

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING June 28, 2023

The June 28, 2023 regular meeting of the Kingsville Township Trustees was called to order by Chairman Karl Brunell, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the June 14, 2023 meeting minutes and approve them as presented. The motion was seconded by Jim. Motion carried. Copies of the minutes were available. Mike Cliff was absent from the meeting.

FINANCIALS: Sharon reported that all bills are current and no transfers were made. She reported that she needs signatures in order to transfer funds from Northwest Savings Bank to Star Ohio. She also advised the Trustees that the envelopes in front of them marked confidential are their passcodes to log on to the Star Ohio online system. Karl made a motion to pay the bills. Second by Jim. Motion carried.

CORRESPONDENCE: 1) Jim was contacted by Scott Griggs of Kingsbury Road East about a noise ordinance about gun fire and he sent Jim an article from Ohio Township Association about what can be done. Jim explained the possibility of a noise resolution and what that entails. He said that Mr. Griggs and his neighbor are both possibly seeking civil action. The Board decided to have more discussion on it at the next meeting.

DEPARTMENT REPORTS: Zoning: The Board noted that the one property was mowed, but the property on South Ridge Road is still unresolved. **Road:** The BWC Safety Lunches were discussed and it was said that we need to send a representative at least 10 out of 12 times. Chris and the Board discussed getting some guard rail on hand as we do not have any in the yard. They discussed allowing the part time road staff to work on July 4th as they all wanted to have Friday the 7th off as their holiday. **Fire/EMS:** Total runs to date 434, EMS 355, Mutual Aid 120. Dave reported that Jim Batanian just received his certification and is now an advanced EMT. He is committed to work for Kingsville for two years. Austin Hungerford would like to take the EMT Course and has asked if we could provide financial assistance. Jim Branch made a motion to accept the department reports and attach them to the minutes as addendums. Seconded by Karl. Motion carried.

OLD BUSINESS: 1) The Board discussed the proposed District and how it is important to have a working fire chief at least for the first few years. 2) Jim updated everyone on the NOPEC Grant for \$3,934.00. We need to pass a resolution today and he will file the paperwork and resolution. 3) Dave West presented the finished plans for the renovation of the Fire Station and the Board reviewed them closely.

NEW BUSINESS: 1) Karl made a motion to allow the Road Department to work on July 4th and to take their July 4th holiday on July 7th with the time to accrue at straight time. Seconded by Jim. Motion carried. 2) Jim made a motion to approve Resolution 2023-006 authorizing all actions necessary to extend to Northeast Ohio Energy Council, 2023 Energized Community Grants in the amount of \$3,934.00. This is to approve the acceptance of money that is generated by our membership in NOPEC. Seconded by Karl. At the call of the roll, James Branch-yes, Karl Brunell- yes, Mike Cliff-not present. Motion carried. 3) Karl made a motion to approve a resolution for the creation and operation of the Northeast Joint Fire District, whereas the Townships of Kingsville, Monroe, and Sheffield are Townships existing and operating pursuant to Title 5 of the Ohio Revised Code, responsible for providing fire protection services, which include but are not limited to fire, EMS, Hazmat. Whereas creating Fire Districts in Ohio has resulted in more efficient services. The elimination of duplicate services. More uniform and improved services throughout the district. This will be Resolution 2023-007. Seconded by Jim. At the call of the roll, James Branch-yes, Karl Brunell- yes,

Mike Cliff-not present. 4) Jim made a motion to appoint Karl Brunell as our representative to the Northeast Joint Fire District Board Resolution 2023-004 to serve a temporary term from July 1, 2023 through December 31, 2023 and then for a 2- year term commencing January 1, 2024. Karl seconded. At the call of the roll, James Branch-yes, Karl Brunell- yes, Mike Cliff-not present Motion carried. 5) Karl made a motion to approve our Resolution of Necessity for the 2.0 mil Fire/EMS levy for the November election. Jim seconded. Motion carried. 6) Karl made a motion to allow Chief West to present the Fire Department building plans to the County Building Department for approval. Jim seconded. Motion carried. 7) Jim made a motion to cover some of the costs of training for Austin Hungerford. After discussion he amended the motion to say the Township will cover \$2,000.00 and require the employee to remain on the roster for 2 years after completion of training. Karl seconded. Motion carried. 8) Chris and the Board discussed Green Road and ways that might fix the defects. 9) Karl made a motion to allow Chris to rent an infrared heater to fix the bumps on Green Road. Second by Jim. Motion carried. 10) Jim made a motion to purchase guard rail for Creamer Road at a cost not to exceed \$500.00. Karl seconded. Motion carried. 11) Jim brought up the Temporary Budget and according to David Thomas, County Auditor, Temporary Budgets are due July 20th. He wanted to ask the Board if we want to have a meeting on the Temporary Budget before our next meeting. Because of the waiver by the County Auditor we are not required to hold a special meeting. The advantage of a meeting would allow department heads to recommend to the Board how they would like money to be spent. Jim made a motion to hold a special meeting to review the 2024 Temporary Budget on July 11, 2023 at 10:00 am at the Township Garage. Karl seconded. Motion carried. Sharon will get copies to the Board and Dave and Chris. She will also advertise it as a work session.

PUBLIC COMMENTS/CONCERNS: None

Karl made a motion to adjourn the June 28, 2023 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. Motion carried.

Karl Brunell, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 06/28/2023

Departmental Updates:

- Runs to date (06/27/2023): +37 = 434
 - EMS - +32=355
 - Mutual Aid Provided-
 - Conneaut- +2= 26
 - North Kingsville- +1=17
 - Monroe - +5=37
 - Sheffield - +1=31
 - Plymouth - =8
 - Pierpont - =
 - Ashtabula Township - =1
 - Ashtabula city - =
 - Total Mutual aid provided:+9=121
- Fire Station-
 - Received the prints for the Fire Station remodel and stamp from the electrical engineer.
 - Currently working on washing the bay doors, scrubbing the interior.
 - Will be repainting the bay floor lines.
- Fire Inspections-
 - Currently working on the reinspections
 - Going to inspect the auto detail shop and the new sign shop on the corner.
- Employee Matters-
 - Austin Hungerford has signed up for the fall Medic school at UH Conneaut.
 - Asked about the possibility of assistance for the class.
- Schedule (Current)
 - Schedule 100% full with ALS on everyday.



- Next shift sign ups are completed and July and full with only two days BLS.
- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 6 total calls : x4 handled by Sheffield/Monroe
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 4
 - 2nd out calls: 01
 - 2nd out calls HBOA: 01
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - All members have been sized for gear - finalizing the specs of gear.
- Squad 619(First Out)
 - Unremarkable.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
 - All repairs up to the \$8,200.00 have been made.
 - Lettering quote was approx \$1,000.00 +/- us removing the current lettering.



- Squad 609(Reserve)
 - Starter replaced and foot pedal ordered.- Still waiting on the foot pedal assembly to come in.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 6/6 - Fire Training on extrication
 - 6/27 - live extrication at Kingsville Towing. - Pushed back due to weather.
- ★ Departmental update-
 - Forwarded Sharon from the office of Budget and Management ground ambulance provider application for funding up to \$20,000.00 to assist with cost during the pandemic.
 - Reached out to the ISO rep to discuss the survey and he is out of the office until the 28th.
 - Met with Dave Payne to go over specs as presented.

ACTION NEEDED-

- **Review of Fire Station plans.**
- **Discussion about A. Hungerford medic school.**

report ending 6/24/23 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Karl, me, Mike, Fiscal

Mon, Jun 26, 2023, 1:43 PM

Good afternoon,

Since the last report, I used 4 hrs of comp time and 8 hrs of vacation. My comp balance should be 74.89 hrs, as of this pay.

We had a burial on the 13th and I sold them two graves. Where are we at with Deeds? The last I knew, nothing had been done since before the Shahan's funeral in January of 2021.

Haines repaired numerous stones in Lulu over the last two weeks.

Mark Degan was in the hospital from last Wed until this morning. I went down to Sheffield on Friday with one of the Trustees from Monroe and a Sheffield resident to dig a grave for a Saturday funeral.

Nate and Granison have been keeping the cemeteries and park mowed.

I was contacted by a fellow looking for a grave in Eastlake Cemetery. I referred him to N. Kingsville.

We put up the last two "Welcome to Kingsville" signs on our roads. On 84 and 193, ODOT would like us to help install the signs. We are waiting for them to set a time to do this. We are also waiting for the County to put up the signs on their roads.

I called around and was able to locate guard rail options. Firelands Supply in Norwalk has panels and hardware available. Panels are \$55 used and \$155 new. There is a \$350 per load delivery fee, if we don't want to pick it up. US Municipal Supply in Evans City, PA, is much closer to us. They have used panels for \$66.65, picked up. I suggest that if we want to create a small inventory of panels, hardware, and blocking, we get an order delivered from Firelands. If we just want to get the couple of panels we need right now, we should pick them up in Evans City. We already have a pile of used posts down by the trail.

Jim has been roadside mowing.

I issued a permit for a construction driveway on Cemetery Rd., on the hill. The gas company is going to be working on Marcy's property.

The second round of chip seal, as of now, is going to happen around Labor Day. I'll order the balance of the stone in July.

For the bumps on Green Rd., I got a ballpark price of \$8500 for micro milling. Diamond grinding, which leaves a very smooth surface, would be around \$10,500. We can rent a small mill (rough ground surface) for \$3150, or a skidsteer with a planer (rough ground surface) for \$1800. It was suggested to me that we might try infrared. <https://www.kminternational.com/equipment/km-2-18x-lightweight-infrared-asphalt-heater-for-sale/> We can rent it for \$700.

I got 1 quote to have the sidewalk on Priest replaced. It was pretty outrageous, I thought. I'm still hoping to get at least one more. If not, we will probably attempt it ourselves.

We had overdue salt invoices from the last contract, because Morton had the wrong billing information. I got them corrected and this should have been taken care of at the last meeting.

I warrantied a pulley, from the Kubota mower deck, through Bortnick's. We got one of the mower tires repaired at Marcy Tire.

Upstairs, painting is on the second coat. Next will be the ceiling grid. Then the electrician and HVAC can finish. I've talked to both of them about coming in next week.

Zeigler did our AC maintenance.

Spectrum reburied the service line along the north side of the parking lot.

We got our 5th recycling dumpster and it's working out well. We were able to expand the yard waste area, which was also a good thing.

Brobst has our tree work scheduled for Aug 2.

Are the BWC classes something you would like our department to do? Will you be paying for the lunches out of the General Fund? For one person or two? I was attending online for a while, but they stopped sending me the link.

The bicycles collected on cleanup day were donated and delivered to the Ashtabula Dream Center.

The Deferred Comp meeting is tentative for July 10.

Jim and Nate would like to take their holiday on Friday next week, instead of Tuesday, with your permission. Granison and I will be taking our's on Tuesday.

Yard waste was emptied 7 times.

Thank you.

--

Chris Bradek

Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

Zoning Report

June 13, 2023 - June 26, 2023

Permits Issued:

- #823 Issued to Kelle Nelson @ 3489 S. Ridge Rd. for an

Warnings / Inquiries/Violations:

- High grass @ 3148 Creek Rd (Resolved)..
- High grass @ 2161 S. Ridge E. (Unresolved).

Variance hearing held on May 23, 2023 by the BZA. Circle K @ 5569 State Route 193 requested two variances (signage in excess of allowable square footage & outside storage of merchandise). Both variances approved by the BZA.