

KINGSVILLE TOWNSHIP TRUSTEES REGULAR February 9, 2022

The February 9, 2022 regular meeting of the Kingsville township trustees was called to order by Michael Cliff, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the January 26th, 2022 regular meeting and February 1st, 2022, work session and approve them as presented. Karl Brunell seconded. All yes. Copies of the minutes were available.

CORRESPONDENCE: 1). Mike received email for snow at South Ridge and Green Road and Donna Drive. 2)Karl got a call for snow on N. Wright Street and 3) Jim got an email for snow at the intersection of South Ridge and Wright Street. Everything got cleaned up. 4) Jim was contacted by Dominion Energy inquiring about roadway access permits to conduct work on their lines near Mill Street. 5) Jim received an email from Mr. Lynch commending the EMS for a quick response. 6) Genny Costanzo from NOPEC reminded us of the \$1,000 grant available for a community event and the amount could be doubled if we submit our request by February 15th. 7) Mike brought up the ARPA funds and the need to complete moving the money and submitting the paperwork by 2/11/22. Sharon will contact UAN. 8) Sharon received the insurance bill from OTARMA for \$17,412 which is higher than last year.

FINANCIALS: Transfers from Andover Bank to US Bank in the amount of \$180,117.00 to pay N.E.S. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

DEPARTMENT REPORTS: All department reports will be an attachment to the minutes. Mike made a motion to approve reports and attach to meeting minutes. Karl seconded. All yes. Mike Cliff asked Chris about his comp. time. The board agreed to reconsider the current policy and suggested 120 hours maximum comp. time and above that pay overtime. Chris currently has 198 hours of vacation accrued and 119 hours of comp time. Chris did not know how long it would take to repair the truck. He advised that Sheffield is using the ODOT truck and that the loader has a problem with a cylinder. Dave West advised the board that he was not notified by the building department or contractor about demolition of the corner building and his concern about establishing a safe collapse zone. He wants to try to prevent that in the future. Karl reported calls year to date fire and EMS 140 total, 122 EMS, and 40 mutual aid. Sharon advised the board that the plates for the 2005 truck are in.

OLD BUSINESS: 1). Jim asked if we have heard from Mike Meaney. Mike DeFazio said no. 2) Jim received an email from Auditor David Thomas about the second round of funding for ARPA with a sample resolution. We need to determine what we will use the funding for.

NEW BUSINESS: 1) Mike Cliff made a motion to apply the NOPEC Sponsorship grant to the Library Lawn Sale administered by the Friends of the Kingsville Public Library. Second by Jim. All yes. 2) Jim made a motion to pay the OTARMA premium for \$17,412. Second by Karl. All yes. 3) Karl made a motion to amend the employee policy manual to put a cap not to exceed 120 hours of comp time without board approval. Second by Mike, All yes. 4) Mike asked Sharon if she has everything for her office. She advised not yet as she has been busy learning the position. 5) Mike brought up that he was told that North Kingsville will be considering daytime staffing of their department. Dave West thought we had done 198 mutual aid calls to North Kingsville in 2021 and that they had responded to us about 20 to 30 times. The board entertained the thought to contact them to see if we could work out some kind of joint funding effort. The board is open to developing a strategic plan in conjunction with surrounding communities. 6) Jim brought up the annual NOPEC NEC Grant. Jim offered to serve as designee and stated we need to pass a resolution to receive the amount of \$3,823.00. Jim made the motion to pass Resolution 2022-003, A

RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED 2022 COMMUNITY GRANT, seconded by Mike. On the call of the role. Michael Cliff-yes, Karl Brunell-yes and Jim Branch-yes. Resolution passed. 7) Sharon advised the board that all trustees have received new credit cards from US Bank.

PUBLIC COMMENTS/CONCERNS: None

Mike Cliff made a motion to adjourn the February 9th, 2022 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Michael Cliff, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report

02/09/2022

Departmental Updates:

- Runs to date (02/09/2022): +38 = 140
 - EMS - +35=122
 - Mutual Aid Provided-
 - Conneaut- +2 = 5
 - North Kingsville- +11=28
 - Monroe - =2
 - Sheffield - =4
 - Plymouth - =1
 - Pierpont - =1
 - Ashtabula Township - 0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+13=40
- Fire Station-
 - Snow removal from front and back pads.
 - Cleaned bay floors from dirt due to road grime.
 - When backing the Engine in the bay door rolled down like it did before on the middle bay and the top of the engine pulled down the weather seal. Door is operational but the weather seal needs to be replaced // contacted Northeast Overhead Doors and the EVT for the time being adjusted the chain and spring so the door doesn't roll back again.
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - Camden Lee has obtained his Firefighter level two certification and is now active.
 - He is currently moving from trainee to active member on the AUX and is doing training to be cleared.
- Schedule (Current)



- Schedule 100% full with ALS coverage everyday.
- Next shift sign ups will be sent out on 02/25

- Recall / All Call - N/A.
- Overnight Shifts
 - On 02/03 - due to winter storm coverage.
- After hours / AUX / Second out calls:
 - 2 total calls : 2 handled internally
 - Provided M/A : 1
 - Needed M/A(only one responder from KFD or HBOA) : 0
 - 2nd out calls: 1
 - 2nd out calls HBOA: 1
- Budget - 2021
 - Total EMS revenue: see attached(2022 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 - Radios ordered and awaiting the signature page to submit to release the check.
- OTARMA
 - Awaiting awards listing.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Ordering new apparel for EVT.
- Squad 619(First out)
 - Unremarkable.
- Engine 621
 - Trash line switch for the electric valve needs to be replaced due to malfunction, currently working on finding a replacement for that.
- Engine 611



- OOS
- Squad 609(Reserve)
 - Front light bar LED lights were added and halogen rotators taken out. This upcoming weekend EVT will replace the rest of the bar and start with the rear.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - Fire training - borrowed a training prop from Plymouth for hose line deployments and packing to simulate pulling from the truck and repacking afterwards.
 - EMS - at UH next week.
- ★ Departmental update-
 - I wanted to thank the Road Department for assisting us during the winter storms that we've had, they were a great help.
 - Spoke with the SRO to obtain a school radio to use during drills or incidents.
 - Created a new account with the Ohio Dept of Public Safety to gain access to apply for the EMS grant.
 - SCBA annual flow testing was completed.
 - System for Awards Management annual renewal will be coming. (\$349.00)
 - 2019 FEMA grant - Our grant manager is working on a compliance follow up and awaiting the 2022 grant awards to come out.
 - We have two members that are in need of turnout gear due to one becoming a certified FF(none of our spare gear fits) and the other due to end of life expectancy/sizing. I will be asking the Boosters for assistance with this.
 - Sent in coordinated review process plans with the Building Department to be able to review building plans / permits.



- ★ **ACTION NEEDED-**
 - **Unremarkable.**

report ending 2/5/2022 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>
to Mike, Karl, me, Fiscal

Mon, Feb 7, 2022, 2:53 PM

Good afternoon,

Since the last report, no time off was taken. Jim and I both had overtime plowing snow and working on equipment. Jim took his 25.5 hrs paid. I took 3.75 hr paid and converted 22 hrs to 33 hrs of comp time, giving me a current balance of 102.63 hrs.

Jim, Karl and/or I plowed snow and/or salted on the 23d-29th and 1st-4th. We used about 13 tons of salt and 36 tons of mixed material. 21.5 tons of salt were delivered to us, more is on the way. I had the grader out and winged back all of the berms between storms. I also used it to plow on the 4th. Jim had the loader out and pushed back most of the intersections.

#16 is at Trivista for repair. The parts for the plow on the loader are here. The starter went out on the F550. It has been replaced and is back in service. #05 needed an exhaust repair and a new brake chamber. I didn't have time to work on it. Repairs were made at Phil's Garage (Kingsville Towing).

We had a meeting on the 1st to discuss the new boom mower. A decision was made to purchase a 21' rear mount boom mower with a joystick control and flail head. I'm waiting for the PO number to officially order the new boom mower. I have alerted MoTrim. They will begin production as soon as they get the PO. We are planning to have it here by May 1.

At one time, we talked about selling the mixed material we have. Is this something we still want to do? Another municipality asked me about it. My best estimate of our cost would be \$35/ton. We could, possibly, measure it by the scoop. Each scoop is about 2.5 tons.

We still haven't received the balance of the sign order from the ODOT grant. We are missing some of the nuts, bolts, and washers.

Thank you,

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Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

January 25, 2022 - February 7, 2022

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Garbage, refuse, and other debris @ 5849 St. Route 193. (Ongoing).