

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING February 22, 2023**

The February 22, 2023 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Jim made a motion to waive the reading of the February 08, 2023 meeting minutes and approve them with one minor correction. Karl seconded the motion. Motion carried. Copies of the minutes were available.

**FINANCIALS:** Karl made a motion to pay the bills. Jim seconded the motion; Motion carried.

**CORRESPONDENCE:** 1) Sharon received an email requesting use of the park on April 6<sup>th</sup> for an Easter Egg Hunt by the Kingsville Public Library and the Board of MRDD. 2) The Trustees discussed the letters of support and how they are being used to help promote the proposed sewer project.

**DEPARTMENT REPORTS:** Fire Department runs to date total 133, EMS calls 115, Mutual aid calls 37. The Trustees and Chris discussed the fire stations new and old septic systems. The consensus was that they thought the original intent was to use the new system only for the new addition. Different options were discussed. The general thought is that the new kitchen and bath would feed to the new system and the floor drains and washer would pump gray water to the old tank and dry well. The Trustees and Chris discussed the furnace in the garage with the exhaust vent being 2.5 feet above the air intake. Chris advised the Trustees that we will have to register as General Contractor for \$110.00. The permit fees are \$1,330.00 and the plumbing permit is \$120.00. Options for air conditioning were discussed. Three options are 1. Zone system quote \$9,000, 2. Mini split quote \$7,200, 3. Ductless mini split for Sharon's office for \$5,000. Mike reported that our fire department took possession of the fire truck from Saybrook. He hopes that Dave delivered the check and got the title to the vehicle. Sharon will have to get plates for it.

**OLD BUSINESS:** 1) Jim wanted to put in the record about Dave West's sick time and that it would be the same rate as Chris's, but not for vacation time which was in error on the last meeting minutes. Sharon has fixed it and he should accrue 80 hours vacation time per year. Chris's vacation rate is higher because he was given credit for his time with the county, whereas Dave was a new hire.

**NEW BUSINESS:** 1). Karl made a motion to get flowers or some memorial and banner for Ray Urch for \$200. 2<sup>nd</sup> by Mike. All yes. 2) Karl made a motion for the Board of DD to use the park on April 6, 2023 for an Easter Egg hunt. 2<sup>nd</sup> by Jim. Motion carried. 3) Chris to get Sharon an invoice for Shetler so that she can issue a check for his deposit request. 4) Mike made a motion to hire Ziegler Heating to repair the vent lines in the heating system at a cost not to exceed \$710. 2<sup>nd</sup> by Jim. Motion carried. 5) Jim made a motion to approve the stone bid be put out for publication and bids received until 10:30 am on March 22, 2023. 2<sup>nd</sup> by Karl. Motion carried. 6) Jim thanked the Road Department for taking down the tree behind the fire station. 7) Chris asked the Trustees if they would like to do a road check. Chris and the Trustees discussed some options for crack sealing and chip and seal of various roads. They will set up a work session once Chris gets back estimates from our contractors.

**PUBLIC COMMENTS/CONCERNS:** None

Mike made a motion to adjourn the January 22, 2023 regular meeting of the Kingsville Township Trustees. Karl seconded the motion. Motion carried.

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Karl Brunell, Chairman

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Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 02/21/2023

### Departmental Updates:

- Runs to date (02/21/2023): +25 = 133
  - EMS - +20=115
  - Mutual Aid Provided-
    - Conneaut- = 3
    - North Kingsville- +1=13
    - Monroe - +2=7
    - Sheffield - +4=10
    - Plymouth - +2=4
    - Pierpont - =
    - Ashtabula Township - =
    - Ashtabula city - =
  - Total Mutual aid provided:+9=37
- Fire Station-
  - Myself along with Jim Branch met with Dave Payne to go over drawings for the internal buildout.
  - Washed bay floors.
  - Cleaned boosters area and equipment.
- Fire Inspections-
  - unremarkable.
- Employee Matters-
  - Unremarkable.
- Schedule (Current)
  - Schedule 100% full with only one Saturday's BLS for 16 hours and one weekday for 8 hours.
  - Next shift sign ups will be sent out on 02/15.



- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 3 total calls : 3 handled internally
  - Provided M/A : 0
  - Needed M/A(only one responder from KFD or HBOA) : 1
  - 2nd out calls: 1
  - 2nd out calls HBOA: 1
- Budget - 2021
  - Total EMS revenue: see attached(2023 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Unremarkable.
- OTARMA
  - Submitted the MORE and Fire grant towards \$1,500.00 towards PPE.
    - Confirmed it was granted.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Submitting SFM equipment grant for turnout gear given the older gear we have will expire within the end of next year.
- Squad 619(First Out)
  - Liquid spring sensors were replaced and tires rotated/balanced.
- Engine 621
  - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
  - Has been picked up from Saybrook and the check dropped off.
- Squad 609(Reserve)



- Unremarkable.
- Brush Truck 604
  - Detailed.
  
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Ordered, will be delivered this thursday.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - 02/07 - Fire training
  - No EMS in FEB.
- ★ Departmental update-
  - Chief's meeting on 02/16
  - Tree removed by road department
  - Inspected the new sewer system and determined it would not be able to tie into the new from the old due to the elevation lasered by the RD.
    - See the Road department report for further information.
    - Next option is to run power and put in a pump.
  - Met with Medicount, we have a new regional representative.
    - Discussed compliance training that is available // receiving more information.
  - EMS grant was reimbursed.

#### **ACTION NEEDED-**

- **Discussion about sewer.**

report ending 2/18/23 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

Tue, Feb 21, 2023, 3:22 PM

to Karl, me, Mike, Fiscal

Good afternoon,

I have not had any OT or time off this period. My comp balance is 55.76 hrs, as of this pay. Jim took off 1.25 hrs., no pay.

I updated Lulu Falls Cemetery registration with the Ohio Dept. of Commerce. We are eligible for a grant, up to \$2500, every other year, for maintenance and training above and beyond normal operations. I thought I might apply for money to repair/replace broken headstones. Any money spent at the Presbyterian Cemetery would still be out of pocket. It doesn't qualify, as there have been no burials there in the last 25 years.

We got a couple tons of cold patch and fixed the worst of the holes. We also used stone to fill the berm on the north end of Mill St., where Aqua had dug in the shoulder. After repeated discussions about getting a permit to dig in our right-of-way, Aqua still ignores our procedures (Highway Use Manual Sec 1, H, 4, a; and L, 2, a).

A representative of Russell Standard stopped by to look at our roads and offer some suggestions. They are working to get some pricing together for us to review. Suit-Kote has also called to set an appointment. Depending on how much chip seal and/or cold mix paving we want to do this year, we might want to put out a bid for emulsion. These prices should give us an idea of where we'll be at.

It's time to publish our annual stone bid. I have updated it and attached it to this email.

Plow trucks were unloaded and washed. The loader was washed.

Mike, from Southeastern Equipment, brought the literature and approximate pricing for the excavator you asked about at OTA. We will still need to add a grave bucket to the package. If you'd like, he can come back to appraise the backhoe for a trade-in. Would you like me to pursue other quotes?

As a result of the maintenance on the furnace, it was determined that the unit was not properly installed. The exhaust pipe is located 2.5 feet below the air intake. This is a code violation. Zeigler would like to fix it for us at a cost of \$710 (see attached). My thought is that it has been this way for over 3 years now, with no issue. We have installed CO detectors in the meeting room, clerk's office, and upstairs. These units record the highest level measured, in case of an event when nobody is present. The highest level recorded so far has been 21 ppm. That was upstairs. The other two units have recorded 0 ppm.

I filed the building permit. It has gone out for review. We will still need the plumbing permit, once we have a plumber picked out.

If it hasn't been done already, we need the check for Dave Shetler, so he can get materials ordered.

We have received one proposal for the electrical work upstairs. All Phase quoted \$9470. This includes the HVAC split unit. Zeigler has already provided options for the HVAC. We need to decide which direction we want to go with that.

We did not get any takers on the plumbing. Neither of the two companies that took prints returned a proposal, out of the six that I called. I'll start calling more companies. The plumbing will need to be done before the electrical or HVAC.

The maple tree at the Fire Station was taken down and limbed out. The firewood was left for the taking. The stump was removed. We borrowed Sheffield's wood chipper.

Yard waste was emptied 2 times.

Thank you.

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Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report**

**February 7, 2023 - February 20, 2023**

### **Permits Issued:**

- None

### **Warnings / Inquiries/Violations:**

- None