

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING July 10, 2024

The July 10, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the June 26, 2024 meeting minutes and approve as presented. The motion was seconded by Mike. Motion carried.

FINANCIALS: Mike D. reported that all bills are paid and current. Mike D will be submitting 2025 Budget Worksheet to the Ashtabula County Auditor by 7/19/2024. Mike made a motion to pay the bills. Motion seconded by Jim. Motion carried.

CORRESPONDENCE: 1) Jim thanked Dennis & Sharon Huey for decorating the park gazebo. 2) Jim received an email from Kingsville Public Library requesting use of the park on July 30, 2024. 3) Jim received an inquiry regarding the ditch at 3568 S. Ridge Rd. Jim referred them to Ashtabula County as S. Ridge Rd. is a county road. 4) Star Beacon requested information on Kingsville Township for an article they will be running in the newspaper. 5) Received an email from Ashtabula County Prosecutor regarding the status of Kingsville Township and the Northeast Joint Fire District. 6) Received email from the Ohio Auditor of the State requiring all elected officials and current employees to complete required fraud reporting and training within ninety days. Information to complete the training provided to the Road Superintendent, Fire Chief, Zoning Administrator, and the Executive Board.

PUBLIC COMMENTS/CONCERNS: None

DEPARTMENT REPORTS: **Road Dept:** Report received. Brief discussion on sidewalks on Priest St. **Fire Dept:** Report received. Total runs to date: 534, EMS runs 437, Mutual Aid runs 146. **Zoning:** Report received. **KIRC:** No Report. Jim made a motion to attach department reports as addendums. Motion seconded by Karl. Motion carried.

OLD BUSINESS: 1) Fire Department renovation – Architect visited site and provided a quote. 2) Fire District – Karl & Mike discussed attending Northeast Joint Fire District meeting. 3) Jim provided update from meeting with environmental services on 7/10/2024 regarding easements and right of way for the proposed sewer project in Kingsville Township. 4) Karl provided an update on the lamp posts for the park.

NEW BUSINESS: 1) Jim made a motion for Kingsville Public Library to use the park on July 30, 2024. Motion seconded by Karl. Motion carried. 2) Mike made a motion to hire Matthew Wolf for a cost not to exceed \$29,825.00 for engineering and architecture for fire station renovation. Motion seconded by Jim. Motion carried. 3) Jim has an email for cemetery grants that are available in the amount \$2,500.00. Jim will research the grants. 4) Jim made a motion to adopt Resolution 2024-010 requesting Financial Estimates from the Ashtabula County Auditor for fire levy money generated for a renewal at 2.5 mills, a replacement at 2.5 mills, and a replacement and increase at 4 mills. Motion seconded by Karl. On a call of roll: Jim Branch – yes, Karl Brunnel – yes, Mike Cliff – yes. Resolution 2024-010 adopted. Motion carried. 5) Jim made a motion to pay tuition for Brandon Martin to attend FFII at a cost not to exceed \$3,668 with the condition of a three year commitment to work for Kingsville Township Fire Department. Motion seconded by Mike. Motion carried.

PUBLIC COMMENTS/CONCERNS: None.

Mike made a motion to adjourn the July 10, 2024 regular meeting of the Kingsville Township Trustees. Karl seconded the motion. All in favor. Motion carried.

Jim Branch, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

07/10/2024

Departmental Updates:

- Runs to date (07/10/2024): +46 = 534
EMS - +37=437
 - Mutual Aid Provided-
 - Conneaut- +1= 29
 - North Kingsville-+1 =23
 - Monroe - +4=59
 - Sheffield - +3=38
 - Plymouth - =3
 - Pierpont - =0
 - Ashtabula Township - =2
 - Ashtabula city - = 0
 - Total Mutual aid provided:=+8 =146
- Fire Station-
 - Update if available.
- Fire Inspections-
 - Reinspection scheduled for - TA, BK, Kays and ashcraft.
- Employee Matters-
 - Gave protocol training to medics and EMTs
- Schedule (Current)
 - July schedule - Only one 16 hour shift and one 8 hour shift still available that I believe will be filled by the end of the week.
 - August shift sign ups have been sent out.



- Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / AUX / Second out calls:
 - 5 total calls : x5 handled by Sheffield/Monroe or mutual aid
 - Provided M/A :
 - Needed M/A(only one responder from KFD or HBOA) : 5
 - 2nd out calls: 4
 - 2nd out calls HBOA:3
- Budget - 2024
 - Total EMS revenue: see attached(2024 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Ordered apparel for the new hires.
 - The rest of the orders have been placed. There was a mix up with S&S and we received the wrong material.
- Squad 619(First out)
 - Unremarkable
- Engine 621
 - Pump has been sent out already and they are working on getting the rest of the parts in for full repairs.
 - Tech found that the internal oil pump for the clutch assembly on the PTO driven pump failed.
 - Update - pump should be there within the week and then they will start assembling it back together.



- Engine 611
 - Just waiting for the truck to get lettered.
- Squad 609(Reserve)
 - Scheduled for maintenance on 07/09
 - Dropped off for maintenance.
- Brush Truck 604
 - Scheduling PM.
 - Scheduled for next week.
- EMS supplies -
 - Ordering EMS supplies on Boundtree.
 - Received the order and have replaced the expired supplies from the squad.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.
- Monthly Trainings-
 - UH EMS training- 6/25 case studies – This was completed
- ★ Departmental update-
 - Met with additional vendors for pricing on fire gear.
 - Applying for the OTARMA \$1,000.00 MORE grant and the \$500.00 police and fire grant. (just waiting on all prices)
 - Completed rural EMS survey from Ohio paramedics assoc.
 - Completed training with new hires in order to clear them to work shifts on their own.

ACTION NEEDED-

- **Brandon Martin - Paramedic, asked about tuition assistance with his FFII academy through tri-C.**

report ending 7/6/24 Inbox



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal

Good morning,

For this period, I used 16 hrs of vacation and 1 hr of comp time. My comp balance is 108.64 hrs. Jim and I had OT for flooding. I had overtime for the Trustee meeting. Jim and I :

The guys are easily keeping up with the mowing. I have used them on other jobs as well. We had a burial of ashes with Military Honors on the 3d. Jim fixed some of the driveway

The lamp posts have arrived. The arms and fixtures are being shipped separately. I've not heard when to expect them.

Jim is finished with roadside mowing, for now.

We had major flooding on the 26th. The County closed Fox Rd. They got it fixed and opened on the 28th. We need to fix the subdrain at that location, as they didn't do it. They had a Creamer closed for a time. We have been working on fixing damage from the flooding. We fixed the berm on Buie, just west of the big culvert. We fixed a washout on River. We did inlet/outlet ditches. I filled some of the berm on Cemetery hill. I had started on the finish work in Kirk's yard, on Arbor. That was the day of the flood. All of the dirt I took there was year. I filled the hole, for the time being.

The new drive pipe for S. Wright is being delivered today. We are hoping to get that put in at the end of the week.

The County is sending an updated PO for painting the RxR crossing on Green and the 2 crosswalks by the library. They said we do not have to put up crosswalk signs, but can if w

We have several yard tile jobs coming up. We may have to clean some ditches first, to generate dirt, or else we may have to buy some fill.

I did finally get a quote for sidewalks on Priest St. This contractor recommends replacing all of the sidewalks from the Church parking lot to Wright St., 830' x 3' wide (108' @6" thick) took out the bad sections, you'd be replacing more than you are saving, so why not have all new. He is requesting that all of the trees and stumps be removed prior to his starting. driveways), the cost per foot is almost the same. With regard to the trees, there are other options. We could curve the sidewalk around the trees, cut the roots out that are interfering trees is the only sure way to prevent them from causing future damage. One of those trees is going to be coming down anyway. There is a rot hole clear through the trunk and the I'm getting a price to have it removed.

We had a flat on the rear of one of the Kubota mowers. We got that repaired. We've had an issue with the battery in the F-550 going dead. I have a new one being delivered tomo

The roof at the Fire Station is done. The backflow device on the 2" stand pipe is installed and has been tested. The leak over there that keeps the floor wet is not the valve. It is the to fix that. He's going to have to chip out some of the concrete and sweat a coupler onto the line. Kathy Bender's work is almost complete. She is preparing to submit to the EPA for approved. Then, if you go ahead with addition, you'll have to design to keep within that rate. I used the Cat loader to help the Fire Department rescue a family on Fox Rd during the

Yard waste is emptied almost daily.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report June 25, 2024 - July 8, 2024

Permits Issued: None

Warnings / Inquiries/Violations:

- High grass notices:
- 4330 Creek Rd. - Notice sent
- 6769 Reed Rd. - Unresolved
- 2161 S. Ridge E. - Unresolved
- 5321 Arbor Dr. - Resolved

Circle K Update:

- Diesel canopy is up.