

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR NOVEMBER 10, 2021**

The November 10, 2021, regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the October 27th regular meeting minutes and minutes were approved with corrections. Karl Brunell seconded the motion; all yes. Minutes were available.

**CORRESPONDENCE:** 1) Scott wants to continue employee benefits. This will be 100% paid by Scott. Mike Cliff will update and complete the documents to submit them. 2) Mike Cliff received an email from Hiram Lynch. Sign looks great and he gave some examples to replace the gazebo. 3) Mike Cliff received an email regarding the federal systems Firefighter Grant. Asked if we will be applying for that. 4) Karl Brunell received a text from Brenda Lowery from Kingsville First Baptist Church regarding the use of the gazebo in December. 5) ODOT- regarding Sign Grant delivery. The signs, nuts and bolts have been delivered. ODOT is paying for them. 6) Approval was received from the Auditor of the State to extend our audit to November 30<sup>th</sup>. 7) NOPEC – Natural gas notices will be sent to the residents of Kingsville for the record. 8) County Commissions to set a Go to Meeting for November 30 at 3:00 PM. 9) Michelle Baker called regarding the yellow house next to Circle K in Kingsville.

**FINANCIALS:** No transfers. Mike Cliff made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

**OLD BUSINESS:** 1) Meeting set up with Courtney from the Prosecutor's Office was held on Monday, November 1, 2021, at 3:00 P.M. to discuss the property next to Kingsville Elementary. She promised to work with us and her staff to make sure the property would be cleaned up. Lots of information was given as to ways that we can finally have things taken care of. Mike felt good about the meeting. Mike DeFazio asked if we could post a legal notice in the paper regarding the property next to Kingsville Elementary. 2) Sign in the park is complete. We received the final invoice to be paid. Discussion was held regarding how to post information on the sign and who would be responsible to keep the sign up to date. The computer will be kept at the garage so it is easy to get to. 3) Discussion was held regarding taking the old sign down. 4) Jim Branch cancelled the Windstream account online for the old 992 number. 5) Jim Branch contacted the new Verizon contact regarding setting up a new account and transferring the fiscal officer's number to a cell phone. 6) ODOT GRANT due November 19, 2021. Grant allows for multiple applications. Need to submit an application for each project. For example, an application is needed for each sidewalk, road, etc. Discussion was held regarding possible projects and locations within Kingsville. Chris quoted \$12,500 to micro grind Green Road. \$74,000 to chip/seal multiple roads in Kingsville. Sidewalks were also discussed. Chris researched for quotes and Jim looked into the Grant information.

**NEW BUSINESS:** 1) Jim Branch made a motion to accept the department reports as addendums to the minutes. Karl Brunell seconded; all yes. 2) For the record there have been 846 calls YTD for Fire/EMS. 709 are EMS and 312 have been mutual aid calls. Jim commented on a job well done on saving \$7,400 for lights for squad 609. 3) Mike Cliff made a motion to hire Will Anderson to help apply for grant money for station improvements, fire truck and engine. Dave West said he has already started the research. Jim Branch seconded. All yes. 4) Mike Cliff made a motion for a contract at \$1,980.00 to complete the annual maintenance on the stair chair, two PMs on equipment with unlimited call outs, covers any parts and labor. It is like an all-in-one packet. Jim Branch seconded. All yes. 5) Mike Cliff made a motion to send in ODOT Grant for micro grinding Green Road at \$12,000. To chip and seal roads in the Kingsville Township at \$74,000. Karl Brunell seconded; all yes. 6) Karl Brunell asked what the planned projection to replace #609 ambulance. No mechanical issues, no issues with the body. Ambulance #609 is from 2002. Great job on maintaining things. 7) Mike Cliff made a motion to purchase a 1-ton salt spreader for \$6,384.00 from Cerni. Jim Branch seconded. Discussion was held that by purchasing this salt spreader we will save both time and money. Discussion was held regarding the funds we received from selling the items that were recently sold on Gov Deals. Motion carried. Jim yes, Mike yes, Karl – no. 8) Karl Brunell made a motion for the Kingsville First Baptist Church to use the park on December 12 for the caroling in the park. 9) USDA Grant is being offered. We should qualify if we fall under the threshold. We definitely fall under the threshold for population. Jim Branch will apply for the grant for the Kingsville Board of Trustees. 10) Mike Cliff made a motion to have Will Anderson to lead a group made up of stake

holders in the community to make sure we meet the needs of the township when spending grant money. Jim Branch Seconded. All yes. 11) Mike DeFazio said he had no new business. 13) Jim Branch mentioned having the boiler leak fixed at the road department. Karl mentioned NEOH Plumbing did boiler work at Buckeye Local Schools for him. Ziegler for maintenance agreement going forward. Karl will talk to Chris. Item will be tabled for now.

**PUBLIC COMMENTS OR CONCERNS** – Sharon Huey will meet with Joanne Clapp on November 11<sup>th</sup> at 9am.

Jim Branch Karl Brunell made a motion to adjourn the October 27, 2021, regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

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Jim Branch, Chairman

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Michelle Cleveland, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 11/10/2021

### Departmental Updates:

- Runs to date (11/10/2021): +43 = 846
  - EMS - +38=709
  - Mutual Aid Provided-
    - Conneaut- +4 = 17
    - North Kingsville- +12=189
    - Monroe - +1=51
    - Sheffield - = 19
    - Plymouth - +2=32
    - Ashtabula Township - 0
    - Ashtabula city - = 4
  - Total Mutual aid provided: 312
- Fire Station-
  - On work night, crews detailed the trucks and the bays of the station.
  - Blews the leaves out of the bays.
- Fire Inspections-
  - Inspection scheduled for New Apolistic Church on friday
- Employee Matters-
  - Unremarkable.
- Schedule (Current)
  - Schedule 100% full with ALS coverage everyday. New availability due back this friday.
  - Recall / All Call - Unremarkable.
  - Overnight Shifts
    - Unremarkable.



- After hours / Second out calls:
    - 9 total calls : 7 handled internally
    - Provided M/A : 2
    - Needed M/A(only one responder from KFD or HBOA) : 2
  - Budget - 2021
    - Total EMS revenue: see attached(2021 EMS revenue)
      - Payment summary.
  - Computer Aided Dispatch / MARCS
    - Unremarkable.
  - OTARMA
    - Waiting on confirmation on grant status.
  - Emergency Reporting System/Health EMS/Apps
    - Unremarkable.
  - Turnout Gear / Gear / apparel
    - Ordered C. Lee apparel from Sports and Sports.
  - Squad 619(First out)
    - Unremarkable.
  - Engine 621
    - Unremarkable.
  - Engine 611
    - OOS
  - Squad 609(Reserve)
    - See below.
  - Brush Truck 604
    - Unremarkable.
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- EMS supplies -
    - Requested supplies from UH to replenish current stock.
  - Medical oxygen -



- 6 Main O2 tanks delivered.
- Knox boxes-
  - Waiting on AMHA maint. To install.
- Monthly Trainings-
  - EMS online Con-ed
  - Fire training scheduled as a joint training.
- ★ Departmental update-
  - Spoke with Will Anderson about grant funding for a new brush/utility truck
    - Currently the AFG period is open and brush trucks are a high funding priority.
    - Just like our last AFG prices will be \$2,000 + \$1,000 // the \$1,000 is the management fee if awarded the grant.
  - Spoke with our EMSAR representative about scheduling yearly PM on our cots, power loads and stair chairs..
    - Currently with last year's prices we spent \$1,333.73 on ONE annual PM for equipment and cost included are parts and labor.
    - New contract is for TWO PM's a year, parts are included and labor with unlimited repair calls annually. Actual cost for new contract is \$1,980.00
  - At the beginning of the year I acquired pricing on replacing the older and outdated emergency lighting equipment on our older squad 609, this upfitting of lighting came out to be \$7,400.00 approximately.
    - Recently in conjunction with Kevin Emery and the ops manager at CCAN, we were able to as a department be given LED emergency lighting that would complete the upfitting on the older squad to all LED emergency lights.
    - Saving the department the money by stripping the lights from ambulances deemed OOS by their management.(due to blown motors, crashed units etc)
    - Our EVT will be replacing and wiring all the lights over the next few weeks once his other project is complete.
- ★ **ACTION NEEDED-**
  - **Approval to hire Will Anderson for FY2021 AFG for a new brush truck at the cost of \$2,000.00 + \$1,000.00 if awarded.**



- **Approval to contract with EMSAR at the cost of \$1,980.00 for TWO PM's on equipment.**

## report ending 11/6/21 Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal

Mon, Nov 8, 2021, 10:16 AM

Good morning,

Since the last report, there has been no time off. I had 2.5 hrs of overtime at the last meeting.

We put up and took down the voting booths.

I helped set the stone tops on the new sign in the park.

Jim is still mulching leaves. I figured this week yet, then as needed through the end of the month.

Aqua was found digging on South Wright without a permit. They were going to hammer out the asphalt. I advised them of our policy. They were told they needed to saw cut the pavement and backfill with new material, which they did. They have submitted an incomplete permit for another job. It's on the meeting table. However, they may be done before the meeting Wednesday.

Kingsbury West has been opened up to the edge of the river. There is still no easy way down to the water, but you can get to it.

We fixed a banner on Mill St.

Micro milling Green Rd. will cost about \$12,500.

I made arrangements with Plymouth to get them the ice grits for the year.

The 992 tractor is back in service.

#05 got a new rear rim. One of the original rims was found to have several cracks.

The trac-vac blew a tire. It was replaced.

Jefferson Township returned our rotary ditcher that goes with the boom mower tractor.

I have priced stainless steel, electric drive, under tailgate spreaders. Two of the quotes I received were installed prices. Two had the spreader and installation separated. I will give them to you as installed. If you want, we can probably install it here. Installation cost from the dealers ranges from \$800 - \$1020.

Meyer: limited supply in the warehouse. Price from Pyramid Truck Equipment, Austinburg: \$6800.

Buyers/SaltDogg: limited supply in the warehouse. Price from Cerni, Painesville: \$6384. Price from Kalida Truck and Equipment, Toledo: \$6800. -10% discount on the spreader through Sourcewell.

Swenson: 100 day lead time. Price from Kalida Truck and Equipment, Toledo: \$7900. -20% discount on the spreader through Sourcewell.

Henderson: 90 day lead time. No price yet, but coming direct from Henderson, Bucyrus.

Both Pyramid and Cerni have said, if we want one don't wait! Cerni said there are only 6 available.

Warranties are all one year. The online reviews I have read say, it doesn't matter which brand you own, keep an extra spinner motor on hand.

While it would be nice to have the option to spread salt with the F550, I don't think this is an investment we need to make. I think that with myself, Karl, and possibly another person, we shouldn't have any trouble covering any weather events this winter.

Have quoted \$520 to fix the water leak in the boiler system, plus \$300 for the annual service. They have not given me a time frame to complete the work. Zeigler is a \$35 service call + \$165/hr. They can't be here until late next month.

We spent some time organizing the garage to get everything in for winter.

New sign posts were delivered.

Yard waste was emptied once.

Thank you,  
Chris

# **Kingsville Township Zoning Department**

## **Zoning Report**

**October 26, 2021 - November 8, 2021**

### **Permits Issued:**

- # 800 Issued to Lawrence Adley @ 6379 River Rd. for an accessory building.

### **Warnings / Inquiries/Violations:**

- Garbage, refuse, and other debris @ 5849 St. Route 193.  
(Unresolved)