

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING June 8, 2022

The June 8th, 2022, regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Vice Chairman, followed by the Pledge of Allegiance. Chairman Mike Cliff was present virtually. Karl made a motion to waive the reading of the May 25, 2022 meeting minutes and approve them as presented. Jim seconded. All yes. Copies of the minutes were available.

CORRESPONDENCE: 1) Sharon received a call from a North Wright Street resident asking about his septic. The trustees advised her to have him call the Health Department. 2) The Kingsville Public Library sent a thank you to the Township for the \$1,000 NOPEC grant which helped them to sponsor events. 3) Mike got a call from Tom Nelson expressing concern that the recent BZA hearing was not publicized. Mike spoke to Craig Stewart asking him to set up another hearing for June 23rd at 7:00 pm. 4) Mike said Doug Starkey, Director of Environmental Services would like to meet with one trustee to discuss the next step for the sewer project. 5) Jim was contacted by Brenda Lowery of the Baptist Church, asking if the Township could post events on the digital sign. 6) Mike was contacted by Kraig Bish of Green Road who expressed concern that the two catch basins in front of his property are undersized. He said that a previous road superintendent had promised to add risers. The trustees discussed whether or not the property owner should pay for them.

FINANCIALS: Karl made a motion to pay the bills. Jim seconded the motion; all yes. Sharon submitted the payoff for the Freightliner truck of \$35,860.92. She said that the CDs at the banks don't pay much interest and wouldn't it be wiser to use some of it to pay off the truck and save on interest? After a brief discussion the Board tabled discussion and will look into it. Sharon advised the Board that they will have to pass and sign a resolution for the ARPA funds. She spoke with the Grant Advisor, Paul Mann who said the total amount for Kingsville is \$179,208.40 of which we have received to date \$89,247.90. Sharon read the portion of the resolution that designates what improvements the monies will be used for, (Improvements to Township facilities : Administrative offices, restrooms, and common space for Township Road Superintendent and road department personnel at the township garage, and improvements to the Township Firehall, updated restrooms, kitchen area, and sleeping quarters to accommodate current and future paid part-time staffing). She also has the second resolution where the Trustees are in favor of the proposed sewer project at the I-90 interchange. Lastly, Sharon said that the Board needs to pass a motion to approve an addition to the UAN revenue account and Revenue Budget and appropriation account for the Lulu Falls Nature Trail. Sharon said she has not paid the OTARMA invoice. She just received the updated policy with a correction about unscheduled items. The new policy was sent to the Board, Chris and Dave.

DEPARTMENT REPORTS: All department reports will be attached to the minutes. **Road:** Chris said they got started on Fox Road today and will be back at it tomorrow. They didn't find the soft spots below the bad spots but they are digging them out, filling them with hard fill and topping off with hot mix asphalt. Mike asked if they could put fabric in the holes and Chris said they could piece it in. **Fire/EMS:** Karl looked at the report and noted the reserve ambulance is getting repairs. Mike updated the board on the Strategic Planning. He reached out to Roman Vencill who has committed and Denny Page who expressed interest. Karl said that Wes Cleveland is pretty sure. Chief West was going to reach out to the County Home. Sharon will publish it as a special meeting to be held on June 18th from 8 to noon at the Simak Welcome Center **Zoning:** No report submitted.

OLD BUSINESS: 1) Jim thanked Chris for completing the pre-application for the OPWC grant for Buie Road. 2) He also thanked the fire department staff for completing the surveys sent out by Will Anderson. 3) Jim brought up the Hometown Heroes banner saying the \$200.00 fee covers all costs to buy and install. He then asked the question, do we dictate designs or let the requestor choose? The Board decided on one design chosen by them. Sharon will let the Urch's know about the design. 4) Jim mentioned our OTARMA insurance. We need to make sure we have enough coverage. Revised paperwork was received late this afternoon. The Board discussed the need to re-visit unscheduled items to make sure we have enough coverage. 5) Mike wanted to thank the Road Department for helping out on clean up day. Karl thought we may need another dumpster. Karl was pleased with the Memorial Day Service and how nice the cemetery looked.

NEW BUSINESS: 1. Karl made the motion to approve a Lulu Falls line item in our appropriations account. Seconded by Mike. All yes. 2) Karl made a motion to approve \$1,800.00 in repairs to squad 619. Seconded by Jim. All yes. 3) Mike made a motion to give ODOT their dump truck back. Seconded by Karl. All yes. 4) Jim made a motion to go with Display Sales 30x60 banner, all banners to be the same. Seconded by Karl. All yes. 5) Jim made a motion to pass Resolution 2022-004 a joint venture in the American Rescue Plan with proceeds to be used for improvements to the fire station and township garage. Seconded by Mike. At the call of the roll, Mike Cliff-yes, Jim Branch-yes, Karl Brunell-yes. Motion carried. 6) Jim made a motion to pass Resolution 2022-005 in support of the development of sewers in the Accommodating Commercial District of the I-90 Interchange in Kingsville Township. Karl seconded, At the call of the roll, Jim Branch-yes, Karl Brunell-yes, Mike Cliff-yes. Motion carried. 7) Jim made a motion to reimburse Tony Zucharo for BZA postage of \$162.36. Karl seconded. All yes. 8) 463 runs to date. 386 are EMS and 146 are mutual aid. 9) Karl made a motion to add department reports. Jim seconded. All yes. 10) Jim wanted to thank the fire department for participating in Kingsville Elementary career day and the Edgewood Senior Parade. 11) Karl brought up the bell in the park, that it has been discussed and the need to save it along with the plaque for future use in the park. Karl made a motion to pay Ryan Lencl to remove the bell, plaque, and base from the park. Seconded by Jim. All yes. 12) Sharon asked about how we address Mike DeFazio on the Road Department. Karl made a motion to add Mike DeFazio to our part time, on call CDL list at a rate of \$18.00 per hour. Jim seconded. All yes

PUBLIC COMMENTS/CONCERNS: None

Mike made a motion to adjourn the June 8th, 2022 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Karl Brunell, Vice Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report

06/08/2022

Departmental Updates:

- Runs to date (06/08/2022): +36 = 463
 - EMS - +30=386
 - Mutual Aid Provided-
 - Conneaut- = 20
 - North Kingsville- +8=92
 - Monroe - =6
 - Sheffield - =16
 - Plymouth - +2=15
 - Pierpont - =1
 - Ashtabula Township - 0
 - Ashtabula city - = 1
 - Total Mutual aid provided:+10=146
- Fire Station-
 - Cleaned bay floors
 - Washed front pad and front of station
 - Cleaned out basement storage area
 - Washed back pad off
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - Camden Lee will be sitting this month for the EMT registry.
- Schedule (Current)
 - Schedule 100% full with ALS coverage everyday.
 - Next shift sign ups have been sent out and returned by 06/23 (we have elected to go month to month now)



- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 5 total calls : 4 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 2
 - 2nd out calls HBOA: 1
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 - All portable radios have been programmed and are in service now.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Ordered apparel has arrived.
- Squad 619(Reserve)
 - Will be scheduled for maintenance for the two front universals and bearings to be replaced.
 - Getting sent pricing on the two front hubs and U joints.
 - I am still awaiting prices. - \$1,764.40
 - Waxed.
- Engine 621
 - Waxed.
- Engine 611
 - OOS



- Squad 609(First out)
 - Waxed.
- Brush Truck 604
 - Waxed.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - Fire Training completed with NKFD
 - EMS training at UH CMC
- ★ Departmental update-
 - Proctored Paramedic class mock practicals over the last weekend.
 - Surveys - all members reported completed.
 - Statistical data has been obtained via the CAD and distributed.
 - 611 - being picked up by the purchasing company next monday.
 - Participated in the Kingsville Elementary career day.
 - Participated in the Edgewood High School Seniors Parade.

ACTION NEEDED-

- **Motion to approve cost of repairs to ambulance for \$1,764.40**

report ending 6/4/2022 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Tue, Jun 7, 2022, 2:43 PM

Good afternoon,

In the last two weeks, I used 5 hrs of vacation and 8 hours of comp time. My comp balance will be 101.63. Jim, Nate and I all worked 5.5 hrs OT for cleanup day.

I conducted two job interviews. We've had 4 more applicants from the Indeed ad, but only one good one. John Deck (retired Army) has Mondays, evenings, and weekends available, but said he is willing to take time off from his current job to come work here, with sufficient notice. He currently lives in Roaming Shores, but is moving to North Kingsville soon. He works in Burton, so this will be much closer to home.

Mowing in the Cemetery, Park, ect. is ongoing. We all spent time in Lulu, getting ready for Memorial Day. We had an incident of illegal dumping in the Cemetery. There was an interment of ashes on the 3d.

Jim is mowing roadside.

#8 slag for chip seal on Fox is ordered.

The OPWC pre-application for Buie Rd. was submitted to the County.

NES is proposing to start on Fox tomorrow. I've got stone and trucks lined up. Koski won't sell asphalt to NES for the patches and it's too far to haul it from Cleveland in small quantities. I am having Koski bill it to us and NES will pay for it. We should be Ok with drivers and labor, using Karl, possibly Mike DeFazio, possibly Craig Stewart with his truck, and having DJ Page start this week instead of next. NES is bringing an excavator, rollers, one truck, and another man or two.

North Kingsville has the grader. Since I started here, it has always had a hydraulic cylinder that leaked. The leak is now worse. Parts to rebuild the cylinder are around \$100, if it's only seals.

ODOT came to look at their truck. They probably want it back. They understand that they are not getting a plow back.

I put the roll spreader back together.

Chief West and I met with Ty, from the Sherman Group, about insurance.

Yard waste was emptied 8 times. I pushed it back over the hill twice.

Thank you,
Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

May 24, 2022 - June 6, 2022

Permits Issued:

- # 812 Issued to Matthew Lattimer @ 6058 Lake St. for an accessory use. (detached garage)

Warnings / Inquiries/Violations:

- Conditional Use hearing for manufacturing extraction on parcel (27-002-00-056-00) held June 1, 2022 @ 1830. KZBA approved Conditional Use Application.
- Inquiry received June 2, 2022 regarding the conditional use hearing not being advertised in the newspaper. Referred inquirer to the KZBA.