

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING August 24, 2022**

The August 24, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Chairman Mike Cliff made a motion to waive the reading of the August 10, 2022 meeting minutes and approve them as presented. Jim seconded the motion. All yes. Copies of the minutes were available. Karl Brunell was not present.

**FINANCIALS:** Mike made a motion to pay the bills. Jim seconded the motion; all yes. Sharon reported that the BWC Audit went well. They will bill us \$1,500.00 for the fire department stipends which was not paid in 2021. She also updated the Trustees on what is owed to the IRS and provided them with a breakdown of what is due for years 2018 through 2021 including interest and penalties and a copy of the payment history to the IRS. Mike made a motion to pay the IRS current. Second by Jim. All yes. Sharon noted that she has paid on time what is due for 2022.

**CORRESPONDENCE:** 1) Sharon received a call from Nancy Forfia saying she can't see oncoming traffic on South Ridge at the end of Donna Drive looking east because of tall grass. 2) Jim received a flyer from the County Commissioners about the Affordable Connection Program. 3) Jim received two requests from Kingsville Baptist Church to put two events for the digital sign. A concert in the park and a movie night.

**DEPARTMENT REPORTS:** All department reports will be attached to the minutes. **Road:** On the Fox Rd repairs, Geauga Highway Company (formerly NES) would like us to pay \$23,330 for the dig and fill patches. They billed us at a reduced rate for the excavator. They also took off some of the labor. Road Superintendent Bradek estimates that the Township has close to \$25,000 in the repairs. We ended up paying for the asphalt, stone, our labor, and use of the two Freightliners and the loader. GHC feels that in exchange for the original asphalt being thin, they provided the reduced rate on the double chip as a "donation". The final cost on the double chip is \$27,360. That does not include the stone that we purchased. The "donation" is valued at \$17,100. Mike will try to get a reduction in price from GHC. The culvert on Arbor Drive may begin next week. The work on Priest Street was discussed at length and the Trustees tabled a decision until the next meeting. **ZONING:** Mike Cliff asked Mike DeFazio what is the rule of thumb for determining when grass is too high? He said there is no set standard, only when it becomes a nuisance. **FIRE/EMS:** Jim reported that the department planning session went well being the first of five sessions, six members attended. Total calls year to date are 694, of which 575 are EMS calls and 251 are Mutual Aid calls.

**OLD BUSINESS:** 1) Jim reported that he had a meeting on Monday with the County Commissioners, Environmental Services, and the KIRC. The meeting centered around funding and financing the project. The design study will cost between \$250,000 and \$350,000. Jim told them the Township has \$189,000 that is earmarked for other things. Jim said there are 3 property owners who need to consider upgrades and would they consider donating towards the cost of the design? Jim said that we should get the cost figures to the property owner and determine what basis should be used to determine how properties will be assessed. 2) Sharon said she had two people ask who won the Fire Department drawing and asked if we could post it on the digital sign. 3) Jim said Dave Payne is willing to draw up plans for the second floor for \$500 to a \$1,000.

**NEW BUSINESS:** 1). Mike made a motion to contract with Dave Payne to do the plans for the 2<sup>nd</sup> floor build out of the township garage at a cost not to exceed \$1,500. Second by Jim. All yes. 2). Jim made a motion to purchase a plate tamper for \$2,100. Second by Mike. All yes. 3) Mike made a motion to approve the department reports and attach them to the minutes. Jim seconded. All yes. 4)

Mike made a motion to pay the invoice for the chip and seal. Jim seconded the motion. All yes. 5) The Board reviewed some photos of street lighting for the park made by King Luminaire in Jefferson. The idea was tabled until Karl has a chance to review the information.

**PUBLIC COMMENTS/CONCERNS:** 1) Tom McCumber of N. Wright Street asked if our part time Road worker, Marc has a CDL license. The Trustees advised him that Mark does.

Mike made a motion to adjourn the August 24, 2022 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

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Mike Cliff, Chairman

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Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report

08/24/2022

### Departmental Updates:

- Runs to date (08/24/2022): +29 = 694
  - EMS - +25=575
  - Mutual Aid Provided-
    - Conneaut- +2= 30
    - North Kingsville- +5=154
    - Monroe - +4=15
    - Sheffield - +1 =21
    - Plymouth - +1=27
    - Pierpont - =1
    - Ashtabula Township - =1
    - Ashtabula city - = 2
  - Total Mutual aid provided:+11=251
- Fire Station-
  - Bays cleaned out
  - Ohio Flag to be replaced. - awaiting delivery
  - Cleaned gear lockers
- Fire Inspections-
  - Reinspections scheduled.
  - Grab&Go - needs reinspected
  - KELM - reinspection
- Employee Matters-
  - Unremarkable.
- Schedule (Current)
  - Schedule 100% full with ALS coverage everyday.
  - Next shift sign ups will be sent out and returned by 08/25



- Recall / All Call - NA
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 3 total calls : 3 handled internally
  - Provided M/A : 0
  - Needed M/A(only one responder from KFD or HBOA) : 0
  - 2nd out calls: 0
  - 2nd out calls HBOA: 0
- Budget - 2021
  - Total EMS revenue: see attached(2022 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - MARCS grant 2022 -Radio has been installed in the station, will have to come back to add the station alert feature.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Unremarkable.
- Squad 619(Reserve)
  - AC issue that will have to be sent to greg sweet for diagnosis.
- Engine 621
  - Fuel filter to be replaced on saturday as part of the PM.
- Engine 611
  - OOS
- Squad 609(First out)



- Washed and waxed.
- Brush Truck 604
  - Unremarkable.
- EMS supplies -
  - Received the ordered supplies.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
- Monthly Trainings-
  - 8/2 - Fire Training
  - 8/16 - EMS training
- ★ Departmental update-
  - Completed case study for BWC grant.
  - First internal stakeholder meeting for Strategic Planning was successful
    - 6 members from the FD attended
    - Developed a mission statement and core values.
  - ACH payments are set up now for medicount.
  - Met with Fire chiefs from Monroe and Sheffield to discuss further developments with the district.

**ACTION NEEDED-**

- **Unremarkable.**

report ending 8/20/22 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Aug 22, 2022, 3:06 PM

Good afternoon,

Since the last report, I have used 8 hrs of sick time and 16 hrs of vacation. My comp balance is still 93.63 hrs. Jim, Marc, DJ, and I worked overtime on the 16th and 17th, during the Priest St. project.

Mowing in the cemeteries has been intermittent. The park is still being done every Friday. Jim and the boys took down a couple of dead trees in Lulu.

Marc worked some on banners.

Jim did a little roadside mowing.

Ashtabula City brought their jet truck over. We started to jet the cross pipe on Priest, but it was in bad shape. This was because the gas line had been bored right through the side of our pipe and the fiber bore hit the top and collapsed it. Conneaut Telephone said to send them a bill for the repairs. Dominion did not respond. We did jet a couple of pipes on Reed while they were here.

On Priest, we ended up abandoning the old 8" cross pipe and installing a new 12" pipe and concrete catch basin. We also changed the pipe under Smallwood's driveway. We still need to decide what to do on the south side of the road. The old outlet was tiled in years gone by. This is not our responsibility to maintain. If you wish to extend the tile onto private property, we should have the written permission of all the property owners where we might have to work (Brunell, Huey, and Good). Also, the property owners should have to purchase materials and be aware they are responsible for future maintenance outside the right of way. We plan to cold patch the road and Smallwood's driveway. We also plan to pour some new sidewalk when we do the footers this fall.

I fixed a light issue on #05.

The City picked up the ODOT truck.

I would like to purchase a plate tamper from Southeastern Equipment for \$2100. I got a price for a cement mixer and trash pump from Sourcewell, but I think I can do better. I'm still checking on those.

I went to McGill's to get catch basins.

Dave Payne came to look at the upstairs. He brought drawings with him. He gave a verbal estimate of \$500-\$1000 to complete them.

Yard waste was emptied 5 times.

Thank you,  
Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report**

**August 9, 2022 - August 22, 2022**

### **Permits Issued:**

- 817 Issued to Tamera Miller at 5937 Lake St. for an accessory structure (shed).

### **Warnings / Inquiries/Violations:**

- Violation notice sent for junk and trash at 5284 S. Wright St.
- Violation for junk at 6769 Reed Rd. (Ongoing)
- Violation for disabled vehicles and junk at 6779 Reed Rd. (Ongoing)