

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING April 12, 2023

The April 12, 2023 regular meeting of the Kingsville Township Trustees was called to order by Chairman Karl Brunell, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the March 22, 2023 meeting minutes and approve them as presented. Jim seconded the motion. Motion carried. Copies of the minutes were available. Mike Cliff was present by video call.

FINANCIALS: Sharon reported that bills are all current. Also, we received our first half settlement from the County Auditor on April 5th in the amount of \$286,680.55. We also received the Special Assessment for Street Lighting in the amount of \$9,274.59. There were no transfers. Karl made a motion to pay the bills. Second by Jim. Motion carried.

CORRESPONDENCE: 1) Jim was contacted by Boy Scout Troop 11 requesting to use the Park for Mother's Day Flower Sale. 2) Mike advised the Trustees that he emailed them about the next Fire/EMS District Meeting will be held on May 11th at the Kingsville Township Garage with our consultant at 7 pm. 3) Mike advised that NOPEC will be doing a program at the next All County Township Association on April 20th with Jenny Costanza speaking. 4) Mike advised the Trustees that J P Ducro sent out an email for Eastgate Grant Funding pertaining Broadband Internet Service expansion in the county and he is looking for input from government entities and the public. They are hosting a meeting on April 12th beginning at 1:15 pm for local government and 4 pm for Ohio residents.

DEPARTMENT REPORTS: Dave West reported that he met with Dave Payne this morning to make changes to the Fire Hall plans. He is going to make the changes and present the plans for our approval before submitting them to the Building Department. Sharon reported that with what we have spent to date we have \$137,000 in ARPA money remaining. Fire Department runs to date total 244. Mike DeFazio reported that the BZA has a Variance hearing coming up in May. The Board and the Fire Chief briefly discussed continuing education for Fire/Ems. Mike Cliff asked Chris about talking to companies to come out and help us prioritize our road maintenance. Chris said he has spoken to a couple of companies but is still looking at cost. Karl said he and Chris drove around on Tuesday to look at the roads. The Board and Chris discussed options for paving our 14 miles of roads. Mike made a motion to approve the Department Reports and attach them to the minutes as an addendum. Seconded by Jim. Motion carried.

OLD BUSINESS: 1) Mike reminded everyone that the Lawn Sale is May 20th and anyone who can help will be appreciated. He said that there has been a good vendor response. 2) Jim will put Clean-Up Day on the sign in the park. 3) Sharon asked if we got the lights for the park yet. Karl said we have not.

NEW BUSINESS: 1). Karl made a motion to change our electrical plan to upgrade it and correct some problems and allow us to have a generator at a cost not to exceed \$1,500.00. Seconded by Jim. Motion carried. 2) Karl made a motion to allow the Boy Scouts Troop 11 to use the Park on May 12th and 13th for Flower Sales. Seconded by Mike. Motion carried. 3)Karl made a motion to hold a Work Session on May 11th at 7 pm at the Township Garage for a District Meeting. Jim seconded. Motion carried. 4) Jim made a motion to accept the lowest stone bids as submitted by Simak's and Holcim. Seconded by Mike. Motion carried. Sharon will attach the spread sheet to the minutes 5) Jim made a motion to get 100 tons of salt at State Contract for next year. After some discussion, Karl seconded it. At the roll call, James Branch-yes, Karl Brunell-yes, Mike Cliff-yes. Motion carried. 6) Karl made a motion for the Comprehensive Warranty for the John Deere Tractor. Second by Jim. The Board discussed the pros and cons of extended warranties. Motion denied. 7) Sharon updated the Board on the Hometown Hero Banners saying that we have seven to hang and

she wondered when we could have them hung up. They discussed the logistics of the banner program. It was decided that banners that are not received by Mother's Day will not be installed by Memorial Day. The Banners will be taken down by Thanksgiving. 8) Jim expressed that Craig Stewart is interested in being on the Board of Zoning Appeals. Jim made a motion to appoint Craig Stewart to the Board of Zoning Appeals and remove him from the Zoning Commission. Mike seconded it. Motion carried.

PUBLIC COMMENTS/CONCERNS: None

Karl made a motion to adjourn the April 12, 2023 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. Motion carried.

Karl Brunell, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report

04/12/2023

Departmental Updates:

- Runs to date (04/05/2023): +34 = 224
 - EMS - +26=188
 - Mutual Aid Provided-
 - Conneaut- +6= 14
 - North Kingsville- =13
 - Monroe - +3=13
 - Sheffield - +5=20
 - Plymouth - +1=6
 - Pierpont - =
 - Ashtabula Township - =1
 - Ashtabula city - =
 - Total Mutual aid provided:+15=68
- Fire Station-
 - Prelim drawings received.
 - Called and spoke with Dave about a few changes that need to be made.
 - Meeting on 4/12.
 - Cleaned day room and bathroom.
 - Cleaned bay floors.
- Fire Inspections-
 - Scheduling inspection on a new store that is opening in the front storeroom of ABBA..
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Schedule 100% full with only one Saturday and one Sunday BLS for 16 hours.



- Next shift sign ups will be sent out on 04/11.
- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 2 total calls : 2 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 0
 - 2nd out calls HBOA: 0
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Putting more grant towards fire gear(\$1,500.00).
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Submitting SFM equipment grant for turnout gear given the older gear we have will expire within the end of next year.
 - Awarded, see below. .
- Squad 619(First Out)
 - Unremarkable.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611



- Scheduled to be sent to countryside next week for service(pushes back due to volume they had to get out first).
- Squad 609(Reserve)
 - Unremarkable.
- Brush Truck 604
 - Pump and bed cleaned out.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 4/4 - Fire Training
 - 4/18 - EMS training at UH CMC.
- ★ Departmental update-
 - Awarded the SFM office equipment grant for \$5,000.00
 - Paperwork filled out and sent back to wait on check.
 - I am planning on combining this with the OTARAMA grant along with department funds to buy at least three sets of gear.
 - I am now a CE Instructor so Kingsville can be used as a training site and I can provide continuing education to our employees properly per the new rules and regulations.
 - Attended the UH Institute advisory Board meeting for the UH Conneaut Paramedic Class.
 - Forwarded for Fred Pierce-Rhuland his dam EAP to the county 911 coordinator / EMA.
 - Renewed our Ohio Board of Pharmacy License to distribute drugs.
 - Submitted invoice for Jim Batanian's AEMT class - \$1,200.00



ACTION NEEDED-

- **Unremarkable.**

report ending 4/8/23 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Karl, me, Mike, Fiscal

Mon, Apr 10, 2023, 3:14 PM

Good afternoon,

I had 4 hrs OT, converted to comp. My comp balance is 73.01 hrs, as of this pay. I used 8 hrs of vacation. Jim had 4 hrs of OT.

Jim has been working in the cemetery. We had a cremation burial on the 20th. I sold a grave and researched another for a lady. I made an updated plot map of Section K. This will allow us to determine, at a glance, which graves can still be sold. I hope to do the same thing for Section L. We have one footer to pour this spring, maybe this week.

Jim and I plowed/salted on the 19th. We used about 9 tons of salt. We received 71.49 tons of salt from our contract. This fulfills our obligation. The new contract is due by May 1. I suggest we get on for 100 tons (+/- 10%). The resolution is on the meeting table.

We patched pot holes on Buie and twice on Fox. We cleaned up tree limbs along the road and the top of a tree from River. We took care of some water ponding at the corner of Wright and 193. We went around and fixed intersections and cut some berm.

As a part of the work being done on 84 this summer, ODOT plans to do a tile project and eliminate the ditches and guard rail near the Donna Dr. intersection. When they are nearing that stage of the project, they will be in touch with us for any upgrades we want to incorporate into the project, or any work they might need to do in our right-of-way.

The stone bid results need to be approved at this meeting.

Both plow trucks, the backhoe, and loader were washed. The backhoe was greased.

#05 is going to need a new front tire. The tread is starting to separate from the casing.

We took the spreader off of the F550.

The basic warranty is expiring on the John Deere tractor in May. The emission system is covered until May 2026. Do we wish to purchase an extended warranty? An engine and transmission warranty through 5/2026 would cost \$3450 with a \$250 deductible. A comprehensive warranty through 5/2026 would cost \$6960 with a \$250 deductible. Keep in mind we've had 4 claims in the first 2 years. We've had 1 electrical problem, 1 external coolant leak, 1 internal coolant leak, and a broken filter base. Right now, everything seems to be fine. Personally, I would get the engine/trans plan, if any. I need to let the dealer know by 5/5.

Upstairs, the zone system has been installed and tested by Ziegler. The framing was installed. The plumber has completed his rough-in and has passed inspection. The electrician has been working and we should be ready for a rough-in inspection this week.

We discovered that the Spectrum line coming from the road to the building is only 3 inches deep. We didn't cut it, but I called them to come look. The serviceman threw some dirt back over the line and told me that they use sub-contractors to install the service lines. He said they are supposed to be 8-10 in deep. He also installed a junction box, new cable end, and ground wire on our building. He wanted to know why it wasn't properly installed to begin with. I suggested that he check with the sub-contractor.

Dumpsters are ordered for clean-up day.

We have done some extra cleaning in here, due to construction.

Yard waste was emptied 4 times.

Thank you,
Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

March 21, 2023 - April 10, 2023

Permits Issued:

- None

Warnings / Inquiries/Violations:

- None

Variance application received on 3/24/23 from Russ Cihon @ 5663 Miller Dr. Variance application and supporting documents forwarded to the Board of Zoning Appeals on