

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING November 8, 2023**

The November 8, 2023, regular meeting of the Kingsville Township Trustees was called to order by Chairman Karl Brunell, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the October 25, 2023 meeting minutes and approve them as presented. The motion was seconded by Mike. Motion carried. Copies of the minutes were available.

**FINANCIALS:** Sharon reported that the bills are current. There were no transfers. Sharon reported that the last CD we have with US Bank matures on 11/13 with a balance of \$11,158.07. She asked the Trustees if they want her to turn it over to Star Ohio? She reported that the Star Ohio Statement as of October 31, 2023 shows interest accrued of \$3,719.12 with a balance of \$792,091.99. Lastly, Sharon said the paperwork for the KIRC Line item was submitted on 10/31 and it should take up to 30 days for a response from Local Government Services. Karl made a motion to pay the bills. Second by Mike. Motion carried. Mike asked Sharon what rate Star is giving now which brought up a discussion about whether or not we should keep some money invested locally. Sharon will look into rates at US Bank and report back.

**CORRESPONDENCE:** 1) Sharon received the report from OTARMA and forwarded it to the Trustees and Chris and Dave. On the cover of the report, they have a list of recommendations and would like us to respond about what actions we will take. 2) Sharon also emailed to the Trustees the notice for this year's OTA Winter Conference. 3) Jim was contacted by First Baptist Church about using the park on December 17<sup>th</sup> for its annual Caroling event. 4) Jim received an email from Alex Iarocci director of the Ashtabula County Land Bank about doing a survey of communities with blighted buildings. They would like to compile an inventory of blighted buildings in order to apply for grant funding to do that. 5) Karl opened the bids received for the old roadside mower. Brent Corron gave a bid of \$1,000.00, T.J. McCumber gave a bid of \$1,750.00, and Brian Diehl gave a bid of \$552.06. T. J. McCumber is the high bidder. Chris will prepare the Bill of Sale for him.

**DEPARTMENT REPORTS:** **Road Dept:** Chris reported that the dealership is 90% sure the Ford 550 has a bad injector and is not under warranty. The cost to replace the injector is \$700 if nothing else is wrong. **Fire Dept:** Runs year to date Total 766, EMS 640, Mutual Aid 185. Jim brought up the concerns of the Boosters about the fire station not being cleaned. **Zoning:** Nothing to report. Karl made a motion to attach the Department reports to the minutes as an addendum. Second by Jim. Motion carried.

**OLD BUSINESS: KIRC Report:** 1) Jim reported that there was a meeting with the Commissioners on 10/31. They passed a resolution to fund CT Consultants to do a study for the proposed sewer project at a cost not to exceed \$315,000. Hopefully the study will be done in the spring. When complete, the study will then go to Ohio EPA for approval of permits which takes about 6 months. At that point we will have to figure out assessments to the property owners. The best-case scenario for construction to start would be the spring of 2025. He further reported that they met with Jake Brand with the Ashtabula County Planning Commission on 10/31. Jake brought up the idea of a Community Development Block Grant (CDBG) to help with funding. Two of the grants are income based and we do not qualify, the third type has no such requirements with a \$250,000 cap. We can pursue this one. Without a permit to install many groups are hesitant. The one thing we have to our advantage is the 3.2 million towards the project. The Trustees further discussed the project. 2) Jim reported that he was able to get out a map the location of all of the banners. Chris explained to the Board his ideas for storing the banners during the winter. 3) Karl reported that we do not have a final tally of votes for the Fire District Issue.

**NEW BUSINESS:** 1) Mike made a motion to sell the old roadside mower to T. J. McCumber, the high bidder for \$1,750. Seconded by Jim. Motion carried. 2) Karl made a motion to have Sharon investigate CD rates at US Bank. If the rate is 5% or higher keep it in US Bank. If lower, move the funds to Star Ohio. Jim seconded the motion. Motion carried. 3) Jim made a motion to approve use of the park on December 17<sup>th</sup> from 4 to 5 pm by Kingsville First Baptist for Christmas Caroling. Second by Karl. Motion carried. 4) Karl made a motion to schedule a meeting after Thanksgiving with KLA Risk Consulting as a work session and include the Fire Chief and Road Superintendent. Seconded by Mike Cliff. The Board discussed this and Mike Cliff proposed giving the recommendations to the department heads and asking them to propose recommendations to the Trustees. The motion was canceled and the department heads will be notified that they will need to come to the first meeting on December 13<sup>th</sup> with recommendations. 5) Mike made a motion to cancel the November 22<sup>nd</sup> meeting because of the Holiday. Jim Seconded the motion. Motion carried. Sharon will put the notice in the newspaper. 6) Sharon wanted to congratulate Mike DeFazio and Karl Brunell for their election victories and Karl said for the Fire Levy renewal also.

**PUBLIC COMMENTS/CONCERNS:** None

Mike made a motion to adjourn the November 8, 2023 regular meeting of the Kingsville Township Trustees. Karl seconded the motion. Motion carried.

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Karl Brunell, Chairman

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Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 11/08/2023

### Departmental Updates:

- Runs to date (11/08/2023): +28 = 766
  - EMS - +24=640
  - Mutual Aid Provided-
    - Conneaut- +1= 32
    - North Kingsville- +1=19
    - Monroe - +4=71
    - Sheffield - +2=53
    - Plymouth - +1=15
    - Pierpont - =
    - Ashtabula Township - =1
    - Ashtabula city - =
    - Albion PA - =1
  - Total Mutual aid provided:+9=185
- Fire Station-
  - Cleaned bay floors for Boosters dinner
  - Washed Engine bay door
  - Cleaned drive thru bays ceiling fan blades
  - Internal remodel - Plans were dropped off to the Engineers Dept for estimate.
    - Asked Dave Payne to see if he could move this along faster with his connections.
- Fire Inspections-
  - Inspected New Apostolic Church - re inspection scheduled
  - Ameridoor/two tees in a pod - Knox Boxes ordered.
- Employee Matters-
  - Mikayla Searles will be returning from maternity leave in December.
- Schedule (Current)



- Schedule 100% full with eight days BLS for 16 hours.
- Next shift sign ups will be sent out 11/13 .
- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 2 total calls : x1 handled by Sheffield/Monroe
  - Provided M/A : 1
  - Needed M/A(only one responder from KFD or HBOA) : 1
  - 2nd out calls: 0
  - 2nd out calls HBOA:0
- Budget - 2023
  - Total EMS revenue: see attached(2023 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Unremarkable.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - The Ohio state Fire Marshal's Office pushed out a new OFIRS(fire reports) operating system which is to include truck checks, incident reports, resource tracking and more. Demo on 11/09.
- Turnout Gear / Gear / apparel
  - Apparel order 95% complete.
- Squad 619(Reserved)
  - Discovered an issue with the on board charging system with it not working we had to order new batteries again
    - EVT ordered the new charger and will replace it when it arrives.
- Engine 621



- Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
  - Need to send this truck back to CountrySide for service due to the pump governor not engaging.
    - UPDATE - will be picked up next week.
- Squad 609(First out)
  - Ordered new chrome wheel covers for front tires.
- Brush Truck 604
  - Unremarkable.
  
- EMS supplies -
  - Awaiting to see if UH will give us the requested supplies.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - 11/14 - EMS training at UH.
- ★ Departmental update-
  - Upstaffed on 10/31, Halloween for traffic control.
  - Received the quote from Northeastern Communications for five mobile radios, I will submit the grant when I gather the financial information.
  - Updated 2-1-1 information.
  - Resolved TIN and NPI numbers with Ohio Business Management
    - Still pending in the system for an active SAM registration.
  - EMSAR did our bi annual preventative maintenance on the power loads, power cots and stair chairs. Invoice submitted.
  - Reviewed table top exercise for active shooter response to a school incident.

report ending 11/4/23 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

Mon, Nov 6, 2023, 11:29 AM

to Karl, me, Mike, Fiscal

Good morning,

Since the last report, I have used 4 vacation days. My comp balance is 76.14 hs.

Jim has been mowing and mulching leaves in the cemeteries and park. Water in the cemetery was turned off for the winter on 11/2.

I started taking down all of the banners. Mrs. Reed kept her husband's banner.

OPWC Round 38 (Dibble Rd Paving) paperwork has been submitted.

I put more cold patch down on Brydle. There was a small tree down out there as well.

We put plows and spreaders on #16 and F550 and greased them. I went to NAPA for parts. I had to fix a tail light on #16 and the spreader light on F550. The plow hitch on #05 was found to have several cracks in it. I got it welded and replaced one of the main bolts.

I called Cat about the loader's electrical issue. I left a message and didn't get a return call. In the meantime, it seems to have resolved itself.

The F550 has the check engine light on and is idling rough. We are taking it to Greg Sweet for diagnosis. Any parts that were new when the engine was replaced will be covered by the warranty. They are going to provide an estimate before beginning any repairs.

All bids for the old roadside mower will be available to be opened at the meeting.

Upstairs, most of the cabinets have been installed. The doors have been installed. Countertops are on the way.

Yard waste was emptied 7 times.

Thank you.

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Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report October 23, 2023 - November 7, 2023**

### **Permits Issued:**

- #830 Issued to Mark Falke @ 5849 St. Route 193 for remodeling existing residence.
- #831 Issued to Kris Daywalt @ 5786 S. Wright St. for new home.

### **Warnings / Inquiries/Violations:**

- None