

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING May 10, 2023**

The May 10, 2023 regular meeting of the Kingsville Township Trustees was called to order by Chairman Karl Brunell, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the April 26, 2023 meeting minutes and approve them as presented. Mike seconded the motion. Motion carried. Copies of the minutes were available.

**FINANCIALS:** Sharon reported that bills are all paid. There were no transfers. She submitted the ARPA Report yesterday. Sharon received a good report from Ohio Jobs and Family Services on April 4<sup>th</sup>. She had filed for a waiver of interest and penalties in the amount of \$1,304.47 for the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarters of 2020 and all of 2021 and they approved the waiver. Karl made a motion to pay the bills. Second by Jim. Motion carried.

**CORRESPONDENCE:** 1) Sharon reported Thursday May 18<sup>th</sup> the All County Trustee Association meeting will be held at the Spire in Geneva at 6:30 pm. 2) Mike got an email from Hiram Lynch saying that the road salt may have killed the trees in the park. Mike said the new trees are planted further from the road. 3) Jim received an email from Brenda Lowrey with Kingsville Baptist Church requesting use of the park for Sunday morning services throughout June, July and August. 4) Jim got a phone call from Mr. Honkonen with the Mason's Lodge saying if we would put down stone in the lot between the Lodge and our park, they would consider paying half the cost of materials. 5) The township received a letter regarding the speed limit on Reed Road. 6) Karl received a call from a Fox Road resident about the big truck traffic coming from where they are mining clay on Hatches Corners Road and using Fox Road as a thoroughfare.

**DEPARTMENT REPORTS:** Chris reported that the contractor is going to add I-beams to prevent further cracking of the concrete floor upstairs. Fire/EMS- total runs to date 309, of those 250 are EMS, total mutual aid calls to date 89. Dave reported that Dave Payne gave him revised plans and just waiting for the electrical plans. The Board and Fire Chief discussed needed repairs to the Fire Truck purchased from Saybrook Township some of which can be done in-house. The thought was that if we get the necessary repairs done now, it should give us five years of service. For zoning, the Board briefly discussed the Miller Drive property Variance application and how the new board member was working out. Mike DeFazio thanked Jim Branch for his help with maps and mailings to property owners. Mike made a motion to accept the department reports and attach them to the minutes as addendums. Seconded by Jim. Motion carried.

**OLD BUSINESS:** 1) The Board discussed the Township Health Plan and employee contributions. They talked about the single and family plans. They considered going with higher deductibles or employee contributions based on percentages. 2) The board discussed potential 2023 road projects for Chip & Seal including S. Wright Street south of Buie Road, Priest, School, Academy, Sheldon, Terry and Todd. In the fall we could do Arbor, Creamer, and River for a total cost of \$71,660.00. Chris said that price includes tar, stone, and labor. If we do less than that, the unit price goes up for the tar and labor. 3) Jim updated the Board on the OPWC application for Buie Road. We should hear by May 12<sup>th</sup> if we were awarded the grant. He also said if we want to do a pre-application for Dibble Road we have until the 28<sup>th</sup> of May. We can hold off on this application until the next meeting to see if we are approved for Buie. We can hold off making a decision tonight to see whether or not we apply for Dibble or re-apply for Buie and do it in phases and consider other steps that would boost our chances. 4) The Board asked Chris to submit paint chips for the paint colors for his office. 5) Chris brought up the picnic tables. Chris and Karl are in favor of concrete and Sharon is in favor of Composite as it looks more traditional. Karl made a motion to buy concrete tables and Mike asked how are we going to pay for them, regardless of what we buy. The funds were reviewed to see what

money is available. Right now there is about \$3,500.00 that could be used for tables. The Board tabled it to allow Sharon time to look into it further.

**NEW BUSINESS:** 1) Jim made a motion to allow the Baptist Church to use the Park for Sunday Services at 10:45 am on June 11<sup>th</sup>, June 25<sup>th</sup>, July 9<sup>th</sup>, July 23<sup>rd</sup>, and August 13<sup>th</sup> and the 27<sup>th</sup>. Seconded by Karl. Motion carried. 2) Jim made a motion to accept the rates presented by IEN Risk Management for the following year for our health insurance for full time employees at a cost not to exceed a cost of \$37,610.40. Seconded by Mike. Motion carried. 3) Mike made a motion to- change employee contribution to the health insurance from \$50.00 per pay to 10% of each employee monthly premium beginning June 1st. Karl seconded. Motion carried. 4)Karl made a motion to send a letter to ODOT requesting permission to post our Welcome signs on the State Highway right of way on SR 193 and SR 84. Jim seconded. Motion carried.5) Mike made a motion to send the new Fire Truck to Countryside for repairs at a cost of \$8,133.62. Jim seconded. Motion carried. 6) Mike made a motion to place the fire levy renewal on the November ballot. Jim seconded. Sharon will begin the paperwork. 7) Sharon requested four new flags for the Gazebo from Congressman Dave Joyce's Office and they are coming. 8) Jim made a motion to use the Jefferson Gazette/Conneaut Courier as our local Publication Sources. Mike seconded. Motion carried. 9) Sharon showed the Trustees a copy of Plymouth Township's Newsletter. 10) Mike made a motion to go to executive session to discuss wages. Seconded by Karl. At the call of the roll, James Branch-yes, Karl Brunell-yes, and Michael Cliff-yes. Motion carried. 11) Mike made a motion to return to regular session. Seconded by Jim. At the call of the roll, James Branch-yes, Karl Brunell-yes, and Michael Cliff-yes. Motion carried. 12) Mike made a motion to give Chris Bradek a 1% pay raise beginning with June's pay. Jim seconded. The Trustees explained that even though the increase was only 1%, the increase to the Township for his health insurance for the coming year is 5%, which in effect is a total of 6% increase. Motion carried. 13) Karl made a motion to approve the chip and seal projects as proposed. Second by Jim. Motion carried. 14) Karl reported that Rev. David Hines will give the Invocation and closing prayer for Memorial Day and our guest speaker will be Al Runyan. Cub scouts, Edgewood Band, and Neal Post 743 will be there. 15) Karl made a motion to trade the steel I-beam for our extra insulation and door frame. Seconded by Jim. Motion carried. 16) Jim reported that someone has asked to have the property with white house north of the school rezoned to commercial. The Trustees discussed that property and the large tract behind the school and different possibilities.

**PUBLIC COMMENTS/CONCERNS: NONE**

Karl made a motion to adjourn the May 10, 2023 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. Motion carried.

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Karl Brunell, Chairman

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Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 05/10/2023

### Departmental Updates:

- Runs to date (05/10/2023): +28 = 309
  - EMS - +26=250
  - Mutual Aid Provided-
    - Conneaut- +2= 18
    - North Kingsville- +1(Canceled En Route)=16
    - Monroe - +3=20
    - Sheffield - =26
    - Plymouth - =7
    - Pierpont - =
    - Ashtabula Township - =1
    - Ashtabula city - =
  - Total Mutual aid provided:+6=89
- Fire Station-
  - Electrical engineer came with Dave Payne a second time for measurements and drawings.
  - Developed a new sheet to ensure daily/weekly duties are being completed.
- Fire Inspections-
  - Performed post fire inspection at Kays Place.
- Employee Matters-
  - DJ Page's training is commencing and he should be signed off soon.
- Schedule (Current)
  - Schedule 100% full with ALS on everyday.
  - Next shift sign ups will be sent out on 05/15.
  - Recall / All Call - Unremarkable.



- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 1 total calls :
  - Provided M/A : 0
  - Needed M/A(only one responder from KFD or HBOA) : 1
  - 2nd out calls: 0
  - 2nd out calls HBOA: 0
- Budget - 2023
  - Total EMS revenue: see attached(2023 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Unremarkable.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - We have chosen a gear supplier and are currently working on scheduling members for sizing.
- Squad 619(First Out)
  - Replaced rear vinyl window decals that were worn out and tearing. - completed.
- Engine 621
  - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
  - See action item.
- Squad 609(Reserve)
  - Sent to Greg Sweet Ford for a throttle pedal issue that has been intermittently happening.
- Brush Truck 604
  - Unremarkable.



- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - 5/2 - Fire Training
  - 5/9 - I am teaching an airway class.
  - 5/16 - EMS training at UH CMC.
- ★ Departmental update-
  - Received the levy info from Sharon.
  - Taught the first part of the UH refresher on Airway.

#### **ACTION NEEDED-**

- **Engine 611 - CountrySide Truck Service performed a total inspection of the apparatus.**
  - **Due to it sitting idle for a period of time and other age related mechanical wear and tear issues attached are the suggested fixes that be made in order to place the unit in service.**
    - **I have gone through the entirety of the list and picked out the critical items that will need to be fixed/repared in the shop and the other pieces that can be fixed by our EVT in house.**
      - **The total price if everything is done in the shop would be \$15,480.01 approx. but accounting for the EVT's ability to do things in house and choosing to replace the tires locally have brought that down to \$8,133.62 - and that number includes completely fixing/rebuilding the pump structure, hoses, valves and packing.**
        - **Currently in the Fire Levy vehicle maint. Budget we have \$18,675.45**

## report ending 5/6/23 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to Karl, me, Mike, Fiscal

Mon, May 8, 2023, 2:19 PM

Good afternoon,

Since the last report, Jim and I each had 3.5 hrs of overtime, for a Sunday burial. I converted my OT to earn 5.25 hrs of comp time. My comp balance should be 72.76 hrs, as of the last pay.

Jim and I have been working in Lulu Falls. Jim has been taking care of the other cemetery, park, firehall, and triangle. I sold 2 graves.

The drain line for the flush valve in the park is installed and working great.

We received a letter requesting the speed limit on Reed Rd. be increased to 35 MPH. I have attached a copy.

I contacted the County about another quote for hot mix patches on Fox and Brydle. They said they'd work on it and get back to me. I also asked about an OPWC for paving Dibble. They said it would qualify, but we'd need to get our points up to have a chance at funding. The quickest way to earn points is to contribute a larger portion to the project, either directly or with a loan from the State. We should get a number of points from the nursing home and village.

I asked ODOT about putting our new "Welcome to Kingsville" signs on 84 and 193. We need to submit a letter and picture to their Sign Dept. for review. I have drafted the letter and it will be on the table for your signatures. The County will put them up on Creek, S. Ridge, and N. Monroe Center. I have to take the signs and posts to Jefferson. I had OUPS mark where we will be driving posts on Brydle, Hadlock, Green, and Reed.

I scheduled the closure of Academy St. for the lawn sale.

We are currently scheduled for crack seal on May 16.

I did get a current price for chip seal. \$1.81/sq yd., with our stone at \$0.48/ sq yd. This assumes that we will be doing \$25-29K worth of tar, in each of two projects. To break it out, in June we can do a single chip on: S. Wright (Buie to Township line), Priest, Academy, School, Sheldon, Terry, and Todd. In the fall, we can do Arbor, Creamer, and River. The potential total cost would be about \$71,660. If we don't want to do that much volume, the sq yd price will go up as we reduce the total. If we don't get the OPWC for Buie, we'll need to get it on the list in place of something else. We could also take another look at Kingsbury West, in place of Priest and River.

981 got a full service and the backhoe was greased. The F550 was washed.

Upstairs, most of the drywall is hung and some of it has the first coat of mud. Soon we'll need to be looking at color options (paint, cabinets, countertops, flooring). Are there any preferences? Jim and I were thinking in the office- light colored cabinets, neutral counter, 3 white (or light gray) walls, and the north wall as an accent in a dark red. In the bathroom- medium cabinets, dark counter, and light yellow walls. All the flooring could be the same, maybe something like Tobacco Road Acacia.

The electrician has started work on the generator install. We checked the generator over and got a new air pre-filter and a new battery. Everything else looked good.

Dave Shetler placed pieces of I-beam above the bathroom ceiling to help support the floor upstairs. The cost of the steel was \$300. He indicated he may be willing to trade for the insulation left over from the original build. Thoughts?

I spread #8 limestone in the front lot to fill some of the holes.

Yard waste was emptied 6 times.

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Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report**

**April 25, 2023 - May 8, 2023**

### **Permits Issued:**

- #861 Issued to Russ Cihon @ 5663 Miller Dr. for an accessory use (detached garage).

### **Warnings / Inquiries/Violations:**

- None

Variance hearing held on May 1, 2023 by the BZA. Variance application for an accessory use in excess of 35% of the square footage of the primary use square footage @ 5663 Miller Dr. was heard by the BZA. The variance was approved unanimously by the BZA. Zoning permit was issued on 5/07/2023.