

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING
November 23, 2022**

The November 23, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Mike made a motion to waive the reading of the November 9, 2022 meeting minutes and approve them as presented. Jim seconded the motion. All yes. Copies of the minutes were available.

FINANCIALS: Sharon reported that the Trustees need to sign additional purchase orders for extra electric she had to pay and for trash pick-up at the Garage. Mike made a motion to pay the bills. Karl seconded the motion; all yes.

CORRESPONDENCE: 1) Mike received a call from Scott Baker with the Masonic Hall about snow pushed up against their building by our crew. 2) Mike also got a call from Dave Laugen about a mailbox down on Donna Drive and Chris will look into it. 3) Sharon got a call from Joshua Calladin at 3998 Fox Road said our plow took out his mailbox. The Trustees said it is likely the heavy wet snow damaged the box and not our plow. 4) Karl got a call from Richard Nutter on Cemetery Road, accusing Chris of digging up his yard with the grader. The Trustees advised that per Township policy, we will pay \$75 to replace a mailbox that is determined to have been struck directly by our plow. 5) Sharon gave the Trustees cost estimates from the County Engineer for the upstairs. 6) Jim got an email from Jake Brand with the Department of Planning and Development about a meeting on Tuesday, December 13th from 2 to 4 about the CDBG Program. Jim did not think we would qualify.

DEPARTMENT REPORTS: Mike made a motion to accept the Department Reports and attach them to the Minutes as addendums. Seconded by Jim. All yes. Mike thanked the road department for their efforts to clear the roads during the recent storm.

OLD BUSINESS: 1) Jim reached out to NOPEC about our \$3,800 grant. Everything looks good.

NEW BUSINESS: 1). Mike made a motion to accept David Horton's resignation from the Zoning Commission effective December 13, 2022. Seconded by Karl. All yes. 2). Sharon asked the board if they thought it is necessary to put a sign by the recycling bins warning about possible ice. They thought we could have it salted by the road crew. 3) Karl raised the matter of direct deposit for employees requesting a deadline of January 31st, 2023, to have it in place, because the previous Fiscal Officer kept putting it off. Sharon advised the Trustees that she has no problem with converting payroll to direct deposit, but doesn't want the pressure of a deadline that is at the same time she is working on year-end books. Mike Cliff said the Trustees could hire a consultant to set it up and train her on how to do it. 4) Jim brought up the OTA Conference at the end of January and it was discussed who would like to attend.

PUBLIC COMMENTS/CONCERNS: None

Mike made a motion to adjourn the November 23, 2022, regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

Mike Cliff, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 11/23/2022

Departmental Updates:

- Runs to date (11/23/2022): +46 = 960
 - EMS - +33=790
 - Mutual Aid Provided-
 - Conneaut- = 37
 - North Kingsville- +10=205
 - Monroe -+5 =25
 - Sheffield - +3=31
 - Plymouth - +2=36
 - Pierpont - =1
 - Ashtabula Township - =1
 - Ashtabula city - = 2
 - Total Mutual aid provided:+20=337
- Fire Station-
 - Cleaned bay floor drains
 - Utilized 1ton to plow during storm.
 - Salted front and rear doors to keep free of ice.
 - Met with Dave Payne for building plans.
- Fire Inspections-
 - My goal is to have the reinspections finished by the first two weeks of December.
- Employee Matters-
 - A. Hungerford has almost completed training this month.
 - DJ Page has completed the background check and will be scheduling training.
- Schedule (Current)
 - Schedule 100% full with only one Sunday BLS.



- Next shift sign ups have been sent out on 11/17 due back on 11/25.

- Recall / All Call - NA
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 4 total calls : 4 handled internally
 - Provided M/A : 1
 - Needed M/A(only one responder from KFD or HBOA) : 0
 - 2nd out calls: 1
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary

- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Submitted an apparel order to Sports&Sports.
 - Picked up the order and distributed it to employees.
- Squad 619(First Out)
 - EVT fixed a mud flap that came loose.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.
- Engine 611
 - OOS



- Squad 609(Reserve)
 - Unremarkable.
- Brush Truck 604
 - Water pump is operating and functioning normally.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Received order.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 11/12 - live fire training with PTFD
- ★ Departmental update-
 - Live Fire Training held at Geneva -
 - 609 was sent with three personnel.
 - Go over addition/renovation plans
 - Completed final stage of Strategic Planning Meetings
 - Forming a vision statement currently to complete the planning process.

ACTION NEEDED-

- **Unremarkable.**

report ending 11/19/22 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Nov 21, 2022, 7:54 AM

Good morning,

In the last two weeks, I have used 24 hrs of comp time. My comp balance is 52.63 hrs, as of the last pay. Jim and I each had 16.75 hrs of OT plowing snow.

DJ's last day will be 11/23. He is starting a new fulltime job on the 29th. He said he might be interested in working part-time next summer.

Both Jim and DJ have been mulching leaves in the cemetery and the park. They have also been busy emptying yard waste and pushing it over the hill. There was a cremation burial on the 14th. They set up and took down the voting booths, took the Christmas tree to the gazebo and brought the flags back.

The County applied the hot mix patches on Brydle.

There was a drainage complaint on Buie following the storm on the 11th. It appears as if there was so much water that the ditches couldn't handle it and overflowed their banks.

Jim and I have been busy with snow. We plowed on the 17-20th. About 17 tons of salt were used.

We spent almost 2 days getting ready for the snow. This included mounting the plows and spreaders and getting everything greased. We also got the tire chains out of the shed and put them on the grader and loader. These proved to be very useful on the 17th. The deep, wet, heavy snow that morning was more than the trucks could handle. I had #16 stuck in front of the garage trying to get turned into the road. The F550 never even got to the road. We ended up using the grader and loader to plow the first round that morning.

Also, due to the vast quantity of wet, heavy snow, there are numerous mailboxes down in the Township. As far as I know, we didn't hit any of them.

A load of anti-skid was sent to Plymouth, per our agreement.

Active still doesn't have all of the boiler parts.

Yard waste was emptied 14 times, 10 of those in a four day period.

Thank you,

--

Chris Bradek

Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

Zoning Report

November 8, 2022 - November 21, 2022

Permits Issued:

- None

Warnings / Inquiries/Violations:

- None