

KINGSVILLE TOWNSHIP TRUSTEES REGULAR February 23, 2022

The February 23rd, 2022 regular meeting of the Kingsville Township Trustees was called to order by Michael Cliff, Chairman, followed by the Pledge of Allegiance. Jim made a motion to waive the reading of the February 9th, 2022 meeting minutes and approve them as presented. Mike Cliff seconded. All yes. Copies of the minutes were available.

CORRESPONDENCE: 1) Jim received correspondence from the Friends of the Kingsville Library, advising they do not need the grant, but the library could use the funds for a July 16th event. 2) Karl got an email from Tina Breland with the Baptist church about requesting use of the park for services this summer. 3) Karl received a call from Debbie McCumber in regards to posting a notice for the Kingsville Little League on the sign in the park. 4) Mike got an email from Sheri Wawrowski regarding the house next to Kingsville Elementary. 5) Sharon received a letter from the Fair Housing Authority (FHRC) regarding a seminar on March 10, 2022 virtually at 9:00 a.m. – 11:00 a.m. tickets are \$15.00. 6) Sharon received a call from a Kingsville resident Erin Ryer at 5801 S Wright Street about the blue house next to her. They are pumping water out of the basement and it is flooding her yard and the other neighbor. 7) Sharon also got a call regarding the Website needs to be updated (still has Sarah's name as Fiscal Officer) and no minutes since 2021, Jim Branch will do the updates.

FINANCIALS: Karl made a motion to pay the bills. Jim Branch seconded the motion; all yes.

DEPARTMENT REPORTS: All department reports will be attached to the minutes. Mike made motion to approve reports and attach to meeting minutes. Jim seconded. All yes. Karl reported total calls year to date 171 calls of which 143 were EMS and 46 were mutual aid. Dave West to follow up with North Kingsville to see what their interest is in strategic planning for Fire & EMS services. Mike said that Mike Meaney is the executor of the estate of the house next to the school. A three-day notice has been posted on the building and we are waiting for a hearing. Mike advised Mike DeFazio to send a letter to Mike Meaney to clean up the property. Dave West mentioned the yellow house next to the Circle K. It looks like it is now abandoned. Mike DeFazio stated he has spoken to Mr. Allega. He said he has demolition permits and the two homes should be torn down when the weather breaks.

OLD BUSINESS: Mike Cliff made a motion to go into Executive Session regarding employee matters. Karl seconded. Roll call was made Jim, yes, Mike yes, Karl, yes.

Karl made motion to come out of executive session and return to regular session. Seconded by Karl. Roll call was made Jim-yes, Mike-yes, Karl-yes.

NEW BUSINESS: 1) Mike made a motion to advertise for seasonal workers for the cemetery at a rate of \$13 per hour. Karl seconded. All yes. Mike made a motion to advertise for part time road workers/plow drivers to be on-call. Must have either a class A or B CDL License at a rate of \$18-\$20 per hour. To be advertised in the Star Beacon and listed on the township website. Chris to collect the applications, interview applicants and make recommendations to the trustees. Jim seconded. All yes. Sharon to submit advertisement to the paper to run 2/26, 3/03, and 3/07. 2) Karl made motion to allow Kingsville First Baptist Church to use the park for Sunday services June 1st – August 31st from 9am to 1 pm. Mike seconded. All yes. 3) Mike made a motion to renew the health insurance plan effective May 1, 2022. Jim seconded. All yes. 4) Dave and Chris will send updated inventories to OTARMA. 5) Jim made a motion to rescind giving the \$1,000 grant to the Friends of the Library and award it to the Kingsville Public Library. Mike seconded. All yes.

PUBLIC COMMENTS/CONCERNS: None

Mike Cliff made a motion to adjourn the February 23th, 2022 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Michael Cliff, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 02/23/2022

Departmental Updates:

- Runs to date (02/23/2022): +31 = 171
 - EMS - +21=143
 - Mutual Aid Provided-
 - Conneaut- +2 = 7
 - North Kingsville- +4=32
 - Monroe - =2
 - Sheffield - +2=6
 - Plymouth - +1=2
 - Pierpont - =1
 - Ashtabula Township - 0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+6=46
- Fire Station-
 - Washed the interior of the doors
 - Cleaned bay floors from dirt due to road grime.
 - Northeast Overhead Door came and repaired a spring and cable from the engine bay door; the cable failed leaving the door not operational for a day. Door is fixed and operable now.
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Schedule 100% full with ALS coverage everyday.
 - Next shift sign ups will be sent out on 02/25



- Recall / All Call - N/A.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 3 total calls : 3 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 0
 - 2nd out calls: 0
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 - Received and submitted the signature page to release the funding.
- OTARMA
 - Awaiting awards listing.
- Emergency Reporting System/Health EMS/Apps
 - Updated to the latest versions.
- Turnout Gear / Gear / apparel
 - Placed order for apparel. .
- Squad 619(First out)
 - Cleaned the track system for the powerload.
- Engine 621
 - Trash line switch for the electric valve needs to be replaced due to malfunction, currently working on finding a replacement for that.
 - Update: The replacement for that specific switch is very expensive so I am looking for a better alternative.
- Engine 611
 - OOS



- Squad 609(Reserve)
 - Unremarkable.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Sent a request to UH for misc supplies.
- Medical oxygen -
 - Will be placing an order for tanks next week.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - EMS training completed
 - Next Fire training TBD
- ★ Departmental update-
 - Currently working on submitting the 2022 SFM equipment grant-
 - This will be for turnout gear and P25 pagers to replace outdated VHF pagers.
 - Spoke with the SRO to obtain a school radio to use during drills or incidents.
 - Update- Radio has been received.
 - Created a new account with the Ohio Dept of Public Safety to gain access to apply for the EMS grant.
 - Update- info has been submitted and I am waiting for confirmation.
 - Completed monthly fire drill at KELM.

- ★ **ACTION NEEDED-**
 - **Unremarkable.**

report ending 2/19/22 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Tue, Feb 22, 2022, 12:01 PM

Good morning,

Since the last report, no time off was taken. Jim and I both had overtime plowing snow and working on equipment. Jim took his 5 hrs paid. I took 0.5 hr paid and converted 10.5 hrs to 15.75 hrs of comp time, giving me a current balance of 118.38 hrs.

I attended the online safety meeting on the 10th.

Jim, Karl and/or I plowed snow and/or salted on the 7th-10th, 12th, 14th, and 18th-19th. We used about 22 tons of mixed material. 64.3 tons of salt were delivered to us. I had the grader out and winged back most of the berms on the 9th and 10th. Jim had the loader out and pushed back most of the intersections again.

We cut snow out of the berms and opened up some cross pipes ahead of the rain event last week. During the rain, I went out and cleaned the snow out of a few ditches to relieve flooding.

Unfortunately, Fox Rd. is starting to fall apart again. Currently, the worst spot is between Burriss and Kirk. I have been in touch with NES. They will be out when the weather breaks to have a look and see what can be done.

#16 is back in service. There is an issue with the spreader on the F550. Trivista is where we bought it. They contacted Buyers on Friday afternoon. Buyers' thinks the spinner motor has an internal short. A new one is on the way. The plow for the loader has been repaired. However, the lock is still not functioning properly. I'm still looking into a relief valve for that plow. Maintenance was performed on #05.

More of the sign grant order was received.

MoTrim is ready for our tractor. The County is going to haul it down tomorrow, and then go back and pick it up.

The new stone bid is on the meeting table.

I assume we are still going to hire a replacement for Scott. I would also like to advertise for a person to help Jim 3 days per week. That person's primary function would be to weedeat. I have taken the liberty to draft those ads as well. I have attached them for you to edit.

Please include Chief West and myself in the emails containing the minutes and financial reports, sent before each meeting.

Thank you,
Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

February 8, 2022 - February 21, 2022

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Garbage, refuse, and other debris @ 5849 St. Route 193. (Ongoing).