

KINGSVILLE TOWNSHIP TRUSTEES REGULAR July 14, 2021

The July 14, 2021, regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the June 23, 2021, regular meeting minutes and approve them as presented. Karl Brunell seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) Bark in the Park notice from Auditor's Office for Thursday, July 15, 2021 from 3:30 pm to 6:30 pm. Many vendors will be there. 2) TOPS OH 0869 request to use township park for a small picnic on August 5, 2021, at 5:30 pm. 3) Information concerning the Road & Bridge levies from the Auditor. 4) Mike reported that Dave Conley resigned from the BZA. 5) The trustees would like to check on the loan through Andover Bank. 6) Jim reported that Dylan French, Eagle scout, added a flagpole and small flower garden at the Library. 7) Karl reported that Skip McClintock's family would be donating a new bench to the township for the park.

FINANCIALS: No transfers. Mike Cliff made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

OLD BUSINESS: 1) Jim Branch reported on the grants. \$1K sponsorship grant will go to the Boosters and their September 18, 2021 dinner. The NOPEC grant for \$3882.00 will go toward payment for electric in the park. 2) The bid package from NES for Fox Road has been approved by the Prosecutor's Office and Engineer's office. 3) The trustees asked Chris Bradek, Road Department, about what else would need to be done on Fox Road before paving. He told the trustees that the county has a hydro seed spreader that could be used. He will check the rental cost. 4) Other road projects to be completed in the near future would be cold patch on Buie prior to chip and seal, one more pass on roadside mower and Chris to check River Road for wash away road. 5) Work has begun on the LED sign for the park. 6) Eagle scout, Camden Lee, has changed the LuLu Falls trail project to remove the cabled walkway on the advice of ODNR. Road department to clear right of way on trail by the creek.

NEW BUSINESS: 1) A discussion regarding levies was held. Renewal versus replacement. Mike would like the levy to be a renewal, he feels they are easier to pass then replacement. Jim and Karl would like to have levies go to replacement due to them being renewals twice already. Jim Branch made a motion to have both 4.0 mil and 1.5 mil Road and Bridge levies as replacement. Karl Brunell seconded the motion. On the call of roll. Jim Branch -Yes, Karl Brunell -Yews and Mike Cliff -No. Motion passed. 2) Mike Cliff made a motion to allow TOPS OH 0869 to use the park on Thursday, August 5, 2021 for a picnic. Jim Branch seconded the motion: all yes. 3) Mike Cliff made a motion to accept Dave Conley's resignation from the BZA. Jim Branch seconded the motion; all yes. 4) Mike Cliff made a motion to appoint Craig Stewart to the Zoning Commission. Jim Branch seconded the motion; all yes. 5) Mike Cliff made a motion to have TAP (Trumbull Ashtabula Paint) to side the fire station at a cost of \$13,000.00. A discussion was held regarding the possibility of getting a FEMA grant that the township could replace the fire station in the next few years. The motion was amended to have the fire station painted at a cost of \$1,953.00. The motion was seconded by Jim Branch; all yes. 6) Mike Cliff made a motion to have Kingsville Township, elect Jim Pristan and Jim Martin to the OPWC Board for the Ashtabula Township Association. Karl Brunell seconded the motion; all yes. 7) Karl Brunell made a motion to repair the garage door opener at the fire hall not to exceed \$1,000.00, Mike Cliff seconded the motion; all yes. 8) Mike Cliff reported that the Ashtabula County Commissioners will be paying for the sewer study for the I90 project in Kingsville Township. 9) Jim Branch made a motion to add the department reports to the minutes as an addendum. Karl Brunell seconded the motion; all yes. 10) Mike Cliff made a motion to accept the temporary 2022 budget. Jim Branch seconded the motion; all yes. 11) 479 calls YTD for Fire/EMS. 389 are EMS and 185 have been mutual aid calls. 12) Mike Cliff made a motion to accept the 2005 Ford Expedition as a donation from Sheffield Township. Karl Brunell seconded the motion; all yes.

Mike Cliff a motion to adjourn the July 14, 2021, regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer



Kingsville Township Fire Department Meeting Report

07/14/2021

Departmental Updates:

- Runs to date (07/13/2021): +57 = 479
 - EMS - +48=389
 - Mutual Aid Provided-
 - Conneaut- +2 = 5
 - North Kingsville- +18=116
 - Monroe - +5=28
 - Sheffield - = 10
 - Plymouth - +1=24
 - Ashtabula Township - 0
 - Ashtabula city - +1 = 2
 - Total Mutual aid provided: 185
- Fire Station-
 - Cleaned bay floors and washed windows
 - Washed off the exterior front.
 - Spoke with Dave Shetler for a quotation on the east side of the building for tin siding.
 - Also about replacing the engine bay facade but he forgot to price this out.
 - Metal siding cost for entirety: \$12,683.32
 - TAPLLC will be providing a quote to paint and fix drywall spots.
 - West Rear bay door opener stopped functioning properly and then stopped working all together, quote attached from Northeast Overhead Door to replace the entire motor/track.
- Fire Inspections-
 - Inspected Grab n Go
 - Have a re-inspection scheduled.
 - Inspected the First Baptist Church.
 - Have a re-inspection scheduled.



- Employee Matters-
 - D.West - Filled out medical, vision and dental insurance.
 - Kyle Hammon training is finishing up.

- Schedule (Current)
 - Next shift sign ups will be sent out on 07/16.

 - Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / Second out calls:
 - 11 total calls : one handled by another agency.

- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.

- Computer Aided Dispatch / MARCS
 - Spoke with Northeastern Communications to add Conneaut's MARCS frequency to our radios.

- OTARMA
 - Unremarkable.

- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.

- Turnout Gear / Gear / apparel
 - KTFD Boosters allocated \$707.00 to buy the FD members new Polo's and Hooded sweatshirts.

- Squad 619(First out)
 - Unremarkable.

- Engine 621
 - Unremarkable.

- Engine 611
 - OOS



- All equipment is almost off, next will be hoses.
- Squad 609(Reserve)
 - EVT ordered new turn signal housing that needed to be replaced due to the original displacing.
- Brush Truck 604
 - Unremarkable.
- EMS supplies -
 - Placed an order via Boundtree..
- Medical oxygen -
 - Unremarkable.
- Knox boxes-
 - Grab n Go was given an order form and grant form
 - Same for the First Baptist Church.
- Monthly Trainings-
 - UHEMS training held at our station on 07/13
- ★ Departmental update-
 - Sheffield Township VFD gave the department a 01 Ford Expedition(letter attached) equipped with emergency lights and siren etc. This unit was inservice for them until they received their new brush/utility truck.
 - This unit will be used for a utility truck and for miscellaneous runs, inspections etc.
 - Our EVT will be performing a vehicle inspection to analyze what services will be needed to place the truck inservice.
 - Initially we know this will need an exhaust and throttle positioning sensor(TPS).
 - The truck itself is not in bad shape and will need minor repairs in house to the bottom doors due to rust.
 - SAM renewal of \$349.00 was completed.
 - AUX pay has been given to the members. And we are in the next six month period.
 - Vent saw sent to Krays Feed for repair / carb cleaning. Fuel line issue that EVT was not able to work on.
 - Submitted citation paperwork to Ohio EPA
 - Two NOVs(notice of violations) were issued to the open burning complaints on Lake St and W.Main.
 - Emailed copies to the Trustees.
 - US BANK card still not working since 06/23 // also was not able to gain information due to not being on the account.



- Fiscal officer was informed.
- Andover Bank also would not give me information when I inquired when the loan was finished for the Fire Engine, Fiscal Officer also informed.
- Fire Recovery USA : \$6,746.77 gained from claims with \$11,446.50 in progress
- Made a new apparatus tracking document to better schedule maintenance and PMs.

★ **ACTION NEEDED-**

- **Approval to order new bay door opener total cost of \$975.00.**
- **Approval for metal siding for the total cost of \$12,683.32**
- **Approval to accept '01 Ford Expedition to the fleet.**



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Sarah

Mon, Jul 12, 2021, 1:43 PM

Good afternoon,

In the last three weeks, I used 4 hrs of comp time and my Juneteenth holiday/vacation. Scott has used 48 hours of vacation and his Juneteenth holiday/vacation.

Jim has been working in the cemeteries and park. Roundup was sprayed in the driveway and Potters Field. We are unhappy with the way Potters Field turned out. There is no plan to do that again.

In the park, I want to give the electrical trench more time to settle before we finish grade and seed. Scott and I checked the power in the Gazebo. There are some issues there. We can work on it this fall.

We have cleaned ditches on Cemetery, Hadlock, Buie, S. Wright, and Brydle. Also on Brydle, we dug out a soft spot on one of the hills and filled it with stone. We cut some berm out there too. While working out there on the 29th, someone purposely ran over two of our work signs, damaging one of the stands. Suit-Kote has recommended that we apply cold patch to any large areas where the MC-70 has broken up. There are two spots that were dug up by the snow plow and the spot we dug and filled. I plan to use the balance of the load I picked up last Friday on Brydle and Kingsbury West, then we'll see if we need/can afford more.

Cold patching was done on S. Wright, Buie, Arbor, and Fox (outside of the construction zone.) Are there any other areas that you feel need attention?

There was a water line break on N. Wright on the 21st. The road heaved due to water pressure between the layers of asphalt. We closed the road on the 22d until Aqua could repair the line. I drilled two holes through the pavement to relieve the water pressure. The asphalt settled back into place. I went back a couple days later and filled one hole, but the other still had water seeping out of it. I definitely want to get that other hole filled as soon as it's dry.

Guard rails have been sprayed, as well as some brush and misc areas.

Jim and I trimmed tree limbs that were blocking the Stop Signs at James/Miller and Miller/84, per a resident request. I hope to trim the rest of Miller Allotment before the chip seal goes down, to avoid dump trucks breaking branches or being damaged themselves.

I have been in contact with NES about Fox Rd. Due to the weather, they are currently running about 10 days behind. They are waiting for the signed contract. After they get it, they should be here in about 30-45 days. I picked up the contract from the County on the 1st. So far, only Karl and the County officials have signed it.

Yard waste has been emptied 4 times.

Maintenance was done on the F550 and Kubota tractor 981. We are still waiting on parts and service for the new tractor. I called them again today. I was told they are having a hard time getting the part.

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

June 23, 2021 - July 12, 2021

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Variance hearing held on June 7, 2021 for insufficient front setback for accessory structure @ 3434 Creek Rd. (Variance approved by BZA).
- Variance hearing held on June 7, 2021 for insufficient side setback for accessory structure @ 6093 N. Wright St. (Variance approved by BZA).
- Trash and disabled vehicles @ 6769 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 6779 Reed Rd. (Ongoing)
- Disabled vehicles @ 3017 W. Main St. (Ongoing).