

KINGSVILLE TOWNSHIP TRUSTEES REGULAR NOVEMBER 24, 2021

The November 24, 2021, regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the November 10th regular meeting minutes and minutes were approved as read. Karl Brunell seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) Scott does not elect to continue his employee benefits. Going forward Scott will not have his benefits with IEN. 2) Brenda Lowery from Kingsville First Baptist Church asked if the December 12, caroling in the park can be added to the sign. 3) Join us for the swearing in ceremony on December 16, at 7:00 P.M. for the newly elected trustees at the commissioner's office. 4) Mike received an email regarding renovations for upstairs. Minimum of office and restrooms.

FINANCIALS: No transfers. Mike Cliff made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

OLD BUSINESS: 1) Mike DeFazio, Zoning Inspector, will work with the Prosecutor's Office regarding the property next to Kingsville Elementary. He will sign up to the Prosecutor's Matrix system to be able to do what needs completed and we are moving in the right direction. 2) ODOT Sign Grant – We are receiving the signs and bolts and are signing off on all invoices, ODOT is paying for everything, and the Ashtabula County Engineer will help install the main post. 3) GoToMeeting – regarding CT Consultants sewer study. Monday, November 30 at 3 P.M. with the county commissioners. 4) ODOT GRANT due November 19, 2021, asked for \$250,000 to repave Dibble Road. 5) Look at micro grinding Green Road on our own. 6) Dave West was in contact with both the north and south houses by Kingsville Elementary for open burning violations. 7) Discussion was held regarding a post made on the Kingsville Open Forum concerning property next to school. It was stated that we could look to see if it is in probate.

NEW BUSINESS: 1) Jim Branch made a motion to accept the department reports as addendums to the minutes. Karl Brunell seconded; all yes. 2) For the record there have been 880 calls YTD for Fire/EMS. 740 are EMS and 322 have been mutual aid calls. 3) Mike Cliff asked Dave West if he has the contract for dispatching with the county. Dave will scan and send. 4) It was recommended by Will Anderson, our grant consultant, that we look to replace the grass truck through FEMA's Assistance to Firefighters Grant (AFG) program. Discussion was held regarding if it was for Spring of 2022 that we will start the strategic planning. 5) Micro grinding Green Road at \$12,500 complete price includes out of pocket & in-kind costs. Labor or rental of sweeper from Simak, they will provide the labor. There was discussion regarding waiting until spring because of the cold. We can cold patch if need be. It is getting much worse and we need to know what we are getting into before we can fix it. Mike will reach out to county engineer, Tim Martin, to see what was done the last time in 2012. 6) Karl Brunell made a motion to allow the Kingsville First Baptist Church to use the sign to promote the activities on December 12 for the caroling in the park. Mike Cliff seconded. All yes. Jim Branch will email Brenda to verify information. 7) The boiler at the road department has been fixed. Karl recommended that Chris contact Ziegler for maintenance agreement going forward. HAVE or Ziegler for annual service. Sharon Huey mentioned agreement with HAVE is \$300 but not sure what Ziegler's annual service agreement is. Karl Brunell made a motion to proceed with Ziegler not to exceed \$300.00. Mike Cliff seconded. All Yes. 8) Discussion was held regarding Sharon's bond. She said she already has it. The trustees can renew theirs by calling our insurance company and have Wendy add you to the list. 9) For the record Sharon Huey has provided her results from the election and was sworn in on November 19th by Judge Harris. Sharon will start on December 1, 2021.

PUBLIC COMMENTS AND CONCERNS: 1) Michelle Cleveland thanked the board for the opportunity to serve the community and wishes Sharon and the Board of Trustees good luck.

Mike Cliff made a motion to adjourn the November 24, 2021, regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

Jim Branch, Chairman

Michelle Cleveland, Fiscal Officer



Kingsville Township Fire Department Meeting Report 11/24/2021

Departmental Updates:

- Runs to date (11/24/2021): +34 = 880
 - EMS - +31=740
 - Mutual Aid Provided-
 - Conneaut- = 17
 - North Kingsville- +7=196
 - Monroe - =51
 - Sheffield - +1= 20
 - Plymouth - +1=33
 - Ashtabula Township - 0
 - Ashtabula city - +1 = 5
 - Total Mutual aid provided: 322
- Fire Station-
 - Working with the boosters to replace the old dilapidated pressboard cabinets in the far bay, with new shelving units with plastic covers so that nothing is damaged when washing the apparatus.
 - Blews the leaves out of the bays.
 - Cleaned the Tool room and the rear of the far bay.
 - Replaced garden hose for washing trucks in main bays.
 - Placed an order on amazon for station supplies.
- Fire Inspections-
 - Re-inspection of -
 - Burger King
 - TA - store
 - TA - truck service
 - Phil's garage.
 - Inspected 84 videos with a re inspection scheduled.



- Employee Matters-
 - FF/EMT Cody Gulasey had a family emergency that he was required to leave town for and travel, his training will commence upon his return.
- Schedule (Current)
 - Schedule 98% full with ALS coverage everyday. New availability due back this friday.
 - Recall / All Call - Placed an all call for a working fire we responded AMA to in Sheffield, received 3 personnel.
 - Overnight Shifts
 - Unremarkable.
 - After hours / Second out calls:
 - 7 total calls : 7 handled internally
 - Provided M/A : 1
 - Needed M/A(only one responder from KFD or HBOA) : 4
- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 has been submitted.
- OTARMA
 - Waiting on confirmation on grant status.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(First out)
 - Due for yearly PM once 609 is completed.
- Engine 621
 - Due for yearly PM.
- Engine 611



- OOS
- Squad 609(Reserve)
 - Will be starting the lighting project this Saturday.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Received supplies from UH.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - AMHA has placed the Knox Box for the South Ridge Village Estates.
 - The New Apostolic Church will be ordering soon after approval in their meeting.

- Monthly Trainings-
 - EMS con-ed was in person at UH CMC.
 - Fire training scheduled as a joint training.
- ★ Departmental update-
 - Spoke with Will Anderson about grant funding for a new Engine.
 - It is his recommendation that due to the age of our current inservice engine along with no major repairs required there is a slim margin that we would be considered as a high priority for funding.
 - I did ask given the status of our second engine that is OOS, but again given we have a 2008 it is still well within NFPA standard and unfortunately the second engine also does not constitute high funding priority.
 - EMSAR contract has been submitted and awaiting contact to schedule the PM.
 - The 2022 dispatching contract has arrived, I will be signing and sending it back to the Sheriff's Office.
 - Delivered Notice Of Violation papers to houses north and south of the school.



- ★ **ACTION NEEDED-**
 - **Unremarkable.**

report ending 11/20/21 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal

Mon, Nov 22, 2021, 11:56 AM

Good morning,

Since the last report, I have used 16 hrs of vacation and 15.5 hrs of comp time.

Jim has been working at mulching leaves in the cemetery and park.

The old sign was removed from the park. The flower pots have been picked up and stored for the winter.

There was an interment of ashes on the 12th.

Aqua completed the tap on South Wright. They failed to follow the procedure outlined in the Highway Use Manual. Because there was no bond or escrow, I'm not sure if we have any recourse. I have been informed by an outside source that Aqua is planning a dig on Sheldon to repair a leak.

I opened up some drive pipes on Reed that were clogged with leaves.

I talked to the North Kingsville Street Dept. They are onboard with milling Green Rd. and are willing to provide labor. They suggested we may be able to rent a sweeper from Simak.

I had a call about broken asphalt, from the edge of the road, in a driveway on Mill St. I went out and shoveled it up.

I took two loads of mixed material to Plymouth. To satisfy our obligation, we are to provide them with 22 tons of ice grits for Hadlock. They accepted 14 tons of mix this year.

Jim was out early on the morning of the 15th, slushing the roads off. We were both in early Friday. I salted the bridges on S. Wright and Creamer, as well as the hills on Brydle. I used about 1 ton.

We have been taking delivery of the components ordered through the sign grant. One of the orders was incorrect. We are waiting for a resolution on that.

The spreader for the F550 has been ordered.

Jim did the maintenance on the chainsaws. We had one of them repaired at Kray's.

We replaced a broken light on the backhoe.

The new security system is active.

The boiler leak has been repaired by Bob Anchor Plumbing. The bill should be under \$500. They highly recommend a full service in the spring. They are not able to do it, as they don't have the software to interface with the boiler.

Yard waste was emptied 10 times.

Thanks,

Chris

Kingsville Township Zoning Department

Zoning Report

November 9, 2021 - November 22,2021

Permits Issued:

- # 802 Issued to Bartlett Signs Inc. for two (2) commercial signs @ 6119 Lake St.

Warnings / Inquiries/Violations:

- Garbage, refuse, and other debris @ 5849 St. Route 193. (Ongoing)