

KINGSVILLE TOWNSHIP TRUSTEES REGULAR

April 27, 2022

SPECIAL MEETING

At 6:30 pm Chairman Mike Cliff called the Special Meeting to order and turned it over to Wil Anderson to speak with Kingsville Township officials and representatives from North Kingsville Village about a Strategic Plan for the Fire Department. He gave an overview of what a Strategic Plan is and what the benefits would be for Kingsville Township. He reviewed the steps in the process, then gave his background. Lastly, he touched on the need for cooperation between communities such as Kingsville and North Kingsville. This opened a discussion with those in attendance. The conclusion of most in the room is that we must do something. The status quo is not sustainable.

REGULAR MEETING

Chairman Mike Cliff called the regular meeting to order at 7:20 pm and did the Pledge of Allegiance. Mike made the motion to waive the reading of the minutes and approve them as presented. Second by Karl. All yes.

Correspondence 1) Sharon received an invoice from County Dispatch for \$12,191.70. It was already approved and is for one year. 2) Elaine Marcy brought up to him about trash on the Circle K property. Mike DeFazio has already spoken to them and it is being addressed. 3) John Repasky from Troop 11 requested the flower sale be put on the sign and Jim said it would be no problem. 4) Becky from ODNR got back to Jim about the Trail dedication on May 7th. 5) Karl was contacted by Sherry Wilpula about a sign on a guard rail about drugs for sale at a certain East Main Street address. Chief West already removed the sign. 6) Karl was contacted by Ryan Lencl about sealing the brickwork on the sign and offered to move the bell for the Township.

FINANCIAL REPORT: Mike made a motion to pay the bills. Jim seconded. All yes.

DEPARTMENT REPORTS: For the record, Mike reported 37 new calls for the Fire Department for a YTD total of 350 calls. Of those calls, 30 were EMS and 7 were fire related. Mutual aid calls: 2 to Conneaut, 7 to N. Kingsville, 4 to Monroe and 2 to Sheffield and Plymouth each (see report). Dave West reported that Brandon Arcaro is interested in joining the department. Dave also explained that the hydrant in the park has an automatic flow tester. Mike asked Dave if the fire engine has gotten bids online. He said it has about 600 views and 8 days left to run, but no bids. Mike DeFazio updated the board on the status of zoning violations. Chris had no update for Fox Road, nor any candidates to hire for part-time-seasonal help. The board discussed both Fox Road and the employment situation.

OLD BUSINESS: 1) The trail dedication will be at Lulu Falls on Saturday, May 7th at 10:00am. The Boy Scouts and ODNR will be there. 2) Jim asked Sharon about the cemetery levy. She advised that she does not have the resolution yet.

NEW BUSINESS: 1) Mike made a motion to hire Brandon Arcaro for the Fire Department as a fire fighter/EMT. Second by Jim. All yes. 2) Mike made a motion to post a job posting on Indeed not to exceed a cost of \$500. Second by Jim. All yes. 3) Mike made a motion to accept the stone bids from Simak Trucking. Jim seconded. All yes. 4) Jim made a motion to allow N. Kingsville to use our grader in exchange for hours owed. Karl seconded. All yes. 5) Karl made a motion to provide stone one time only for Wright Street Ext. and N. Kingsville to spread the stone. Jim seconded. All yes. 6) Jim made a motion to hold a special meeting about sewers on May 3rd at 1:30 pm in the County Commissioners chambers in Jefferson. Mike seconded. All yes. 7) Sharon to put meeting notice in the

newspaper. 8) Mike made a motion to contract with Wil Anderson to develop a Strategic Plan for the Fire Department for \$6,000. Jim seconded. All yes. 9) The board agreed to table road projects for now and review later at a work session. 10) Karl made a motion to approve the bid from Suit-Kote to do chip and seal not to exceed \$13,000. Seconded by Mike. All yes.

Public Comments: Fred Pierce-Ruhland 4352 Fox Road. He requested that the minutes of his committee's meeting be attached to these minutes. He updated the board on the work of the committee through a long discussion.

Motion to adjourn made by Karl. Seconded by Jim. All yes.

Michael Cliff, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 04/27/2022

Departmental Updates:

- Runs to date (04/27/2022): +37 = 350
 - EMS - +30=295
 - Mutual Aid Provided-
 - Conneaut- +2= 14
 - North Kingsville- +7=65
 - Monroe - =4
 - Sheffield - +2 =13
 - Plymouth - +2=9
 - Pierpont - =1
 - Ashtabula Township - 0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+13=101
- Fire Station-
 - Swept bay floors
 - Cleaned up around the perimeter of the bay
 - Cleaned the gear lockers.
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - Review application - Brandon Arcaro
 - He is a FF2 / EMT.
 - Currently on North Kingsville but due to personnel conflicts would like to move forward.
 - Is available to fill in shifts and cover night calls but currently works 3rd shift.
- Schedule (Current)
 - Schedule 100% full with ALS coverage everyday.



- Next shift sign ups have been sent out and returned by 04/29
- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 3 total calls : 3 handled internally
 - Provided M/A : 1
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 0
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 - No update, still awaiting radios to arrive.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Ordered apparel for employees that needed a few items.
- Squad 619(Reserve)
 - Will be scheduled for maintenance for the two front universals and bearings to be replaced.
 - Need to replace the rear window one way decals due to them separating from the windows.
- Engine 621
 - Exterior detailed and wheels were shined.
- Engine 611
 - OOS



- Squad 609(First out)
 - I have to purchase a new wheel cover for the pass side. The previous one separated.
- Brush Truck 604
 - Pump will be taken to Krays to get a PM completed.

- EMS supplies -
 - Ordered supplies from Boundtree Medical.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - EMS training at UH completed.
 - Next fire training held at NKFD sta.2
- ★ Departmental update-
 - Placed our 1993 Sutphen pumper on GovDeals.
 - \$5,000.00 starting bid.
 - Attended a demonstration for new fire software.
 - Inspections, inventory tracking, truck checks and training tracking.
 - Turned in the dispatching fees invoice and acknowledgement of contact.
 - Received info on the 2022 Ashtabula EMS symposium held at the airport.

ACTION NEEDED-

- **Motion to hire Brandon Arcaro to the part time roster/Auxiliary.**



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Apr 25, 2022, 3:15 PM

Good afternoon,

In the last two weeks, I used 8 hrs of sick time and had 2.5 hrs of OT as pay. My comp balance is still at 117.63.

Ed Spencer started working on 4/19.

Cemetery flags are ordered. The first of two sets is ready to pick up. Jim has done some mowing in both cemeteries. Ed and I started fixing the Driveway in Lulu. We have two footer orders for fall.

To date, I have 3 quotes for crack seal. I'll put them on the meeting table. Based on the discussion I had with these companies and the description of the work, I assume they are using different types of material. Hamilton and Suit-Kote are using the most similar type materials. However, their estimated usage varies greatly. Suit-Kote's minimum is 500 gal. They quoted 750 gal, which is one truck load.

To date, I have one quote for chip seal, using our stone. I will leave it on the table also. This would be the same as what we did in Miller Allotment last year, with the exception of the application rate. Last year they put the emulsion down at a rate of 0.43 gal/yd². We ended up losing more stone off of the road than I would have liked to. Brydle was done at 0.6 gal/yd² and held tight, over a coarse aggregate. I asked them to quote this year at 0.5 gal/yd². The slag was in the stone bid, but no price was quoted. I'll have to contact someone to secure that.

Potholes should all be patched now. We have cold patch left over. There are some low areas and shoulders that I want to build up using the rest.

I had a yard tile request on Buie. I explained to the guy about our application for OPWC money. He understands and is willing to wait, for now.

I talked with Tim Martin about the OPWC application for Buie. He said he thinks we made a good choice. They are working on an estimate. Given today's prices, Tim said we may want to break the project into two phases. The first would be clearing the right-of-way, changing the cross pipes, and ditching. The second would be sub-drain (if not already installed), widening the base, and paving/shoulder restoration. This would stretch the project out over at least one extra year and also stretch the out of pocket expense over more time.

I met with Cem-base and the County on Fox Rd. We agreed to have core samples taken for lab analysis (no cost to us). We met again last Wed. to do that. Lab results should be available by the end of this week. With the exception of the spot at the Township line, the general consensus is that the stabilization is holding. The problem appears to be deeper than the stabilization. The asphalt is supposed to be two inches compacted. We cored 12 locations. The depth of asphalt varied from 7/8" to 3". The average was around 1.5". At the Township line, there is a question of being light on Portland in the center of the road. This spot also appears to be a large area of fat clay. This means it's like concrete when it's dry and turns to mush when it gets wet. If we can get it dry and sealed, it would hold. After the lab results are known, and we establish responsibility, a determination will need to be made as to whether it would be more cost effective to dig and fill, or to restabilize the bad sections. Should Cem-base end up restabilizing, they have offered to stabilize the soft spots on Brydle, down to 12", for cost. Should we get to that point, I'll get a price. That also means we would need to re-top those areas within short order.

Yard waste was emptied 2 times.

Thank you!

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Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Chris Bradek <chris.bradek@kingsvilletwp.org>

Apr 26, 2022, 1:57 PM

to Mike, Fiscal, me, Karl

Addition to 4/23/22 report:

I received another quote for chip/fog seal. There are multiple options listed. We can pick and choose to get within the price range we are looking for.

On the issue of Wright St. Ext.: I contacted the County. The road clearly belongs to North Kingsville. North Kingsville claimed it was ours and that a part of Shirley was also ours. The Stump property sits wholly within the Township. This was probably the reason we used to do some maintenance over there. Do we want to pass the buck to North Kingsville? Do we want to work a deal with them to help out our resident? Do you want me to work something out with Tom Peters, or do you want to hash it out higher up the food chain?

Also on the topic of North Kingsville, they have asked to borrow our Grader. We owe them 12 man and 12 truck hours from installing the sub-drain on Fox. I think we could trade it out and be even.

Fox Rd asphalt: I went back through the bid packet and construction specs. I can't find any place that says 2" compacted. It only says 2". Compacted is implied. Based on my experience and a discussion I had with a different contractor, if the asphalt had been laid down at 2" then rolled it should be in that 1.5" range. The construction plans call for a total yardage of 635, which corresponds to this theory. Based on what I was told by the other contractor, for 2" compacted we should have laid down at 2.7". This would have added an extra 350 tons to the job. We went over the projected yardage, because the surface is too wide. The surface should have been 20' and we are averaging 22'.

Should I come to the meeting to discuss any of this in person?

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

April 12, 2022 - April 25, 2022

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Violation notice received for disabled vehicles @ 5470 Dibble Rd. (Property owner acknowledged notice. Disabled vehicles repaired). Resolved
- Violation notice received @ 5042 S Wright St. for multiple disabled vehicles. (No response from property owner). Unresolved
- Violation notice received @ 5860 S. Wright St. for disabled vehicles. (Resident acknowledged notice and will be resolving issue).
- Violation notice sent to J@E@A LLC for a disabled vehicle , as well as an accumulation of miscellaneous debris and junk @ 3017 W Main St. (Notice returned unclaimed)