

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING August 10, 2022**

The August 10, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Chairman Mike Cliff made a motion to waive the reading of the July 13, 2022 meeting minutes and approve them as presented. Karl seconded the motion. All yes. Copies of the minutes were available.

**FINANCIALS:** Mike made a motion to pay the bills. Karl seconded the motion; all yes.

**CORRESPONDENCE:** 1) Sharon received a letter from the Bureau of Worker's Compensation and Sedgewick regarding lapses in coverage because of missed payments in 2020 and 2021. For this reason, we do not qualify for the discount until 2024. The letter from Sedgewick was notifying us of the same. Mike asked Dave West if anyone has been attending Safety Council Meetings as there is a discount if we attend. 2) Mike brought up the bill for Ag Pro which had a \$5.01 late charge. Sharon explained what happened and that there was a refund of \$300 for a service call, but she never received the bill. Mike said that the Township cannot pay late fees. Sharon said that she would pay the \$5.01 late charge, but instead it was decided that she would issue a new check without the late and advise the company that the Township is not paying it. 3) Sharon updated the Board on the Internal Revenue Service past due advising them that the Township owes for 2018 through 2021 in the amount of \$13,600.34. We are current for 2022. Sharon will try to get the totals for interest and penalties from them. 4) Mike got a call from a Mill Street resident upset that the Township sprayed the grass they planted by the guardrail. He explained that the growth is sprayed so that it is easier to maintain the guardrails. 5) Jim got an email about a household hazardous waste cleanup September 3<sup>rd</sup> 9am to 1pm at the ATech School. 6) Jim got an email from Fred Pierce-Ruhland with an update on the sewer project. There is a meeting scheduled for August 22<sup>nd</sup> at 1 pm with the County Commissioners. 7) Karl received three complaints from Bob Cline. First is that a contractor trimmed limbs on his property at the corner of South Wright and South Ridge and asked if the Township would contact them. Next, he asked why Jim Evans didn't mow his entire roadside frontage. Lastly, he brought up the property by the overpass on Wright Street, saying they have moved in shipping containers and are piling up what appears to be construction debris. Karl asked Mike DeFazio to look into it. The address is 5284 South Wright Street.

**DEPARTMENT REPORTS:** All department reports will be attached to the minutes. **Road:** Crack sealing will begin in September for Dibble, Creamer, Arbor, Buie, and S. Wright Streets. Fox Road is done and they are talking about repairing some bad spots on Brydle Road. A culvert replacement is in the works for Arbor Drive. The catch basin replacement is in process on Priest Street. Mike has spoken to ODOT and they want us to directly transfer their loaner truck to the City of Ashtabula **FIRE/EMS:** Total calls year to date and 665, of which 550 are EMS calls and 240 are Mutual Aid calls. Dave reported that we finally got reimbursement for the 2019 grant for equipment purchased. Sarah never filed the paperwork. It will be \$116,000.

**OLD BUSINESS:** 1) Smolen Engineering has a proposal for garage mezzanine plans at a cost of \$9,100.00.

**NEW BUSINESS:** 1) Mike made a motion to pay the outstanding IRS bill. Seconded by Karl. All yes. 2) Mike made a motion to give the International truck to the City of Ashtabula. Karl seconded. All yes. 3) Jim made a motion to amend his previous motion for crack sealing to \$14,250. Mike seconded. All yes. 4) Karl brought up getting two lamp posts in the park in a traditional style to blend well with existing park elements. He has a catalogue from King Luminaire. Karl made a motion to get quotes for lamps for the park at a cost not to exceed \$4,000. Mike seconded. All yes.

5) After some discussion Mike made a motion to have Halloween in Kingsville on Saturday October 29<sup>th</sup> from 6 to 8 pm. Jim seconded. Karl voted no. Motion carried. 6). Sharon advised the Board that they need to sign the Agreement of Deposit of Public Funds with Andover Bank. 7). Sharon said she has had two inquiries about the Hometown Heroes Banners. A discussion on the banners followed. 8). Mike made a motion to approve the department reports and add them to the minutes as addendums. Karl seconded. All yes. 9). Mike made a motion to go to executive session to discuss Fire Department personnel. Karl seconded. Roll call James Branch – yes, Michael Cliff- yes, Karl Brunell – yes. Mike made a motion to exit executive session and return to regular session. Seconded by Jim. Roll call James Branch – yes, Michael Cliff- yes, Karl Brunell – yes.

**PUBLIC COMMENTS/CONCERNS: none**

Mike made a motion to adjourn the July 27, 2022 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

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Mike Cliff, Chairman

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Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 08/10/2022

### Departmental Updates:

- Runs to date (08/10/2022): +44 = 665
  - EMS - +38=550
  - Mutual Aid Provided-
    - Conneaut- +2= 30
    - North Kingsville- +8=149
    - Monroe - +2=11
    - Sheffield - =20
    - Plymouth - =26
    - Pierpont - =1
    - Ashtabula Township - +1 =1
    - Ashtabula city - = 2
  - Total Mutual aid provided:+13=240
- Fire Station-
  - Bays cleaned out
  - Ohio Flag to be replaced.
  - Polished floors
- Fire Inspections-
  - Reinspections scheduled.
- Employee Matters-
  - Unremarkable.
- Schedule (Current)
  - Schedule 100% full with ALS coverage everyday.
  - Next shift sign ups will be sent out and returned by 08/22
  
  - Recall / All Call - NA



- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 4 total calls : 3 handled internally
  - Provided M/A : 0
  - Needed M/A(only one responder from KFD or HBOA) : 1
  - 2nd out calls: 2
  - 2nd out calls HBOA: 1
- Budget - 2021
  - Total EMS revenue: see attached(2022 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - MARCS grant 2022 - Radio has been activated and awaiting installation.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Unremarkable.
- Squad 619(Reserve)
  - AC issue that will have to be sent to greg sweet for diagnostic
- Engine 621
  - Cleaned all compartments.
- Engine 611
  - OOS
- Squad 609(First out)
  - Unremarkable.
- Brush Truck 604
  - Unremarkable.



- EMS supplies -
  - Ordered supplies from UH.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - 8/2 - Fire Training
  - 8/16 - EMS training
- ★ Departmental update-
  - AFG FY2019 has finally been reimbursed for the sum of \$116,476.19.
  - Received email from new Verizon rep for our business account, just as an introduction.
  - Preparing for Aug 20th Strategic Planning meeting.
  - Will be completing a case study for the BWC FEEE grant we received.
  - I have a pending application for a FF/EMT, awaiting a call back to schedule an interview.

**ACTION NEEDED-**

- **Unremarkable.**

## report ending 8/6/22 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Aug 8, 2022, 1:47 PM

Good afternoon,

Since the last report, I have used 8 hrs of sick time. My comp balance is still 93.63 hrs. I had 8.25 hrs of OT for chip seal on Fox Rd. Jim and I each had 4.5 hrs of OT for a full burial on Saturday 7/30.

Voting booths were put up and taken down.

Marc spent a day with our truck helping Sheffield.

Mowing in the Cemetery, Park, ect. has been intermittent. The boys have taken some time off, so the schedule hasn't been too overloaded. They stained the fence in front of the recycling.

We fielded a question regarding the repair/replacement of headstones at the Presbyterian Cemetery. I told the guy he would need to find a monument company to work with and have them contact me.

Marc has started working on banners. He is replacing the missing ones first as well as fixing the ones that he can. We'll switch to replacing some of the others after that.

Jim has been mowing roadside. He is still using the old mower.

The double chip seal was done by Geauga Highway Company on Fox Rd. We went over the estimate for the 57 stone by almost 40 tons. The 8 stone came out almost perfect. The biggest downside was that they only had one truck to haul stone with. What should have been a 6 or 8 hour job turned into 20 hrs.

We cut some berms on Fox and Brydle.

Karl and I investigated a drainage issue on Priest St. We plan to dig up the catch basin and jet the pipes out. Ashtabula City has agreed to do the jetting for us, in trade for future hours.

I signed the crack seal contract for the second load. Cost will not exceed \$14,250.00. Tentatively we are scheduled for early Sept.

I took the John Deere to AgPro. The problem is in the emissions control system. The EGR cooler has an internal leak. The warranty should cover 100% of the repair. Unfortunately, parts will not be available before Sept 7.

The old roadside mower had a hydraulic leak that required a new hose. I think it may have been the last original hose on the machine. It still had yellow paint on it. It also developed an engine oil leak that we corrected.

I've been in contact with ODOT and Ashtabula City about the International Truck. We need to transfer the title to the City. We also need to send a snowplow with it. I had wanted to send the plow that came with the truck, which is currently on the loader. Changing it back over looks to be a bigger job than I originally thought. So, I guess we just send the plow that we were using on the truck. If they don't want it, I'll ask for it back.

Smolen returned a proposal for engineering the second floor. It will be on the meeting table. I have also placed a call to Hoffman this morning. He drew some of the original prints for the building.

Yard waste was emptied 8 times.

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Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report**

**July 26, 2022 - August 8, 2022**

### **Permits Issued:**

- None

### **Warnings / Inquiries/Violations:**

- Variance hearing held on August 4, 2022. Variance requested to place a shed with insufficient side yard setback at 5937 Lake St. KZBA approved variance.
- Violation for junk at 6769 Reed Rd. (Ongoing)
- Violation for disabled vehicles and junk at 6779 Reed Rd. (Ongoing)