

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING March 22, 2023

The March 22, 2023 regular meeting of the Kingsville Township Trustees was called to order at the Kingsville Township Fire Station by Chairman Karl Brunell, followed by the Pledge of Allegiance. Jim made a motion to waive the reading of the March 08, 2023 meeting minutes and approve them as presented. Mike seconded the motion. Motion carried. Copies of the minutes were available. After a brief tour of the Fire Station, the Trustees retired to the Meeting Room at the Township Garage to continue the meeting.

PUBLIC COMMENTS/CONCERNS: Representatives from The Edge spoke to the Board about a new program in the Buckeye District that will work with vulnerable groups in the District to assist them in ways deemed important. They gave an overview of the program. They are in the process of conducting a survey in the community and hope to report the results in May. Their goal is to tailor this program to the needs of those in our school district.

FINANCIALS: Sharon reported that bills are paid and no transfers.

CORRESPONDENCE: 1) Sharon reported that we received a thank you card from Gail Urch. 2) Sharon received an email from a Terry Peterson wanting to build a home on Fox Road behind her mother's home and she referred her to Mike DeFazio. 3) Sharon received an email from the President and CEO of Northwest Savings Bank assuring us that the recent bank failures will not affect Northwest and sent us FDIC resources for review. 4) Sharon also received an email from Ray Finnegan with Aspen Energy Corp. He would like to shop the market for the Township for their energy source for 2023 at no cost or obligation to begin in June 2023. 5) Mike received an email from the Auditor's Office about 2022 IRP excess distribution and we will receive \$204.02. Sharon noted it has been received. 6) Mike received a thank you from the Leadership Class for the presentation to the class. 7) Mike reported that he attended the Township Association Meeting and the County Prosecutor assured them that her cell phone is on her at all times and she can be called direct. She was advised that the Townships need more follow through from her office. 8) Mike brought up the Health District Meeting to happen this week and spoke about some board seats that are coming up. 9) Mike received an email from Doug Starkey with ACDES noting that he has sent submittals to Dave Joyce and Sherrod Brown regarding the sewer project at the I-90/ SR 193 interchange. 10) Jim received an email from NOPEC about some informational sessions they are sponsoring in the area. 11) Karl got a call from a gentleman buying some land on Creek Road and wondered if there would be any restrictions on honeybees.

DEPARTMENT REPORTS: Karl thanked the Road Department for taking care of the roads on snow days. Fire Department runs to date total 190, EMS calls 162, Mutual aid calls 53. Mike advised those present that the Village of North Kingsville is not having dispatch call Kingsville for mutual aid, but now Ashtabula Township. North Kingsville advised dispatch, but did not inform our department. The discussed the matter at length. Mike made a motion to approve the Department Reports and attach them to the meeting minutes as addendums. Seconded by Karl. Motion carried.

OLD BUSINESS: 1) The Trustees opened the stone bids received. Holcim bid ODOT 304s at \$18/ton. 411s \$18 a ton. 8s washed \$22.15. No. 4s at \$22.40 plus add \$4.50/ton delivery for any of these. Kinder Morgan bid priced delivered to township yard no. 8s stonewashed \$24.50. No. 4 limestone \$27.65. No. 8 limestone \$28.05. No. 67 limestone \$27.99. No. 411 limestone \$24.25. No. 304 limestone \$24.25. Screened asphalt grindings \$24.50. Asphalt grindings \$22.50. No. 304 crushed concrete \$22.50. Mike made a motion to close the stone bids. Second by Karl. Motion carried. 2) Jim advised that Dave Joyce, Sherrod Brown,

and JD Vance have received information on the sewer project and hopefully we can get Federal grant money. 3) The Board discussed the procedures to set up an account to invest through Star Ohio. We will have to write a policy and Sharon will have to be trained. 4) Chris updated the Trustees on the improvements under way in the upstairs.

NEW BUSINESS: 1). Mike made a motion to approve the plumbing bid of \$7,700.00. 2nd by Karl. Motion carried. 2) Jim made a motion to adopt an Ohio Star Investment Policy. Seconded by Mike. Motion carried. 3) Jim advised the Trustees about the need to have a general policy manual with all the important categories. This is something that could be done over time. 4) The Trustees and Chris discussed the Buie Road project. We are waiting to see if we have been approved. They discussed some possibilities of other road maintenance this year. 5) Jim made a motion to have clean up day on the first Saturday in June. Second by Mike. Motion carried. 6) Jim made a motion to approve the hiring of summer help if they want to work to include Grannison Hill, Nathan Krnac. And DJ Page. Second by Karl. Motion carried. 7) Karl made a motion to have Ashcraft do the flowers in the 6 pots at a cost of \$45 each for a total of \$270.00. Second by Jim. Motion carried.

Karl made a motion to adjourn the March 22, 2023 regular meeting of the Kingsville Township Trustees. Mike seconded the motion. Motion carried.

Karl Brunell, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 03/21/2023

Departmental Updates:

- Runs to date (03/21/2023): +34 = 190
 - EMS - +30=162
 - Mutual Aid Provided-
 - Conneaut- +5= 8
 - North Kingsville- =13
 - Monroe - +2=10
 - Sheffield - +4=15
 - Plymouth - =5
 - Pierpont - =
 - Ashtabula Township - +1 =1
 - Ashtabula city - =
 - Total Mutual aid provided:+12=53
- Fire Station-
 - Prelim drawings received.
 - Called and spoke with Dave about a few changes that need to be made.
 - Detailed foyer and dayroom
 - Cleaned and detailed drive through bays.
 - Moved equipment to the far engine bay so its out of the way.
- Fire Inspections-
 - unremarkable.
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Schedule 95% full with only one Saturday's BLS for 16 hours.



- Next shift sign ups will be sent out on 03/16.
 - Sent out and awaiting completion from employees.
- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Scheduled overnight shift on 3/18 due to Sheffield Raffle they will have no one available to respond or on shift.
 - Shift filled with no calls.
- After hours / AUX / Second out calls:
 - 2 total calls : handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 1
 - 2nd out calls HBOA: 1
- Budget - 2021
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Putting more grant towards fire gear.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Submitting SFM equipment grant for turnout gear given the older gear we have will expire within the end of next year.
 - Awaiting results.
- Squad 619(First Out)
 - Unremarkable.



- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
 - Scheduled to be sent to countryside next week for service.
- Squad 609(Reserve)
 - Unremarkable.
- Brush Truck 604
 - Washed and waxed.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Delivered.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - Additional EMS training at Plymouth FD for OB emergencies on 03/22.
- ★ Departmental update-
 - Completed EMS for children survey from State EMS Agency.
 - Looking into NS Rail Response training for all crews.
 - Discussion about NKFD.

ACTION NEEDED-

- **Unremarkable.**

report ending 3/18/23 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Karl, me, Mike, Fiscal

Mon, Mar 20, 2023, 1:05 PM

Good afternoon,

I had 5.5 hrs OT, converted to comp. My comp balance is 67.01 hrs, as of this pay. I used 4 hrs of vacation. Jim had 5.5 hrs of OT.

Jim has worked in the cemetery a little bit.

I priced some picnic tables for the park. Material to build a table from treated lumber would be around \$450. A table made from composite lumber would cost \$1000 or more. The concrete tables are \$600.

I helped Sheffield for 4 hrs with #05.

Stone bids are due at this meeting.

Jim and/or I plowed/salted on the 10-11, 13-15th. We used about 25 tons of salt. We received 107.65 tons of salt from our contract. We have another 60 tons on order.

I picked up the catch basin for Arbor. I also got some risers for inventory while I was there.

Both plow trucks, the backhoe, and the loader were power washed.

I know you said you weren't interested, but Southeastern Equipment did provide a trade-in value for the backhoe, \$37,000.

Ziegler rerouted the exhaust from the furnace.

We received a permit for the phased approval, for the upstairs, from the building department. We can proceed to rough in only. Dave Payne got the corrections to the prints made and resubmitted them to the County. Dave Shetler is planning to be here next week. Ziegler is working on the zone system this week. The plumber is starting this week as well.

The Health Department was not clear on the fees for the plumbing permit. The \$120 was only for a plan review. The actual permit cost was \$190. Dan Fink, the plumber, paid that when he picked up the permit. We will need to reimburse him.

Dan Fink's price of \$7700, for plumbing work, needs approval.

We need to schedule Township Clean-up Day. This year, it should be June 3.

I would like to recommend that we allow Nate and Granison to return as summer help this year. DJ may also be available, from time to time.

Thank you.

--

Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

March 7, 2023 - March 20, 2023

Permits Issued:

- None

Warnings / Inquiries/Violations:

- None