

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING August 9, 2023

The August 9, 2023 regular meeting of the Kingsville Township Trustees was called to order by Chairman Karl Brunell, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the July 12, 2023 meeting minutes and approve them as presented. The motion was seconded by Mike. Jim asked for a correction under Old Business for the NOPEC Grant which is \$3,934.00 and not \$2,934.00. Sharon also noted that she typed in Sarah Reed and not Patterson. Karl amended his motion to include those corrections. Motion carried. Copies of the minutes were available. There was no meeting on July 26th as a quorum of Trustees could not be present.

FINANCIALS: Sharon reported that all bills are paid. Sharon also reported that she emailed the Trustees the statement from Star Ohio and as of June we have earned \$3,444.42 in interest. She also transferred the cemetery capital funds. Finally, she received notice from the County Auditor that the second half settlement should be coming soon and we will receive \$185,765.14. Karl made a motion to pay the bills. Second by Mike. Motion carried.

CORRESPONDENCE: 1) Mike was contacted by Lawrence Adley on River Drive about some wash out on their road. Mike told him that we would discuss it and then have Chris take a look at the road to see what could be done. 2) Jim was contacted by Chris Kessler on Mill Street about a ditch by their property.

DEPARTMENT REPORTS: Zoning: Karl reported that a zoning permit for a new accessory building was issued. **Road:** The Board discussed the possibility of doing chip and seal to the portion of Green Road that was recently repaired. The Arbor Drive project is mostly complete. **Fire/EMS:** Total runs to date 564, EMS 467, Mutual Aid 130. Dave reported that Sharon gave him the information for the Covid Grant. It was signed and submitted. Mike made a motion to accept the department reports and attach them to the minutes as an addendum. Karl seconded. Motion carried. **KIRC Committee Update:** Mike reported that some Federal Funding was approved for Kingsville Township through Dave Joyce's Office for Fiscal Year 2024 in the amount of \$2,200,000 for proposed sanitary sewer project. The monies will go directly to Ashtabula County Environmental Services, but will be earmarked for the Kingsville Project. Mike believes the Commissioners are prepared to move forward on the design study. They are also looking into CDBG money in the amount of \$500,000 in additional funding. **Fire District:** Karl reported that the next fire district meeting will be tomorrow August 10th at 6:30pm at our township garage. He reported that they have a seven-member board and have approved a 6.5 mil levy for November. The Board talked about how the three townships will need to move \$2,000 each to start a fund used to provide information to the public about the proposed district.

OLD BUSINESS: 1) The Board reviewed two bids submitted for the Priest Street project. One is for \$9,000 and the other is for \$11,500. 2) Karl reported that Chris is still looking at utility trailers. 3) Karl brought up the banners and Sharon advised the Board that we have two more, one for Justin Daywalt and one for Mr Ray Reed. Also, she has orders for four more. Mike said the time-consuming part is installing the bandings and once done it is easier to install the banners. Karl said he is happy to install the banners but we should have a cut-off date and tell families that if the banner comes in after a certain date, they will be installed next spring. Jim can mark the poles where each banner is to go electronically in order to keep track of them. Karl said that we should have an unofficial policy that if we cannot install a banner by July 4th, we cannot promise it would be installed until the following spring. Sharon reported that Dan Mikolay asked to buy two of the old Kingsville banners for the parent's house and his home. The Board said we have some that are worn and they could have two of them.

NEW BUSINESS: 1) Mike made a motion to move our second meeting of the month back to 7:00 pm. Seconded by Karl. Motion carried. 2) Mike made a motion to allow the Library to use the Township garage for its annual ghost race on October 21st. Second by Karl. Motion carried. 3) Karl made a motion to do Halloween on October 31st 6 to 8 pm. 4) Mike made a motion to contract with Raul Ortiz to install the sidewalk on Priest Street between 2994 and 3012 Priest Street for \$9,000 and the funds to be taken from the General Fund. Second by Jim. Motion carried. 5) Mike made a motion to do chip and seal on Green Road in the area repaired and a portion of River Road from 6345 north to the cul-de-sac at a cost of \$7,500. Karl seconded. Motion carried.

PUBLIC COMMENTS/CONCERNS: Debbie McCumber 6042 North Wright Street. She asked if the KIRC meetings are open to the public and are they advertised? Karl advised, if they involve more than one Trustee they have been. Sometimes the committee meet with the County Commissioners. They are open to the public. Mark Falke, 5272 South Wright Street. He expressed concern over the addition of sewers to the interchange and what that might bring into the Township and how it enriches the property owners at the interchange. He is also concerned that it might bring more adult businesses and low-income housing into the township. Mr. Falke and the Board discussed at length the zoning issues and possible impact on the community. He questioned the Board as to their position on building new schools. Dennis Huey 2975 Priest Street gave an opinion that our local adult business would not likely build a store, nor would more similar businesses move in should sewers be added to the interchange. The discussion turned to the Zoning Commission and writing changes to strengthen zoning for the community. The discussion ended with finding effective ways of notifying residents about what is being considered for the Township.

Karl made a motion to adjourn the August 9, 2023 regular meeting of the Kingsville Township Trustees. Mike seconded the motion. Motion carried.

Karl Brunell, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 08/09/2023

Departmental Updates:

- Runs to date (08/08/2023): +88 = 564
EMS - +78=467
 - Mutual Aid Provided-
 - Conneaut- +2 = 28
 - North Kingsville- +1=18
 - Monroe - +7=50
 - Sheffield - +9=42
 - Plymouth - =9
 - Pierpont - =
 - Ashtabula Township - =1
 - Ashtabula city - =
 - Total Mutual aid provided:+9=130
- Fire Station-
 - Engine bay was cleaned and the floors were cleaned.
 - Got the certificate of plan approval from the Building Department
 - Dropped the plans off to the Engineers Office with the plan approval cert.
- Fire Inspections-
 - Inspected the three businesses at the corner building of W. Main and Lake St.
 - Going to inspect the auto detail shop and the new sign shop on the corner.
 - Both inspected with re inspections scheduled.
 - Inspecting KELM next week when SRO is available.
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Schedule 100% full with only two days BLS for 16 hours.



- Next shift sign ups are to be completed next monday for september.

- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 11 total calls : x10 handled by Sheffield/Monroe
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 10
 - 2nd out calls: 02
 - 2nd out calls HBOA:2
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary

- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - The 4 sets of turnout gear have been ordered.
 - Received the 4 helmets and 4 sets of boots
- Squad 619(Reserved)
 - All repairs have been completed with no issues.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611



- Unremarkable.
- Squad 609(First out)
 - .- Still waiting on the foot pedal assembly to come in. (PENDING)
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 8/01 - Fire training
 - 8/15 - EMS training
- ★ Departmental update-
 - Attended OFA search and rescue simulator training trailer hosted by Plymouth.
 - Once the sub agreement is signed by the Fiscal Officer I can attach and submit the Ohio Ambulance transportation grant.
 - Purchased a new battery charger for the station.
 - Austin Hungerford has started medic school
 - Received \$488.47 from Fire Recovery.

ACTION NEEDED-

- **Unremarkable.**

report ending 8/5/23 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Karl, me, Mike, Fiscal

Mon, Aug 7, 2023, 2:45 PM

Good afternoon,

In the last month, I used 2 hrs of comp time and 8 hrs of vacation. My comp balance should be 72.89.

Granison is done for the year. Nate is done this week. Both would like their final checks mailed.

The new picnic tables were installed in the park. The old tables are behind the Garage.

I helped out in Sheffield for 3 hrs.

The lawn at the house on 84 was mowed.

We had a lady prepay for a cremation burial and vault. There was a tree that blew over in Lulu the evening of the 20th. It knocked over two headstones. Jim and the boys were able to upright them. We removed the limestone around Lamb's headstone. It was becoming a maintenance issue, and we had a complaint from a neighboring grave owner. Jim and the boys have been mowing in the cemeteries.

Jim has done some intermittent roadside mowing.

I will leave the two quotes I have for the Priest Street sidewalk on the meeting table for you to review.

I met with Buckeye Pipeline and Dominion at the preconstruction meeting for the South Ridge/Cemetery Rd project. Buckeye has called a couple of times with questions and I have met with them again. The driveway we put in for them ended up being in the wrong place. They replaced the pipe we used and added more tile going down the hill toward the original location. The plan is to leave all of the pipe in place at the end of the project. In the future, we can add a catch basin and about 20' more pipe and the entire hill will be tiled then.

We received the rest of the stone we need for fall chip seal.

All of the "Welcome to Kingsville" signs are up now. All of the new warning signs, that go on the posts the County pounded, are up. A couple of old signs have been replaced.

Lacava's yard was done.

We rented the heater from Southeastern and fixed the bumps on Green Rd. North Kingsville helped. After we raked off some of the high spots, we were right to the dirt. I was told that there was 12" of base put down ahead of the pavement. We should not have found dirt. Since the spots that heaved haven't gotten any worse, I think it's safe to assume that they won't. However, there are several places where the asphalt is now only 0.75 thick. I think it would be in our best interest to put chip seal over all the places we worked on, or over the whole 850' stretch of road. I'm afraid with the asphalt being so thin that water might get into it and freeze. Then, we'll be patching potholes all winter. As of now, N. Kingsville has declined to help pay for chip seal. The cost will be \$2.30/sq yd., or about \$5000 for the entire section.

The Arbor Dr. drainage project is well under way. We replaced the 24" concrete pipe by the road with a longer piece of 36" plastic. We set the catch basin with the help of Craig Stewart, for \$500. We replaced the 24" galv. pipe with 24" plastic. We hooked in the 12" and 6" pipes. There is still a fair amount of work to finish the project. We discovered that the 36" crosspipe is sitting right on the water main. Also, the water main is leaking (not our fault). We alerted Aqua. On top of that, Aqua had the main marked in the wrong location. By law, the utility is supposed to be within 18" either side of the mark. If not, the excavator can not be held liable in case of damage to the utility. In our case, the main was 38" from the mark. Aqua made a note of that also.

I got the guardrail and we put up the 2 replacement pieces on Creamer.

The F550 was serviced. I got new sideboards for it, because I broke one loading logs.

We cleaned up the wood chips at the Firehall. Chief West has someone that is taking wood.

Kubota 981 needed another tire repair. We replaced a tire on Sheffield's chipper.

I started looking into trailers. I have several quotes already, but wanting to get a few others. Basically, I'm looking for a 10 ton tag trailer with solid ramps and air brakes, although electric brakes are not out of the question. I'm also exploring the possibility of a tilt deck trailer. This would be a trailer that we would pull with the Freightliner. A 10 ton will haul the John Deere mowing tractor, backhoe, or a medium- large mini excavator. We would need to go to a 20 ton to haul the Cat loader or any medium size rental hoe, like the one we had on Fox Rd. that the County hauled for us.

HVAC is finished upstairs. We are waiting on the electricians now.

Yard waste was emptied 14 times.

Thank you.

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Chris Bradek

Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

Zoning Report

July 25, 2023 - August 7, 2023

Permits Issued:

- 828 Issued to Randy Artman @ 2595 Buie Rd. for an accessory structure (shed).

Warnings / Inquiries/Violations:

- None