

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING July 27, 2022**

The July 27, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Chairman Mike Cliff made a motion to waive the reading of the July 13, 2022 meeting minutes and approve them as presented. Jim seconded the motion. All yes. Copies of the minutes were available.

**FINANCIALS:** Karl made a motion to pay the bills. Mike seconded the motion; all yes.

**CORRESPONDENCE:** 1) Mike got a call from Attorney Mike Meaney, who said there will be a delay in doing anything with the house by the school. There is a buyer for the two houses next door and when a title search was done, it was discovered that the parcels for the small house and the neighboring house furthest south were switched. It will take time to sort out. 2) Sharon received an invoice from Scott Meyers on Reed Road asking for \$202.16 to reimburse for his damaged mailbox. 3) Sharon got a call from Beth Read on South Ridge Road stating the Township mowed down her flowers by the road. She referred her to Chris, who in turn had her call the County Engineer's Office because this is a county road.

**DEPARTMENT REPORTS:** All department reports will be attached to the minutes. **Road:** The Board discussed the possibility of being our own general contractor for the mezzanine project. Chris is going to contact Aqua about the water being discharged by the park. **ZONING:** There is a variance hearing on August 4<sup>th</sup> regarding moving a shed. **FIRE/EMS:** Monroe is going to pay for the damaged nozzle and Dave is going to ask Sheffield if they could help pay for the damaged hose. Total calls year to date and 621, of which 512 are EMS calls and 227 are Mutual Aid calls.

**OLD BUSINESS:** 1) Sharon advised the Board that they need final approval for the cemetery levy, so that she can file with the Board of Elections tomorrow. 2) Jim verified we met the preliminary June 30<sup>th</sup> deadline for the NOPEC grant in the amount of \$3,822.00 and we need to allocate this money by November 30<sup>th</sup> to be used for something promoting energy efficiency.

**NEW BUSINESS:** 1) Mike made the motion to proceed with a 1.0 mil replacement cemetery levy in the November General Election. Seconded by Jim. At the call of the roll. Mike Cliff-yes, Jim Branch – yes, Karl Brunell – yes. Motion carried. 2) Mike made a motion to crack seal Dibble, Arbor, Creamer, Buie and South Wright Streets at a cost not to exceed \$13,000.00. 3) The Board discussed Mr. Meyers request for reimbursement on his mailbox. Mike made a motion to reimburse him \$202.16. Karl seconded the motion. After further discussion, Mike and Jim voted yes, Karl voted no. Motion passed. 4) Karl made a motion to replace the catch basin in front of Smallwood's house. Jim seconded the motion. All yes. 5) The Board discussed having Mark replace banners as time permits. Karl made the motion, seconded by Mike. All yes. 6) Mike made a motion that the Township write a policy there will be no residential furniture in the Township Garage including couches and loveseats. Jim seconded the motion. This was followed by a discussion on what kinds of furniture is appropriate and professional. Mike voted yes, Karl and Jim voted no. Motion failed.

**PUBLIC COMMENTS/CONCERNS: none**

Mike made a motion to adjourn the July 27, 2022 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

---

Mike Cliff, Chairman

---

Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 07/27/2022

### Departmental Updates:

- Runs to date (07/27/2022): +50 = 621
  - EMS - +40=512
  - Mutual Aid Provided-
    - Conneaut- +1= 28
    - North Kingsville- +17=141
    - Monroe - +1=9
    - Sheffield - +2=20
    - Plymouth - +5=26
    - Pierpont - =1
    - Ashtabula Township - 0
    - Ashtabula city - +1 = 2
  - Total Mutual aid provided:+29=227
- Fire Station-
  - Buying paint for bay lines
  - Buying paint for fascia on the left side.
  - Cleaned signage on station front
  - Sprayed weed killer around station grounds.
- Fire Inspections-
  - Updated the master listing for inspection schedule.
- Employee Matters-
  - A. Arth - BWC incident on 7/1 : still off due to concussion.
- Schedule (Current)
  - Schedule 100% full with ALS coverage everyday.
  - Next shift sign ups will be sent out and returned by 07/29



- Recall / All Call - Recall placed on 7/25 for a fire in Plymouth that we responded to.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 19 total calls : 8 handled internally
  - Provided M/A : 0
  - Needed M/A(only one responder from KFD or HBOA) : 1
  - 2nd out calls: 0
  - 2nd out calls HBOA: 0
- Budget - 2021
  - Total EMS revenue: see attached(2022 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - MARCS grant 2022 - Radio has arrived and I have submitted the paperwork to activate.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Four sets of gear washed post fire.
- Squad 619(Reserve)
  - Returned to Fire-Fly due to squeak in front end
    - This was due to a warped rotor that was replaced.
- Engine 621
  - Interior detailed post fire.
- Engine 611
  - OOS
- Squad 609(First out)
  - Placed back in first out while 619 was at the service center.



- Brush Truck 604
  - Interior detail.
  
- EMS supplies -
  - Received supplies from UHHS CMC.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - 8/2 - Fire Training
  - 8/16 - EMS training
- ★ Departmental update-
  - Monroe TWP to buy us a new nozzle from the one lost in the fire.
  - Finalized updating EMS billing prices for 2023.

**ACTION NEEDED-**

- **Unremarkable.**

report ending 7/23/22 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Wed, Jul 27, 2022, 7:55 AM

Good morning,

Since the last report, I have taken 8 hrs of sick time and 8 hrs of vacation. My comp balance is still 93.63 hrs. I had 2.5 hrs of OT for the last meeting.

Mowing in the Cemetery, Park, ect. is starting to pick up again since we've had some rain. Shrubs were trimmed. Low spots and sunken graves were filled.

Jim has been mowing roadside, intermittently. He is currently using the old mower.

Crack seal, chip seal, neither, or both?

The Reed Rd resident submitted a bil for his mailbox.

We cleaned outlet and roadside ditch on S. Wright, as well as fixed the washout on Cline's property. We worked on the shoulders in the new section of Fox Rd.

I talked with Aqua about the water in the park. They are releasing in excess of 30,000 gallons of water into the park and down the road and sidewalk every morning. They claim they have no other option than to discharge the water from that hydrant. They can change when the water runs. My thought is to add a drain as close to the hydrant as possible. Either digging down to the 12" and adding a standpipe, or running a new 8" to the catch basin. In theory, either option should handle the flow. I could also cut in a swail from the existing catch basin to the hydrant. This should capture the majority of the water, but would detract from the look of the park.

This year's salt contract went to Morton at \$52.46/ton.

The John Deere had an electrical malfunction that was taken care of by AgPro. The bill for the service call should be forwarded to KFG. It has now thrown an engine code. AgPro has said we need to bring it in. I will haul it for time and fuel.

I left a message with Smolen about the upstairs. There has been no return call. The County said they could get a cost estimate back to us in a few days if we have blueprints. They also suggested that if we act as our own general contractor and break up the project, we may not have to bid it out.

Yard waste was emptied 5 times.

Thank you,  
Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report**

**July 13, 2022 - July 25, 2022**

### **Permits Issued:**

- # 815 Issued to Stewart Excavating for manufacturing extraction as a conditional use on parcel 27-002-00-056-00. Conditional use approved by the KZBA at public hearing held on 6/30/2022.

### **Warnings / Inquiries/Violations:**

- Variance application received from Tamera Miller at 5937 Lake St to place a shed with insufficient side yard setback. KZBA has scheduled hearing for August 4, 2022 at 1830. Hearing will be held at the township garage at 5890 Cemetery Rd.
- Violation for junk at 6769 Reed Rd. (Ongoing)
- Violation for disabled vehicles and junk at 6779 Reed Rd. (Ongoing)