

KINGSVILLE TOWNSHIP TRUSTEES REGULAR April 13, 2022

The April 13, 2022 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the March 23rd, 2022 meeting minutes and approve them as presented. Jim Branch Seconded. All yes. Copies of the minutes were available.

CORRESPONDENCE: 1) Sharon got a call from Pastor Sean O'Neal of the Gageville United Methodist Church, requesting use of the park by the Kingsville Ministerial Association on May 5th for the National Day of Prayer from noon to 1pm and further asked one of the trustees to attend so that they can pray for the leaders. 2) Karl got the same request from Brenda Lowery and will let her know also. 3) The chairman moved up public comments for the benefit of those in attendance.

PUBLIC COMMENTS/CONCERNS: 1) Fred Pierce-Ruhland of 4352 Fox Road. He advised the board that the CT Consultant study on sewers has been turned over to Environmental Services and our local committee has copies of the report. Fred said he is not going to say much until he gets questions back from the committee. The study has the Green Road Plant as the recommended option. Fred has asked the committee to have their questions back by the 20th for a meeting. Following that, they would like to meet with the trustees at the next township meeting. After that, they would look into the next steps to take. Mr Pierce-Ruhland and Mr. Horton discussed with the board the future of the committee and the importance of moving forward. Mike Cliff said that there is ARPA funds and perhaps Kingsville can get some funding. Next, Mr. Pierce-Ruhland brought up the road issues on Fox Road with portions breaking up in the west bound lane. Mike said that the contractor and County Engineer have assured us that they will be back out and make it right. Chris said the contractor is sending out people to collect core samples to determine what went wrong. We won't know what repairs are needed until they examine the cores.

CORRESPONDENCE CONTINUED: 4) Jim said David Radachy, Planning Director for Lake County announced the 2022 Planning and Zoning Workshop will be held June 24th. Jim attended it before and said Mike Defazio would like to go. It will be held at Punderson in Geauga County. 5) Jim also said the ACTA monthly meeting is April 21st. It will be at A-Tech and have break out sessions. 6) Jim said he was contacted by Mindy Bisbee, Mayor of North Kingsville about sewers. She would like to meet with Kingsville to see what we have done as they are interested in getting a study done. The board thought it might be good to meet with North Kingsville to look into doing a JEDD or Strategic Plan.

FINANCIAL: Sharon reported that the check came in from OPWC for \$170,000 for the Fox Road Project and it has been deposited into Andover Bank. Mike made a motion to pay the bills. Karl seconded the motion; all yes. Sharon asked about the Lowe's bill which included materials intended to board up the small house by the school. Mike said to pay the bill and we will get a credit when the materials are returned.

DEPARTMENT REPORTS: Mike DeFazio read off the current zoning violations that are the first group of disabled vehicles. The locations include 5042 S. Wright Street-no response, 5470 Dibble already responded, and no response from the other three. He also advised that the problem at 5849 State Route 193 has been resolved. Mike DeFazio also was asked by a resident this week if there is a way to get notice to the community about these violations in a proactive way. The board discussed the idea of an informational post card to make residents aware. Mike DeFazio thanked Jim Branch for creating a map to go along with a Conditional Use Permit Application. Mike DeFazio had correspondence with Monroe firefighters who asked if Kingsville could bring out the bucket truck to help them fix their flagpole. Lastly, Mike D. forwarded an email to Karl about a 5K

race the APL would like to have. Mike Cliff thanked the road department for restoring intersections damaged by snowplows, updating the inventory, and getting the dumpsters for cleanup day. Chris reported that Cline's have 8 sugar maples. The board had a long discussion on the trees in the park and tabled it for the time being because it was thought that we may be getting ahead of ourselves for future improvements proposed such as lighting, seating, and a new gazebo. Chris reported that there is only one stone bid. Also, Kinder Morgan will not bid, but requested a copy of the results. He also asked if chip and seal and crack seal are in the same line item. The board reviewed road items in the budget. There was discussion about the condition of various roads. Chris will have some cost figures for the next meeting. Total runs year to date are 313 of which 265 are EMS, 60 were in the last three weeks 88 were mutual aid calls to plus 13. Mike Cliff made a motion to accept the department reports and attach them to meeting minutes. Jim seconded. All yes.

OLD BUSINESS: 1) Mike Cliff reported that the cleanup of the small house by the school was completed and Mike Meaney met them there. We are waiting to hear back from him about the next step. Mike also asked him if he would be interested in contracting his legal services for other township matters. 2) Mike reported that the sewer study from CT Consultants is back and the least costly option includes a pumping station near the interchange. Dave Horton and the board discussed options at length. 3) Dave Horton asked if there are forms the zoning commission must fill out to receive their compensation. The commission needs guidance in the number of meetings, and other requirements. Trustees responded and simply said perhaps an email giving meeting dates and who attended and providing a roster. Finally, Dave Horton asked if we have any candidates as an alternate and Jim Branch indicated that he has a possibility.

NEW BUSINESS: 1) Mike made a motion to allow Kingsville Ministerial Association to use the Township Park for the National Day of Prayer on May 5th. Karl seconded. All yes. 2) Mike made a motion to have a special meeting on April 27th at 6:30pm and invite the Mayor North Kingsville to talk about the possibility of a strategic plan. Karl seconded. All yes. 3) Mike opened the stone bid which is from Simak Trucking and bids are as follows. Materials delivered to the township yard and all prices are per ton. #411 crushed concrete \$24.00. #304 crushed concrete \$22.50. #411, #304 Limestone \$22.55. #8, #6, #57 limestone \$25.55. Ice grits \$19.00. #8 washed gravel \$23.50. Screened asphalt grindings \$23.50. Asphalt grindings \$22.00. Following are priced to be picked up at the Simak yard. #411 crushed concrete \$20.00. #304 crushed concrete \$18.50. Ice grits \$15.00. #8 washed gravel \$19.50. Screened asphalt grindings \$19.50. Asphalt grindings \$18.00. 4) With regards to the fire truck, the board decided to hold off for now, decide about it later. Mike made a motion to decommission unit 611 the 1993 Sutphen Pumper and put it out for bid. Seconded by Karl. All yes. There was discussion about a possible future purchase of a fire engine. 5) Sharon advised the trustees that she found three parcels that are being taxed because previous applications for exemption had not been filed with the County Auditor. The applications have been submitted to the state and we should get reimbursements when accepted. The parcels are the land behind the cemetery, the lot next to the fire station, and the new garage itself. 6) Karl made a motion to hire as seasonal employees, Ed Spencer, D J Page, Granison Hill, and Nate Krnac, all part time as needed and at a rate of \$13.00 per hour. Seconded by Mike. All yes. 7) The board had more discussion about the trees and the park. They would like to explore developing a comprehensive plan for the park. Mike made a motion to rescind the previous motion to remove two trees and replace them with sugar maples. Seconded by Karl. All yes. 8) Karl advised that he has the guest speaker for the Memorial Day Service. It will be the Superintendent of the Developmental Disability Program. It will be at 8am with the Neal Post and he will check if the Edgewood band is available. 9) The board discussed options for renewal of the cemetery levy. The board would like to increase the cemetery millage from 0.50 to 1.0 mils. Sharon will prepare the resolution for the next meeting. Mike made a motion to increase the cemetery levy from 0.50 mil to 1.0 mil. Jim seconded. All yes. 10) Mike Cliff made a motion to pay Anna Thayne for an additional seven-

hour cost overrun on cemetery project. Karl seconded. All yes. 11) Jim Branch made a motion to hire Anna Thayne to do additional work on the cemetery up to 80 hours at \$15.00 per hour. Seconded by Mike. All yes. 12) Sharon advised the board that the auditing firm picked up two more boxes of records for the audit on Tuesday. 13) Jim received the application for the next round of OPWC Grants for road projects. Applications must be submitted by May 27th. Chris and the board discussed possible projects. Mike made a motion to apply for an OPWC grant to improve Buie Road. Seconded by Jim. All yes. 14) Jim made a motion to allow the Boy Scout Troop 11 to use the park on May 6th and 7th for their Mother's Day Flower Sale. Karl Seconded. All yes. 15) Jim brought up the need for a sign policy. He will investigate and bring ideas to the board.

Karl Brunell made a motion to adjourn the April 13, 2022 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

Michael Cliff, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 04/13/2022

Departmental Updates:

- Runs to date (04/13/2022): +71 = 313
 - EMS - +60=265
 - Mutual Aid Provided-
 - Conneaut- = 12
 - North Kingsville- +10=58
 - Monroe - =4
 - Sheffield - +3 =11
 - Plymouth - +3=7
 - Pierpont - =1
 - Ashtabula Township - 0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+13=88
- Fire Station-
 - Washed the front and rear pad
 - Cleaned bay floors
 - Washed bay door windows
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Schedule 90% full with ALS coverage everyday.
 - Next shift sign ups will be sent out on 04/22



- Recall / All Call - Placed a Recall on 04/09 for a structure fire in Sheffield and received two members. And three on the initial tone.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 9 total calls : 8 handled internally
 - Provided M/A : 2
 - Needed M/A(only one responder from KFD or HBOA) : 0
 - 2nd out calls: 1
 - 2nd out calls HBOA: 1
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 - No update, still awaiting radios to arrive.
- OTARMA
 - Fulfilled the 2021 grant and placed into service the ELK lifting cushion.
- Emergency Reporting System/Health EMS/Apps
 - Updated HEMS to the current version.
- Turnout Gear / Gear / apparel
 - Washed fire gear after structure fire.
- Squad 619(Reserve)
 - Power washed and detailed inside. Interior of the box was scrubbed and cleaned.
- Engine 621
 - Detailed inside post fire.
- Engine 611
 - OOS
- Squad 609(First out)
 - I have to purchase a new wheel cover for the pass side. The previous one separated.



- Brush Truck 604
 - All brake lines were replaced and rear brakes replaced. Truck is back in service.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Have a request from a resident that would like a Knox Box for his own house.
 - Looking into the options he will have for the residential boxes.
 - Update - I need to follow up with the resident.

- Monthly Trainings-
 - EMS training at UH next Tuesday.
 - Fire training - Completed vent training with NKFD
 - Mandatory new equipment training on the ELK lifting cushion.
- ★ Departmental update-
 - Spoke with Will Anderson in reference to strategic planning
 - Updated our 2019 FEMA grant that was needed from a bench audit.
 - Provided CPR class to Kingsville Public Library.
 - Received info on a HazMat tech refresher class in May.
 - Followed up with the insurance contact for the updated inventory list.
 - Attended the BWC MEGA safety council meeting.
 - Received the Stryker work contract for the lucas devices, still reviewing.

ACTION NEEDED-

- **Approval for Special meeting on the 27th at 1830hours.**
- **General discussion for next step for the 1993 Sutphen Monarch pumper at Kingsville Towing.**
- **General discussion on the next step for new truck specs.**

report ending 4/9/22 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>
to Mike, Karl, me, Fiscal

Mon, Apr 11, 2022, 1:51 PM

Good afternoon,

In the last three weeks, I have used 24 hrs of sick time and 8 hrs of vacation. My comp time still stands at 117.63. Jim and I each had 4 hrs of OT taken as pay.

We plowed snow and/or salted on the 27th-30th, and 1st, using about 8 tons of salt.

We received the rest of our salt for the 21/22 winter. That gives us 263.87 tons of our 250 ton order. We can be 10% over at the contract price. We have about 245 tons in the building now. I submitted, and received confirmation of, our 180 ton (+/- 10%) contract for 22/23.

Winter decorations have been removed from the cemetery. They have been disposed of, as of this morning. I'm working on getting new American and Ohio Flags. Grass is starting to grow. Jim is already doing some weedeating. I sold one grave.

I met with representatives of Suit-Kote and Russell Standard to discuss crack seal/ chip seal. I also sent emails to several other local companies regarding crack seal. I hope to have some numbers for the next meeting.

We got most of the berms and intersections fixed up from snow plow damage.

We should have stone bids to open.

I have worked on pricing our inventory for the insurance update. I have not finished yet.

I spent some time sorting old files from the clerk.

Dumpsters have been ordered for cleanup day. I got the same as last year.

We picked up supplies to board up the house by the school. Jim helped with the cleanup and we hauled the trash to the transfer station.

I conducted interviews for the seasonal positions. We had 4 applicants. Possible executive session to discuss hiring? Look for a separate email to the Trustees outlining my recommendations. There was only one person interested in the CDL/laborer position, and only for evening and weekend callouts, unless we want to make it a full time position. I did not interview him.

I called around for trees to put in the park. As of the 6th, Klyn had 8 trees available. They are a sugar maple cultivar called Green Mountain. They are currently 2" in diameter. They will get 40-50 feet tall with a spread of 35 feet. Price is \$224.00 each, picked up.

Yard waste was emptied 4 times.

Thank you,
Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

March 22, 2022 - April 11, 2022

Permits Issued:

- #810 Issued to Brothers In Law Construction for a covered porch @ 6220 Green Rd.
- #811 Issued to Jackson Construction for an accessory use (detached garage) @ 4217 Creek Rd.

Warnings / Inquiries/Violations:

- Garbage, refuse, and other debris @ 5849 St. Route 193. (Resolved).
- Violation notice sent to Robert Rocco for disabled vehicles @ 5470 Dibble Rd.
- Violation notice sent to Matthew Harnist @ 5042 S. Wright St. for multiple disabled vehicles.
- Violation notice sent to Thomas McCumber @ 5860 S. Wright St. for disabled vehicles.
- Violation notice sent to J@E@A LLC for a disabled vehicle , as well as an accumulation of miscellaneous debris and junk @ 3017 W Main St.