

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING

July 12, 2023

The July 12, 2023 regular meeting of the Kingsville Township Trustees was called to order by Chairman Karl Brunell, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the June 28, 2023 meeting minutes and approve them as presented. The motion was seconded by Mike. Motion carried. Copies of the minutes were available.

FINANCIALS: Sharon reported that Sarah Patterson came in and paid her findings of recovery in the amount of \$1,177.00. She notified the auditing company and Sarah is now paid in full. Sharon reported that all bills are paid. Karl made a motion to pay the bills. Second by Mike. Motion carried.

CORRESPONDENCE: 1) Mike was contacted by a resident on Mill Street about the roadside mowing which apparently damaged some grass the resident has been trying to grow on a hillside. Chris is going to look into it. 2) Sharon received a call from Sarah Patterson that she had received mail on July 6th pertaining to an estimate from the Ashtabula County Engineer's Office for installing road signs in the Township at a cost of \$1,957.56. 3) Sharon received an email reminder from the Ashtabula County Township Association that they are holding their annual Fish Fry on Saturday July 15th from noon to 4 pm and everyone is invited. Sharon said that she and her husband are going to help with it. 4) Sharon reminded the Trustees that she purchased tickets for the Ashtabula County Safety Council Luncheons. Whoever attends will have to sign in for Kingsville in order for us to get credit for their attendance.

DEPARTMENT REPORTS: Karl asked Sharon if she has updated the cemetery deeds. She said that they are on her to-do list. **Zoning:** Mike reported that the building going up on South Wright Street is a barn and meets our requirements for an Ag building. **Road:** The Board discussed the Priest Street project and said that the first estimate for replacement of the sidewalk in the affected area at \$9,000. The second estimate was \$11,500. Karl said that he is recusing himself from the vote on this. The proposed project would replace sidewalk from the Edixon's west line to Robishaw's east line. **Fire/EMS:** Total runs to date 476, EMS 355, Mutual Aid 130. The Board discussed a payroll reimbursement program available through the State. Sharon reported that she is ready to file the paperwork for the Levy.

OLD BUSINESS: 1) Jim reported that we were approved for the NEC Grant from NOPEC for \$3,934.00 and we passed a resolution at the last meeting. The grant will be for an energy efficient project for the Township. 2) Jim updated everyone on the sewer project. The County on behalf of Kingsville will receive \$1,000,000 from the State Budget. We were hoping for more, but the senate whittled it back, but we thank them for what we received. This funding will help get the study done plus money to start the project which hopefully will attract other funding sources. 3) Sharon explained to the board the steps for filing the paperwork for the levy and that she is ready to file it tomorrow. 4) Mike asked Sharon if we ever approved the permanent budget for 2023. There was some discussion as to whether we had or not. It was decided that we should approve it with a motion.

NEW BUSINESS: 1) Jim made a motion that we transfer \$5,481.20 from the Chapel Fund to the Star-Ohio Account. Seconded by Karl. Motion carried. 2) Jim brought up the need to purchase a large trailer to haul equipment, citing that the summer help drove the mowers down South Ridge Road to mow the overgrown property and was not safe. 3) Sharon asked the trustees about what to do with the old picnic tables in the park now that the new tables are coming. The Board told the Fire Chief to pick out a table for their use, and the rest can be given to the public. 4) Karl made a motion to approve Countryside for spot repairs to suspension and A/C repairs in unit 619 not to exceed \$2,400.00. Second by Jim. Motion carried. 5) Karl made a motion to approve the County Engineer to install

our road signs at a cost not to exceed \$2,000. Jim seconded. Motion carried. 6) Mike made a motion to have the road department repair the roadside on Mill Street to include topsoil as needed, seeding and straw mat. Jim seconded. Motion carried. 7) Jim reported that the road department went down to 2161 South Ridge Road to mow the tall grass and he spoke to the homeowner who asked what was going on. Jim said in the past we waived the mowing fee under certain circumstances, and that he would be fine doing that now. He made a motion to waive the fee. Mike seconded. Motion carried. 8) The Fiscal Officer Sharon requested an executive session with the Trustees regarding an employee matter. At the call of the roll, James Branch-yes, Karl Brunell-yes, and Michael Cliff-yes. Motion carried. The Board returned to regular session. Karl made a motion to come out of Executive Session and return to regular session. At the Roll call, James Branch-yes, Karl Brunell-yes, Michael Cliff-yes. 9) Mike made a motion to approve the 2023 Permanent Budget. Motion carried. 10) Karl made a motion to approve the 2024 Temporary Budget. Jim seconded. Motion carried.

PUBLIC COMMENTS/CONCERNS: Scott Griggs 6100 Kingsbury Road, Kingsville and Andy Cary 3784 South Ridge, Kingsville asked the Trustees about an update on past conversations regarding noise nuisance and potentially unsafe conditions related to a neighbor firing weapons. Mr. Griggs and Mr. Cary brought up the possibility of a noise ordinance or other options to cure the problem.

Karl made a motion to adjourn the July 12, 2023 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. Motion carried.

Karl Brunell, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report

07/12/2023

Departmental Updates:

- Runs to date (07/12/2023): +42 = 476
 - EMS - +32=355
 - Mutual Aid Provided-
 - Conneaut- = 26
 - North Kingsville- =17
 - Monroe - +6=43
 - Sheffield - +2=33
 - Plymouth - +1=9
 - Pierpont - =
 - Ashtabula Township - =1
 - Ashtabula city - =
 - Total Mutual aid provided:+9=130
- Fire Station-
 - Bay doors scrubbed on the inside.
 - Spoke with Chirs about spraying weed killer around the station.
 - The cut wood in the side yard from the tree that was cut down, I have someone coming to get for firewood.
- Fire Inspections-
 - Currently working on the reinspections
 - Going to inspect the auto detail shop and the new sign shop on the corner.
- Employee Matters-
 - James Batanian has passed and received his Advanced EMT certification.
- Schedule (Current)
 - Schedule 100% full with ALS on everyday.
 - Next shift sign ups are to be completed today.



- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 6 total calls : x4 handled by Sheffield/Monroe
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 4
 - 2nd out calls: 01
 - 2nd out calls HBOA:0
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - The 4 sets of turnout gear have been ordered.
- Squad 619(Reserved)
 - Unit placed OOS due to hydraulic line for liquid suspension blew while returning from a call
 - Also the AC was looked at for insufficient cooling.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
 - Lettering for the engine was quoted at \$1,000.00
 - We removed all the other dept decals ourselves.



- Squad 609(First out)
 - .- Still waiting on the foot pedal assembly to come in.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 7/18 - EMS training by UH.
- ★ Departmental update-
 - Forwarded Sharon from the office of Budget and Management ground ambulance provider application for funding up to \$20,000.00 to assist with cost during the pandemic.
 - Any progress on this ?
 - New time clock ordered will be here today or by the end of the week.
 - Attended structural fire attack simulator brought by OFA July 8th and 9th.
 - Received \$772.95 from the Ohio EMS priority one grant.
 - Working on BWC grant.

ACTION NEEDED-

- **Unremarkable.**

report ending 7/8/23 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Karl, me, Mike, Fiscal

Wed, Jul 12, 2023, 1:45 PM

Good afternoon,

Since the last report, we had the 4th of July off. Jim took his holiday pay on the 7th. My comp balance should be 74.89 hrs, as of this pay.

We had a burial on the 29th. There was an issue with the records for Lulu. I spent several hours trying to straighten that out. Basically, the map shows a man buried in a grave where someone else is buried. I found this man buried in a completely different section. The kicker is he's not listed at all in the record book.

Haines Memorials has finished headstone repairs, for now. I asked them for an estimate to repair any other stones they think need attention.

The tree in the cemetery was taken down and cleaned up. There is firewood available behind the Garage. We'll put a new tree there, and one by the flagpole, in the spring.

There is a \$2500 grant available for non-regular maintenance in Lulu Falls Cemetery. The application is pretty involved and is due by the end of the month. Now that I have the guidelines and time frame, I will apply for it in the next cycle. My intended use will be headstone repair and/or tree work.

Nate and Granison have been keeping the cemeteries and park mowed. They also spent a half day mulching the trail. Since then, 4 wheelers have been riding on it.

Jim has been roadside mowing. He also sprayed the guard rails.

I got a second quote for the sidewalk on Priest. It was \$2500 higher than the first quote. How should we proceed? My thought is that we are only obligated to replace what we broke. However, since we are doing that, we could do the entire section between the driveways. Either way, I would plan to do this in the fall when we pour footers.

We dug out the ditch and installed pipe for Dominion/ Buckeye Pipeline on Cemetery Rd. Work has started there.

We have 2 yard tile requests on Buie. I was trying to hold those people off so we could include that in the widening project. Since that may not happen until 2026, we'll probably go ahead and put them in. One of them, at least, I can put where it will need to be for the future and then we won't have to re-do it.

The County put up their 3 "Welcome to Kingsville" signs.

Guard rail is ready for pickup in Evans City.

I made arrangements to rent the Infrared asphalt heater. I'm picking that up on Friday. We'll have it for a week. North Kingsville has said they will provide labor and a second plate tamper. Currently, there is a 40-50% chance of scattered thunderstorms most of next week. We'll see what we can get done.

I got a load of cold patch from Suit-Kote.

The County has load restricted the bridge on South Ridge over Conneaut Creek. It was already scheduled for replacement, but is deteriorating faster than anticipated. Because of this, we can no longer cross the bridge with a loaded Freightliner, the loader, or the grader.

What is the plan for Lacava's frontage? Jim said they asked him to mow that bank. He said it was very uneven terrain. Then the mower caught the geo-net and wrapped it in the blades creating the situation we have now. My thought is to add a little topsoil, rake, and seed.

I bought a package of o-rings for the hydraulic fittings on the backhoe and changed one after it failed.

We had to make several repairs to Kubota tractor 981.

Upstairs, the painting is finished and the ceiling grid is up. HVAC is coming to finish next week, followed by the electrician.

Yard waste was emptied 5 times.

Thank you.

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Chris Bradek

Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

Zoning Report

June 27, 2023 - July 10, 2023

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Second notice for high grass @ 2161 S. Ridge E. (Unresolved).