls : x10 handled by Sheffield/Monroe or mutual aid
  - Provided M/A :
  - Needed M/A(only one responder from KFD or HBOA) : 5
  - 2nd out calls: 4
  - 2nd out calls HBOA:4
- Budget - 2024
  - Total EMS revenue: see attached(2024 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Unremarkable.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Ordered apparel for the new hires.
    - The rest of the orders have been placed. There was a mix up with S&S and we received the wrong material.
- Squad 619(First out)
  - Unremarkable
- Engine 621
  - Waiting for an update from CountrySide on an ETA for completion.
- Engine 611
  - Received an update from the company that advised early next week the lettering will be completed.
- Squad 609(Reserve)



- Maintenance completed and chrome covers put on front wheels.
- Brush Truck 604
  - Scheduling PM.
    - Scheduled for next week.
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
- Monthly Trainings-
  - UH EMS training- 8/19 next scheduled training
- ★ Departmental update-
  - Completed pricing quotes for fire gear and met with LT. Hammon to discuss gear spec.
  - Received the AED for the Road Department.
  - Started completing the fraud training per the fiscal officer with all FD employees.
  - Completed the secondary Medicare revalidation.
  - Called Tri-C to set up payment for B.Martin fire school.
  - Completed rural Ohio EMS survey as required by UHEMS.
  - Established ourselves as a Sansio customer to port EPCR files for retention.
    - Completed E form and the fiscal officer will be attached to the document for invoicing the historical data import.

**ACTION NEEDED-**

- **Unremarkable.**

report ending 7/20/24 Inbox



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal 

Good afternoon,

For this period, I used 3.5 hr of comp time. My comp balance is 105.14 hrs.

The guys are keeping up with the mowing. I am using them on other jobs as well.

Jim got the banner by the Post Office fixed. Aiden attended the BWC meeting.

After the flooding, we had several graves in Lulu that sank and needed to be refilled. There was an accident in Lulu. Jim hit a headstone with the backhoe. The owner is aware and Memorials, I called them to come take a look and see if it could be repaired. They said for the extent of the damage, they would need to send it out. By the time we paid for the repair, our insurance agent to verify this is covered by our liability clause. I was told, in the past, that it does. Haines is preparing a quote, somewhere in the neighborhood of \$3000. Shou

I think we have all of the damage repaired and clean-up done from the flooding on 6/26. The exception being the asphalt patch on Fox Rd. and Mill St., both of which involve the County. Sheffield helped us for 2 days. We fixed the sub-drain on Fox. We fixed the cross pipe on Creamer. We cut the berm at the bottom of Cemetery Rd. The County did confirm, through immediate plan to rebuild. We, along with the County, will need to monitor the waterfall on Creamer, as it is undercut following the flooding.

I got a verbal price from Lynn Randolph to cut one tree on Arbor and to cut the tree and grind the stump on Priest. I'm not ready to pull the trigger on that yet. I would like to get another

I discussed with the County the best course of action for the paving on Dibble. Their suggestion is that we put the bid out in February for spring paving. They would be able to put the

On Mill St, I agree that we are not fluid enough to contribute any immediate funds to the repair. What about an OPWC loan? In-kind work? Could we afford to remove the trees and understand that if the County can't secure any funding, the repairs will fall entirely on us. The good news, if you can call it such, is that if we are forced to close the road, no residen

I met with Ashtabula Township about the possibility of replacing a crosspipe on Stevens Rd. They are having a drainage issue on their side of the road and it drains to our side, ther

Both Freightliners got grease jobs. The F550, Kubota 981, and the Grasshopper got oil changes. I replaced one tail light on #05. We put a new battery in the F550.

The water leak at the Fire Dept is fixed. The bill should be coming. Kathy has submitted to the OEPA. We have not heard back yet. The County is still working on the parcel comb

Yard waste was emptied 7 times.

Thank you.

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Chris Bradek  
Kingsville Township Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report July 9, 2024 - July 22, 2024**

**Permits Issued:** 838 Issued to Jordan Wiley at 3654 Creek Rd. for new home.

### **Warnings / Inquiries/Violations:**

- High grass notices:
- 4330 Creek Rd. - Resolved
- 6769 Reed Rd. - Unresolved
- 2161 S. Ridge E. - Unresolved

### **Circle K Update:**

- New fuel tanks are being installed and the auto fueling canopy is under construction.