

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING April 26, 2023

The April 26, 2023 regular meeting of the Kingsville Township Trustees was called to order by Chairman Karl Brunell, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the March 22, 2023 meeting minutes and approve them as presented. Jim seconded the motion. Motion carried. Copies of the minutes were available.

FINANCIALS: Sharon reported that bills are all paid. There were no transfers. She submitted the ARPA Report yesterday. Sharon received an invoice from OP&F Pension Fund for a penalty for August 26, 2021 through December 30, 2022 no medical forms or Pre-employment tests were submitted. Sharon emailed a letter to them with details and requesting that the penalties be dismissed. Karl made a motion to pay the bills. Second by Mike. Motion carried.

CORRESPONDENCE: 1) Jim reported that there is one outstanding invoice for the Sign Grant we received and they would like to close it out. 2) Mike advised the Trustees that NOPEC presented to the All County meeting and that Kingsville Township is under NOPEC and explained what is coming up in the local energy market. 3) Karl was contacted by a Fox Road resident complaining about an excavating company running equipment down Fox Road and are afraid they are going to tear up the road. Chris advised the Board that there is little we can do if the vehicles are within legal weight.

DEPARTMENT REPORTS: Road-We need to amend the motion for the generator for additional money. Chris advised the Board that the generator will not power everything, possibly office lights, one of the door circuits, and the fuel island. Drywall upstairs should begin next week. In the park hydrant we hard plumbed the flush valve to the catch basin so there should not be any water running on the ground from the hydrant. Fire/EMS- total runs to date 280, of those 224 are EMS, total mutual aid calls to date 83. Dave and the Board discussed the grants for turn out gear. We were awarded a \$1,500 grant from OTARMA and another \$5,000 grant from State Fire Marshall Grant. Dave and the Board discussed Medicount and procedures related to patient care. Dave advised the Board that he would like to purchase four complete sets of turn-out gear for \$13,175.44 under new business. Sharon reported that the Boosters made \$1,089.00 at the last dinner.

OLD BUSINESS: 1) Sharon reported that we now have ten banners for our Hometown Heroes with the first shipment of five coming next week. She has been telling people that we must receive banners by Mother's Day to assure they will be installed by Memorial Day. The Board and Sharon talked about the logistics of determining which banners go where. It was also determined that stainless steel banding works the best on the poles. 2) Karl reported that he left a message with the sales rep for the park light poles with no response and will get another sales person to help. 3) Mike brought up Fox Road and opened discussion on ideas to repair the few bad spots on Fox Road. The discussion moved on to other roads. After considerable discussion, the topic was tabled for now. 4) Mike brought up the Resolution for a Fire/EMS District under consideration and asked the Board what they thought about having a couple of public hearings to get input from the community. All of the Board members thought it is a good idea to give the community the opportunity to learn about it and hopefully get behind it. After a lengthy discussion, the Board agreed to set up the first public hearing for June 15th at 6:30 pm tentatively scheduled at the Simak Center, calling it a Fire District Public Hearing. Sharon will advertise it in the newspaper. 5) Karl brought up the sidewalk that was damaged during the Priest Street project running drain pipe onto his property and the Huey's next door. The question came up as to how much sidewalk do we replace? No decision was made.

NEW BUSINESS: 1) Jim made a motion to amend our electrical plan to upgrade it and correct some problems and allow us to have a generator and gas line at a cost not to exceed \$2,800.00. Seconded by Karl. Motion carried. 2) Mike made a motion to approve the purchase of fire gear at a cost of \$13,175.44. Seconded by Karl. Motion carried. 3) Karl made a motion to hold a Public Hearing on June 15th at 6:30 pm. Jim seconded. Motion carried. 4) Jim made a motion to apply for an OPWC Grant for Dibble Road. Karl seconded. Motion carried. 5) Sharon reported that on April 17th she applied for the National Opiate Settlement.

PUBLIC COMMENTS/CONCERNS: David Kirk 5344 Arbor Drive asked about the catch basin the Township is going to install on his property. Chris explained that we have the materials to do the job which is scheduled for some time in mid-summer. He then asked for a description of what the work entails. Donna Kume at 5938 Lake Street. She expressed concern about the speed some cars travel by her house and is concerned about her grandchildren. She asked if we could put up any signage that would help her. The Board advised that it is a State Highway and we have no say over it, but we might be able to contact ODOT to see what they can do to help and the Highway Patrol to increase patrols in the area. Next, she advised the Board that the neighbor in the small yellow house burns on occasion which is hard to deal with. Mike Cliff explained ways the Township could help her.

Karl made a motion to adjourn the April 26, 2023 regular meeting of the Kingsville Township Trustees. Mike seconded the motion. Motion carried.

Karl Brunell, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report

04/26/2023

Departmental Updates:

- Runs to date (04/25/2023): +56 = 280
 - EMS - +42=224
 - Mutual Aid Provided-
 - Conneaut- +2= 16
 - North Kingsville- +2=15
 - Monroe - +4=17
 - Sheffield - +6=26
 - Plymouth - +1=7
 - Pierpont - =
 - Ashtabula Township - =1
 - Ashtabula city - =
 - Total Mutual aid provided:+15=83
- Fire Station-
 - Second draft of the drawings are completed.
 - Electrical engineer is coming to plan the boxes in the day room.
 - Washed Engine bay floor
 - Cleaned bay floors for drive thru bays..
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - DJ Page has returned from FF2 school and is now doing training shifts for part time.
- Schedule (Current)
 - Schedule 100% full with ALS on everyday.
 - Next shift sign ups will be sent out on 05/15.



- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 6 total calls : 1 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 1
 - 2nd out calls HBOA: 1
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Putting more grant towards fire gear(\$1,500.00).
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Submitting SFM equipment grant for turnout gear given the older gear we have will expire within the end of next year.
 - Awarded, see below. .
- Squad 619(First Out)
 - Replaced rear vinyl window decals that were worn out and tearing.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
 - This truck is currently at CountrySide truck service waiting for parts so the pump packing can be repaired.



- Squad 609(Reserve)
 - Interior detail.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 5/2 - Fire Training
 - 5/9 - I am teaching an airway class.
 - 5/16 - EMS training at UH CMC.
- ★ Departmental update-
 - Spoke with different fire gear vendors for pricing.
 - In total we have \$6500.00 grant money for fire gear allocated.
 - Attached is a joint resolution document for your review for the May 11th district meeting.
 - FIRE RECOVERY USA -
 - Submitted - 4
 - Received - 4 for the total of \$2092.85(from 2022 and 2023)
 - Attached are numbers from Medicount billing for the first three months.

ACTION NEEDED-

- **Fire gear discussion.**

report ending 4/22/23 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Karl, me, Mike, Fiscal

Mon, Apr 24, 2023, 12:41 PM

Good afternoon,

Since the last report, there has been no overtime. I used 0.25 hrs of comp time and 8 hrs of vacation. My comp balance should be 72.76 hrs.

Jim and I have been working in the cemeteries. We poured the one footer we had an order for. We had several inquiries about footers this month, but no fall orders, yet.

I have been in touch with the service department at Aqua, regarding the flush valve in the park. They plan to put it back in service next Monday. After some discussion, we agreed to hard plumb the flush valve to the catch basin, going underground. We have the materials and plan to install our portion tomorrow. We'll leave a port, at ground level, at the base of the hydrant that Aqua can hook the flush valve into.

I filled some holes in the shoulder on Reed, and in the road on Kingsbury East, with gravel.

I met with the County about the paving on Fox, in the old section. I have an estimate from them and one from Russell Standard. The County is considerably less expensive at a total estimated cost of \$59,000. And because we would be supplying some of the material directly, we will be under the bidding threshold. As far as paving Dibble, I think that anything we do will have to be bid out. I got an estimate to add +/- 1 inch of hot mix asphalt, to level the surface. That price would be around \$170,000. The County might be able to cold mix it at 2" for the same money, but then we have to allow for a chip seal next year.

We soiled, seeded, and strawed the Huey/ Brunell properties where we installed the pipe on Priest St.

I had a call concerning the location of the right-of-way/ Township line on Wright St. Ext.

I have been in contact with the State pertaining to the 23-24 salt order. The link provided for placing the order doesn't seem to be working. I submitted our order on 4/18 and again today, with no response. I then contacted the Purchasing Office directly. I have an email from the Sourcing Supervisor in the Contract Sales Dept at ODOT, assuring me the order is received. NOTE: The confirmation email was sent to Sharon.

#05 is not going to need a new front tire, after all. I thought the tread was starting to separate from the casing. After having it looked at, it appears to be a cut, not a separation. The cut is not creating a danger at this time.

We had an idler pulley go bad on one of the Kubota mowers. That caused the belt to be ruined as well. We keep these items in inventory and were able to go right back into service.

The battery in Old Red (old roadside mower) went bad. I've got another one coming.

Upstairs, the electricians finished their rough in. I called for an inspection and we passed. We still have a phased approval after the revisions that Dave Payne made. The building Department sent an email asking for \$41.20 for the plan review on the first revision. When they get paid, they will release the updated documents. I discussed the phased approval with Dave. He said he has it taken care of now. I expect there will be another review, and another bill, for the second revision that Dave is turning in today. And if it's still not satisfactory, a third revision and review.

I have an updated price on the electrical work. To install the generator would cost us an additional \$1780. That would be to create a sub panel, add an automatic transfer switch, and make all the connections. This would not include the gas piping. That could be done by the electrician for \$840. Also not included would be any parts or repairs to the generator itself (battery, oil, filters, ect.) We could probably manage the initial start up. One in place, we could have Shepp Electric service it, since they are under contract for the generator at the Firehall.

Dave Shetler is looking at the end of next week to start hanging drywall.

North Kingsville has borrowed our Grader.

Yard waste was emptied 12 times. On Monday morning, 4/17, the overflow from the recycling dumpsters had to be cleaned up off the ground.

Thank you.

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Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

April 11, 2023 - April 24, 2023

Permits Issued:

- #860 Issued to Sean Green @ 2360 S. Ridge Rd East for an accessory use (detached garage).

Warnings / Inquiries/Violations:

- None