

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING December 28, 2022

The December 28, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Mike Cliff and Karl Brunell were present and Jim Branch was present by Go to Meeting. Karl made a motion to waive the reading of the December 14, 2022 meeting minutes and approve them as presented. Mike seconded the motion. All yes. Copies of the minutes were available.

FINANCIALS: Sharon reported that all bills are paid and there were no transfers. Karl made a motion to pay the bills. Mike seconded the motion; all yes.

CORRESPONDENCE: 1) Karl received an email request from the Cub Scouts asking for a tour of the fire department on January 10th. He will get in touch with Chief West about it. 2) Karl got a call from Debbie McCumber about ice on N. Wright Street. The road department put sand on the hills. 3) Mike received correspondence from Hiram Lynch, who was happy with the snow plowing on Donna Drive. He also wanted to advise the Trustees that there is a flowering tree in the park that is being blocked by a shade tree, and could it be moved? 4) Mike received notification from ODOT that they will be doing culvert replacement in our county in 2023 and 2024. This could affect our State routes in the township and they will keep us updated. 5) Jim received notice of the \$1,000 NOPEC grant which we have until April 30th to apply and declare what we are going to use it for. This is a grant that we will give to another agency within the Township, such as the Library lawn sale.

DEPARTMENT REPORTS: Chris spoke to the County about the culvert on Arbor Drive. They're supposed to come out and mark the road right of way. They will also take some elevation shots in order to advise us on how to proceed. They further advised us not to do work outside the right of way unless we have a written agreement with the property owners. The County will not contribute labor or materials for the project. Chris is making calls to get material cost and it is estimated that materials will be about \$2,300. The Board asked the Zoning Inspector about a possible deck being built across the street from the garage. Fire Department runs to date total 1,051, EMS calls, 866, Mutual aid calls 369. Mike made a motion to approve the department reports and attach them to the minutes. Karl seconded. All yes.

OLD BUSINESS: 1) Mike updated the Board on the funding for the sewer study. The County Prosecutor said that Kingsville cannot receive any monies held in account by Pierpont. In addition, the County is not eligible for the grant from Ohio EPA. So we're still looking for funding the study in the amount of \$260,000. 2) Sharon said that she has the 2019 – 2020 Audit and emailed a copy to them on December 26th. She is also requesting a post-audit conference call. Sharon and the Board will make the arrangements for the call. 3) The Board brought up the OTA Conference coming up. Mike and Karl are planning to attend. 4) Karl asked Jim about the shooting range matter. Jim said he still has to look into it.

NEW BUSINESS: 1). Sharon brought up the broken picture frame in the Meeting Room. Jim said he will repair it. 2) Sharon and the Board discussed the need to help the Chairman of the Zoning Board of Appeals, Tony Zuccaro make postage payments for hearings. It was decided to get him a credit card to use for postage. Karl Brunell made that motion. It was seconded by Mike Cliff. All yes. 3) Mike made a motion to host the Cub Scouts at the Fire Station on January 10th. Second by Jim. All yes. 4) Mike made a motion to apply for the NOPEC sponsorship grant and award the funds received to the Friends of the Kingsville Library for the Library Lawn Sale. Seconded by Jim. All yes.

PUBLIC COMMENTS/CONCERNS: None

Mike made a motion to adjourn the December 28, 2022 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

Mike Cliff, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 12/28/2022

Departmental Updates:

- Runs to date (12/28/2022): +37 = 1051
 - EMS - +32=867
 - Mutual Aid Provided-
 - Conneaut- +3 = 40
 - North Kingsville- +4=224
 - Monroe -+1 =29
 - Sheffield - +2=36
 - Plymouth - =37
 - Pierpont - =1
 - Ashtabula Township - +1 =2
 - Ashtabula city - = 2
 - Total Mutual aid provided:+10=369
- Fire Station-
 - Cleaned bay floors.
 - Washed day room floors
- Fire Inspections-
 - Final reinspections being performed.
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Schedule 100% full with only one Saturday BLS.
 - Next shift sign ups will be completed on 12/28.
 - Recall / All Call - NA



- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 5 total calls : 4 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 0
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Submitted the MORE and Fire grant towards \$1,500.00 towards PPE.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(First Out)
 - EVT corrected an emissions issue.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
 - OOS
- Squad 609(Reserve)
 - Unremarkable.
- Brush Truck 604
 - Unremarkable.



- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable..

- Monthly Trainings-
 - 12/6 Fire Training
 - 12/13 EMS training canceled due to instructors preparing for registry
- ★ Departmental update-
 - Spectrum TV canceled and equipment returned.
 - Strategic Planning draft 1 completed and reviewed. Corrections given to Will.
 -

ACTION NEEDED-

- **Unremarkable.**

report ending 12/24/2022 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Tue, Dec 27, 2022, 2:39 PM

Good afternoon,

In the last two weeks, I have used 2 hrs of comp time. My comp balance is 30.63 hrs, as of this pay.

We plowed/salted on the 18th, 19th, 20th, 23d, and 24th. Jim had 7.5 hrs of OT plowing snow. I had 9.5 hrs of OT plowing snow. We used about 3 tons of salt and 5 tons of mix.

We added a surface drain and extended a 6" tile further into the yard at Brunell/ Huey's.

With Karl's help, we cleaned about 780' of ditch on S. Wright St.

I contacted the County about Arbor Dr. They are supposed to come out and mark the right-of-way. They said they will also take some elevation shots and do some calculations to advise us on a plan of action. They will not contribute any other labor or material to the job. They advised we should not be doing any work outside of the right-of-way, and if we must, a written agreement should be in place before work begins. I made some calls and got some pricing for materials. For a length of 36" pipe, a length of 24" pipe, and a catch basin, the cost will be around \$2300. We will have to hire someone to set the catch basin. A backhoe is not going to lift that, and the loader won't reach.

I went to N. Kingsville, for 2 hours, to help them with their truck.

The trucks, backhoe, and loader were washed, some of them a couple of times.

The generator on the back of the bucket truck would not run, again. We removed it from the truck, serviced it, and repaired it the best we could. It is usable now.

Yard waste was emptied 2 times.

Thanks,

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Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

December 12, 2022 - December 26, 2022

Permits Issued:

- None

Warnings / Inquiries / Violations:

- None