

KINGSVILLE TOWNSHIP TRUSTEES REGULAR July 28, 2021

The July 28, 2021, regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the July 14, 2021, regular meeting minutes and approve them as presented. Karl Brunell seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) Vickie Crompton-LaBounty contacted the Township about items being repeatedly stolen from her husband's grave. The cemetery sexton will purchase a trail camera to monitor this area of the cemetery. 2) The County Auditor, Dave Thomas, got back to the Trustees concerning the budget process and let us know they do not require the public meeting. 3) Alexis Lane from Perry & Associates, the company hired by the Auditor of State to do our bi-annual audit contacted Jim Branch about documents that need to be electronically signed to provide an extension to the filing deadline of the 2019-2020 records. The fiscal officer was contacted in June 2021 but the records have not been submitted for review. 4) Dennis & Sharon Huey expressed their desire to have a proposed bench donation for the park either match the existing benches or be fulfilled in a different way. Developing a policy for donations, particularly for the park, was discussed. 5) Ryan Lencl in attendance forwarded a concern from resident Hiram Lynch of Donna Dr about the flowering trees at the south end of the park. He suggested they be moved to a place where they could receive more sunlight.

FINANCIALS: The Fiscal Officer was not present but supplied the financial reports through email.

OLD BUSINESS: 1) Ryan Lencl who is constructing the brick structure for the new LED sign in the Township Park gave an update on the progress. He talked to the supplier of the decorative stone. Limestone was suggested over sandstone. Some dimensions have been adjusted. There was a discussion about inscribing the limestone with "Kingsville Township ESTB 1805", the shape and size of the limestone pieces, sealing the brick, and the attachment of the LED sign. 2) Fire Chief Dave West presented estimates for undercoating all the fire department vehicles at a cost of \$614. \$187 for the engine, \$159 for the squads, and \$109 for the brush truck. Trustee Cliff asked to have the vendor provide a quote for the Road Dept. 3) Trustees discussed the Medi-Count billing with Chief West and compared the numbers between 2020 and 2021. We are running more ALS calls this year compared to BLS calls. 4) Potential repairs to the roadside mower were discussed. 5) It was noted that chip seal is scheduled to be done on August 3rd and will include Brydle Rd, Miller Allotment, and the Township Garage parking lot. 6) Mike DeFazio, zoning inspector, talked about keeping after the violations at 3017 W Main St. He also mentioned a high grass violation for 2975 W Main St.

NEW BUSINESS: 1) Jim Branch made a motion to accept the department reports as addendums to the minutes. Mike Cliff seconded; all yes. 2) For the record there have been YTD - 527 total EMS/Fire runs; 433 EMS runs; and 209 mutual aid runs. 3) Jim Branch made a motion to appoint Sean Wasson of Cemetery Rd to the Zoning Board of Appeals. Mike Cliff seconded; all yes. 4) 12) Mike Cliff made a motion to accept the 2005 Ford Expedition as a donation from Sheffield Township. Karl Brunell seconded the motion; all yes. 5) Jim Branch made a motion to fix the roadside mower at a cost not to exceed \$2,000. Mike Cliff seconded; all yes. 6) Mike Cliff made a motion to have the fire department vehicles undercoated for a cost of \$614. Karl Brunell seconded; all yes. 7) Mike Cliff made a motion to have chip seal applied to the Township Garage parking lot at a cost not to exceed \$5,000. Karl Brunell seconded; all yes. 8) Mike Cliff made a motion to go with the 3-inch limestone with scalloped edges, the pyramidal limestone caps, the "Kingsville Township" engraving for a cost not to exceed \$5,000. Karl Brunell seconded; all yes. 9) For the record, the Township has placed a 1.5M and 4.0M Road & Bridge replacement levy on the November 2, 2021, ballot. 10) Mike Cliff made a motion to get bids for a security system for the Township Garage. Jim Branch seconded; all yes. There was some discussion about having more oversight and control of access to the building, supplies, and equipment. 11) Mike DeFazio asked about pursuing action against 3017 W Main St and what the procedure is relative to resolutions defining the violation. 12) Mike mentioned applying for the American Rescue Plan (ARP) funds. Jim Branch said that he would investigate it.

PUBLIC COMMENTS: 1) Doug Dreslinski from Fox Rd talked about survey pins he believes were removed during the last OPWC project when the road was paved. It was agreed to contact the Ashtabula County Engineer about the pins and if anything can be done to replace them if they were removed during construction.

Mike Cliff a motion to adjourn the July 28, 2021, regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer



Kingsville Township Fire Department Meeting Report 07/28/2021

Departmental Updates:

- Runs to date (07/27/2021): +48 = 527
 - EMS - +44=433
 - Mutual Aid Provided-
 - Conneaut- +1 = 6
 - North Kingsville- +16=132
 - Monroe - +7=35
 - Sheffield - = 10
 - Plymouth - =24
 - Ashtabula Township - 0
 - Ashtabula city - = 2
 - Total Mutual aid provided: 209
- Fire Station-
 - New bay door opener installed.
 - TAPLLC will be providing a quote to paint and fix drywall spots.
 - Still waiting to receive a quote // scheduled to come out 7/28 0900
 - Bays were blown out and floors cleaned.
 - Station front and rear pads cleaned with pressure washer.
- Fire Inspections-
 - Inspected Grab n Go
 - Have a re-inspection scheduled.
 - Inspected the First Baptist Church.
 - Have a re-inspection scheduled.
 - Montrose follow up.
- Employee Matters-
 - Unremarkable.



- Schedule (Current)
 - Schedule is full with ALS coverage every day.
 - Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / Second out calls:
 - 11 total calls : one handled by another agency.
 - Provided M/A : 4
 - Needed M/A(only one responder from KFD) : 2
- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.
- Computer Aided Dispatch / MARCS
 - Spoke with Northeastern Communications to add Conneaut's MARCS frequency to our radios
 - *Scheduled to be done*.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Updated HEMS and added new features to accommodate the crews with report sharing.
- Turnout Gear / Gear / apparel
 - All apparel has arrived from Sports n' Sports
- Squad 619(First out)
 - Unremarkable.
- Engine 621
 - Foam pump needs a new gasket // EVT is looking into a gasket kit but has to order from the manufacturer.
- Engine 611
 - OOS



- Squad 609(Reserve)
 - Turn signal light housing is ordered and just waiting for Ford to ship the part.
- Brush Truck 604
 - Rubber brake line has a small hole in it due to age // EVT will be replacing.

- EMS supplies -
 - Received order from boundtree.
- Medical oxygen -
 - Unremarkable.
- Knox boxes-
 - Kingsville First Baptist Church has placed their order for Knox Box.
 - Kingsville Coffee House will be installing theirs.
- Monthly Trainings-
 - UHEMS training for the month of August TBD.
 - Aug 4th EMS training at PVFD
- ★ Departmental update-
 - MEDICOUNT REVIEW -
 - Attached is the year to year comparison - Per our rep we have a very good collection rate.
 - Adjustments are non collectable, contractual obligations // medicare or insurance does not accept the charges or are non coverable.
 - Write off examples not insured ,after adjustments and residents.
 - We can change our collection policy to include collections and in turn annually we could recover approx 12-15% more in revenues.
 - How to get ALS2 calls now: 3 or more IV medications or infusions. I have a PDF that breaks down the determining factors. There are also specific interventions.
 - Resident vs. Non-resident: hard(collections) or soft bill(write offs)
 - Determination once change is applied is marking resident or non resident on EPCR
 - There is an attorney general application form that needs to be filled out in order to have someone sent to collections , I have requested those forms.
 - Once the adjustments get completed an invoice is sent to the patient for the remainder of the fees.



- For reference the date of entry and date of service are approx 1-2 months behind so the collected portions and calls are not reflected in the comparison as stated by our rep.
- Vent saw sent to Krays Feed for repair // was repaired and is back in service.
- Will Anderson completed a FEMA GO follow up as required by the AFG grant.
- Another violation will be sent to 3017 W. Main st due to illegal open burning, burning of trash.

★ **ACTION NEEDED-**

- **Unremarkable.**

report ending 7/24/21 External Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Sarah

Mon, Jul 26, 2021, 4:08 PM

Good afternoon,

Since the last report, I have used 24 hours of sick time and earned 4.5 hrs of comp. Scott used 40 hrs of vacation.

With all of the rain, the grass was starting to get ahead of Jim, but Scott helped him for a day and he's just about caught up now.

There was a sinkhole that developed in Lulu, in an older section. We believe that the old coffin is starting to collapse. We filled the hole with dirt for now. There was an interment of ashes on the 14th.

We made most of a round with the old roadside mower. It is broken now. We are looking at around \$2000, as of now, to fix it. The blade spindle assembly came loose in the hub and the entire blade and blade frame came out from under the deck while Scott was mowing. We will need the housing and all of the internal components.

We had trouble with the Electro/hydraulic system on the ODOT truck again. I called the manufacturer. They walked me through the diagnostic procedure. We got it to work again, but didn't discover the problem.

Maintenance was done on the backhoe.

We fixed a washout and cut berm on Fox, cut berm on River, and cut berm/ditched on Kingsbury West.

Suit-Kote is coming Aug. 3, weather permitting. After talking to them, we are switching to MC-70 for the first application on Brydle. Earl is coming back this Wednesday morning, he and I are going to look at Brydle one last time. He is also going to measure the parking lot for MC-70.

NES picked up the contract for Fox Rd.

Yard waste was emptied 3 times.

We had a person, identified by Scott as a former Trustee, enter the building several times over the weekend. I will be changing the door code.

PLEASE BE SURE VACATION TOTALS ARE CORRECT!

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

July 13, 2021- July 26, 2021

Permits Issued:

- #795 Issued to David & Tina Sikora @ 5394 S. Wright St. for a new home.
- #796 Issued to Jennifer Vojtko @ 3434 Creek Rd. for a shed.
(Insufficient front setback approved by the BZA on July 7, 2021).

Warnings / Inquiries/Violations:

- Violation notice sent to Jeffrey Simmons @ 2994 W. Main St. for high grass.
- Violation notice sent to Cline & Eleanor Hunt for high grass @2975 W. Main St.
- Violation notice sent to DGDSJMJC LLC. for disabled vehicles @ 3017 W. Main St.
- Violation notice sent to resident @ 3017 W. Main St. for disabled vehicles.