

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING May 11, 2022**

The May 11th, 2022 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Vice Chairman, followed by the Pledge of Allegiance. Mike Cliff, Chairman, was not present. Jim Branch made a motion to waive the reading of the April 27, 2022 meeting minutes and approve them as presented. Karl seconded. All yes. Copies of the minutes were available.

**CORRESPONDENCE:** 1) Sharon received notice from the Ohio Department of Taxation that the Township garage building is now exempt and we will receive a refund on real estate taxes paid on it during the past three years. The approval of two other parcels is pending. 2) Sharon got an email from OTARMA that our insurance premium will increase \$7,928.00 due to the increase in value of our inventory. 3) Jim was contacted by Tom Partridge with the Engineer's Office who had maps clearly showing that Wright Street Ext. is in North Kingsville. 4) Jim was contacted by the APL Director Mary Glauser about a 5K run and he explained that the township wasn't involved when it was done in the past. 5) Jennifer Bosley contacted Jim about putting a food truck in the park and he put her in contact with Mike DeFazio, in Zoning. 6) Karl received a call from a resident saying the ditch on Reed Road was not draining properly. Chris has taken care of it. 7) The library sent an invitation to the Grand Opening of their Education and Exploration Garden on May 21<sup>st</sup> at 11 am. 8) Karl received an inquiry from Sherman Insurance Group out of Chardon wanting to give us a quote for Casualty and Liability Insurance. The board thought we could send them information to get a quote.

**FINANCIALS:** Karl made a motion to pay the bills. Jim Branch seconded the motion; all yes. Sharon brought up the Ashtabula Chamber of Commerce membership invoice in the amount of \$250.00 – (table for next meeting). Also, Sharon asked if she could be reimbursed for Notary class- \$130.00 class & \$25.00 background check.

**DEPARTMENT REPORTS:** All department reports will be attached to the minutes. Zoning: Mike DeFazio and the board discussed allowing a food truck on occasion to use the park. It was decided to treat food vendors who have an Ashtabula County Health Department license, like any other group using the park because it isn't covered under Zoning. Mike then asked the board if the BZA had ever done site visits for properties in question. The discussion that followed pertained to how site visits should be conducted. It was thought they should be advertised, open and allow board members to ask questions. Mike said that he had a violation letter returned for resident who has a PO box in North Kingsville and he was not sure why. He will follow up on it. Finally, the S. Wright Street residents receiving a violation letter just had a baby, which is more important, but will take care of it. Road: Karl asked Jim if we heard back from the County Engineer. Jim said the total estimate for Buie Road is \$460,000 which means we would have to come up with \$230,000, which is steep. It would have to be spread over two years. Chris recommended splitting it up between two projects. No decision was made. Fire/EMS total runs to date 388. EMS 324. Mutual Aid 121. KIRC Report: Fred Pierce-Ruhland updated the board on the proposed sewer project. Lastly Fred proposed a letter and survey to go out to residents and businesses along the Rts 84 and 193 section where there is a Forced Main asking if they would like to pump into it with no obligation. The trustees responded that they would like to stay focused on the interchange project for now and consider something for downtown later since it is likely the line will pass through downtown.

**OLD BUSINESS:** 1) The township accepted a check for \$1,235.00 from Camden Lee for the remaining funds from the Eagle Scout project. The money will be for future work to Lulu Falls project. We need to find out which fund to put it in. Potentially it would be 'General Fund – Nature Trail'. Jim Branch to get the

check to Sharon to create a new fund for future donations. 2) Fox Road project – Chris still waiting for samples to come back. The road will be chip & sealed this year.

**NEW BUSINESS:** 1) Dave West said it is cheaper to test fire hoses in-house, but would need to hire extra help for two days. Jim made the motion to hire. Seconded by Karl. All yes. 2) Dave updated on the 1993 pumper truck on GovDeals auction site. It did not sell and he relisted it and cut the price in half and now has two bids up to \$2,600.00. Dave will consult w/ Dave Horton to get a price. 3) Jim said a Green Road resident asked him about the speed limit sign on that road. 4) Sharon gave an update on the ARPA report which was filed. 5) Jim made a motion to reimburse Sharon for her notary class. Karl seconded. All yes. 6) Jim said that he read in an email from Dave Thomas that we at some point must pass a resolution to accept the ARPA funds.

**PUBLIC COMMENTS/CONCERNS:** None

Jim Branch made a motion to adjourn the May 11th, 2022 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

---

Karl Brunell, Vice Chairman

---

Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 05/11/2022

### Departmental Updates:

- Runs to date (05/11/2022): +38 = 388
  - EMS - +29=324
  - Mutual Aid Provided-
    - Conneaut- +4= 18
    - North Kingsville- +11=76
    - Monroe - =4
    - Sheffield - +2 =15
    - Plymouth - +2=11
    - Pierpont - =1
    - Ashtabula Township - 0
    - Ashtabula city - +1 = 1
  - Total Mutual aid provided:+20=121
- Fire Station-
  - Washed from of station
  - Polished day room floor
  - Washed bay floors
- Fire Inspections-
  - Unremarkable.
- Employee Matters-
  - Received resignation letter from Jeffery Cook, FF/PM
    - For 4-5 months he was on a Leave Of Absence due to family constrictions
    - Recently he has worked a few shifts but again due to family situation he is moving to Solon where his wife works, and his FT job is closer to that.
  - Issued Chase Bobbitt a verbal warning for tardiness.
  - Had a call off due to a pet emergency but was able to have the shift covered.



- Schedule (Current)
  - Schedule 100% full with ALS coverage everyday.
  - Next shift sign ups have been sent out and returned by 05/20
  
  - Recall / All Call - Unremarkable.
  - Overnight Shifts
    - Unremarkable.
  - After hours / AUX / Second out calls:
    - 5 total calls : 4 handled internally
    - Provided M/A : 1
    - Needed M/A(only one responder from KFD or HBOA) : 1
    - 2nd out calls: 0
    - 2nd out calls HBOA: 0
- Budget - 2021
  - Total EMS revenue: see attached(2022 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - MARCS grant 2022 - Radios have shipped per dealer.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Ordered apparel for new employee.
- Squad 619(Reserve)
  - Will be scheduled for maintenance for the two front universals and bearings to be replaced.
    - Getting sent pricing on the two front hubs and U joints.
  - Need to replace the rear window one way decals due to them separating from the windows.
- Engine 621



- Interior deconded after the structure fire.
- Engine 611
  - OOS
- Squad 609(First out)
  - I have to purchase a new wheel cover for the pass side.
    - Getting a price on this as well.
- Brush Truck 604
  - Washed and bed cleaned out.
  
- EMS supplies -
  - Received the ordered equipment.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - Fire training was held at Sheffield
  - EMS training next week at UH CMC.
- ★ Departmental update-
  - Placed our 1993 Sutphen pumper on GovDeals.
    - \$5,000.00 starting bid.
    - There were no bids on the truck at the starting bid and it closed with no bids.
    - Was placed back to auction with a starting bid of \$2,500.00 it is currently at \$2,550.00
  - Received information from FireCatt, which does hose testing.
    - Info will be attached and a price will also be attached for discussion.

**ACTION NEEDED-**

- **Unremarkable.**

## report ending 5/7/22 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>  
to Mike, Karl, me, Fiscal

Mon, May 9, 2022, 3:14 PM

Good afternoon,

In the last two weeks, I used 8 hrs of sick time. My comp balance is still at 117.63. As we enter planting season, I'll be taking time off. I thank you in advance!

Voting booths were set up and taken down.

Ed Spencer was no call/ no show for two days. He quit on 4/27. Nate Krnac started afternoons for 2.5 hrs per day on 4/25.

Currently, nobody else has applied for seasonal/ part time work. I have multiple applicants for a full time position.

The first set of Cemetery flags have been picked up from the VFW. There is another set coming from the Neal Post. Jim and Nate have been busy mowing in Lulu. We have another footer order for fall. The water is on for the summer. The driveway has been graded and raked. I'm planning to cover it with new stone this week.

The Park, Presbyterian Cemetery, Firehall, ect., were all mowed.

We still need to mark the location to install the memorial stones for Lamson and Randolph, in the Park.

Suit-Kote estimates the crack seal work will be done on or about 6/3.

I made several calls for pricing on #8 blast furnace slag to use for chip seal. Arms Trucking has given me a price. ACME Resources, from Youngstown, is going to get a price for me. The product comes from different mills, but should be very similar.

I also inquired about a chip seal price from Geauga Highway Company (formerly NES), since they will already be on site for the repairs to Fox Rd. The report on the core samples is still not back. The last info I had was that Cem-base was waiting on the completion of the asphalt analysis. There is supposed to be a meeting this week, with myself, Gary (NES), and Justin (County), to develop a plan and set a timeline for the repair.

I contacted the N. Kingsville Street Dept. about Wright St. Ext. They still claim Wright St. Ext. is our road, along with a portion of the north/south stretch of Shirley. I sent an email to the County about the possibility of coming out to mark the right-of-way and municipal boundary in those sections? I've had no response yet.

I had a call about a speed limit sign on Green Rd.

I had a drainage complaint on Reed. I opened up the pipe under the railroad. At some point, we'll need to go back and clean roadside ditches.

We cleaned up along Kingsbury West and at the Lulu Falls Trailhead ahead of the dedication.

We got the OPWC estimate from the County for Buie Rd. If we break that into two phases, the first would be in 2023 & 24. That would consist of clearing, ditching, pipe work, and widening. Our share for 2023 would be about \$14,000 to pay for clearing and the purchase of pipe. Our share would be about \$87,000 in 2024, for the pipe installation, ditching, widening and seeding. Phase 2 would be the paving and shoulder restoration in 2025. Our share would be about \$129,000. Those prices are based on 100% contract work. Some of that could be out of pocket for labor and materials, depending on our employee status at the time.

We returned 8 sheets of OSB to Lowe's. We can use the other 2 sheets, the 2x4's, and screws.

Mower deck #197 required minor repair.

The John Deere tractor is back in service. The problem was a clamp on an oil line going into the cooler. Tractor was steam cleaned and maintenance was completed.

Annual fire extinguisher service was completed.

The largest holes in the driveway were patched.

The Sherman Insurance Group, LLC, is willing to provide us with a property and liability quote to compare with OTARMA, if we'd like. The agent is from Chardon. He is more than willing to come out and meet with Chief West, myself, and anyone else who would like to be a part of the discussion.

Yard waste was emptied 3 times.

Thank you,  
Chris Bradek  
Superintendent

# Kingsville Township Zoning Department

## Zoning Report

April 26, 2022 - May 9, 2022

### Permits Issued:

- None

### Warnings / Inquiries/Violations:

- Violation notice sent to 5817 Cemetery Rd. for disabled vehicles. (Resolved)
- Violation notice sent to William Allen & Carol Jean Davis for disabled vehicles and the accumulation of tires @ State Route 84 (parcel # 27-004-00-025-00) - notice unclaimed.
- Violation notice received @ 5860 S. Wright St. for disabled vehicles. (Resident will be resolving in the next week)

Received Commercial Conditional Use Application from Stewart Excavating for manufacturing extraction on parcel (27-002-00-056-00) Application and associated documents forward to BZA on May 6,2022.