

KINGSVILLE TOWNSHIP TRUSTEES REGULAR March 9, 2022

The March 9, 2022 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Vice Chairman, in the absence of Michael Cliff, Chairman, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the February 23rd, 2022 meeting minutes and approve them as presented. Jim Seconded. All yes. Copies of the minutes were available.

CORRESPONDENCE: 1) Sharon received notice that the All County Trustee Meeting will be on March 19th and have an information session about the ARPA Funds. She will attend. 2) Sharon received an invoice for \$1,000 from Czup Funeral Home for an indigent death at 5772 Dibble, Apt A. The person is not buried in the township, but her husband has the ashes. Chris said it doesn't fit with our policy as the person has to be buried here and the maximum allowed is \$750. Sharon will notify the funeral home. 3) Sharon received an email from Kris Paolillo with the Auditor's Office advising us that we have a cemetery levy coming due for tax year 2021 and that it will have to be on the November election ballot. The trustees will need to pass a resolution to approve it going on the ballot. It currently is a 0.50 mil levy. The board discussed options. Sharon also informed the board that there is a 2.0 mil Fire/EMS levy coming due for tax year 2022 that could go on the November ballot or in June of 2023. Sharon will get with Kris to see numbers for renewal vs. replacement. 4) Sharon has not seen funds come in for either NOPEC grant. 5) Karl received a request from Tina Breland with First Baptist Church to use the park on April 15th from 5 to 7 pm for a Good Friday Service. 6) Jim reported that the township did not receive the ODOT Township Stimulus grant we submitted to have Dibble Road paved.

FINANCIALS: Karl made a motion to pay the bills. Jim Branch seconded the motion; all yes. Jim reported that he will submit the invoice to the state for reimbursement of the OPWC grant.

PUBLIC COMMENTS and CONCERNS: Joann Arnt from the Watkins Agency, our agent for OTARMA introduced herself and will work with Chris and Dave to update our inventories to update our policy.

DEPARTMENT REPORTS: Jim brought up pay rates for the fire department and will later go into executive session to discuss. Jim also mentioned a \$5,000 Walmart community grant for Fire Dept. We will apply for it. Chris reported that NES will come up and look at Fox Road to determine their liability. He said it is getting worse in areas. Jim asked Chris about pallet shelving for the garage. He can get steel framed shelving for \$1,900 delivered. Chris said the new roadside mower is functional. Jim noted there has been no response to ads. Zoning - letter sent to Mike Meaney – Court Date on 3/10/22 and he can be evicted on the 13th. Mike Meaney has indicated that there is no money in the estate to clean up the property. After the 13th, anyone living in the property can be arrested for trespassing. Mike DeFazio advised the board that the mailing address for the township on the auditor's record is still on Creek Road. Mr. Dennis Huey will check into the address change. All houses are gone next to the Circle K.

OLD BUSINESS: None

NEW BUSINESS: 1) Karl made a motion to allow Kingsville First Baptist Church to use the Township Park on April 15th- 5:00 pm to 7:00 p.m. Seconded by Jim. All yes. 2) Karl made a Motion to publish stone bid in the Star Beacon – on March 17th, 21st, 24th – Meeting on April 13th bids to be opened and voted on. Chris to get information to Sharon – Sharon will contact the Star Beacon. Jim seconded. All yes. 3) Karl made a motion to buy pallet shelving not to exceed \$2,000. Jim seconded. All yes. 4) Dave advised the board about the valve

problem in the rescue truck. 5) Jim read the up-to-date calls YTD 202 total, 170 EMS, and 61 mutual aid calls. 6) Karl made a motion to go to executive session to discuss employee pay rates. Seconded by Jim and at the call of the roll. Karl Brunell, yes. Jim Branch, yes. 7) Jim made a motion to come out of executive session and return to regular session. Seconded by Karl. At the call of the roll, Jim Branch, yes. Karl Brunell, yes. 8) Jim made a motion to set Fire Chief Dave West's hourly pay rate effective April 1, 2020 at \$20.67. Seconded by Karl. All yes. Jim made a motion to set the BLS Medics hourly rate at \$15.50 beginning April 1st and the ALS Medics hourly rate at \$18.00 beginning April 1st. Seconded by Karl. All yes. Jim made a motion to set Chris Bradek's new hourly wage effective April 1st at \$27.24. Seconded by Karl. All yes.

ADJOURNMENT

Karl Brunell made a motion to adjourn the March 9, 2022 regular meeting of the Kingsville Township Trustees. Jim Brunell seconded the motion; all yes.

Karl Brunell, Vice Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report

03/09/2022

Departmental Updates:

- Runs to date (03/09/2022): +31 = 202
 - EMS - +27=170
 - Mutual Aid Provided-
 - Conneaut- +3 = 10
 - North Kingsville- +5=37
 - Monroe - +2=4
 - Sheffield - +2=8
 - Plymouth - +1=3
 - Pierpont - =1
 - Ashtabula Township - 0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+13=61
- Fire Station-
 - Washed the front and rear pad
 - Cleaned bay floors from dirt due to road grime.
 - Organized shelving units
 - Organized hose rack and area
 - Called Aqua due to the standpipe in the engine bay leaking.
 - Due to being inside the station, EVT will have to replace the gate valve.
- Fire Inspections-
 - Started to form an action plan for scheduling inspections.
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Schedule 99% full with ALS coverage everyday.



- Next shift sign ups will be sent out on 03/25
- Recall / All Call - N/A.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 3 total calls : 3 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 0
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 -Radios ordered and grant acceptance ack.
- OTARMA
 - Sent in the inventory list to the given email.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(First out)
 - Unremarkable.
- Engine 621
 - Trash line switch for the electric valve needs to be replaced due to malfunction, currently working on finding a replacement for that.
 - Update: The replacement for that specific switch is very expensive so I am looking for a better alternative.



- Engine 611
 - OOS
- Squad 609(Reserve)
 - Unremarkable.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Received O2 tanks as requested.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - EMS training next tuesday
 - Fire training - TICs on the first in crew
- ★ Departmental update-
 - Currently working on submitting the 2022 SFM equipment grant-
 - Update: Grant submitted for 5 sets of turnout gear
 - Boosters meeting- Money allocated to buy new pagers that are MARCS compliant and has the backup VHF system as well.
 - Bought 8 pagers for \$3,190.00
 - Submitted the 2022 Ohio EMS Priority one grant
 - Asked J.Branch for assistance with a grant application for the Walmart Community Grant
 - Awaiting plan reviews for Circle K renovation.
 - See below for 2022 wages/salaries discussion



- ★ **ACTION NEEDED-**
 - **Unremarkable.**



2022 WAGES AND SALARIES

Board of Trustees,

You will find below the compensation that surrounding departments allocate to their part-time staff as well as projected run numbers so that we can better analyze the statistics for the possibility of increasing the pay for 2022.

<u>Department</u>	<u>BLS</u>	<u>ALS</u>	<u>RUN VOLUME(approx)</u>
Ashtabula Township	x	\$18	1900-2000
Conneaut	\$15.75	\$18	2700
Jefferson Rescue	\$15.30	\$18	1250
Plymouth	\$15	\$18	500
Monroe - Sheffield	\$15	\$17	450
Pierpont	\$16	\$18	350
Northwest AMB Dist.	\$17.50	\$21.50	3500
Saybrook FD	\$17.75	\$19.25	1800
Current KTFD	\$14	\$15	1000(998 in 2021)

Given the above information, I would like to open the discussion for an increase in wages for our part-time employees.

Thank you for your time and consideration.

report ending 3/5/22 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Mar 7, 2022, 3:14 PM

Good afternoon,

Since the last report, Jim had 3 hours off without pay for doctor's appointments. We had no overtime.

I attended the BWC online safety meeting. I completed the online pesticide recertification course.

Jim and I plowed snow and/or salted on the 23d, 25th, and 3d. We used about 13 tons of mixed material.

Fox Rd. is getting worse. I sent an email off to the County regarding the problem and our options. They were out to look at it. Their opinion is that there is water trapped in the sub-base that is not able to get to the side drain. They suggest we may need to put in french drains and patch the surface before we chip seal that section. We may also need to replace some of the base where it has broken up. They would like to be kept in the loop when we meet with NES. I've had no other communication with NES, as of this time.

The stone bid needs to be published, if it wasn't. I can alter the dates to reflect the new time schedule before it goes to the paper.

The John Deere tractor went to MoTrim. It is finished and the County is arranging to bring it back, possibly Wednesday.

Trucks and equipment were rinsed a couple of times.

We built some shelves for the garage and did some reorganizing.

I finally got some information on pallet racking. A 12' high x 4' deep x 16' wide, 3 shelf unit will cost about \$1700, picked up in Akron. It can be delivered for about \$200 extra. My plan is to put it along the back wall at the far end of the building. I want to be able to store many of the small items that are scattered about, taking up floor space. (kubota attachments, job boxes, fuel transfer tank, spare tires, ect)

Sheffield has returned the ODOT truck.

There have been no replies to the help wanted ads, as of today.

Thank you,

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Chris Bradek

Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

Zoning Report

February 22, 2022 - March 7, 2022

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Garbage, refuse, and other debris @ 5849 St. Route 193. (Ongoing).
- Violation notice sent to owner (Van Donahue) for garbage, refuse, junk, and other debris @ 6769 Reed Rd.
- Violation notice sent to resident @ 6769 Reed Rd. for garbage, refuse, junk, and other debris.