

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING September 28, 2022

The September 28, 2022 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Vice Chairman, followed by the Pledge of Allegiance, in Chairman Mike Cliff's absence, Karl made a motion to waive the reading of the September 14, 2022 meeting minutes and approve them as presented. Jim seconded the motion. All yes. Copies of the minutes were available.

FINANCIALS: Sharon reported that she received a Certificate of Estimated Resources from the County Auditor, which will need to be approved by a motion by the Trustees. Karl made a motion to pay the bills. Jim seconded the motion; all yes.

PUBLIC COMMENTS/CONCERNS: None

CORRESPONDENCE: 1) Jim read a letter from the Kingsville Public Library about the Fire Department, thanking them for the fast response to help an ailing patron. 2) Jim received a phone call from Cathy Laugen regarding natural gas aggregation. Jim called back and explained how they could get back on NOPEC's program. 3) Jim reported on KIRC correspondence from Mr. Pierce-Ruhland. Fred attended an EPA Seminar with Doug Starkey with ACDES and got some good information for funding, especially for design costs. They are going to follow up with a meeting on October 4th at 7:30 pm at the Township meeting room. Karl asked Sharon to put the meeting notice in the paper. Paul Dibenedetto talked about open communication pertaining to the sewer project details and costs, so that people know what is going on and can make informed decisions.

DEPARTMENT REPORTS: All department reports will be attached to the minutes. **Road:** Chris got a quote to patch Priest Street and Arbor Drive for \$8,000. **FIRE/EMS:** Dave reported that the Planning meetings have been going well and plans to have two more. North Kingsville Fire/EMS intends to go live on October 3rd. Dave and the Trustees spoke about building relationships with neighboring departments. Total runs to date 789, EMS 653, Mutual aid 280. **ZONING:** Nothing to note.

OLD BUSINESS: 1) Chris received the office plans from Dave Payne. The Trustees will review and submit them to the County Engineer for an estimate of cost. A decision will be tabled until the next meeting. 2) Karl has a call into the gentleman about the lighting in the park. He has not received a quote yet. 3) The Trustees reviewed the Fire Chief's job description.

NEW BUSINESS: 1) Jim made a motion to approve the Fire Chief's job description and send to Ohio Fire Pension. Second was by Karl. All yes. 2) Karl made a motion to hold a special meeting on Tuesday, October 4th at 7:30 pm to discuss proposed sewer project. Second by Jim. All yes. 3) Karl made a motion to approve the Certificate of Estimated Resources from the County Auditor. Second by Jim. At the roll call, Jim Branch- yes, Karl Brunell – yes, Mike Cliff absent. Motion passed. 4) Jim advised that the Boosters wish to purchase a refrigerator for the Fire Department at a cost not to exceed \$1,500. Karl made a motion to contribute \$500 towards the purchase. Seconded by Jim. All yes. 5) Jim said the Boosters also wish to purchase water bottles for Fire Prevention Week and asked if the Township would go half on the cost. Karl made a motion to pay for half, not to exceed \$250. Seconded by Jim. All yes. 6) Karl made a motion to pursue litigation for the collection of the findings from the audit. Jim seconded. All yes. 7) Karl made a motion to approve hiring Hamilton's Paving to do hot mix on Arbor Drive and Priest Street at a cost not to exceed \$8,000. Jim seconded. All yes. 8) Jim asked the Fire Chief about the Fatal Analysis Reporting

System. Dave explained that it's done through the State Highway Patrol for fatal accidents that we respond to. We must turn in a run report to the Department of Public Safety for statistical purposes. 9) Sharon reported the Boosters are having a sit-down dinner in January and February. 10) Jim reported that we are in the next phase of the OPWC grant for Buie Road. The application is due by November 4th and Chris will do the paperwork. The Board and Sharon discussed the details of the process going forward. 11) Dave asked if we could get fire hydrants on Buie Road. He will call Aqua to find out the status of water lines.

Karl made a motion to adjourn the September 28, 2022 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Karl Brunell, Vice Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 09/28/2022

Departmental Updates:

- Runs to date (09/28/2022): +45 = 789
 - EMS - +35=653
 - Mutual Aid Provided-
 - Conneaut- = 33
 - North Kingsville- +9=174
 - Monroe - =16
 - Sheffield - +1 =25
 - Plymouth - =29
 - Pierpont - =1
 - Ashtabula Township - =1
 - Ashtabula city - = 2
 - Total Mutual aid provided:+10=280
- Fire Station-
 - Bays cleaned for Booster Dinner
 -
- Fire Inspections-
 - Reinspection on KELM
 - Reinspection at L&L Appliance
 - Reinspection at Grab&Go
 - Reinspection at Simak Welcome Center
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Schedule 100% full with ALS coverage everyday.
 - Next shift sign ups have been sent out and will be completed on Friday.



- Recall / All Call - NA
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 2 total calls : 2 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 0
 - 2nd out calls: 1
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 -All completed.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Submitted an apparel order to Sports&Sports..
- Squad 619(Reserve)
 - Placed first out for servicing the other squad. .
- Engine 621
 - PM completed.
- Engine 611
 - OOS
- Squad 609(Reserve)
 - Will be sent out to CTS for fuel tank leak



- EVT checked the codes and there are alternator issues they will also look into.
- Transmission sensor also needing replaced.
- Brush Truck 604
 - The PM pushed back due to planning meeting and Boosters dinner.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 9/6 - Fire Training
 - 9/20 - EMS Training
- ★ Departmental update-
 - Requested replacement IO drills from UH.
 - Strategic Planning Meeting - SWOT analysis completed.
 - Min two more meetings
 - North Kingsville is planning to start their staffing Oct 3rd.
 - I have not been informed if Chief Hubbard plans to make changes to the response matrix past EMS calls during weekdays.

ACTION NEEDED-

- **Unremarkable.**

report ending 9/24/22 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Sep 26, 2022, 11:21 AM

Good morning,

In the last two weeks, I have taken 3 vacation days. My comp balance is still 93.63 hrs. Jim worked OT on Saturday the 17th for Dick Rose's interment.

Both Jim and I have been mowing in the cemetery. Jim has been doing the park, ect.

I helped a fellow out one afternoon with locating some old graves.

Jim finished up road side mowing for the year.

After meeting with Brunell and Williams, and having some discussion, we came up with a final plan to end the new crosspipe. We installed the rest of the pipe in Brunell's yard.

I got a response back from Hamilton Paving, but returned it to him to recalculate. He had an error in the dimensions of the patches on Priest and Arbor. He called back with a new approximate price of \$8000. A final written price is to follow.

The John Deere tractor and mower got washed. The backhoe got washed. It's due for maintenance and has a hydraulic leak that needs fixed.

The cement mixer is due to be delivered tomorrow. I believe I will get the 3" pump from Harbor Freight. It seems to be the best value. I'm not sure where I'm going to get the hoses, ect.

Dave Payne dropped off preliminary drawings for the second floor, for our review.

I did some cleanup around the yard and in the garage.

Yard waste was emptied 4 times.

Thank you,
Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

September 13, 2022 - September 26, 2022

Permits Issued:

- None

Warnings / Inquiries/Violations:

- None