

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING February 28, 2024**

The February 28, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the February 14, 2024 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried. Copies of the minutes were available.

**FINANCIALS:** Sharon reported that all bills are paid and all bills are current. Karl made a motion to pay the bills, seconded by Mike. Motion carried.

**CORRESPONDENCE:** 1) Jim received request from Kingsville Public Library to use the park on October 19th. They can approve that under new business. 2) Jim also reported that he received a notice from the State Fire Marshall's Office that the Township needs to set up an VFDF Board in case a firefighter loses their life while on duty. A brief discussion followed on how we should set it up. The three-member board for this year will be Camden Lee, Austin Hungerford, and Dave West. 3) Jim also reported that he received correspondence from ODNR with an update about the tire clean up on Mill Street.

**PUBLIC COMMENTS/CONCERNS:** Because of the number of residents in attendance Jim laid the ground rules and read the background of the matter that brought about the Noise Resolution. He carefully explained the difference between a Resolution and an Ordinance in order to stop confusion, and further explained the rationale behind the decision to draft the resolution. 1) Megan Jeffers 2481 Creamer Road expressed her concern with the resolution. 2) George Silvasy 6229 Lake Street expressed his concern that the court system should decide the matter between these two neighbors. 3) Belinda Sesler 3612 South Ridge Road who is one of the parties in the Civil Suit read the background of this matter from her perspective and expressed her concerns against the resolution. She read a two-page statement that expressed that her husband is a sharpshooter and that they shoot on the property an average of 7 to 10 times per year. 4) Tom Nelson 2845 South Ridge Road reminded the Trustees and the residents that noise is addressed in our zoning text. 5) Neal Stewart 6036 Sheldon Avenue expressed his concern about the resolution. 6) Craig Stewart 5903 Cemetery Road questioned the need for the resolution instead of just calling the Sheriffs Department. 7) Stephanie Noel 3009 W Main Street asked if there are specific times that we cannot make noise. 8) Valerie Barron 5973 Lake Street asked how many noise complaints the Township had in the past year? Jim replied that we have no idea. 9) Doug Drake 5299 Arbor Drive spoke briefly and expressed his concerns. 10) Dennis Varee 6158 Robinhood Lane expressed his concern about the resolution. 11) Terry Bort 5067 Dibble Road expressed his concern. 12) Nathan Powell 3680 South Ridge Road criticized the website not being updated. 13) Brad Randolph 5300 Arbor Drive expressed his concerns about the resolution. 14) Curtis Hall 4192 South Ridge Road made a brief comment. 15) Ken Dickey made some comments. 16) Tim Baldwin- 5800 State Route 193 shared his concerns. 17) Ron Capitena Green Road asked the Trustees to rescind the Resolution today. In response, Chairman Jim Branch said that he did not expect this kind of response to the resolution, but did make a motion to rescind the Noise Resolution, which was seconded by Mike Cliff which opened it up for additional discussion by the Trustees. The Trustees expressed their thoughts and opinions while being interrupted by some of those in the room. Jim Branch concluded by saying that there was no ill-intent by the Board in drafting and creating the Noise Resolution. He then asked Sharon Huey to do a roll call on the Motion to Rescind the Noise Resolution 2024-003 with motion by James Branch and second by Michael Cliff. James Branch-yes, Michael Cliff-yes, and Karl Brunell-yes. Motion carried. 18) Tom McCumber, N. Wright Street asked if the District is going ahead before the funding levy has been approved. Karl Brunell explained the process, and Mr. McCumber said that it doesn't seem right. 19) Cindy Hawn 2997 W. Main Street said that Kingsville voters did not approve

the levy and why are we voting on it again? Mike Cliff said that the District did put the levy back on the ballot, but if it fails this time, Kingsville will exit the Fire District as it will not have sustainable funding going forward. 20) Wes Cleveland, Creek Road spoke to those in attendance. He serves on the Fire District Board and explained why. He then explained the confusion of voters in the last election who thought the levy was going to be added on top of our current fire and EMS Millage, which it is not. He then explained in depth the reasons a District that combines multiple communities into one department has many benefits. 21) Wilson Osburn, Kelloggsville expressed support for the Fire District, but does not want to see Kingsville get hurt in the process. Karl Brunell explained to him that the new 5.0 mil levy would raise \$700,000 from the three townships and another \$300,000 through billing insurance companies. More discussion about revenue and expenses for the District was had. 22) Kyle Adkins 3811 South Ridge Road is in favor of the District but has some questions. Will everything be hard billed or hard and soft billed? Next, he asked if older volunteers will still have a place to serve in the District? Last, he asked if Resolutions only require one reading or more? The Board explained that only one is appropriate. 23) George Silvasy 6229 Lake Street asked how many times are we going to have to vote on the District Levy, citing the Buckeye Levy which he said that they plan on running it until it passes. Karl said that if the Fire District levy were to fail again, he would have a hard time voting to put it on again, but he advised the room that he is only one vote of seven on that board. 24) Michelle Cleveland Creek Road spoke and reminded those in the room that when someone needs an ambulance, you don't want to wait for one to come from Ashtabula, speaking from personal experience. Wes Cleveland then asked the question about why the existing fire levy passed in Kingsville with 70% approval, while the District levy failed. The answer is likely a lack of understanding. 25) Belinda Sesler 3612 South Ridge Road asked if Kingsville has a majority of the funding, why can't we go on our own? 26) James Lacava 6133 Mill Street (on line) asked why can't we make it work by ourselves? 27) Jason Hayes 5078 State Route 193 said we should put it on the ballot as many times as we need to because people change their mind. If we do not pass this levy we are just kicking this can down the road, because there are no volunteers anymore. South-Central Ambulance District and Andover cover a lot of Townships so we know it can work. He ended by thanking the Board for the vote on the Resolution. 28) Corey Wick 3690 Fox Road asked Mike Cliff how that works when a District reduces the number of vehicles? Mike explained the process. 29) Nathan Powell 3680 South Ridge Road asked the Board how could they think the verbiage they slipped in the resolution was good? He asked the Trustees if they are going to commit to not slipping anything secretly, even on Valentines Day past Township Residents in the future. 30) Neal Stewart asked if Kingsville Township donated any money towards an ambulance parked out in Monroe with a sign on it for NE Ambulance District? He was advised that we have not. He then asked about the renovations to our fire station. Karl explained it to him and that it is funded with ARPA money. 31) (unidentified person) commented that if the Fire District Levy doesn't pass that all volunteer firefighters and police have the same training, maybe not on the same level, but hopefully the volunteer end picks up some day.

**DEPARTMENT REPORTS: Fire Dept:** Mike made a motion to attach department reports to the minutes as an addendum. Jim seconded the motion. Motion carried. Fire/EMS runs to date: Total: 199, EMS 159, Mutual Aid 53.

**OLD BUSINESS:** 1) Jim updated the Board about the tire dump behind Mill Street. He heard from ODNR who has visited the site and estimated that there are about 1,000 tires there. They will investigate how to clean them up and may need a partner to assist in the work.

**NEW BUSINESS:** 1) Jim made a motion to adopt Resolution 2024-004 a policy establishing content requirements for the LED sign in the park. Mike Cliff read the Resolution for the benefit of those present. Mike seconded. At the call of the roll, James Branch-yes, Karl Brunell-yes, Michael Cliff-yes. Motion carried. 2) Jim brought up the \$1,000 NOPEC Community Grant for a local event. Mike made a

motion for us to send in the sponsorship for Kingsville Area Little League for their opening day activities. Jim seconded. All in favor. Motion carried. 3) Jim advised the board that we subscribe to Google Workspace on an annual basis. Jim made a motion to approve the annual increase per person from \$6.00 to \$7.20. Mike seconded. All in favor. Motion carried. 4) Sharon updated the Board about the IRS correspondence pertaining to the 941 withholding for first and second quarters of 2021 which goes back to when the previous fiscal officer was in office. They are saying the Township owes for interest and penalties \$2,231.24. Sharon said she went ahead and paid it before we accrue more interest and penalties. The Trustees advised Sharon that we need to contact the County Prosecutor's Office to advise them so they can contact the previous Fiscal Officer about payment. Jim made to pursue \$2,231.24 from the previous Fiscal Officer. Karl seconded. All in favor. Motion carried. 5) Sharon brought up the Ohio Ambulance Transportation Grant which was intended to be used for employees in the fire department who worked during Covid and is in the amount of \$20,000.00. Dave West was not sure how we are to pay this out. The Trustees thought that the best and fairest way to do it is to base each person's amount on the number of hours worked. 6) Sharon advised the Trustees that Ashcraft will not be open to do our planters and flowers, but A-Tech is open and will do the planters in April. Karl made a motion to approve \$1,000.00 towards planters and flowers for the park. Jim seconded the motion. All in favor. Motion carried. 7) Karl made a motion to approve no more than \$9,700 for two lamp posts for the park by the benches using NOPEC funds. Jim seconded. All in favor. Motion carried. 8) Karl made a motion to fill in the old well in the cemetery. Mike seconded. All in favor. Motion carried.

**PUBLIC COMMENTS/CONCERNS:** Mr. LaCava came back on line and posed the idea of a script Kingsville to decorate the Township. Neal Stewart asked where the Old Bell will be placed. The Trustees advised where the fenced flower bed is now. Ted Robishaw asked if the banners could all be put on State Route 193. The Trustees explained that families can pick a location if they want.

Mike made a motion to adjourn the February 28, 2024 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. Motion carried.

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Jim Branch, Chairman

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Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 02/28/2024

### Departmental Updates:

- Runs to date (02/28/2024): +98 = 199
  - EMS - +81=159
    - Mutual Aid Provided-
      - Conneaut- = 14
      - North Kingsville- =6
      - Monroe - +7=17
      - Sheffield - =16
      - Plymouth - =0
      - Pierpont - =0
      - Ashtabula Township - =0
      - Ashtabula city - = 0
    - Total Mutual aid provided:=53
  - All above numbers are up to date as of today // 43 calls handled by mutual aid
- Fire Station-
  - Chris to handle general contracting of internal remodel - CONT
  - Gave Chris the permit for the septic system
- Fire Inspections-
  - Inspection continues with ameridoor building.
- Employee Matters-
  - Unremarkable.
- Schedule (Current)
  - Schedule in March was very open and we needed to utilize Sheffield/Monroe personnel to fill holes in the schedule.



- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 8 total calls : x8 handled by Sheffield/Monroe or mutual aid
  - Provided M/A : 0
  - Needed M/A(only one responder from KFD or HBOA) : 8
  - 2nd out calls: 2
  - 2nd out calls HBOA:2
- Budget - 2023
  - Total EMS revenue: see attached(2023 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Unremarkable.
- OTARMA
  - Submitted info to Sharon on Engine 611 to ensure it has replacement insurance.
- Emergency Reporting System/Health EMS/Apps
  - SFM new online profile made
    - Logged in and assigned roles for LT.
- Turnout Gear / Gear / apparel
  - All bunker gear had been delivered and assigned to personnel.
- Squad 619(first out)
  - All repairs made and now this is back in service.
- Engine 621
  - As soon as room is made in their shop this unit will go down for service.
    - Countryside came to the station to diagnose the problem and test drive unit // found a sensor on the turbo that needed to be replaced. They will take it down to their shop when the squad gets back so they can do a PM and inspection.



- Engine 611
  - All known issues have been repaired and this truck is in service as the first out engine.
- Squad 609(Reserve)
  - Taken out of service for motor diagnosis, found oil sensor needed replaced and oil added along with brake pads changed. PM completed while there.
- Brush Truck 604
  - Unremarkable.
  
- EMS supplies -
  - Ordered small everyday supplies from Boundtree.
- Medical oxygen -
  - Ordered main O2 tanks to be delivered next Thursday.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - EMS training for EMTs- updated their protocol with epi and IM injections.
- ★ Departmental update-
  - Had to contact Northeast Overhead door to replace a bottom panel on the rear west drive thru bay door after the door came down onto a member's vehicle as he was pulling it in the station, awaiting the price for the panel. No damage to members' vehicles but they advised the panel would need to be replaced. They had forgotten the door is on a timer and did not hit the stop button to shut off the timer mode.
  - Attended Kelm fire safety drill
  - Alarm panel inspection at Ashtabula County board of DD will be scheduled along with building department inspection.

**ACTION NEEDED-**

- **Discussion and recommendation on how to proceed with funding distribution for the \$20,000.00 COVID monies.**
- **Approval for the 2015 ambulance to get service at countryside at the quote of \$9,081.07**



- **Stryker preventative maintenance service contract - Sharon has a copy, I highlighted the service agreement we had used previously.**

## report ending 2/24/24 Road Department



**Chris Bradek**

to me, Mike, Karl, Fiscal, Mike

Mon, Feb 26, 2:27 PM (9 days ago)

Good afternoon,

Since the last report, I have used 8 hrs of sick time and 1.25 hrs of comp. I had 4 extra hrs of straight time for plowing snow and earned 3 hrs of comp from the Trustee's meeting. Jim had 4 hrs of OT for snow. We had a holiday. My comp balance is 93.64 hrs.

We plowed snow/salted on 1/17. We used about 8 tons of salt.

We did some cold patching. I cleaned off the sidewalk across from the Post Office. I had a call about a streetlight not working, so I submitted a repair request to CEI.

Plow trucks were emptied and washed.

We had the weedeaters and the larger Honda generator repaired at Kray's.

I got in touch with Altec about bringing the bucket truck down, after we got the new tires. They went ahead and ordered the ribbon assembly. We got the new tires put on and I adjusted the steering gearbox. When I checked back to set up an appointment, I was told that the ribbon assembly is backordered until mid-May. Apparently, that part, for a unit as old as ours, is not inventoried, it has to be made. In the meantime, I'm going to see if we can borrow one. Karl thinks he can have most of the banners up in 2-3 days, with at least one person to help him.

Excavator demos are planned for the week of March 4. Machines will start arriving at the end of this week.

Going back to trailers, my recommendation is the Appalachian, Contractor Grade, tandem dual, 25k, deckover (20,000 lb carrying capacity). The other, slightly cheaper option, is the Appalachian, Contractor Grade, tandem single, 20k, deckover (15,000 lb carrying capacity). The biggest disadvantage to the 20k is the high cost of tire replacement. The 20k trailer uses a 16 ply, 17.5 inch tire. The 25k uses a standard 16 inch, 10 ply tire. The 25k trailer has oil bath axles, instead of greased bearings on the 20k. The 25k cost \$12,072. The 20k cost \$10,413. I think you are getting a longer lasting, more useful trailer for the small increase in price.

<https://www.appalachiantrailers.com/equipment-trailers/contractor-grade-tandem-dual-flatbed-equipment-trailer>

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The Fire Department Renovation has hit a snag. We can't get the plumbing permit without engineered plumbing schematics. Before we can get those, we need approval from the Ohio EPA to use the new septic system. Before they will give us approval, we need to provide the "Permit to Install". I called Neal. He said the permit is on file at the Fire Station. He said we had EPA approval when it was installed. He said Ray from the County Health Dept was also part of the team. Dave West is going to look for it. As of now, the project is suspended. Unless you want to proceed without permits?? I have the building permit already. We were scheduled to start next Monday. We could start tearing things apart, but we don't know if we'll be able to upgrade anything.

We've had intermittent yard waste dropped all winter. Jim empties it as needed.

Thank you!

--

Chris Bradek

Superintendent

Road, Park, and Cemetery Depts.

440-224-2377



**Chris Bradek**

to me, Mike, Karl, Fiscal, Mike

Tue, Feb 27, 10:02 AM (8 days ago)

Amendment To Report:

When the tree fell in Lulu this winter, it hit the water well that is south of the shed. The pitcher pump that sat atop the well was damaged. The top section of the concrete well casing was also broken. That well has not produced any water for as long as I've known. I would like to just fill it in. Richard Nutter asked if he could have the broken pitcher pump.

We found the permits to install and operate the new septic system at the Fire Station, issued by the County. I'm still working to get us the plumbing permit, but I think things are falling in line.

Thanks,

Chris



# **Kingsville Township Zoning Department**

**Zoning Report  
February 13, 2024 - February 26, 2024**

**Permits Issued:**

- None

**Warnings / Inquiries/Violations:**

- None