

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING September 14, 2022**

The September 14, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Chairman Mike Cliff made a motion to waive the reading of the August 24, 2022 meeting minutes and approve them as presented. Jim seconded the motion. All yes. Copies of the minutes were available.

**FINANCIALS:** Mike made a motion to pay the bills. Karl seconded the motion; all yes. Sharon reported that she forwarded the invoices from the Geauga Highway Company to the Trustees. She has prepared the checks, but will need to have the expenditure approved.

**CORRESPONDENCE:** 1) Jim received word from the library on the proposed lights on the park and they even have an old photo of what the old street lights looked like. 2) Jim received word that NOPEC is taking everyone off and moving us to the Illuminating Company as they cannot compete with rates. 3) Sharon received a call from Dale Meredith who lives at 5401 S. Wright Street, requested that the ditch by his house be cleaned out. Sharon referred him to Chris.

**DEPARTMENT REPORTS:** All department reports will be attached to the minutes. **Road:** Mike reported that Chris reached out to Geauga Highway Company and they reduced some of their costs. The trustees asked Chris if they should advertise for part time help. Chris thought we didn't need to. **FIRE/EMS:** The Board discussed the problem with getting patient's signatures for EMS runs for Medi Count billing. Sharon contacted the Ohio Police and Fire Pension Fund. They requested a copy of the Fire Chief's job description. Dave is to get it to her and she will email it after submitting it to the Trustees for review. Total calls year to date 745, of which 619 are EMS calls and 270 are Mutual Aid calls. **ZONING:** Mike DeFazio reported that Reed Road is still ongoing. They did get rid of some things.

**OLD BUSINESS:** 1) Jim reported that the KIRC has requested an executive session regarding the sewer project. 2) Jim asked if the food vendor set up in the park. Sharon and Karl reported that they did and were busy. 3) Jim saw the fire department submitted direct deposit forms and asked Sharon if they need to do the same. Sharon said she is not ready yet. 4) Fred Pierce-Ruhland complained about an occasional odor by his residence on Fox Road.

**NEW BUSINESS:** 1). Mike made a motion to pay Geauga Highway Company \$27,372 for chip and seal and \$17,430 for patching Fox Road. Second was by Karl. All yes. 2). Mike made a motion to install a 12-inch pipe on Priest Street and get reimbursement from the utility companies. The property owners will pay nothing. Second by Jim. All yes. 3) Fred Pierce-Ruhland brought up undulating surface on Fox Road. Trustees will investigate it. 4) Mike made a motion to purchase a cement mixer at a cost not to exceed \$3,500.00. Seconded by Jim. All yes. 5) Jim made a motion to purchase a trash pump not to exceed \$1,500.00. Seconded by Mike. All yes. 6) Jim made a motion to allow Sharon to purchase six mums from the Kingsville School fund raiser for the park not to exceed \$100.00. Mike seconded. All yes. 7) Karl made a motion to approve Marc Sternadel's resignation. Mike seconded. All yes. 8) The Trustees selected the light style for the park: New City globe, Brookview Arm, Concrete with black finish. Karl will contact King Luminaire. Mike made the motion to buy the lights. Jim seconded. All yes. 9) Mike made a motion to go into executive session with the KIRC to discuss the sewer project. Roll call, Jim Branch – yes, Mike Cliff – yes, Karl Brunell – yes. 10) Mike Cliff made a motion to return to regular session. Roll call, Jim Branch – yes, Mike Cliff – yes, Karl Brunell – yes.

**PUBLIC COMMENTS/CONCERNS:** Fred Pierce-Ruhland on behalf of the Baptist Church thanked the board for the use of the park this summer.

Mike made a motion to adjourn the September 14, 2022 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

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Mike Cliff, Chairman

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Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report

09/14/2022

### Departmental Updates:

- Runs to date (09/14/2022): +51 = 745
  - EMS - +44=619
  - Mutual Aid Provided-
    - Conneaut- +3= 33
    - North Kingsville- +11=165
    - Monroe - +1=16
    - Sheffield - +3 =24
    - Plymouth - +2=29
    - Pierpont - =1
    - Ashtabula Township - =1
    - Ashtabula city - = 2
  - Total Mutual aid provided:+20=270
- Fire Station-
  - Bays cleaned out
  - Left message with Payne for station drawings
  - Washed front of station and pad
  - Sprayed weed killer where needed
- Fire Inspections-
  - KELM reinspection
  - Inspected Agricultural Research Station
  - Inspected AshCraft and Greenhouse
- Employee Matters-
  - Unremarkable.
- Schedule (Current)
  - Schedule 100% full with ALS coverage everyday.



- Next shift sign ups will be sent out and returned by 09/22.
  
- Recall / All Call - NA
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 8 total calls : 6 handled internally
  - Provided M/A : 1
  - Needed M/A(only one responder from KFD or HBOA) : 2
  - 2nd out calls: 0
  - 2nd out calls HBOA: 0
- Budget - 2021
  - Total EMS revenue: see attached(2022 EMS revenue)
    - Payment summary
  
- Computer Aided Dispatch / MARCS
  - MARCS grant 2022 -Radio has been installed in the station, will have to come back to add the station alert feature.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Unremarkable.
- Squad 619(Reserve)
  - PM completed by EVT.
- Engine 621
  - PM completed.
- Engine 611
  - OOS



- Squad 609(First out)
  - PM completed
- Brush Truck 604
  - Will get a PM next weekend.
  
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - 9/6 - Fire Training
  - 9/20 - EMS Training
- ★ Departmental update-
  - Case study for BWC grant completed and accepted.
  - Second internal stakeholders meeting will be held this Saturday at 0800.
  - Updated all employees on EMS billing and the need for legible signatures as discussed with Medicount Rep.
  - Met with Fire chiefs from Monroe and Sheffield to discuss further developments with the district.
    - We have a proposed collaborative agreement initiating more proactive AutoAid and responses.
  - Submitted Fatal Analysis Reporting System(FARS) run reports for statistical data to DPS
  - Sent out info flier on ICS 300 & 400 classes to employees.
  - Will be attending Safety Forces Career Day at the Fairgrounds from 1700-2000 hours Oct 12th.

**ACTION NEEDED-**

- **Unremarkable.**

## report ending 9/10/22 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Sep 12, 2022, 11:08 AM

Good morning,

Marc Sternadel has resigned as of the end of this week. He cited not enough hours as the reason.

In the last 3 weeks, there has been no time off used. My comp balance is still 93.63 hrs. Jim and I had a holiday. Jim, Marc, and I worked overtime on the 1st, while changing the cross pipe on Arbor.

Between Jim, DJ, and myself we've been keeping up with the mowing in the cemeteries and park, ect. We had a cremation burial on the 2d.

Jim and I have been working on roadside mowing as well.

Do you want to bill Conneaut Telephone and/or Dominion for any of the repairs on Priest St.? The old cross pipe was in bad shape and probably didn't work, but it was damaged by both utilities boring in new lines. What would you like me to do with the end of the pipe in Brunell's yard? I still plan to put the sidewalk back when we pour footers this month.

I placed a few phone calls last week about having someone come do hot mix patches on Priest, Arbor, and Brydle. I've had no response yet. My original plan was to cold patch most of those places. Hot mix patches would be a more permanent solution.

We replaced the cross pipe on Arbor.

We cut berm on Fox. We also cut the slope across from Burris's, moving it back. This should improve drainage and reduce the drifting of snow there.

A yard tile permit was issued on Dibble.

Geauga Highway Company has submitted the final bills for Fox Rd.

Crack seal is tentative for the week of the 26th.

We had an issue with one of the Kubota tractors. We engineered our own repair. The John Deere is back and it is in service.

We got our plate tamper.

Generac has the best price, so far, on 2" full trash pumps that will handle 1" solids. Their price is \$865. Rex Wheeler has one built here in Plymouth Township and sold through A. Louis for \$1860. Miltiquip has one for \$1265. Harbor Freight has a 3" pump for \$900. None of these include hoses or fittings.

The best price I've found on a cement mixer is MH Global, sold through Amazon, it is a 9 cu ft mixer with electric start for \$3500.

Dave Payne is putting some things together for the upstairs. We need to discuss details at some point in the near future. The questions are: flooring, ceiling, cabinets, ect.

Yard waste was emptied 8 times.

Thank you,  
Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report**

**August 23, 2022 - September 12, 2022**

### **Permits Issued:**

- 818 Issued to Loraine Wright @ 5991 Cemetery Rd. for an accessory structure (shed).
- 819 Issued to Kraig Bish @ 6308 Green Rd. for an accessory use (swimming pool).

### **Warnings / Inquiries/Violations:**

- Trash at 5284 S. Wright St. (Resolved).
- Violation for junk at 6769 Reed Rd. (Ongoing)
- Violation for disabled vehicles and junk at 6779 Reed Rd. (Ongoing)