

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING July 13, 2022**

The July 13, 2022, regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Chairman Mike Cliff made a motion to waive the reading of the June 22, 2022 meeting minutes and approve them as presented. Chris brought up one correction under correspondence that it was Mark and him, not Jim who worked on the problem for Mr. Lynch. Jim seconded with the correction. All yes. Copies of the minutes were available.

**FINANCIALS:** Mike made a motion to pay the bills. Karl seconded the motion; all yes. Advised the Board that we should go over the Temporary Budget as it has to be submitted to the County Auditor by July 20<sup>th</sup>. The Board and the Fiscal Officer discussed the Temporary Budget which included the proposed renewal/replacement of the Cemetery levy this year. Mike Cliff made a motion to send the Temporary Budget to the County Auditor. Karl seconded. All yes. Mike made a motion to hold a meeting to work on the Permanent Budget for 2023 on July 27<sup>th</sup> at 8 am at the Township Garage. Karl seconded. All yes.

**CORRESPONDENCE:** 1) Chris got an email from a Plymouth resident about Hadlock Road in the Ashtabula Twp section. The concern was about trees coming down and threatening power lines. 2) Karl got a call from a resident on Reed Road about the ditch north of the tracks. He will advise her that if we clean out her ditch any more, and N Kingsville doesn't clean their end it will only back up more. 3) Lastly, Sharon got a call from BWC about an employee of the Fire Department, Andrew Arth. He was injured at a house fire in Monroe Twp. On July 1<sup>st</sup> and has filed a claim. Dave West reported that he was off for one or two shifts. The Board and the Fire Chief discussed ideas to promote better health for department members. 4) Mike got correspondence back from the Mayor of N Kingsville with very little resolution to the complaint while providing mutual aid. Chief West added that we do have a signed Mutual Aid agreement with them and presented a copy to the Board. 5) Sharon received correspondence from Jackie with the Board of Elections asking to give instructions to Chris about setting up for the August 2<sup>nd</sup> Primary on the 29<sup>th</sup>. 6) Mike spoke to Attorney Mike Meaney who said the next step is to take care of the mobile home. He is busy and it will take time to resolve it. The mobile home is on the neighboring property, but is not titled in that owner's name.

**DEPARTMENT REPORTS:** All department reports will be attached to the minutes. **Road:** Mike thanked Chris for trimming trees, road side mowing, and catch basins. Guard rails are done and sprayed. Fox Road should be done soon. Crack sealing went well. The Board asked Chris if while they are doing Fox, could they also do Arbor and Creamer. Chris said he could ask. The Board and Chris discussed other paving options. They asked Chris to find out if NES is interested and if not can Suit-Kote give us a better price if they're in the area. **ZONING:** Mike DeFazio said the BZA hearing went well. The Cleveland Museum attended and were satisfied. **FIRE/EMS:** Total calls year to date 571, of which 472 are EMS calls and 198 are mutual aid calls. Dave reported receiving a small grant for about \$675.00 from Department of Public Safety. They have drastically reduced grants this year. Dave reported that our internal department has scheduled a Strategic Planning Session on August 20<sup>th</sup> from 8 to 10 at the Township Garage. Lastly, Dave reported that we lost three sections of hose at the fire in Monroe. Monroe has agreed that they would pay to replace the nozzle lost.

**OLD BUSINESS:** 1) The June 28<sup>th</sup> sewer meeting was canceled and it was discussed how soon we could reschedule with the Commissioners. 2) Jim said on June 23<sup>rd</sup>, he went to the Health Advisory Committee meeting and the selected Bryce Heinbaugh to be on the Board. 3) Sharon brought up the

cemetery levy and said the Board needs to decide on either a 0,5-mil renewal or a 1.0 mil replacement levy.

**NEW BUSINESS:** 1. Mike made the motion to place a 1.0 mil replacement levy with an estimated revenue of \$35,000 on the ballot to replace the current 0.5 mil cemetery levy. Seconded by Jim. At the call of the roll. Mike Cliff-yes, Jim Branch – yes, Karl Brunell – yes. Motion carried. 2) Mike made a motion to have a work session on July 27<sup>th</sup> at 8 am at the Township Garage. The meeting will be with department heads and to begin working on the 2023 Permanent Budget. Seconded by Karl. All yes. Fiscal Officer to put notice in the Star Beacon. 3) Sharon asked the Board that if anyone has questions about the budget, to email them to her in advance. 4) Jim brought up that a resident on Reed Road had their mailbox damaged which led to a discussion on our policy for doing so. Township policy allows reimbursement of up to \$75. 5) Mike made a motion to contact the County Engineer for drawings and cost estimates in preparation for bidding out the finishing of the mezzanine. Jim seconded, All yes. 6) Mike asked Dave to start thinking about a realistic wish list of renovations for the fire station. 7) Mike made a motion to approve department reports. Seconded by Jim. All yes.

**PUBLIC COMMENTS/CONCERNS:** Dennis Huey 2975 Priest Street offered some river rock to be used at Lulu Falls Park at the stream crossings, Chris will arrange with Sharon Huey.

Karl Brunell made a motion to go into executive session with Dave West over a personnel matter, Seconded by Jim. At the call of the roll. Jim Branch – yes, Karl Brunell – yes, Mike Cliff – yes, Motion carried.

Mike Cliff made a motion to exit executive session Seconded by Jim. At the call of the roll. Jim Branch – yes, Karl Brunell – yes, Mike Cliff – yes, Motion carried.

Mike made a motion to adjourn the July 13, 2022 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

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Mike Cliff, Chairman

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Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 07/13/2022

### Departmental Updates:

- Runs to date (06/22/2022): +70 = 571
  - EMS - +58=472
  - Mutual Aid Provided-
    - Conneaut- +3= 27
    - North Kingsville- +21=124
    - Monroe - +1=8
    - Sheffield - +1=18
    - Plymouth - +3=21
    - Pierpont - =1
    - Ashtabula Township - 0
    - Ashtabula city - = 1
  - Total Mutual aid provided:+29=198
- Fire Station-
  - Cleaned inside of bays
  - Washed front pad
  - Cleaned leaves from gutter
  - Cleaned rugs from foyer
- Fire Inspections-
  - Started inspections.
- Employee Matters-
  - A. Arth - BWC incident on 7/1 : still off due to concussion.
- Schedule (Current)
  - Schedule 100% full with ALS coverage everyday.
  - Next shift sign ups will be sent out and returned by 07/28 ( we have elected to go month to month now )



- Recall / All Call -Unremarkable
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 10 total calls : 9 handled internally
  - Provided M/A : 3
  - Needed M/A(only one responder from KFD or HBOA) : 1
  - 2nd out calls: 1
  - 2nd out calls HBOA: 1
- Budget - 2021
  - Total EMS revenue: see attached(2022 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - MARCS grant 2022 - Still waiting on the base radio to arrive from the factory.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Gloves order arrived.
- Squad 619(First out)
  - Back in service after repairs made.
- Engine 621
  - Interior detailed post fire.
- Engine 611
  - OOS
- Squad 609(Reserved)
  - Needs to be checked by EVT due to possible fuel leak.
  - Moved to reserve in order to be serviced.



- Brush Truck 604
  - Unremarkable.
  
- EMS supplies -
  - Requested supplies from UH.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - Work night completed full checks on all trucks.
  - EMS training at UH CMC next Tuesday at 1900hours.
- ★ Departmental update-
  - Awarded EMS priority one grant for the total amount of \$675.25
  - ICC submitted an invoice for grant follow up.
  - Spoke with Monroe fire chief about assisting with replacement hose that was damaged at one of their recent fires.
    - He is going to ask their trustees.
  - Updated Medicount billing numbers. And submitted an increase for billing.
  - Composed budget changes as requested.
  - Received payment from fire incident billing.
  - Updated Knox box keys at Happy Hearts facility.
  - Spoke with ACNH about doing a live drill.
    - This will be a mock evacuation drill
    - Date TBD in August.

**ACTION NEEDED-**

- **Unremarkable.**

report ending 7/9/22 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Jul 11, 2022, 3:15 PM

Good afternoon,

Since the last report, I have taken 24 hrs of sick time (2 days for Father-in-law's funeral) and 17 hrs of vacation. My comp balance is still 93.63 hrs. We had 2 holidays. Jim and DJ each had 3 hrs OT on the 25th for a burial of ashes.

Mowing in the Cemetery, Park, ect. has slowed down. There was an interment of ashes on June 25th, July 6th, and July 7th. We had a full burial on July 5th.

Jim has been mowing roadside, intermittently.

We have all the stone for the chip seal on Fox. Geauga Highway Company said they may get to it at the end of next week.

Suit-Kote completed the crack seal work. They got almost as far as what they had estimated.

Do you still want to do any other chip sealing? Suit-Kote would like to catch us in rotation. The price did go up again. I'm thinking if we do any, it should be Arbor and either Creamer or Buie. Or, do we want another load of crack seal?

Risers were installed on Green Rd. Also, the plugged outlet pipe was fixed.

We trimmed trees on Dibble, Creamer, and Buie.

We cleaned ditch on Reed. While we were out there, we hit a mailbox. The property owner was obviously upset. I told him we would fix or replace the box with a standard box. Or, he could have a one time \$25 allowance to replace it with the box of his choosing. He told me that we needed to replace the box with exactly what he has. I told him I would ask you, since that is not the policy. I asked him for his contact information, which he never gave me. I've not heard anything else about it. This was on 6/29.

The F550, the John Deere tractor, and both Kubotas had oil changes. Currently one of the Kubota mower decks has an issue. Parts are ordered.

We got the bell out of the park and brought it back to the Garage.

Yard waste was emptied 8 times.

Thank you,  
Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report**

**June 21, 2022 - July 12, 2022**

### **Permits Issued:**

- # 813 Issued to Steve Kray @ 6160 Green Rd for swimming pool.
- # 814 Issued to Ashtabula County @ 2505 South Ridge Rd for fencing around baseball field.

### **Warnings / Inquiries/Violations:**

- Conditional Use hearing for manufacturing extraction on parcel (27-002-00-056-00) held June 30, 2022 @ 1830. KZBA approved Conditional Use Application.
- Variance application received from Tamera Miller @ 5937 Lake St to place a shed with insufficient side yard setback. Forwarded application and additional documents to KZBA.
- Violation notice for junk @ 6769 Reed Rd hand delivered on