

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING
December 14, 2022**

The December 14, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Mike made a motion to waive the reading of the November 23, 2022 meeting minutes and approve them as presented. Jim seconded the motion. All yes. Copies of the minutes were available.

FINANCIALS: Sharon reported that all bills are paid and there were no transfers. Mike made a motion to pay the bills. Karl seconded the motion; all yes.

CORRESPONDENCE: 1) Sharon received a thank you card from Kingsville Cub Scout Troop 11 thanking the Trustees for supporting their annual Hills 5K run. 2) Sharon also got an email from the County Auditor saying that in 2023 their office will be conducting a Triennial Update of property values and will come to a future meeting to answer questions. 3) Jim was contacted by the Red Cross asking if we would announce the blood drive at the Gageville UM Church. He added it to the sign but wanted to bring it up in case anyone objected. 4) Mike received correspondence from Brad Randolph and Dave Kirk regarding problems with a catch basin and collar pipe on Arbor Drive.

DEPARTMENT REPORTS: Mike made a motion to accept the Department Reports and attach them to the Minutes as addendums. Seconded by Jim. All yes. The Board briefly discussed snow damage to the garage roof and were awaiting information from Shetler. Fire Department runs to date total 1,014, EMS calls, 835, Mutual aid calls 359. Jim asked Dave West if Plymouth approved Jim Batanian for training? Dave hasn't heard yet, but will look into it.

OLD BUSINESS: 1) The *Board had a discussion with some members of the KIRC Committee advising them that we are working with the Commissioners through the County Prosecutor to find funding, including possibly some since our area is within Appalachia. Jim said that CT Consultants came up with the final figure of \$260,000 for the Sewer Study.

NEW BUSINESS: 1). The Board discussed when to have an organizational meeting. It was decided by the Board to hold it on January 11, 2023 at 6:00 pm before the regular meeting. Sharon will put the notice in the Star Beacon. Mike made the motion, seconded by Jim. All yes.

PUBLIC COMMENTS/CONCERNS: Dave Kirk 5344 Arbor Drive and Brad Randolph 5300 Arbor Drive. Mr. Kirk gave some background on the pipe and catch basins. Chris will contact the County Engineer's Office to see if they would design a repair to fix the problem.

Mike made a motion to adjourn the December 14, 2022 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Mike Cliff, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 12/14/2022

Departmental Updates:

- Runs to date (12/14/2022): +54 = 1014
 - EMS - +45=835
 - Mutual Aid Provided-
 - Conneaut- = 37
 - North Kingsville- +15=220
 - Monroe -+3 =28
 - Sheffield - +3=34
 - Plymouth - +1=37
 - Pierpont - =1
 - Ashtabula Township - =1
 - Ashtabula city - = 2
 - Total Mutual aid provided:+22=359
- Fire Station-
 - Cleaned and organized rear of engine bay
 - Cleaned all bay floors
 - Reorganized bench in bay
 - Cleared floor space around drive thru bays
 - Christmas lights are active.
- Fire Inspections-
 - Final reinspections being performed.
- Employee Matters-
 - A. Hungerford has been cleared for his own shifts.
 - DJ Page continues to do training around his fire school and job at CCAN.
- Schedule (Current)
 - Schedule 100% full with only one Saturday BLS.



- Next shift sign ups have been sent out on 12/19 due back on 12/26.

- Recall / All Call - NA
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 8 total calls : 5 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 3
 - 2nd out calls: 0
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary

- Computer Aided Dispatch / MARCS
 - Received 2023 dispatching contract from ACSO.
- OTARMA
 - Submitting the MORE and Fire grant towards \$1,500.00 towards PPE.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Final products from the order for apparel have been picked up.
- Squad 619(First Out)
 - Unremarkable.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611
 - OOS



- Squad 609(Reserve)
 - Unremarkable.
- Brush Truck 604
 - EVT adjusted/replaced plugs, coils and belts.

- EMS supplies -
 - Ordered supplies from boundtree.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Received money from Hiram Lynch to order his Knox Box for his house.
 - Issue with online ordering website will revisit order.

- Monthly Trainings-
 - 12/6 Fire Training
 - 12/13 EMS training canceled due to instructors preparing for registry
- ★ Departmental update-
 - Live Fire Training held at Geneva -
 - 609 was sent with three personnel.
 - UPDATE: crews drilled on basement fires and fire behavior.
 - I am part of a committee to get the State Fire Academy Training trailers in Ashtabula County for a month summer of '23
 - These will include: search and rescue, flashover and structural fire attack simulator.
 - We have been selected by Centers for Medicare and Medicaid services to participate in a 12 month study beginning Jan '23 for ground ambulance data collection.
 - Failure to do this could result in a 10% decrease in potential funding from Medicare part B
 - Strategic Plan Draft 1 has been submitted from Will.
 - I will send it out to our committee members for review.
 - EMSAR was at the station and performed the second PM's for the power loads/cots, stairchair's.
 - I did order a new battery for the one power cot.



- Looking over the cost vs. what we get out of it, I would like Sharon to cancel the TV service from spectrum due to the high cost.
 - Generally we watch more third party apps so I view this as an unnecessary cost being that it is quite expensive.
 - I did review the Verizon account and to switch everything over would equally be more expensive with less MBS than we have accumulated now.
 - Our last bill was \$252.73

ACTION NEEDED-

- **Unremarkable.**

report ending 12/10/22 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Dec 12, 2022, 1:32 PM

Good afternoon,

In the last three weeks, I have used 20 hrs of comp time. My comp balance is 32.63 hrs, as of this pay. I also used 3 sick days last week. Jim had 1 hr of no pay for a doctor's appointment.

There was a tree down in Lulu Falls Cemetery. We cleaned that up. The water has been turned off for the winter.

Jim picked up the straw bales and pumpkins in the park.

Jim and I each had 8.25 hrs of OT plowing snow on the 20th. We also plowed/salted on the 21st and 1st. We used about 11 tons of salt.

We did some cold patching, using up the rest of what we had here. We'll get some fresh material in the spring.

The Urch banner was removed and replaced.

We checked on several mailboxes that were reported as damaged. None of those were hit by the plow.

I spent 6 hrs helping Sheffield on the 6th.

We spent about a half of a day cleaning snow out of the parking lot and away from the dumpsters.

The loader and backhoe were washed and greased. The loader and trucks were washed a couple of times.

#16 had some trim parts that were rusted and had the paint peeling off. Those were removed, cleaned, re-painted and reinstalled.

#981 has a tire that is leaking. It is nonrepairable. We don't need to do anything with it until spring.

The porch roof and gutter were damaged by falling snow sometime around the 18th. We didn't know that until all the snow melted. I've got Dave Shetler coming to make repairs as soon as the material comes in. For the time being, he did some caulking to prevent leaks.

I picked up parts, and repairs have been made to the boiler. The preventative maintenance still needs to be scheduled.

Yard waste was emptied 6 times.

Thank you.

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Chris Bradek

Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

Zoning Report

November 22, 2022 - December 11, 2022

Permits Issued:

- None

Warnings / Inquiries / Violations:

- None