

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING March 27, 2024

The March 27, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the March 13, 2024 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried. Jim Branch made a motion to approve March 20, 2024 special meeting minutes. The motion was seconded by Mike. Motion carried.

FINANCIALS: Mike D. reported that all bills are paid and all bills are current. Jim made a motion to pay the bills, seconded by Mike. Motion carried.

CORRESPONDENCE: 1) Kyle Brooks sent email regarding HB413 consolidating courts seeking an opinion from Kingsville Township. 2) Jim advised the Health Advisory Meeting is March 28, 2024. Jim will attend. 3) Continued from March 27, 2024 special meeting. Jim Branch asked Monroe and Sheffield if they would continue with district if Kingsville exits the district. Monroe advised they were uncertain. Tom McCumber in support of Kingsville Township placing a levy on ballot for Kingsville Fire Department. Mrs. Sessler also expressed support for Kingsville Township placing a levy on ballot for Kingsville Fire Department instead of funding a district. Mikayla Arcaro advised Kingsville Fire Department was covering the majority of their shifts prior to joining the fire district. Karl Brunell believes the vote against the fire district was due to having to compete with all the other tax levies on the ballot. Jim Branch expressed concerns the residents have regarding the hours and location of the district staff. Chief Coy acknowledged the concerns and advised the data of previous calls would have to be studied and used in regard to staffing levels, location of staff and hours at locations. Chief Coy provided an update on the call volume the fire district has handled to date, breaking the calls down by times, district, and transports. Monroe believes there will be more support once the district is up and running. Jim Branch expressed concern about being in the fire district without the support of Kingsville's residents and the current Kingsville Fire Department staff. Jim Branch decided to finish discussion in new business.

4) Joe Zappitelli from Equitable Advisors attended meeting to present investment options for township employees.

DEPARTMENT REPORTS: Road Dept: Two stone bids received and opened. The Road Superintendent advised the township has to take the road salt the township committed to purchase. Chris advised the county and ODOT advised against putting up an "Autistic Child" sign on Stevens Road.

Fire Dept: Total runs to date: 269, EMS runs 218, Mutual Aid 83. The Fire Department remodeling moving forward. 619 returned from Countryside and needs to remain out of service until tires are replaced.

Zoning: One zoning permit issued.

KIRC: None

DEPARTMENT REPORTS ATTACHED AS ADDENDUMS

OLD BUSINESS: 1) Chris and the Board discussed the purchase of a mini excavator, 2) The Board gave an update on the fire department renovations. 3) Jim brought up the grant disbursement for the fire department personnel. The board recommended using year 2020 for payout. 4) Jim discussed scheduling a meeting with the county sewer district to discuss sewer details and final design study. 5) Website upgrade discussed. 6) Jim Branch answered questions regarding the tire cleanup on Mill St.

NEW BUSINESS: 1) Stone Bids will be reviewed and Chris will present at next meeting. 2) 2024 Road Maintenance Plan. Chris presented proposal for cold mix asphalt on a section of Fox Rd. and all of Kingsbury West, and crack seal for

Miller Allotment and Stevens Rd. The board discussed the projects with Chris. Jim made motion to crack seal Miller Allotment, Stevens Rd, and any additional areas at a cost of \$14,437.00. Mike seconded motion. Motion carried. 3) Jim made a motion to request bids from Ashtabula County for cold mix for section of Fox Rd. and all of Kingsbury West. Motion seconded by Karl. Motion carried. 4) Karl made motion to pay The Illuminating Co. \$1,492.43 to disconnect the power at the fire station. Motion seconded by Mike. Motion carried. 5) Karl made motion to make Jim Branch Kingsville Township's representative for the Health Advisory Council. Motion seconded by Mike. Motion carried. 6) Mike made a motion to pass a resolution to withdraw from the Northeast Joint Fire District. Jim seconded motion to open for discussion. Mike spoke in favor of the fire district in the beginning. Mike admitted being surprised by the resident's willingness to pay for or potentially pay more than what the fire district cost for just ourselves. Mike states that the failure of the levy a second time that we probably need to go back to drawing board. Mike mentioned bringing our fire services back home and look at options, maybe contract for services like we previously did with Monroe. Mike discussed the plans and reasons Kingsville Fire Department was in favor of joining the fire district. With the failure of the levy not once but twice, as well as other issues within the district were the reasons Mike opted to withdraw from the fire district. Bob Pixley from Monroe Township expressed his displeasure with Mike's motion to exit the fire district. Mike acknowledged the fact that Kingsville took a chance on the district with hopes of voter approval. Jim and Mike spoke with Chief Coy about the state of the district and the future. Karl spoke in favor of the fire district but acknowledged its hard to move forward in the fire district without the support of the voters. Jim discussed the morale of the Kingsville staff as well as the input from Kingsville Township residents. Jim advised he has a resolution written up in the event the decision is made to exit the fire district prior to April 1st. Jim read resolution 2024-006 that was drafted in the event the Kingsville Township Trustees vote to exit the fire district. Motion by Mike to exit the Northeast Joint Fire District. Motion seconded by Jim. On a call of roll: Jim Branch – Yes, Mike Cliff – Yes, Karl Brunell – No. Motion carries. 7) Mike made a motion to purchase furniture for the office upstairs for an amount not to exceed \$1,500.00. Motion seconded by Jim for discussion. Mike suggested paying for purchase out of the general fund. All in favor. Motion passed. 8) Mike made a motion to buy six new tires for squad 619 not to exceed \$2,500.00. Karl seconded motion. Motion carried. 9) Karl made a motion to host clean up day June 1st from 8:00-12:00 at the township garage. Jim seconded the motion. 10) Karl made a motion to let Ashtabula County Board of DD use the park on April 22, 2024 from 2:30 pm to 7:00 pm. Mike seconded motion. Motion carried. 11) Karl made a motion to approve Equitable Advisors to present investment plans to employees. Jim seconded motion. Motion carried. 12) Karl made a motion to purchase Kobelco 55 mini excavator for \$85,730.00. Jim seconded motion for discussion. The board discussed options to pay for mini excavator. All in favor. Motion carried. 13) Chris asked the board about summer help. The board gave Chris permission to hire summer help as needed. 14) Jim made a motion to contract with Munibit for website services. Mike seconded motion. Motion carried. 15) Mike made a motion to go into executive session with Chief West to discuss fire department personnel. Jim seconded motion. On a call of roll: Jim Branch – Yes, Karl Brunell – Yes, Mike Cliff – Yes. 16) Mike made a motion to exit executive session. Karl seconded motion. On a call of roll: Jim Branch – Yes, Mike Cliff- Yes, Karl Brunell – Yes. 17) Mike made a motion to amend the wage scale for the fire department to include a part time Fire Chief at a rate of \$30.00 per hour, the rate for Firefighter/Paramedic to \$21.00 per hour, and a rate for EMT to \$19.00 per hour. Jim seconded motion for discussion. Mike discussed the ability to provide an increase in pay due to the increase of billing rates. This should also help with recruitment and retention of employees. Additionally with our part-time fire chief there is a substantial savings from previously having to pay medical and pension benefits that we no longer have to contribute to. All in favor. Motion carried.

PUBLIC COMMENTS/CONCERNS: None

Karl made a motion to adjourn the March 27, 2024 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. All in favor. Motion carried.

Jim Branch, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report 03/27/2024

Departmental Updates:

- Runs to date (03/27/2024): +32 = 269
 - EMS - +27=218
 - Mutual Aid Provided-
 - Conneaut- +3= 18
 - North Kingsville- +3=12
 - Monroe - +3=27
 - Sheffield - +3 =24
 - Plymouth - +2=2
 - Pierpont - =0
 - Ashtabula Township - =0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+=+14 =83
- Fire Station-
 - Station remodel currently on hold due to EPA permit(s)
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - 03272024 meeting at 1800 hours before regular session.
- Schedule (Current)
 - The April schedule is out and working on getting everything filled.
 - Currently 12 shifts that need to be filled at the Kingsville Station.

 - Recall / All Call - Unremarkable.



- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 4 total calls : x2 handled by Sheffield/Monroe or mutual aid
 - Provided M/A : 2
 - Needed M/A(only one responder from KFD or HBOA) : 2
 - 2nd out calls: 0
 - 2nd out calls HBOA:2
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Confirmed that the Engine is on the replacement listing for insurance.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - All bunker gear had been delivered and assigned to personnel.
- Squad 619(OOS)
 - All motor / mechanical components have been repaired. Suspension / vibration at 65 MPH issue resolved with anti vibration rings but we will need to replace the tires.
- Engine 621
 - As soon as room is made in their shop this unit will go down for service.
 - Countryside came to the station to diagnose the problem and test drive unit // found a sensor on the turbo that needed to be replaced. They will take it down to their shop when the squad gets back so they can do a PM and inspection.
 - UPDATE: picked up by CountrySide for service.
- Engine 611



- Unremarkable.
- Squad 609(First out)
 - Unremarkable.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - Awaiting schedule for April trainings.
- ★ Departmental update-
 - New door panel ordered for the bay door(pending).
 - Forwarded financial audit information to our Medicount rep.
 - Audit being performed by the Ohio Auditor's Office.
 - Renewed our Active911 subscription.
 -

ACTION NEEDED-

- **Unremarkable.**

report ending 3/23/24 Inbox



Chris Bradek

to me, Mike, Karl, Fiscal, Mike

Mon, Mar 25, 1:08 PM

Good afternoon,

Since the last report, Jim and I had overtime for a burial and for plowing snow/ salting. I took comp time for both. My comp balance will be 111.64 hrs. I used 1.75 hrs of vacation.

We've had two new applicants for summer help, so far. The only advertising we did was word of mouth. Granison Hill said he would like to come back, but won't be available until the last of May or first of June. How many people do we want to hire this year? I plan to have any interviews next week and a recommendation for the next meeting.

Stone bids are due.

We should probably schedule cleanup day. If we follow our protocol, it will be June 1, 8-12:00.

We set up and took down the voting booths. I attended the BCW lunch meeting.

We completed the indigent burial. I have ordered the marker. I found out, last week, that House Bill 33 (the 24-25 operating budget), signed by Governor DeWine last year, did not include funding for indigent burials. The program is currently suspended. This one is all on us.

We had a full burial on Saturday, the 16th. Jim and I were both here for 4.5 hrs. I ordered 2 new trees for Lulu.

We have finished with the excavator demos. I sent you my report last week. The plan has been to make our decision at this meeting.

The trailer is ordered.

At the Roads work session, we discussed paving/ chip seal/ fog seal/ crack seal. I have the proposal for crack sealing Miller Allotment and Stevens. I'll work on paving quotes for the next meeting. Just an update here, road work jobs over \$150k must be bid out. Jobs between 35 and 150 must be bid, but then can be rejected and done by force account (in house). Jobs under \$35k can be done by force account.

We got the driveway installed on Fox Rd. We ditched on Kingsbury West.

We plowed/ salted on the 18th, 19th, and 23d. We used about 9 tons of salt. I'm trying to find out if we can get out of taking salt from our 2023-24 contract. If not, I'm going to have to order that this week. The contract for 2024-25 should be coming out soon.

We have an issue with #16. On Saturday, I couldn't get the tailgate to open. The latch is operated by air and electronically controlled. I found a wire that was pulled loose in the control box. I jumpered that, but it did not fix the issue. I'll continue to work on it. The 550 was washed.

We had a request for an "Autistic Child" sign on Stevens Rd. This is not a standard sign, it would need to be custom made. While it would be legal for us to put it up, both ODOT and the County advise against it. I'm going to assume that you do not want this? One of the new "Welcome to Kingsville" signs has been stolen. I'll order a replacement and a few extras.

We got the Fire Dept (1 ambulance, 1 firetruck, misc gear) moved into the Road Garage on the 20th. The grader is at the Fire station for storage. Between myself and the firemen, we are getting the upstairs cleaned up. I do appreciate the help.

At the Fire Dept, the mason is supposed to be starting today. I met with a representative of The Illuminating Co about having the power disconnected and rehooked. They asked about the possibility of doing that on a Wednesday. That probably won't work for us. It will probably need to be off 3-5 days, depending on the weather. The generator should/ will power the building during that time. Cost estimate from The Illuminating Co is \$1000-1500. I ordered the soil test for the septic system. If that passes, then we will need to have the system inspected. We will be able to put the floor drain holding tank in the same location as the existing tank/ drywell, but we can't use the existing tank. The extractor is going to need to be moved, or somehow tied into the new system, along with the triple basin sink and clothes washer. All of that will need to be added to the plumbing schematic. I was referred to Kathy Bender, a licensed plumbing architect, for assistance. The County Engineer's Office is helping, but Kathy is our backup.

Yard waste has been kept empty.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report
March 12, 2024 - March 25, 2024

Permits Issued:

- 836 Issued to Alex Kirk @ 4210 Fox Rd. for an addition to primary structure.

Warnings / Inquiries/Violations:

- None