

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING March 13, 2024

The March 13, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the February 28, 2024 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried. Electronic version of the minutes was available. Mike Cliff was not physically present at the meeting.

FINANCIALS: Sharon reported that all bills are paid and all bills are current. Jim made a motion to pay the bills, seconded by Karl. Motion carried.

CORRESPONDENCE: 1) Jim received request from the Friends of the Kingsville Public Library to drop off the road closed signs before the Lawn Sale. 2) Jim was also contacted by Tyler Infield who told him that they have money left over from the Spring for Sidewalks project in the amount of just under \$4,000.00 and wondered if we could apply it to another related project, perhaps in the park for the Bell project. 3) Jim received a call from Ellen Pahl on Mill Street wondering if we could post more information about the Fire District. Karl said someone from the committee will reach out to her. 4) Jim received a Freedom of Information Request on Friday for all documentation, emails, and correspondence concerning the noise ordinance going all the way back to 2007, so he responded to it. 5) Jim also reported that Cashen Redi-Mix sent a letter with their prices for this year. They hadn't seen the stone bids come out yet and just wanted to be proactive. 6) Jim also reported that we received a letter from the County Emergency Management Agency about the County 911 Plan, and they were simply notifying us about it. 7) Dave Joyce's Office contacted us to advise us that they have signed off on the Federal Budget which has secured the \$2.2 Million in funding for the Sewer Project. 8) Karl said he was contacted by the Star Beacon on Sunday regarding the Sewer District and the Fire District. 9) Jim said he received an email from Commissioner Ducro about using a TIF for the Sewer Project which he advised could take up to two years to finalize.

PUBLIC COMMENTS/CONCERNS: 1) Neal Stewart from Sheldon Avenue asked the Trustees how are we going to get the balance of the money to finish the project. It was explained that the balance will come from Assessments to the property owners at the interchange who will benefit from the sewers. If more grant money is received, the assessment amounts will be lower. Mr. Stewart and the Board talked about potential for future expansion. Fred Pierce Ruhland from Fox Road expressed concern that the Sewer Study will be delayed and asked if we have heard anything from CT Consultants. He then asked about having a public meeting to discuss the possibility of either forming a JEDD or a TIF to assist in the project. Next, he advised the Board that he heard there is a new Federal Grant that has a deadline of next Friday, March 22nd. He asked who will sponsor the grant. He also wanted to know if our State Rep/ Mike Loycik knew if the \$1.6 Million is still earmarked for the project. Mr. Ruhland ended with advising the Trustees that the one property owner has gifted to the Township upon his passing, his property at the interchange. Is it possible to advertise that if anyone would like to make donations towards the project, we have a fund to receive donations. Jim explained to Fred that the grant application in question will most likely have to be requested by the county. Jim also said that the monies requested for \$1.6 Million was not approved. Tim Baldwin 5800 State Route 193 asked if the sewer passes his house, will he be assessed for the sewers. He was advised no. He then discussed with the Trustees the possibility of tying into the sewer at a later date. 2) Tom McCumber from North Wright Street asked if the Township is still doing the sidewalk on Priest Street, and if so can't we do the entire sidewalk on Priest and use the money left over from the previous sidewalk project?

DEPARTMENT REPORTS: Road Dept: The Board and the Road

Superintendent discussed the request for an indigent burial and the costs to the township. The Funeral Home has cremated the remains and wants us to reimburse them \$750, which the State may reimburse us later if that fund hasn't been exhausted. The Board discussed having a work session for road department on March 20th. **Fire Dept:** Total runs to date: 237, EMS runs 191, Mutual Aid 69. The Fire District Meeting will be held tomorrow in Monroe at 6:30. **Zoning:** Two zoning permits issued.

OLD BUSINESS: 1) Chris and the Board discussed the purchase of a mini excavator. Chris has narrowed it down to a few choices. He said that each has good and bad points. Chris said he would be ready to present his findings at the next meeting. 2) The Board and Chris discussed the trailer that would transport the Mini Excavator. In addition, it would be able to transport the bucket truck, back hoe, John Deere Tractor, and the Ford F-550. 3) Jim brought up the fire station renovation project. Chris said that they found a lot of water damage to the roof and walls. Ryan Lencl looked at the building and is putting together a cost estimate for repairs to the masonry. Several roofers are also doing estimates to repair the roof. At this point the renovation is at a standstill until the roof and masonry are restored. Chris said as far as the septic goes the Ohio EPA have told him they are going to approve it, but to date he has not received their report. 4) Jim brought up the Fire Department Grant for monies given to departments for employees who worked during COVID. The Board and Sharon discussed what parameters we would use to disburse the funds to department employees. She provided the Trustees with employee time records for that period. Karl is in favor of using just the period for the year 2020. In reading the instructions they indicate that a department can establish its own policy terms. The Trustees are going to look into it and discuss at the next meeting. 5) Jim received an email from ODNR. They indicated that they are partnering with Ohio EPA who will use their contractor to remove the tires by chaining them up the hill. They are looking to do the project in June or July.

NEW BUSINESS: 1) Jim reported that we received a letter from the County about updating a Solid Waste Plan. The County needs a minimum of 60% approval of Jurisdictions in the County and we need to pass a resolution in support of the plan. Jim read the motion that we pass a resolution on the matter of approval of the Solid Waste Management Plan of the Ashtabula County Solid Waste Management District. Karl seconded. Jim then read the entire resolution. At the call of the Roll Sharon read for Resolution Number 2024-005 James Branch-yes, Karl Brunell-yes, and Michael Cliff-not present. Motion carried. 2) Jim made a motion to advertise for stone bids which are out there and to be opened at the March 27th meeting. Karl seconded. All in favor. Motion carried. 3) Jim brought up the Anthem annual health insurance renewal. This year there is a 7.4% increase. Jim made the motion to approve the Anthem renewal. Karl seconded. All in favor. Motion carried. 4) Karl made a motion to approve the indigent burial and pay the funeral home \$750. Chris is to send a request for reimbursement to the state. Jim seconded. All in favor. Motion carried. 5) Karl made a motion to purchase a 10-ton trailer at a cost not to exceed \$12,500. Jim seconded. All in favor. Motion carried. 6) Karl made a motion to hold a work session on March 20th at 2:30pm to discuss township roads. Jim seconded the motion. All in favor. Motion carried. 7) Karl explained the structural issues uncovered at the fire station. The issues specifically pertain to the masonry walls and the roof sections. Karl made a motion to approve Lencl Masonry to remove 6 existing lintels and replace them with 6 new lintels to include primer and finish coat at a cost of \$4,450. Secondly, to approve a second estimate by Lencl Masonry on the renovated portion to include grind and replace missing mortar on interior and exterior blocks, replace exterior blocks as needed, and block up doorway and other openings as needed at a cost of \$5,270. The combined total is \$9,720. Seconded by Jim. All in favor. Motion carried. 8) Chris explained the roof situation to the Trustees. They will need to replace the east section and then repair the center section. The added cost will short the monies available in the ARPA fund. We have the money available, but we just need to decide which fund

the shortfall will come out of. After more discussion, Karl made a motion to hire Divine Roofing, Inc. to complete work as listed in their two written proposals for a total of \$41,420. Motion seconded by Jim. All in favor. Motion carried. 9) Jim brought up upgrading the Township website. He spoke about the need for consistency in updating the information and the problems we have in maintaining the site ourselves. He presented a list of five companies he considered for helping us with our site. He mentioned the good and bad points of each and will try to gather more information to present at the next meeting. 10) Karl brought up the light posts in the park. Originally, we talked about 12 feet tall which means the lights would only be 8 feet off the ground, so we are increasing them to 15 feet. We will need a new purchase order and he will amend his motion to \$10,305. Seconded by Jim. All in favor. Motion carried. 11) Jim made a motion to allow the Library to use the park on October 19th. Karl seconded. All in favor. Motion carried.

PUBLIC COMMENTS/CONCERNS: Neal Stewart asked about the damaged molding over the west bay. The trustees are aware of it but are trying to get renovations done including the roofs and masonry walls.

Karl made a motion to adjourn the March 13, 2024 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. All in favor. Motion carried.

Jim Branch, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 03/13/2024

Departmental Updates:

- Runs to date (03/12/2024): +38 = 237
 - EMS - +32=191
 - Mutual Aid Provided-
 - Conneaut- +1= 15
 - North Kingsville- +3=9
 - Monroe - +7=24
 - Sheffield - +5 =21
 - Plymouth - =0
 - Pierpont - =0
 - Ashtabula Township - =0
 - Ashtabula city - = 0
 - Total Mutual aid provided:=69
- Fire Station-
 - Demo work being completed
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - Request for meeting with trustees.
- Schedule (Current)
 - Schedule in March was filled with only two holes for 8 hours covered by one responder.
 - April sign up sheets have been sent out.

 - Recall / All Call - Unremarkable.



- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 5 total calls : x5 handled by Sheffield/Monroe or mutual aid
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 2
 - 2nd out calls: 2
 - 2nd out calls HBOA:2
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Confirmed that the Engine is on the replacement listing for insurance.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - All bunker gear had been delivered and assigned to personnel.
- Squad 619(OOS)
 - Loss of power issue noted and this unit was taken out of service again. Quote coming from Countryside to replace the turbo as they found this is the issue with the codes and boost issues.
- Engine 621
 - As soon as room is made in their shop this unit will go down for service.
 - Countryside came to the station to diagnose the problem and test drive unit // found a sensor on the turbo that needed to be replaced. They will take it down to their shop when the squad gets back so they can do a PM and inspection.
- Engine 611
 - Unremarkable.



- Squad 609(First out)
 - No issues after the oil sensor was replaced and full PM completed.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Supplies received.
- Medical oxygen -
 - O2 was delivered without incident.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - EMS training for EMTs- updated their protocol with epi and IM injections. - We only have a couple EMTs left to train on the new IM injection protocol.
- ★ Departmental update-
 - New door panel ordered for the bay door.
 - Forwarded information on Critical Incident Stress Management team to FD personnel.
 - Due to the recent changes Plymouth Township Fire Department has temporarily decided to suspend our automatic aid agreements for fire and MVC incidents until further notice and they will review the logistics further with the district.
 - Forwarded info on ACMC ER to the FD personnel.

ACTION NEEDED-

- **Unremarkable.**

report ending 3/9/24 Inbox



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal, Mike

Mon, Mar 11, 1:55 PM

Good afternoon,

There has been no time off and no overtime since the last report. My comp balance is 93.64 hrs.

We got an application for indigent burial. I received it on 3/5. It is attached and will need consideration and a decision.

I got a call about ashes being shipped to us from Texas, for burial in Lulu. We are working out the details still. I got a second call about a burial of ashes. The family is talking about a date in April. Footer orders are due at the end of the month. Currently, we have two.

The new Grasshopper is at the dealer. We are waiting on some supplementary parts to come in.

Excavator demos are in progress. John Deere picked up their 60P machine and said they will bring a 50P today. The 60P was too big. The Cat machine may also get changed out for one that is built closer to our specs. The one they sent has no counterweight and is very tippy. I expect to have a full report before the 27th, when we can make a decision.

If you're ready, we can make a decision on the trailer. Most of them, unless we buy one off a lot, are at least 4-6 weeks out. We will need to add brake controllers to one or both Freightliners. 05 needs a complete light plug harness to the back of the truck.

We should have a work session, or at least a discussion, about crack seal/ chip seal/ fog seal. We budgeted \$15,000 for crack seal and \$75,000 for chip seal. That will get us 750 gal of crack seal and about 3.5 miles of chip seal. Do we want to divert any money to fog seal or paver patching?

We will probably have a driveway to install on Fox Rd. I've been in contact with a new property owner on the south side, just off 84.

At the Fire Department, the kitchen, bath, and day room were gutted. The plumber and electrician demoed their portions as well. The electrician installed a temporary overhead light. Shetler ended up having to take the ceiling down, which we hadn't planned for, and found cellulose insulation and a second ceiling above that. I had him take that ceiling down too. We are going to need to reinsulate the ceiling now. With the extra debris, we had to get a second dumpster. The block walls in that area are in rough shape. There is also compelling evidence of the roof leaking. By the time we get to the meeting, we should have masonry and roof quotes to look at. We'll need to discuss what direction you want to go next. The Ohio EPA came and did the site inspection last week. I was told they will approve the new septic system. I'm waiting on the official report, to be able to apply for the plumbing permit from the County Health Dept. The County Engineer's Office was able to do the stamped plumbing schematic for us.

Yard waste has been surprisingly busy for February and March.

Thank you.

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Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report February 27, 2024 - March 11, 2024

Permits Issued:

- 834 Issued to Kingsville Towing @ 5370 St. Route 193 for commercial addition.
- 835 Issued to Dennis Bowman @ 5917 Todd Dr. for an accessory use (shed).

Warnings / Inquiries/Violations:

- None