

KINGSVILLE TOWNSHIP TRUSTEES REGULAR OCTOBER 27, 2021

The October 27, 2021, regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the October 13th regular meeting minutes and minutes were approved with corrections. Mike Cliff seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) Meeting set up with Courtney from the Prosecutors Office for Monday, November 1, 2021 at 3:00 P.M. to discuss the property next to Kingsville Elementary. 2) Email and voicemail received from Fred Pierce-Ruhland regarding the sewer study and design plans for the sewer. 3) Scott Burdine's formal resignation was received and read. 4) Message received from the new Verizon contact regarding setting up the new account. 5) John Ringer asked if it would be okay to place a sign in the park regarding the hiring event they are hosting. 6) Board of Zoning Appeals not at full staff, Sean Wasson of Cemetery Road agreed to be a part of the board.

FINANCIALS: No transfers. Mike Cliff made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

OLD BUSINESS: 1) Update was given on the sign in the park. Karl Brunell spoke with Ryan Lencl. He will be working on the sign October 28th. Chris will meet with him and assist where needed. 2) Lulu Falls Trail – Camden Lee has completed the project and his papers were signed for his Eagle Scout Project. The bench has been placed and it is secured so people cannot remove it. The key was given to Chris. Discussion was held regarding having a ceremony and a ribbon cutting event to celebrate the opening of the trail. 3) ODOT GRANT due November 19, 2021. Grant allows for multiple applications. Need to submit an application for each project. For example an application is needed for each sidewalk, road, etc. Discussion was held regarding possible projects and locations within Kingsville. Chris was going to drive the roads to see if there were roads that should be added to the list. 4) Karl Brunell discussed the request that Chris had to purchase a new plow blade for truck #16.

NEW BUSINESS: 1) Jim Branch made a motion to accept the department reports as addendums to the minutes. Karl Brunell seconded; all yes. 2) For the record there have been 803 calls YTD for Fire/EMS. 671 are EMS and 293 have been mutual aid calls. Karl commented on a job well done. 3) Mike Cliff made a motion to purchase a new snow plow blade cutting edge kit at \$1377.00. Jim Branch seconded. All yes. 4) Karl Brunell made a motion to hold a work session on Monday, November 1 to meet with the County Prosecutor. Mike Cliff seconded. All yes. 5) Jim Branch questioned whether Provident insurance was used in the past. We could not find information regarding this in the UAN. It was decided not to take part in ACCESS at this time. We have other policies in place that do the same thing. 6) Mike Cliff made a motion to formally except Scott Burdine's resignation as of October 15, 2021. Karl Brunell seconded. All yes. 7) Karl Brunell made a motion to schedule a short executive session to discuss employee issues for the fire department and for the road department. Jim Branch seconded; all yes. 8) David West had no new business at this time. It was noted that on the current schedule 100% of shifts were covered by at least one paramedic. Also 46 of 55 (84%) medical runs on account were ALS calls. Trustees commended Fire Chief, Dave West, for the increased level of service we are providing the community. They also thanked fire department personnel for removing staples out of the gazebo left behind by an event. 9) Jim Branch mentioned Michelle Cleveland would hold her position until the election results are certified. 10) Drain at the fire department needs to be tied in and repaired. Chris was there when the drain was looked at and will work with the department to work on the drain. 11) Chris reported the quotes for the upstairs work at the road department. The quotes are more than expected and will be tabled for now. 12) Mike DeFazio said he had no new business. 13) Discussion was held regarding the request by Ringer Screen-print to place a sign in the park. It was decided that there are many reservations as to what it could lead to in the future, so we will have to say no at this time. 14) Karl Brunell made a motion to enter executive session. Jim Branch seconded. Roll Call Jim Branch Yes, Mike Cliff Yes, Karl Brunell Yes. 15) Karl Brunell made a motion to end executive session. Mike Cliff seconded. Roll Call Jim Branch Yes, Mike Cliff Yes, Karl Brunell Yes. 16) Mike Cliff made a motion to add Cody Gulacey to the Firefighter / EMS roster for the Kingsville Fire Department. Jim Branch seconded. All yes. 17) Mike Cliff made a motion to hire Jim Evans as a seasonal employee for the road department at \$15 an hour. He will receive no paid time off but will receive paid holiday time. Karl

Brunell seconded. All yes. 18) Doug Welker terminated from the fire department roster. Karl Brunell seconded. All yes. 19) Mike Cliff made a motion that Scott would receive the full Sexton Cemetery pay at \$2500.00. Karl Brunell seconded. All yes.

PUBLIC COMMENTS / CONCERNS: None

Karl Brunell made a motion to adjourn the October 27, 2021, regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Jim Branch, Chairman

Michelle Cleveland, Fiscal Officer



Kingsville Township Fire Department Meeting Report 10/27/2021

Departmental Updates:

- Runs to date (10/26/2021): +45 = 803
 - EMS - +38=671
 - Mutual Aid Provided-
 - Conneaut- +3 = 13
 - North Kingsville- +8=177
 - Monroe - +2=50
 - Sheffield - = 19
 - Plymouth - =30
 - Ashtabula Township - 0
 - Ashtabula city - +1 = 4
 - Total Mutual aid provided: 293
- Fire Station-
 - Cleaned the rear doors of the drive thru bays.
 - Organized the supplies lockers
 - Met with Jason stuyvesant for interior remodel quote
 - Discussion needed for drain system / sewer.
 - Replaced flag on flagpole.
- Fire Inspections-
 - Inspected AA road rescue
 - Inspected TA - Burger King
 - Inspected TA
 - Inspected TA - Truck Service
- Employee Matters-
 - Verbal counseling given to A. Arth to discuss uniform / apparel.



- Schedule (Current)
 - Schedule 100% full with ALS coverage everyday.

 - Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / Second out calls:
 - 13 total calls : 10 handled internally
 - Provided M/A : 4
 - Needed M/A(only one responder from KFD or HBOA) : 3
- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Waiting on confirmation on grant status.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Unremarkable
- Squad 619(First out)
 - Will have EVT perform oil change
- Engine 621
 - Hand tools being painted and other parts touched up.
- Engine 611
 - OOS
- Squad 609(Reserve)
 - Waxed in preparation for first out



- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Received water donation from TA.
 - Placed order on Boundtree for burn care supplies and OB kits that we used in the last two weeks.
- Medical oxygen -
 - Ordered Main tanks from Eaastern Medical.
- Knox boxes-
 - Waiting on AMHA maint. To install.
- Monthly Trainings-
 - EMS online Con-ed
 - Fire training at our station going over SCBA
- ★ Departmental update-
 - Provident supplemental health and accident coverage \$2188.00 (3 year plan) // attached.
 - Removed staples from Gazebo.
 - Spoke with the new client account manager from GovDeals, just as an introduction to her taking over the area.

- ★ **ACTION NEEDED-**
 - **Internal discussion needed for the sewer / drain system.**
 - **Discussion on provident supplemental health and accident coverage.**

report ending 10/23/21 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>
to me, Mike, Karl, Fiscal

Mon, Oct 25, 2021, 2:59 PM

Good afternoon,

Since the last report, Scott used 8 hrs of sick time. I used 16 hrs of comp and 12 hrs of vacation. Scott Burdine resigned effective 15:30 on 10/15/2021. He has requested payout of his vacation and sick leave.

Jim has been keeping up with the mowing/mulching.

We finished up putting stone in the driveways and mailbox approaches on Fox Rd. We hauled dirt to Fox Rd. and spread it, to fill in the low berms. There is more of that to be done, as well as yard remediation. We took down the "Road Work Ahead" and "Rough Road" signs.

We got called on two different days to pick up trash on Dibble Rd.

I helped a couple locate their ancestors' graves in Lulu.

The driveshaft and front coupler stripped out on the 992 Kubota tractor. I had to pull the engine to get the old one out. Parts have been ordered.

We need to make a decision about plow blades.

I'm still waiting for a quote from Have to service and repair the boiler system. I got a price from Zeigler also. They aren't available until some time in December. E. Dake refused the work. They are too busy.

I finally got a second quote to finish the upstairs. Both prices were well above the bidding threshold.

I made fuel nozzle holders for the fuel island.

Yard waste was emptied 6 times.

I plan to be present at the meeting Wednesday night.

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

October 12, 2021 - October 25, 2021

Permits Issued:

- # 799 Issued to Jennifer Vojtko @ 3434 Creek Rd. for a fence.

Warnings / Inquiries/Violations:

- Variance application received from Doug Drake @ 5299 Arbor Dr. for an addition to an existing accessory building with insufficient side setback. Forwarded to BZA.
- Disabled vehicles @ 3017 W. Main St. (Unresolved)
- Garbage, refuse, and other debris @ 5849 St. Route 193. (Unresolved)