

KINGSVILLE TOWNSHIP TRUSTEES REGULAR OCTOBER 13, 2021

The October 13, 2021, regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the September 22nd regular meeting minutes and minutes were approved with corrections. Jim Branch seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) Jim Branch received confirmation that we can send a proxy, Ron McVoy for the NOPEC general assembly meeting to represent us. 2) Email received from the State Auditor with a memo advising on how to track cards.

FINANCIALS: No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

OLD BUSINESS: 1) Update was given on the sign in the park. Karl Brunell and Jim Branch met to look at the progress of the sign. Karl Brunell is going to talk to the road department to see if they can help with the heavy lifting to complete the sign. Discussion was held regarding moving the bell so it is not blocking the sign. Discussed getting a quote to move it or see if this is something that the road department could help with. It was mentioned it could be moved to the garage for now and placed in the spring once a final spot is determined. 2) CARES Act – email forwarded regarding funds sent under the CARES Act that was received. 3) State Auditor extended the deadline to submit the requested information needed by the state to November 1, 2021. 4) Fox Road was completed last week. It is very nice and should hold up better over time. 5) ODOT GRANT due November 19, 2021. Grant allows for multiple applications. Need to submit an application for each project. For example an application is needed for each sidewalk, road, etc. Discussion was held regarding possible projects and locations within Kingsville. A list will be determined by next meeting so that everything can be submitted for the deadline.

NEW BUSINESS: 1) Jim Branch made a motion to accept the department reports as addendums to the minutes. Karl Brunell seconded; all yes. 2) For the record there have been 758 calls YTD for Fire/EMS. 633 are EMS and 300 have been mutual aid calls. Karl commented on a job well done. 3) Jim Branch made a motion to add Camden Lee to the volunteer auxiliary roster. Camden is at ATech enrolled in Fire Fighter Class II and then will do his EMS training. Karl Brunell seconded. All yes. 4) Flu Clinic went well. Four nurses were available from the county to give the shots. 5) Road Department has requested a new plow cutting edge. Karl Brunell will discuss this with Chris to make sure we purchase a blade that can be used on all our roads. 6) The annual preventative maintenance is due for the service agreement with HAVE for the garage. Chris will be asked to contact both HAVE and Ziegler Heating. 7) Karl Brunell made a motion to allow the Kingsville First Baptist Church to use the gazebo in the park on December 11 at 4:00 PM for Christmas Caroling. Jim Branch seconded; all yes. 8) David West had no new business at this time. 9) Chris reported he had no new business at this time. 10) Mike DeFazio said he had no new business. 15) Dennis Huey reported that many staples were left in the gazebo by someone that used it. Dave West said the fire department staff would take care of the staples.

Karl Brunell made a motion to adjourn the September 22, 2021, regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Jim Branch, Chairman

Michelle Cleveland, Fiscal Officer



Kingsville Township Fire Department Meeting Report 10/13/2021

Departmental Updates:

- Runs to date (10/12/2021): +56 = 758(currently broke our record total run volume)
 - EMS - +53=633
 - Mutual Aid Provided-
 - Conneaut- = 10
 - North Kingsville- +9=169
 - Monroe - +1=48
 - Sheffield - +3= 19
 - Plymouth - +2=30
 - Ashtabula Township - 0
 - Ashtabula city - = 3
 - Total Mutual aid provided: 285
- Fire Station-
 - Pressure washed bay 3.
 - Organized cabinets in bay 3.
 - Replaced faucet in bathroom.
 - Called Jason stuyvesant for interior remodel quote
- Fire Inspections-
 - Second inspection for Circle K- South
 - Kids Only Kingsville - Passed
 - Kingsville Elementary - Reinspection scheduled
 - Circle K - North - Reinspection scheduled
- Employee Matters-
 - Motion to accept Camden Lee onto the Volunteer / AUX roster as a trainee contingent one year probationary period or until certification standards are met whereas a standard 90 day probationary period shall be issued.



- Camden currently is a student at A-tech in the Public Safety Academy in his FF2 240 school and after that will be in EMT school for a dual certification.
- He currently lives in North Kingsville and was previously a cadet on Sheffield VFD.

- Schedule (Current)
 - Schedule 100% full with ALS coverage everyday. New shift sign ups due back on Friday.

 - Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / Second out calls:
 - 10 total calls : 8 handled internally
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 2

- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.

- Computer Aided Dispatch / MARCS
 - Unremarkable.

- OTARMA
 - Submitted \$1,500.00 Fire Service Grant for EMS equipment.

- Emergency Reporting System/Health EMS/Apps
 - Manually entered event data into HEMS cloud configuration so that every event entered on the monitors it transferred to the EPCR.

- Turnout Gear / Gear / apparel
 - Boosters supplied FD employees with “ Pink out” shirts for October.

- Squad 619(First out)
 - Interior detailed and inside of box detailed.

- Engine 621



- Pump testing completed on 10/12 - passed.
- Engine 611
 - OOS
- Squad 609(Reserve)
 - Received new tires and the receipt was turned in.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Received PPE from SVFD that they received from the Netflix production.
- Medical oxygen -
 - Will order main tanks next week.
- Knox boxes-
 - Working with AMHA to get the South Ridge Village Estates a central Knox Box with a master key for the apartments.
 - They have purchased and received the Knox Box // waiting on placement.
- Monthly Trainings-
 - EMS training at UH CMC on 10/19.
 - Fire training on drafting with Plymouth FD at ODOT.
- ★ Departmental update-
 - Medicount BWC recertification- ongoing.
 - Ohio EPA Enforcement Bureau, is moving forward with charges against the property owner of 3017 W. Main.
 - Gathering quotes for SFM MARCS grant - intentions are to have our yearly fees paid and 7 portables and 1 base radio. This will entirely put us up to date with our radios and have the older model surplus radios phased out with that also allowing us to have a base radio which we do not at this time.
 - Drive thru flu clinic on 10/13 1300 - 1600 hours.
 - Kingsville ELEM fire drill scheduled with SRO.



★ **ACTION NEEDED-**

- **See employee matters.**

report ending 10/9/21 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal

Tue, Oct 12, 2021, 10:38 AM

Good morning,

Since the last report, 3 weeks ago, I used 2 hrs of comp time. Scott used 4 hrs of vacation and 12 hrs of sick time. Scott and I each worked 3 hrs of overtime on Fox Rd when it was paved. Scott took the 3 hrs of OT pay. I converted to 4.5 hrs of comp.

Jim has been keeping up with the grass and leaves.

Haines Memorials installed footers in Lulu last week.

We had the creek crossing dug down on the Falls Trail. Machine and man hours were donated by Stewart Excavating.

Fox Rd. finally got paved. We have started fixing the driveways and mailbox approaches. As soon as we get the final bill from NES, we need to apply for the OPWC money to pay it. We may want to start the paperwork now, as our OPWC deadline is the end of the month. We will try to get as much of the shoulder restoration done as we can this fall. The rest will have to be completed in the spring.

The second round of roadside mowing was finished.

We trimmed trees on Kingsbury West, Cemetery, and Reed as well as in the yard at the Firehall.

We fixed the broken yard tile on Dibble. We cleaned the ditch and replaced the broken drive pipe on Buie. We investigated a drainage complaint on Terry. The proper solution would be a lengthy and costly project.

An oil change, grease job, and minor repairs were done on #05.

Kubota tractor 981 got new tires.

The cutting edge on the #16 plow needs to be replaced. A new 6" single blade system is \$640, or an 8" for \$795. A system contains the cutting edge, wear blocks, and bolts. This type of system in 8" is what we currently have on the #16 and #05 plows. It is only recommended for use on asphalt, not chip seal or MC-70. This is because of the pounds per square inch exerted on the road by the cutting edge. Other options include doubling the cutting edge and adding more wear blocks to spread the weight out. The ODOT plow currently is running just a 6" double edge without blocks. We could put together a 6" double edge system for about \$850. An 8" double edge system would cost about \$1030. Winter Equipment offers a 6" system that is recommended for all applications. <https://winterequipment.com/blockbuster-victory.html> This system cost \$1377. My first thought was that the Victory system, which Kingsville has purchased in the past, is the way to go, however, I'd be fine with a double edge system as well. We could also add wear blocks to the ODOT plow if necessary.

HAVE came and looked at the water leak in the boiler system. They recommended a full service of the system, as it has never been done. According to them, we are supposed to have annual service. They said they would replace the leaking copper lines when they do the service. I have not received the quote for the service and repair, yet.

We spent a day cleaning the shop floors and organizing for winter storage. I was thinking, if we bought pallet racking, or built some heavy duty wood shelving, we could put up a bunch of the small stuff. That would free up more floor space.

The tank for the floor drains was pumped out by G&J.

Yard waste was emptied 4 times.

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

September 21, 2021 - October 11, 2021

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Disabled vehicles @ 3017 W. Main St. (Unresolved)
- Garbage, refuse, and other debris @ 5849 St. Route 193.
(Unresolved)