

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING October 12, 2022

The October 12, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Jim made a motion to waive the reading of the September 26, 2022 meeting minutes and approve them as presented. Mike seconded the motion. All yes. Copies of the minutes were available.

FINANCIALS: Sharon reported that there were no transfers and that all bills and taxes have been paid. She also reported she is working with the Department of Jobs and Family Services to get current with them for 2020 and 2021 and is applying for penalty remission. Mike made a motion to pay the bills. Karl seconded the motion; all yes.

CORRESPONDENCE: 1) Jim was contacted by Denny Page about donating a Kingsville Plate and some old local newspapers. Jim thought we could display the plate in the meeting room and give the newspapers to the Library. 2) Karl received a request from Tina Breland with Kingsville Baptist that will be brought up under new business.

DEPARTMENT REPORTS: All department reports will be attached to the minutes. **Road** The Board discussed whether or not to have Suit Kote finish crack sealing Creamer and Buie Roads. Mike will talk to Chris about it. They discussed what to do on Priest, Arbor and Brydle. Mike will discuss with Chris. **FIRE/EMS:** Total runs to date 823, EMS 685, Mutual aid 290. The Board discussed N. Kingsville having staffed day time hours and progress in the Strategic Planning, **ZONING:** Mike DeFazio updated the Board on the gun fire incidents on South Ridge Road near Kingsbury. The Board and zoning inspector discussed the large campaign signs and decided we cannot enforce a ban, nor make rules specific to a topic. Mike to look into it. Mike made a motion to accept the department reports and make them a part of the minutes. Seconded by Karl. All yes.

OLD BUSINESS: 1) Jim reported that the KIRC met at the Township garage on October 4th at 7:30 pm with Commissioner J.P. Ducro, Colleen O'Toole, Doug Starkey with Environmental Services, Sean Akins from CT Consultants, and Fred Pierce-Ruhland with the KIRC. They discussed various aspects of the project including funding. The County Prosecutor came up with the idea of talking to Pierpont about sharing some of the grant money they received for sewers and are now not doing the project. 2) Mr. Dibenedetto had a lengthy discussion with the board about the sewer project. 3) The Trustees reviewed the plans for the second floor office in the garage. The Trustees decided not to put air conditioning upstairs, but do think a shower and sink are necessary. 4) Jim made a motion to present the plans to the County Engineer for an official cost estimate to include a shower and a sink in the kitchenette area, but minus the HVAC. Mike seconded. All yes. 5) Karl brought up the OPWC Grant application for Buie Road. Jim said it is due by the end of the month, and will leave it here for Chris. Jim and Sharon talked about the need at some point for her to submit proof that we have matching resources available for the project. The due date for the application is November 4th. Sharon reported that Dave West will need to have a physical for the Police and Fire Pension Fund. Dave is going to have to ask the Township to back-pay the pension. We will have to go with a new hire date of October 17, 2022 to make it cleaner for all parties. Sharon and the Board discussed it and decided to table it in order to bring Dave West into the conversation.

NEW BUSINESS: 1) Jim made a motion to approve signing up for an annual boiler maintenance agreement. Second was by Karl. All yes. 2) Karl brought up spending limits for Township card holders. The total spending limit for each is \$1,000 which is not enough. Mike made a motion to have the Credit Card Company remove the per transaction spending limit for all officials and

employees who have a Township card and make the spending limit for each the same as the Township's limit. Second by Jim. All yes. 3) Karl made a motion to approve the Kingsville Baptist Church to use the park on December 18th at 4 pm for Caroling. Second by Mike. All yes. 4) Mike brought up street lighting assessment. Sharon said she received an email from Kris Paolillo at the Auditor's Office. After discussion, the Board asked Sharon to ask the Auditor's Office how we can change billing from certain residents to all residents, and request a list of all residents who currently are assessed and another list of who could be assessed.

PUBLIC COMMENTS/CONCERNS: Tom McCumber of N. Wright Street questioned the need for anything more than an office and use the savings elsewhere.

Mike made a motion to adjourn the October 12, 2022, regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Mike Cliff, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 10/12/2022

Departmental Updates:

- Runs to date (10/12/2022): +34 = 823
 - EMS - +32=685
 - Mutual Aid Provided-
 - Conneaut- +1 = 34
 - North Kingsville- +6=180
 - Monroe -+1 =17
 - Sheffield - +1 =26
 - Plymouth - +1=30
 - Pierpont - =1
 - Ashtabula Township - =1
 - Ashtabula city - = 2
 - Total Mutual aid provided:+10=290
- Fire Station-
 - Front of station washed
 - Bay floors cleaned
 - Bathroom floor stripped and waxed
- Fire Inspections-
 - Reinspection at L&L
- Employee Matters-
 - Issued a verbal counseling to K.Emery for tardy reports not submitted.
- Schedule (Current)
 - Schedule 100% full with ALS coverage everyday.
 - Next shift sign ups have been sent out and will be completed on Friday.

 - Recall / All Call - NA



- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 5 total calls : 2 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 3
 - 2nd out calls: 0
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Submitted an apparel order to Sports&Sports..
- Squad 619(First Out)
 - Unremarkable.
- Engine 621
 - Will need to be sent out for service of the air brake system due to leak.
- Engine 611
 - OOS
- Squad 609(Reserve)
 - Will be sent out to CTS for fuel tank leak
 - EVT checked the codes and there are alternator issues they will also look into.
 - Transmission sensor also needing replaced.



- Brush Truck 604
 - Planning on completing PM Sat.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Will be placing an order for next thursday.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 10/18 - EMS
- ★ Departmental update-
 - UH replaced both our IO drills with brand new ones.
 - Strategic Planning Meeting scheduled for Saturday.
 - Scheduling Fire prevention with Kelm and Kids Only.
 - Participated in a webinar with our Verizon rep.
 - Filled EMAC request for strike team disaster deployment.
 - Spoke with SRO about lockdown drills at KELM.
 - He will be scheduling those

ACTION NEEDED-

- **Unremarkable.**

report ending 10/8/22 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Tue, Oct 11, 2022, 8:58 AM

Good morning,

In the last two weeks, I have used 1 hr of comp time. My comp balance was still 93.63 hrs, as of the last pay. Harvest has started. I'll be taking time off as the conditions allow. Thank you.

Both Jim and I have been mowing in the cemetery and the yard around the garage. Jim has been doing the park, ect. We dug and poured 4 headstone foundations. Sheffield helped for half a day. One grave was sold. One interment of ashes took place. I helped a gentleman locate names of family in the cemetery records.

Jim and I helped Sheffield install a catch basin on their end of Dibble.

We need to get the OPWC paperwork completed for Buie Rd.

We investigated a drainage complaint on N. Wright. The water eventually went down. We may need to look at having some off-road ditching done in the future.

There appears to have been confusion over the paving quote. The original quote for \$17,500 was for the pipes under Priest, Smallwood's driveway, and Arbor, as well as two large patches over the worst spots on Brydle. When I noticed the typo on the quote, I called him. He then told me that he would recalculate, but thought he would be around \$8,000. I must have failed to tell you that he called again to let me know that it was just a typo and the price was correct. I went back and estimated the cost of materials at \$8000. The other \$9,000 would be his labor and equipment. Would you like to revisit this, or should I just have him do the 3 pipes?

Suite-Kote applied 750 gal of crack seal on the 5th. They got Dibble done as well as 2/3 of Creamer.

Maintenance was completed on the backhoe. The hydraulic leak was also fixed. I pulled the leaking hydraulic cylinder out of the grader. I rebuilt it and it is ready to reinstall.

The cement mixer was delivered and assembled. I got the trash pump from Harbor Freight. I ordered the hose kit online. It is here also.

The boiler in the garage is having issues. HAVE diagnosed it. We are still waiting on parts.

Yard waste was emptied 6 times.

Thank you, again!

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Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

September 27, 2022 - October 10, 2022

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Received inquiry regarding election sign placement and size.
- Received noise complaint from the shooting of guns at 3612 S. Ridge Rd.