

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING January 10, 2024

The January 10, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Trustee Mike Cliff was unable to attend the meeting. Sharon Huey, Fiscal Officer administered the Oath of Office to Karl Brunell, Trustee. Karl made a motion to waive the reading of the December 27, 2023 minutes and approve as presented and waive the reading of the January 4th Organizational Meeting minutes with a correction of a 4% increase for seasonal help and seasonal help with a CDL licenses. The motion was seconded by Jim. Motion carried. Copies of the minutes were available.

FINANCIALS: Sharon reported that the bills are current and paid. Sharon advised the Trustees that we need to approve the 2024 Revenue Budget and the 2024 Appropriations, and that she has the Resolutions. Jim made a motion to pay the bills. Second by Karl. Motion carried.

CORRESPONDENCE: 1) Chris Bradek had a call from a woman who wanted to give a donation to the cemetery. He advised her to send a donation to our address in care of the Trustees. 2) Sharon received a Thank you card from Boy Scouts Troop 11 for our support of the 5K-10K Run. 3) Sharon received an email and letter from Tammy Scott, who ordered a banner for her father Art Taylor. The total ordered to date is 27. 4) On January 8th Sharon received an email from Auditor Dave Thomas regarding the new tax rates and amounts certified and for future Townhall meetings.

DEPARTMENT REPORTS: Road Dept: Chris advised the Trustees that the County delivered 5 new recycling dumpsters. Chris and the Board discussed demonstrating excavators with Sheffield to share in the cost of the excavator and a trailer. They hope to limit it to looking at only 3 or 4 different units. **Fire Dept:** Runs year to date Total 49, EMS 36, Mutual Aid 14. **Zoning:** Nothing to report. **Fire District:** Karl reported that the District Board will be holding monthly meetings on the second Thursday of each month at 6:30 pm and will rotate meetings between Kingsville, Monroe, and Sheffield. **KIRC:** Tonight's meeting was cancelled and will have to be rescheduled. Jim made a motion to attach the Department reports to the minutes as an addendum. Second by Karl. Motion carried.

OLD BUSINESS: 1) Sharon reminded the Trustees that they approved the payoff of the 2016 Freightliner Truck and she has to go to Northwest Bank to pay off the truck. The payoff amount is \$11,797.23. She further expressed that we should close out the balance of funds deposited with Northwest and move it to either Star Ohio or US Bank. Jim made a motion to withdraw any remaining funds with Northwest Bank and move those funds over to Star Ohio. Seconded by Karl. Motion carried.

NEW BUSINESS: 1) Karl said that Ryan Lencl is interested in doing the Bell Tower in the park. The Trustees are interested and will request an estimate from Mr. Lencl. The Board discussed ideas for re-doing the flower bed around where the bell tower will be. 2) Jim made a motion to pass a resolution 2024-001 to approve the 2024 Revenue Budget. Second by Karl. At the call of the roll, James Branch-yes, Karl Brunell-yes, Michael Cliff-absent. Motion carried. 3) Jim made a motion to pass a resolution 2024-002 to approve the 2024 Appropriations. Second by Karl. At the call of the roll, James Branch-yes, Karl Brunell-yes, Michael Cliff-absent. Motion carried. 4) Karl made a motion to purchase a Grasshopper rear discharge riding mower, 48-inch deck, zero turn at a cost not to exceed \$7,500.00. Second by Jim. Motion carried.

PUBLIC COMMENTS/CONCERNS: Dave Payne appeared before the Trustees to present the final plans for the Fire Department proposed improvements. He and the Trustees and Chris discussed the project. He was concerned about not getting the plans to the County Building Department in a timely manner because the Engineer who signed the electrical plan allowed his State License to expire on December 31, 2023. Chris Bradek will follow up with the Building Department regarding the plans. Dave Horton inquired about the KIRC Fund looking for answers to his question about are we able to get additional funding for the sewers. Jim explained that the County is going after \$500,000 through the Appalachian Funds. Mr. Horton asked why can't we pursue funding year-round to have a higher percentage to help the property owners. Jim explained to Mr. Horton that whenever a possible funding source comes up and we are aware of it, we apply for those funds. Mr. Horton was concerned that we were letting possible funds slip through our fingers. Secondly, Mr. Horton also expressed concern that our zoning boards do not have the required number of members by law, and the Trustees are not seeing that violations such as on Reed Road are not being enforced. Jim Branch explained to Mr. Horton that in the past we did not want to hire outside counsel when we have the County Prosecutor's Office to serve us. We are now willing to do so when it is a serious issue, such as the small house by the school.

Karl made a motion to adjourn the January 10, 2024 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. Motion carried.

Jim Branch, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 01/10/2024

Departmental Updates:

- Runs to date (01/10/2023): +49 = 49
 - EMS - +36=36
 - Mutual Aid Provided-
 - Conneaut- +4= 4
 - North Kingsville- +1=1
 - Monroe - +5=5
 - Sheffield - +4=4
 - Plymouth - =0
 - Pierpont - =0
 - Ashtabula Township - =0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+14=14

- Fire Station-
 - Chris to handle general contracting of internal remodel

- Fire Inspections-
 - Unremarkable.

- Employee Matters-
 - Cody Gulasey turned in his resignation effective 02/24 as a FF / Paramedic.
 - Due to schedule conflicts with his full time job and time off.

- Schedule (Current)
 - Schedule 100% full in January with six days BLS for 16 hours.

 - Recall / All Call - Unremarkable.



- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 2 total calls : x2 handled by Sheffield/Monroe
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 0
 - 2nd out calls: 2
 - 2nd out calls HBOA:2
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - SFM new online profile made.
- Turnout Gear / Gear / apparel
 - Still awaiting our bunker gear to be finished.
- Squad 619(First out)
 - Unremarkable.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
 - All parts to fix ordered and this unit remains at Countryside to be repaired.
- Squad 609(Reserve)
 - Will have an answer on wheel covers tomorrow.
- Brush Truck 604
 - Unremarkable.



- EMS supplies -
 - New probes functioning and no issues noted.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - EMS training for EMTs ongoing through JAN and FEB for new protocol rollout.
- ★ Departmental update-
 - Will have final call statistics for 2023 emailed to everyone and placed in the next meetings report.
 - 01/26 - Active shooter drill in Conneaut.
 - Signed Medicount health info exchange sheet and submitted.
 - Forwarded NE Joint Fire District job app to county departments.

ACTION NEEDED-

- **Unremarkable.**

report ending 1/6/24 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal, Mike

Mon, Jan 8, 1:27 PM

Good afternoon,

In the last 2 weeks, I have earned 6.75 hrs of comp time. This is from the two evening meetings. My comp balance will be 69.39 hrs.

Mike DeFazio came in for plow truck and loader training, in case he is needed this winter.

I researched mowers. The only company that makes a 48" zero turn is Grasshopper, model 125V. We can get one, with rear discharge, from Robison Equipment Co Inc, Thompson, for \$7464.00 on State Bid. A replacement Kubota, exactly like we have, is \$11,630.00, or with a snowblower for \$16,414, on bid. I talked it over with Jim Evans, we agree that we can try a zero turn. Our reservations are still using one on the hills and along the woods where it stays wet. Both of those situations regularly call for the use of the 4 wheel drive on the Kubotas.

We plowed snow/salted on 1/4. We used about 6 tons of salt. We installed about 40' of 18" tile on River Rd.

We've all been invited to a pipeline safety meeting. Feb 12, in Warren, Oh. I doubt if I'll be able to go, but if anyone else would like to, I'll forward you the registration.

I picked up the loader parts from the paint shop.

I finished up the chart for comparing excavators, which I sent to the Kingsville Trustees and Sheffield Road Superintendent. Please review, and let me know if you have any questions. We will need to set up a joint meeting with Sheffield to review and discuss this. I'd like to do that this month, if possible. I'd like to schedule demos for early March and have something purchased before the end of April.

I tested the generator transfer switch. Everything appears to be working.

Upstairs, we passed both the Plumbing and Building Dept final inspections. I purchased some misc items and supplies for upstairs. There are still more items to get in the future. For now, we need to do a good cleaning and organize what we have.

The County provided new dumpsters for recycling. I helped move the old ones out and set the new ones in place, cleaning off the pad in the process.

Yard waste was emptied 2 times.

At the Fire Station, I got a new pressure switch and pop-safety for the air compressor. Kurt Hansen installed it. I had the septic and dry well pumped. I called Greg Sweet about the fuel pedal problem on 609. They told me the parts were still on national backorder. That sent up a red flag for me. I got the part number and found out it is discontinued. Ford's number crossed over to a Dorman brand sensor. I got one for \$215, the Ford part was almost \$400. Jim Batanian will install it. I called Countryside and authorized the repairs to 611. It's been recommended to me that when 611 comes back, 621 needs to go. I'm told it has an air leak, needs rear brakes, has numerous lights on the tower that don't work, the foam system doesn't work, the deck gun won't build full pressure, has a bad cross valve, and the passenger compartment doors don't shut properly. I don't have any cost estimate for repairs yet. I asked Jim Batanian to advise me on what he feels he can do in-house. We may even be able to bring it to the Road Garage for a short time and help him work on it. We are probably better equipped for that work than the Fire station is.

Renovation planning at the Fire Department is ongoing. I have a couple subs that are interested in quoting their part of the project. I'm waiting on the final plans from Dave Payne. He's waiting for his check. He intends to be at the meeting, where he will answer any questions and trade the plans for the check.

I intend to be at the meeting on Wednesday.

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Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

**Zoning Report
December 26, 2023 - January 8, 2024**

Permits Issued:

- None

Warnings / Inquiries/Violations:

- None